

Faculty Request Form Year 2009~2010

For Academic Affairs Advisory Group Recommendation	Date(s) Considered:	
	(To be completed by The Vice President of Academic Affairs)	
	<input type="checkbox"/> Recommended to Approve (Indicate Ranking) ➡	
<input type="checkbox"/> Not Recommended to Approve ⚡		
Explanation:		

Directions: Complete a separate request for each position. Forms must be signed by the originating Division Chair/Director and the appropriate supervising administrator. Use additional sheets as needed.

A. General Information

Position Title:	Art Instructor. Currently occupied by Darien Payne.
Department:	Art
Division:	Creative Arts

Check all that apply:	
<input type="checkbox"/>	New Position
<input type="checkbox"/>	Full Time (100%)
<input checked="" type="checkbox"/>	Replacement: Identical Position
<input type="checkbox"/>	Replacement: Modified Position
Identify faculty being replaced: _____	
<input type="checkbox"/>	Consolidation of Existing Adjunct Positions

Review/Approval	Date
Department Chair:	Jamie Dagdigan November 14, 2008
Division Chair or Supervising Administrator	John Anderson November 14, 2008
Dean, Academic Affairs or Student Services	Susan Steele November 24, 2008

All conflicts/disagreements should be discussed prior to submission of this form. In the event the division chair or dean does not support the position, provide reasons:

B. Description of the Position/Assignment

1. Describe all aspects of the position, including non-teaching assignments.

The assignment of this position is primarily in Graphic Arts, with significant secondary assignments in two-dimensional art classes as well. This position has offered entry through advanced level instruction in computer skills for all art disciplines. Aspects of the position include but are not limited to the following needs:

- Teach a variety of courses in both the studio and graphic arts programs
- Assist in course scheduling and oversight for both programs
- Participate in curriculum development and revision for both programs
- Provide student advisement in both areas (requires vocational and academic expertise)
- Serve on the advisory board for the Graphic Arts program
- Perform Department and institutional duties as required, including committee participation

2. Aspects of college's mission being addressed by position:

- Transfer to four-year colleges
- Basic skills instruction
- Vocational instruction
- Student support services

3. Is this position categorically funded? Yes No

C. Rationale for the Position

1. Description of need. Please include information on the effects on your division, the college, and the community of filling the position versus not filling it.

Filling this position will allow the Creative Arts Division to continue to offer quality instruction in two established and popular programs: graphic arts (vocational) and studio art (transfer and life-long learning). Failure to fund and hire for this position will severely impact both programs of study, as remaining faculty cannot satisfactorily maintain the quality and breadth of offerings without this individual. This position is a vital link between two complementary programs, as this instructor will teach much of the core Art Department curriculum. To date, this curriculum is the foundation for eight certificate programs in the Creative Arts Division. In addition to duties in Graphic Arts and Fine Arts, this position has shared the responsibility for entry-level computer instruction in all art disciplines.

2. If this position is new or modified, is it addressed in MPC planning documents, such as the college's Educational Master Plan, the Division's most recent Program Review or Program Review Update, and/or the Department's Action Plan?

- Yes (Please cite below.) No (Please explain below.)

3. Is this position required by external licensure, accreditation, or legal mandates? If so, please explain.
No.

4. Is this position recommended by a CTE (Calif. Technical Education) advisory group? If so, please explain.
Yes – the MPC Graphic Arts Advisory board has endorsed the continuance of this position, as courses taught by this instructor are mandated for the Certificate and Associates degree in Graphic Arts. Skills imparted in these courses are deemed essential for employment in the graphic arts field.

5. Program size (To be completed in conjunction with Institutional Research Office):

a. Enrollment history (FTES Credit and Noncredit)

	FTES (Credit)	FTES (Noncredit)
2005-2006	321.69	0
2006-2007	284.69	0
2007-2008	317.88	0

b. FTE

	Full-time	Adjunct
2005-2006	7.15	6.95
2006-2007	6.83	7.79
2007-2008	6.76	9.44

6. Program plans for this and future years

With the implementation of future bond projects, Graphic Arts will become fully integrated with other two-dimensional arts disciplines, including photography, mixed 2D media, printmaking, and hopefully fabric and interior design.

7. First two years' assignment for this position

a. Teaching responsibilities:

Fall	Spring	Fall	Spring
Art 22 (2-Dimensional Design)	Art 43 (Page Layout and Typography)	Art 22 (2-Dimensional Design)	Art 43 (Page Layout and Typography)
Art 45 (Intro to Computers for Graphic Arts)	Art 45 (Intro to Computers for Graphic Arts)	Art 28 A/B (Drawing and Composition) or Art 29 A/B (Sketch)	Art 45 (Intro to Computers for Graphic Arts)
Art 57 A/B (Watercolor) or Art 28 A/B (Drawing and Composition)	Art 57 A/B (Watercolor) or Art 28 A/B (Drawing and Composition)	Art 41 (Graphic Design: Images and Type)	Art 49 (Graphic Arts Projects)
		Art 49 (Graphic Arts Projects)	Art 57 A/B (Watercolor) or Art 28 A/B (Drawing and Composition)

b. Other duties and/or programmatic responsibilities (i.e. program/curriculum development, program coordination, facilities oversight, outreach, etc.):

As assigned per MPC contract.

8. Office/location to be assigned:

AS 102

9. Other related resources needed:

All in place.

10. Other considerations:

