

College Council Minutes
Tuesday, September 4, 2007
2:30 p.m.
Sam Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Marianne Ide, Steve Morgan, Gail Fail, Bill Jones, Brenda Lee Kalina, Stephanie Perkins, Alfred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, Suzanne Ammons, (vacant: 1 MPCSEA rep. and 1 ASMPC Pres.)
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Absent: Steve Morgan, Gail Fail, Stephanie Perkins, Lyndon Schutzler, Suzanne Ammons

Guests: Dr. Susan Steele, Carl Pohlhammer, Lari Witt, new ASMPC representative

Campus Community Comments:

- John Gonzalez introduced the new Interim Dean of Instruction, Liberal Studies, Dr. Susan Steele.
- Carsbia Anderson announced that the Upward Bound/Trio/College Readiness Federal Grant has been renewed for 3 more years. He thanked all those who worked on the grant.

- 1) **Minutes – July 12, 2007:** Motion to approve by Michael Gilmartin, seconded by Bill Jones – Approved.
- 2) **Information Items (see available attachments):** The following items were announced and reviewed as Information Items:
 - a. South Bay Regional Public Safety Training consortium (Doug Garrison)
 - b. Life Science-Career Education and Economic Development Mini-Grants-Project Title: Horticulture Careers and Technology Study Mini Grant (John Gonzalez)
 - c. Career Education and Econ. Dev. Mini-Grants – Project Title: Incorporating Patient Simulation into the AND Curriculum at MPC: Faculty and Staff Development (John Gonzalez)
 - d. **Positions-Classified** (John Gonzalez) Funded through Action Plans.
 - i. Clerical Asst. II – English Study Skill-Center(19 hr/wk, 12 months/year)
 - ii. Clerical Asst. II – Business and Tech Division (18 hr/wk, 9 months/year)
 - iii. Lab Specialist – Auto Tech (40 hr/wk, 11 months/year)
 - iv. Theatre Management Specialist – Creative Arts/Drama (40 hr/wk, 12 months/year)
 - v. Instructional Technology Specialist – Library (40 hr/week, 12 months/year)
 - vi. Secretary (Evening) – Academic Affairs Office (19 hr/wk, 11 months/year) on-going position not through Action Plans

3) Action Items(see available attachments)

a. **Final Budget 2007/2008 (Joe Bissell):**

- Joe went over the Executive Summary part of the Final Budget, and in conclusion:
 - All funds are balanced and positive year-end fund balances (reserves) are projected.
 - The Unrestricted General Fund includes small contingency budgets to cover unanticipated expenses.
 - Overall funding continues to provide adequate resources to continue current levels of service to students.

The state economic climate continues to be shaky and California's budget balancing problems are still not over. It is anticipated that total revenues in the district's General Fund will increase over the next several years and new revenues through COLA should be sufficient to cover normal increases in expenses. Additional revenue will be needed to expand services and enrollment growth should be possible to generate the needed income.

4) **Institutional Goals (review Mission Statement):**

- We discussed the College Council Proposed Institutional Goals.
- It was decided to send the goals out the College as a whole to get feedback in regards to the goals.
- We decided to take out the Mission Statement at this time.
- We will bring the MPC Mission Statement back at a later date for review. However, at this point we need to get the Goals going as the Action Plan process is going to be starting up again for the 2008/2009 academic year.

5) **Flex Day (feedback):**

Fred was looking to get feedback on the Flex Day activities. There were compliments to the committee for their hard work. There were good sessions and also lots of fun involved. Dr. Garrison stated it was great to see a faculty member give a session to their peers on the subject they teach. Maybe it is a good idea for flex days in the fall to have a faculty presenter and for the spring to have an outside speaker come in.

6) **Student Services Building (Carsbia Anderson):**

Carsbia gave a PowerPoint presentation on the new Student Services building.

- Right now the services are located all over campus and students have to cross campus just to get to the next service.
- The new building would put most of the services together, so that students get the support they need to meet their educational goals.

7) **Meeting Schedule;** Next meeting Sept. 18th at 2:30pm

8) **Other:**

- a. Committee Reports