

Faculty Position Request Form Year 2015~2016

For Academic Affairs Advisory Group Recommendation	Date(s) Considered:	
	(To be completed by The Vice President of Academic Affairs)	
	<input type="checkbox"/> Recommended to Approve (Indicate Ranking) ➡	
<input type="checkbox"/> Not Recommended to Approve ⤴		
Explanation:		

Directions: Complete a separate request for each position. Forms must be signed by the originating Division Chair/Director and the appropriate supervising administrator. Use additional sheets as needed.

A. General Information

Position Title:	Nutrition Program Coordinator/Instructor	Check all that apply:
Department:	Family and Consumer Science	
Division	Life Science	
		<input checked="" type="checkbox"/> New Position
		<input type="checkbox"/> Replacement Position Identify faculty being replaced _____
		<input type="checkbox"/> Split Assignment Identify Split % _____

Review/Approval	Date
Department Chair:	Sunshine Giesler 10/17/2014
Division Chair or Supervising Administrator	Heather Faust 10/17/2014
Dean, Academic Affairs or Student Services	Michael Gilmartin 10/17/2014
<p style="color: red; font-size: small;">All conflicts/disagreements should be discussed prior to submission of this form. In the event the division chair or dean does not support the position, provide reasons:</p> <div style="background-color: #ffffcc; height: 40px; margin-top: 5px;"></div>	

B. Description of the Position/Assignment

1. Describe all aspects of the position, including non-teaching assignments.

In addition to a full teaching load, the Nutrition Program Coordinator/Instructor would be managing three different programs that are currently in the process of getting approved: a 1-year Dietary Manager (DM) certificate (CTE), a 2-year Dietetic Technician, Registered (DTR) certificate/degree (CTE) and a 2-year Registered Dietician transfer degree. The Dietary Manager and the Dietetic Technician programs both require practicums that will be developed, coordinated and supervised by this individual. The amount of time required to coordinate and supervise 450 hours per student should be considered as part of this position's load.

Please see attached documents for more information on each of the three proposed programs.

2. **Mission Statement** - Monterey Peninsula College is an open-access institution that fosters student learning and achievement within its diverse community. MPC provides high quality instructional programs, services, and infrastructure to support the goals of students pursuing transfer, career training, basic skills, and lifelong learning opportunities.

Describe how this position addresses the accomplishment of the college's mission:

The mission of Family and Consumer Sciences falls under the career training portion of MPC's mission. We in the FCS department prepare individuals to function effectively in changing family, community and work environments. Family and Consumer Sciences provides educational opportunities that respond to human needs, future technologies and global changes in preparing students for employment, advanced study and lifelong learning. Family and Consumer Science programs enable individuals to develop skills that improve the quality of life in a diverse society.

The Nutrition Department embodies the mission of Family and Consumer Science by providing knowledge and skills which enhance the quality of life and develop better life management skills in students. With the addition of these programs in the area of Nutrition, students gain employable skills in an area where job opportunities are increasing and ever prevalent. The design of the programs allow students to 'step in' and 'step out' of the education process as they gain experience and desire promotion within the field.

Further, there are a number of HOSP courses that are required in these certificates/degrees. The creation of this position will support and enhance the Hospitality department and foster collegiality between the FCS areas.

3. Is this position categorically funded? Yes No

C. Rationale for the Position

1. Explain how this position would increase the number of FTES generated by the college either through increased enrollments in classes or by services provided.

In the six years that I have managed the FCS Department we have only ever offered NUTF 1. I have had to hire three additional adjunct as demand for the course has increased. These instructors are constantly receiving feedback from students that they would like to follow the nutrition pathway here at MPC and have requested that a program be developed. Students are definitely interested.

Additionally, a new senate bill (SB 993: Healing Arts – Dietitians) was signed into law on September 26, 2014 by Governor Edmond G. Brown.

SB 993 updates and clarifies previous language in the Business & Professions Codes (2585 & 2586) regarding the role of Registered Dietitians working in licensed healthcare settings (e.g. hospitals). This update defines the RDs role in providing medical nutrition therapy and individualizing dietary treatment as needed (e.g. modifying diet orders within the parameter of the original diet order without having to obtain an additional diet order). SB 993 will also include newer pathways in the B&P Code to become a Registered Dietetic Technician.

By clearly defining the role of RDs, the language written in SB 993 can be used to support future dietetic policies. In addition, this law will increase the workforce for DTRs.

2. Describe the effects on the program, your division, the college, and the community of filling the position versus not filling it.

We are moving forward with the creation of these three programs. We have tried writing a grant for funding from USDA and unfortunately we did not receive funds. We will implement the 1-year Dietary Manager and the 2-year RD transfer prep degree as soon as they are approved by the state. It would be ideal for the students if they had all three degrees to choose from. 'Creating Pathways' is what everyone seems to be really enthusiastic about right now and this is an exciting pathway with great potential for MPC and its students.

If students complete the 1-year program they can be hired as Dietary Managers or they can carry on for an additional year and earn the 2-year degree in the Dietetic Technician program. Students may want to 'step out' of school and work for a few years before they 'step back in' to finish the DTR program or carry on through the transfer program. Research indicates that there are only 4 DTR programs in the state. Creating this program will set us apart from our neighbors and draw additional students to Monterey Peninsula College. San Jose State offers a Registered Dietician degree so our students have a local program to transfer to.

If this position does not get filled we will not be able to offer the DTR program and the middle step of our pathway will not exist.

3. Is this position addressed in MPC planning documents, such as the college's Educational Master Plan, the Division's most recent Program Review, the Department's Program Review Update and Action Plan, and/or the Division's and/or Department's Program Reflections?

Yes (Please cite below.)

No (Please explain below.)

A/IP**	Create NUTF programs to build on the success of the NUTF courses and to create an avenue for interested students to follow.	1,2	X		Waiting for USDA grant results to see what kind of funding we might possibly have	Sunshine Giesler Susan Singer
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**NUTF 1 has had very strong enrollments and instructors are receiving feedback from students that they would like to pursue this degree. After a lot of research and work, three different programs have been identified as possibilities, a grant has been submitted and work is ongoing.

4. Is this position required by external licensure, accreditation, or legal mandates? If so, please explain. Yes. For MPC to provide an effective Dietetic Technician program, it is recommended that it be accredited through the Accreditation Council of Education in Nutrition and Dietetics (ACEND). In order for this accreditation to occur there must be a program director that is a "full-time employee of the sponsoring institution".

5. Is this position recommended by a CTE advisory group? If so, please attach minutes from the meeting when the recommendation was made. If this is a CTE position, please provide Labor Market Information (LMI) for any occupations in which the instructor will provide instruction or training.

We have our first advisory meeting planned for Monday, Nov. 17th, 2014. As I am asking members of our local nutrition industry to be part of this effort I have received a lot of enthusiastic support. One example comes from Janice Harrell, MS, RD the Director of Nutrition Services at CHOMP:

Hi Sunshine! I would LOVE to. I tried to get the CDM/Diet Tech program off the ground when I was still there and teaching at MPC in the late 80's – early 90's. It, of course, has a clinical component. CHOMP is an internship site for SJSU, and have also been an internship site for a Diet Tech. We would love to work with MPC students. How exciting!

Employment of Dietetic Technicians is expected to grow by 14% to 19% from 2008–18, much faster than average for all occupations*.

*Source: www.bls.gov/oco/oco20052.htm#29-2051

6. First two years' assignment for this position. (repeat 2nd year)

a. Teaching responsibilities:

Fall	Spring	Summer
NUTF 1 Nutrition (2 sections)	NUTF 1 Nutrition (1 section)	NUTF 52 Dietetic Practice Seminar (DM)
NUTF 2 Intro to Nutrition, Dietetics	NUTF 20 Community Nutrition	NUTF 53 Dietetic Supervised Practice (DM)
NUTF 3 Nutrition Issues	NUTF 30 Modified Diets	
NUTF 10 Food Science	NUTF 50 Dietetic Practice Seminar (DTR)	

NUTF 10L Food Science Lab	NUTF 51 Dietetic Supervised Practice (DTR)	
NUTF ? Medical Nutrition Therapy		

- b. Other duties and/or programmatic responsibilities (i.e., student support, program coordination, facilities oversight, outreach, etc.):

The Dietary Manager and the Dietetic Technician programs both require practicums that will be developed, coordinated and supervised by this individual. The amount of time required to coordinate and supervise 450 hours per student should be considered as part of this position's load.

7. Provide the enrollment history for the past three years for the courses in the above assignment:

	Enrollment History
2011-2012	392 (NUTF 1)
2012-2013	361 (NUTF 1)
2013-2014	454 (NUTF 1)

8. a. FTES Credit and Noncredit History for the courses in the assignment

	FTES (Credit)	FTES (Noncredit)
2011-2012	40.01	
2012-2013	36.1	
2013-2014	45.4	

- b. FTE for the courses in the assignment

	Full-time	Adjunct
2011-2012		8
2012-2013		9
2013-2014		13

9. Describe any new courses not currently offered by the college which might become a part of this instructor's assignment in the future, and project how many FTES these new courses might generate:

The majority of the new courses have been developed and are in the process of being added to the schedule to see what kind of enrollment we can get. Students currently only have a local 12-unit certificate to work towards as we get these programs up and running. Classes that still need to be developed are Medical Nutrition Therapy and the Seminar/Practicum courses.

10. List any costs besides salary and benefits that would be entailed with the hiring of this position: \$1350 yearly accreditation fee from ACEND. This fee could be covered by the Family and Consumer Science budget without detriment to other areas in the department.

11. Are there any other factors not mentioned previously that support the need for this position. Please explain:

Many of the NUTF courses are offered online. This provides students with an alternative to face-to-face instruction. Our goal is to make the 1-year program 80% online so that we can attract that demographic as well. The courses that will not be offered online are the seminar and practicum as well as any from different departments and not yet available in an online format.