

TEMPLATE FOR CLASSIFIED POSITION REQUEST

Position Title: Assessment Specialist

Dept/Program: Matriculation / Counseling

Submitted by: Alethea DeSoto

PT/FTE: Full time

New or Replacement: Linda Ransom

Service Category: 4

Salary/Benefit Costs:

Total Costs: \$54,389.45

Funding Source: Matriculation

Are there Salary Savings: yes

Description of duties and responsibilities: See attached job description

Special Considerations:

Does Position act as an entry point for the college? Should it be bilingual?

Although the position does not require bilingual skills, it would be beneficial to have someone who can speak 2 languages considering our growing Latino population

What would happen if this position weren't approved?

New MPC students would not be able to take math or English placement. This would place MPC out of Matriculation compliance