

## College Council Minutes

June 21, 2011

1:00 – 3:00 pm

Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, VP Acad. Services (vacant), Michael Gilmartin, Steve Ma, Julie Bailey, Gary Bolen, Steve Morgan, Mark Clements, Nancy Goehring, Brenda Lee Kalina, Stephanie Perkins, Fred Hochstaedter, Adria Gerard, Alan Haffa, Lyndon Schutzler, Loren Walsh (CSEA Rep.) Suzanne Ammons, ASMPC Pres. (vacant), Will Adams, ASMPC

Absent: VP Academic Services (vacant) Mark Clements, Alan Haffa, Nancy Goehring (vacant position), ASMPC Pres. (vacant), ASMPC Rep (Vacant).

Guests: Michelle Brock, Caroline Carney, Rosemary Barrios

### Campus Community Comments:

- The Monterey County Herald featured an engaging write up on Pete DeBono and his 40 years with Monterey Peninsula College as instructor and department chair.

1) **Minutes – May 31, 2011:** Approved as recorded.

2) **Action Items (see available handouts):**

a) **BSI 2011-12 project recommendations (Caroline Carney):** The request was made to College Council to conduct a 1<sup>st</sup> and 2<sup>nd</sup> reading of this action item due to time constraints. Members agreed with a 2/3 vote to take action on this item. Caroline Carney gave her presentation, adding information to the handout to include the following:

- The Basic Skills committee has spent some time to consider how to best spend the balance of the available funding, given that it is unlikely we will see funding for this in the future. The committee is building on what works using a careful and systematic assessment drawn from faculty and students in figuring out how to institutionalize programs which support student success.
- Caroline Carney as Faculty Co-chair will be conducting the oversight for the Basic Skills at approximately 10 hours a week through next year.
- Increase in visibility—make available calendar/planners for all Basic Skills students in fall classes, flax drives for students participating in focus groups and for Basic Skills faculty.
- Basic Math Tutor- funding for adjunct faculty for 12 hours a week.
- Basic Skills Faculty Mentoring – stipends for English and Math instructors and mentors for teaching basic skills classes.
- Kurzweil Reading/writing support expansions to the Reading Center and and more Basic Skills Faculty.
- Basic Skills Counselor- this position is a dedicated counselor to all students in Basic Skills, Math, Reading, ESL, providing 14 hours a week of counseling and 8 hours every week on the LTC's first floor.
- PASS Learning community – funding for PERS 200 Instruction, and dedicated PASS Counselor for 5 hours per week.

*College council recommends the approval of the 2011-12 BSI Recommended Expenditure Plan.*

The motion was made, moved and seconded and was approved unanimously.

b) **Tentative Budget 2011-12 (2nd reading) Steve Ma:** Steve gave thanks to Rosemary and Connie of Fiscal Service for their dedication and efforts to provide the numerous detailed entries which make up the budget. He reported that we have just learned that the Democrats have

submitted a non-balanced budget, and as a result, the State Controller, John Chiang has curtailed payment to the legislators. Steve proceeded with an overview and explanation of the Tentative Budget in his slide presentation beginning with a review of the **Principals of Fiscal Stability**. Key points in addition to the presentation included:

- While Republicans are willing to consider an election on extension of taxes, they are pushing to have voters weight in on pension reforms and spending caps (top 2 on list).
- MPC's Budget Response includes "**judicious use of one-time funds to help close the deficit**". Steve explained further to say that while the use of the one-time funds is warranted, it must be balanced with savings in other areas.
- The UGF Budget for 2011-12 is 9.6% less than in 2010-11.
- The total deferral owed MPC is approximately \$5M.
- The SIF's renewal estimate is for a 16.5% rate increase.
- Our "stop loss" premium quote for 11-12 is for an 85% increase in premium largely attributable to our 10-11 claims having doubled over the preceding year, exceeding \$2 M. (Stop Loss is where the expenses per claims are paid in excess over \$125,000.) This current level can be increased in exchange for a reduced premium, but this must be weighed against our tolerance for risk.
- Salaries and Benefits make up 86% of the Budget and every dollar used to maintain health benefits is one less dollar available to programs and salary schedule. STRS and PERS retirement pension formulas are based on highest salary, not salary plus health benefits.
- Marked increases in expenses are anticipated in the areas of Utilities, and the District's contribution to PERS, and State Unemployment Insurance. (*Clarification-STRS contributions are received from member employees, whereas PERS contributions are district-funded.*)

*College council recommends the 2011-12 Tentative Budget be forwarded to the Board for approval.*

The motion was made, moved and seconded and was approved unanimously.

**3) Board Policy Revisions:** <http://mympc.mpc.edu/Committees/PACC/default.aspx>.

*a) (This is a placeholder only.)*

**4) Information Items (see available handouts):**

**a) Classified Replacement Position:** Michael presented the following along with some additional information as noted.

**i. Instructional Contract Coordinator/Admin III:** This position became vacant in December. Since then, the job description has been revised and as the function must be maintained, the district is working to fill it.

**ii. Instructional Specialist-Reading Center (3 positions—8 months, 11 days, 18 hrs/week):** Initially, 4 positions were vacant and after much consideration, staff believe that 3 of them must be filled.

**iii. Sciences Laboratory Manager:** This position became vacant in fall 2010. One of three positions in Physical Science must be filled.

**b) Full Time - Faculty Replacements:** (*This is a placeholder only.*) Dr. Garrison reported that the current plans are to present offers to four of the six openings. He also reported that the Board,

(meeting of June 28) is anticipated to take action to ratify an agreement between MPCTA and the District to address the 11-12 budget deficit through faculty salary reductions of up to 3.82% and to rescind the layoff notices (RIFs). These salary reductions are built in to the budget as are other dollar amounts applicable to CSEA.

Following the above reporting on Information Items and explanations given to those positions replaced, the following comment was brought forward with the expressed wish for its inclusion in this meeting's discussion/minutes as follows:

*With regards to replacing positions—the concern is whereas the Academic side of the house needs replacement (of positions), there is a sense of urgency. When there is a vacancy/replacement within the Student Services, specifically classified staff, it is not received with the same sense of urgency. This creates a sense that a lack of equity exists; there are a number of positions in Student Services that have not been brought back to the table.*

**c) Discussion items for future or follow up:**

- i. College Council membership terms (update?):** Dr. Garrison reported on the following membership changes emerging from the MSC group (effective September):
  - a) MSC representative will be Art St. Laurent,
  - b) Dean—Michael Gilmartin.

Membership changes from the remaining areas are anticipated in the near future.

**ii. Equipment Refreshment needs campus-wide:**

**iii. Shared Governance and Institutional Planning and Budgeting:**

- iv. Food and Drink in classrooms:** Loren requested this discussion topic be agendaized for future consideration at a College Council meeting. A recent incident has prompted a review of the campus's practice/policy of allowing or disallowing food and drink in classrooms. ASAG will be asked to take up the matter as it falls within the purview of Administrative Services. Suzanne will survey other community colleges and initiate the discussion with ASAG.

**d) Other:**

**a) Committee Reports-**

**Summer meeting calendar:** Week of August 8<sup>th</sup>, and 15<sup>th</sup> for Final Budget? Board mtg is August 23<sup>rd</sup>.