

## Curriculum Advisory Committee Meeting Notes

| DATE: October 8, 2014 |   | LOCATION: BMC-206 |                                     |
|-----------------------|---|-------------------|-------------------------------------|
| ✓                     | Richard Abend, Linguistics                  |                   | Gamble Madsen, Creative Arts        |
| ✓                     | Bill Easton, Library                        |                   | Beth Penney, Humanities             |
| ✓                     | Sunshine Giesler, Chairperson/ Life Science | ✓                 | Tom Rebold, Business and Technology |
| ✓                     | Michael Gilmartin, Administration           |                   | Vacant, Academic Senate             |
| ✓                     | He Seon Ihn, Articulation Officer           |                   | Vacant, Physical Education          |
| ✓                     | LaRon Johnson, Student Services             |                   | Vacant, Physical Science            |
|                       | Tom Logan, Social Science                   |                   | Vacant, Student Representative      |
| ✓                     | Laura Loop, Nursing                         |                   |                                     |

Meeting Chaired by: Sunshine Giesler

Notes Submitted by: Yen Le

| Agenda Item                         | Discussion / Comments   | Action   |
|-------------------------------------|---|--|
| <b>Announcements</b>                | No announcements.   | No announcements.  |
| <b>Comments from Visitors</b>       | No visitors' comments.  | No visitors' comments.   |
| <b>Approval of Minutes: 9/17/14</b> | No correction noted.  | Motion to approve with corrections:<br>Tom R.<br>Seconded: Richard<br>Aye:<br>Bill        LaRon    Richard    Sunshine<br>He Seon    Laura    Tom R.<br><br>Nay:<br>Abstain:<br>Motion approved. |
| <b>Discussion Agenda</b>            | “Critical Thinking” rubric update: Sunshine introduced a form that a faculty needs to attach when submitting a new/revision course to CurricUNET. | Discussion will continue.  |

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| <p><b>Consent Agenda</b></p> | <p>Deletions:</p> <ul style="list-style-type: none"> <li>SSCI 50 Introduction to Social Science effective Spring 2015</li> <li>Art-Studio Associate in Arts (Transfer Pre) effective Spring 2015</li> </ul> <p>Minor Corrections:</p> <ul style="list-style-type: none"> <li>Added BSA of ENGL 111/ENSL 110 to FASH 63 &amp; FASH 73</li> </ul>  | <p>Motion to approve with corrections:<br/>Richard<br/>Seconded: Bill<br/>Aye:<br/>Bill            LaRon        Richard    Sunshine<br/>He Seon    Laura        Tom R.</p> <p>Nay:<br/>Abstain:<br/>Motion approved.</p>   |
| <p><b>HOSP 20</b></p>        | <p>HOSP 20 (<i>Catering</i>) is a new course which is being added to the curriculum to provide students with a hands-on learning opportunity that will prepare them to work in the catering field. This course was approved pending the addition of a critical thinking component and the method of determining how to assess it.</p> <p><b><u>Corrections noted:</u></b></p> <p><b>Lecture Content:</b> Item IV. B. i.: need to provide a full meaning of “BEO”.</p>  | <p>Motion to approve with corrections:<br/>Richard<br/>Seconded: Tom R.<br/>Aye:<br/>Bill            LaRon        Richard    Sunshine<br/>He Seon    Laura        Tom R.</p> <p>Nay:<br/>Abstain:<br/>Motion approved.</p> |
| <p><b>HOSP 26</b></p>        | <p>HOSP 26 (<i>Baking and Pastry Chef Assistant</i>) is a new course which is being added to the curriculum to provide students with a practical opportunity to foster their leadership skills under the guidance of the chef. This course was approved pending the addition of a critical thinking component and the method of determining how to assess it.</p> <p><b><u>Corrections noted:</u></b></p> <p><b>Catalog Description:</b> delete “further”.<br/><b>Schedule Description:</b> delete “further”.<br/><b>Lab Content:</b> Item #4: replace “properly” with “properly”.</p> | <p>Motion to approve with corrections:<br/>Bill<br/>Seconded: Richard<br/>Aye:<br/>Bill            LaRon        Richard    Sunshine<br/>He Seon    Laura        Tom R.</p> <p>Nay:<br/>Abstain:<br/>Motion approved.</p>   |

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| <p><b>HOSP 40</b></p>  | <p>HOSP 40 (<i>Wine Fundamentals</i>) is a new course which is being added to the curriculum to provide students with the knowledge and skills necessary to work in the wine or restaurant industry.</p> <p><b>No corrections noted.</b></p>   | <p>Motion to approve with corrections:<br/> <b>Bill</b><br/>         Secoded: Richard</p> <p>Aye:<br/>             Bill        LaRon    Richard  Sunshine<br/>             He Seon   Laura    Tom R.</p> <p>Nay:<br/>         Abstain:<br/>         Motion approved.</p>   |
| <p><b>Linguistics AA Transfer Preparation Degree Associate in Arts</b></p> | <p>Linguistics AA Transfer Preparation Degree Associate in Arts is a new program which is being added to the curriculum in order to offer students a Linguistics AA degree.</p> <p><b><u>Corrections noted:</u></b></p> <p><b>Program Description:</b> delete “Centered in...courses”.</p> | <p>Motion to approve with corrections:<br/> <b>Richard</b><br/>         Secoded: Tom R.</p> <p>Aye:<br/>             Bill        LaRon    Richard  Sunshine<br/>             He Seon   Laura    Tom R.</p> <p>Nay:<br/>         Abstain:<br/>         Motion approved.</p> |
| <p><b>MEDA 112</b></p>   | <p>MEDA 112 (<i>Medical Office Computer Applications</i>) is being revised to remove pre-requisite of MEDA 110. This course was approved pending the addition of a critical thinking component and the method of determining how to assess it.</p> <p><b>No corrections noted.</b></p>     | <p>Motion to approve with corrections:<br/> <b>Tom R.</b><br/>         Secoded: Bill</p> <p>Aye:<br/>             Bill        LaRon    Richard  Sunshine<br/>             He Seon   Laura    Tom R.</p> <p>Nay:<br/>         Abstain:<br/>         Motion approved.</p>    |

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| <p><b>MUSI 35</b></p> | <p>MUSI 35 (<i>String Orchestra</i>) is being revised to meet TMC guidelines. This course was approved pending the addition of a critical thinking component and the method of determining how to assess it.</p> <p><b><u>Corrections noted:</u></b></p> <p><b>Catalog Description:</b> delete “or voice”.<br/> <b>Schedule Description:</b> delete “or voice”.<br/> <b>Units/Hours:</b></p> <ul style="list-style-type: none"> <li>- Studio Scheduled: replace “0” with “3”.</li> <li>- Studio TBA: replace “3” with “0”.</li> </ul> <p><b>Student Learning Outcomes:</b> add “MPC Area C, Humanities: Upon successful completion of this area, students will have demonstrated an ability to analyze and interpret human thought, achievement, and expression relevant to such branches of knowledge as philosophy, literature, and/or the fine and performing arts, and to communicate the results.”.</p> <p><b>Objectives:</b> Item #1, 2, 3, 4 and 5: delete “or sing”.<br/> <b>Lab Content:</b> Item I. B. and I.C.: delete “or sing”.</p> | <p>Motion to approve with corrections:<br/> Laura<br/> Secoded: Bill</p> <p>Aye:<br/> Bill            LaRon        Richard    Sunshine<br/> He Seon    Laura        Tom R.</p> <p>Nay:<br/> Abstain:</p> <p>Motion approved.</p> |
| <p><b>MUSI 36</b></p> | <p>MUSI 36 (<i>Jazz Improv Ensemble</i>) is being revised to meet TMC guidelines. This course was approved pending the addition of a critical thinking component and the method of determining how to assess it.</p> <p><b><u>Corrections noted:</u></b></p> <p><b>Catalog Description:</b> delete “or voice”.<br/> <b>Schedule Description:</b> delete “or voice”.<br/> <b>Student Learning Outcomes:</b> add “MPC Area C, Humanities: Upon successful completion of this area, students will have demonstrated an ability to analyze and interpret human thought, achievement, and expression relevant to such branches of knowledge as philosophy, literature, and/or the fine and performing arts, and to communicate the results.”.</p> <p><b>Objectives:</b> Item #1, 2, 3, 4 and 5: delete “or sing”.<br/> <b>Lab Content:</b> Item I. B. and I.C.: delete “or sing”.</p>   | <p>Motion to approve with corrections:<br/> Laura<br/> Secoded: Bill</p> <p>Aye:<br/> Bill            LaRon        Richard    Sunshine<br/> He Seon    Laura        Tom R.</p> <p>Nay:<br/> Abstain:</p> <p>Motion approved.</p> |

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| <b>Music Associate in Arts for Transfer</b>               | Music Associate in Arts for Transfer is a new program which is being added to the curriculum to replace existing A.A. program to conform to state requirements. Consideration of this program is tabled pending further revision of the program information.                  | Tabled.   |
| <b>PHED 12D</b>   | PHED 12D ( <i>Competitive Swimming III</i> ) is a new course which is being added to the curriculum to level the course to meet new guideline. This course was approved pending the addition of a critical thinking component and the method of determining how to assess it. | <p>Motion to approve with corrections:<br/> Laura<br/> Seconded: LaRon<br/> Aye:<br/> Bill            LaRon      Richard    Sunshine<br/> He Seon    Laura       Tom R.</p> <p>Nay:<br/> Abstain:<br/> Motion approved.</p> |
| <b>Next meeting:</b> 3:00 p.m., October 15, 2014, BMC 206 |   |   |