

College Council Minutes

Tuesday, May 6, 2008

2:30 p.m.

Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Gary Bolen, Steve Morgan, Gail Fail, Bill Jones, Brenda Lee Kalina, Stephanie Perkins, Alfred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, Susan Villa, Suzanne Ammons, ASMPC Sen. Antron Williams, ASMPC VP Finance Lenz Elliott)

Absent: Dr. Garrison, Stephanie Perkins, Susan Villa, Antron Williams

Guests: Barbara Lee, Susan Steele

Campus Community Comments:

- Student elections are scheduled for May 7
- Two students (Joshua Barrier and Lashandra Baptiste) have received \$20,000 in scholarships from the Matsui Foundation. These are \$10,000 for each the junior and senior year of college for transferring students.
- On May 5, the Latina Club held a Cinco de Mayo celebration and hosted keynote speaker Carlos Ramos, President of LULAC.
- MPC Theater hosted a performing arts group show which included approximately 160 students from local area high school.
- MPC employee BBQ is scheduled for May 16.
- The second annual President's Address to the Community hosted by MPC and the MPC Foundation is scheduled for May 9 and will feature Dr. Garrison in a "State of the College" address highlighting the college's successes and future plans.
- CSEA annual appreciation days, May 8 and May 9 will feature rootbeer floats.

1) **Minutes – April 29, 2008:** Approved with changes.

2) **Information Items(see available attachments):**

Classified Position Requests

- a) **Division Office / Unit Manager SC 5 (Replacement) Joe Bissell:** (this was presented at the last CC meeting).
- b) **Library Specialist, SC 4, (19 hrs/week and 9 months and 6 days) John Gonzalez:**
This position was presented and reviewed.
- c) **Basic Skills Initiative-Report -John Gonzalez:** Dr. Gonzalez reminded the group of the second reading of the Basic Skills Initiative and the following:
 - The Action Plan called for an individual to work in collaboration to implement 2008-09 BSI Action Plans. An interim coordinator will be in place from August 30 through November 30 to fulfill this component.
 - **June 9 and 10- Basic Skills Initiative-regional meeting** will be held at Canada College. During this meeting, faculty, staff and administrators will be trained on institutional, counseling and pedagogical methods and learn strategies and techniques that can be applied to classrooms and other student interactions immediately. It is recommended that 10 representatives attend.
 - **August 10-13- conference for faculty-** will be held in Newport Beach. This Teaching Institute will focus on pedagogy in developmental writing, reading, ESL, mathematics and contextualized learning in occupational programs. Each college is requested to send one full-time and up to five part-time faculty.

Other:

- d) **Student Senate General Assembly Spring 2008 (Antron Williams):** Lenz Elliott gave a recap on behalf of Antron and reported that 8 students, the student activities coordinator met

with representatives of the Chancellor's Office in which breakout sessions were also held. We anticipate that a more complete report may be presented at the next College Council Meeting.

e) **Accreditation Update (Accreditation retreat attendees):** Dr. Gonzalez reported on the May 2 Accreditation retreat with the following:

- The Accreditation Steering Committee for the self study recognizes the scope and commitment required as we work to fulfill the recommendations from our last site visit.
- The standards are minimum standards, and accountability will be a critical component.
- The Federal Department of Education is adhering closer to standards, and what gets tested gets done. Evidence supporting accomplishments within program reviews, student learning outcomes and planning will need to be based on solid proof (data driven) and measurable.
- The "New" standards established in 2002 (SLO) are driving the current push.

Fred added the following:

- August 21, Thursday's Flex day at 2:30 – Accreditation breakout sessions will be held, designed to assist each of the co-chairs of each standard to map out their plan of writing out their portion of the Self-Study.

Dr. Gonzalez has procured Self-Studies from other Districts and these will be available to our team. Classified and Student members of MPC may also be able to contribute to the Self Study.

3) Action Items (see available attachments):

a) Board Policy Revisions:

i. BP 1435-Naming of Buildings and Other Property Components (*second reading*):

This board policy revision was presented for its second reading.

College Council recommends that Board Policy 1435 –Naming of Buildings and Other Property Components be forwarded to the Board for approval. Joe Bissell motioned to approve, Gail Fail seconded the motion and the motion carried unanimously.

ii. BP 3810-Claims against the District (*second reading*): This board policy was presented for its second reading.

College Council recommends that the Board Policy 3810 – Claims against the District be forwarded to the Board for approval. Gail Fail motioned to approve, Joe Bissell seconded the motion and the motion carried unanimously.

iii. BP 5105 Complaint Procedures for Unlawful Discrimination, including Sexual Harassment (*second reading*) see *Title V sections and Complaint procedures (attachments)*: This board policy was presented for its second reading. Additional discussion included a reminder that the District has a Student Code of Conduct and due process should be followed with respect to the rights of the accused.

College Council recommends that the Board Policy 5105- Complaint Procedures for Unlawful Discrimination, Including Sexual Harassment be forwarded to the Board for approval. Joe Bissell motioned to approve, Michael Gilmartin seconded the motion and the motion carried unanimously.

4) Other: Action Plans from **Academic Affairs, Student Services** and **Administrative Services** are expected to be reviewed at the next College Council Meeting.

a) Committee Reports

b) Next meeting (May 20, 2008)