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Monterey Peninsula College

Academic Affairs 2011-2012

Operational Goal	Completion Date
<p>1.0 In collaboration with the Academic Senate, Institutional Committee on Distance Education, Dean of Technology and Media Services, and other constituents, ensure that distance education faculty receives technological and pedagogical support.</p> <p><i><u>Institutional Goal 1</u> – Promote academic excellence and student success. <u>Objective 1.3</u> – Develop and prioritize the implementation of an online learning strategic plan that includes institutional support, protocols, and assessment of instruction.</i></p>	Ongoing
Objective/Activity	
<p><i>Objective #1: Facilitate the efforts of the Institutional Committee on Distance Education in the area of technological and pedagogical support for distance education faculty.</i></p> <p><i>Activity #1: Academic Affairs will provide support in the form of administrative support for meetings, preparing announcements, coordinating times for workshops, and assisting in the preparation of reports for the Institutional Committee on Distance Education.</i></p> <p><i>Activity #2: Academic Affairs will assist in the dissemination of information to faculty regarding professional development opportunities for distance education faculty.</i></p>	
Operational Goal	Completion Date
<p>2.0 With the collaboration of Administrative Services, Student Services, Division Chairs, the Dean’s Council and other constituents, continue the development and implementation of a transitional and long-range plan for the occupancy and ongoing operation of the MPC Education Center at Marina.</p> <p><i><u>Institutional Goal 3</u> – Manage the rate of growth in programs and services in Seaside and Marina, subject to funding and growth conditions. <u>Objective 3.1</u> – Based on assessment and analysis of community needs and district resources, develop appropriate class schedules and programs.</i></p>	Ongoing
Objective/Activity	
<p><i>Objective #1: Coordinate schedule development to achieve desired program development based on community needs assessment and faculty and student feedback through Division Chairs.</i></p> <p><i>Activity #1: The Dean of Instruction will confer with Division Chairs and the Dean of Instructional Planning to develop Marina Education Center class schedules designed to continue progress toward generating the 500 FTES needed for complete center status.</i></p>	

Activity #2: The Dean of Instruction will collaborate with Division Chairs and Counseling to coordinate class schedule options to meet Marina students' needs.

Objective #2: In collaboration with Administrative and Student Services staff and other constituent groups, plan and coordinate the support services needed to complement the academic programs planned for the Center.

Activity #1: The Dean of Instruction will confer with the Dean of Student Services to coordinate the provision of support services related to the instructional program offered at the Marina Education Center.

Operational Goal	Completion Date
<p>3.0 In collaboration with the Division Chairs and the Curriculum Advisory Committee and with the support of the Academic Senate, review, and revise when appropriate, the curriculum and curriculum approval process to implement new programs based on the SB 1440 Transfer Degree model.</p> <p><i>Institutional Goal 1 - Promote academic excellence and student success.</i> <i>Objective 1.2 – Improve student experiences by supporting the quality of instruction and service delivery through</i></p> <ul style="list-style-type: none"> <i>a. creating a framework for faculty and staff to learn, share ideas, engage in dialog and collaborate</i> <i>b. promoting efforts to analyze the effectiveness of programs and make improvements based on the results.</i> 	<p>Ongoing</p>

Objective/Activity

Objective #1: In collaboration with faculty, Division Chairs, the Curriculum Advisory Committee and the support of the Academic Senate, implement new curriculum development according to the guidelines for the new SB 1440 Transfer Degrees.

Activity #1: Communicate with faculty the new transfer curriculum that has been developed for them to review and implement into new associate degrees for transfer.

Activity #2: Work with the Curriculum Advisory Committee to review and approve these transfer degrees in the quickest and most efficient manner so that at least two programs will be in place by the fall 2011 term.

Activity #3: Provide updates for AAAG on the status of MPC's efforts to approve the new Transfer Associate Degrees.

Objective #2: In collaboration with the Curriculum Advisory Committee and IT staff, continue the implementation of the CurricUNET software program to automate the curriculum development and approval process and track the progress of individual course and program approvals.

Activity #1: Provide additional training and assistance to faculty in the use of CurricUNET for the approval of new programs.

Activity #2: Provide AAAG with regular information on curriculum development issues related to inputting courses and programs into CurricUNET.

Operational Goal	Completion Date
<p>4.0 In collaboration with the Academic Senate, support the efforts to link student learning outcomes with program review, planning, and resource allocation.</p> <p><i><u>Institutional Goal 1 - Promote academic excellence and student success.</u></i> <i><u>Objective 1.1 – Investigate ways to articulate student success that represent the diverse range of our student’s goals, and retain strong academic integrity and high academic standards.</u></i> <i><u>Objective 1.2 – Improve student experiences by supporting the quality of instruction and service delivery through</u></i></p> <ul style="list-style-type: none"> <i>a. creating a framework for faculty and staff to learn, share ideas, engage in dialog and collaborate</i> <i>b. promoting efforts to analyze the effectiveness of programs and make improvements based on the results</i> 	<p>Fall, 2011</p>

Objective/Activity
<p><i>Objective #1:</i> Ensure that the Program Reflections from each program are included in their Program Review Annual Report.</p> <p><i>Activity #1:</i> The Dean of Instructional Planning will work with Division Chairs to develop an accountability process to insure that all divisions develop Program Reflections from each department.</p> <p><i>Objective #2:</i> Ensure the effectiveness of Program Reflections in conjunction with the Program Review Annual Report in an effort to share what kind of conversations have been most useful and to encourage the use of Program Reflections for purposes most useful to individual programs.</p> <p><i>Activity #1:</i> Academic Affairs will schedule at least one special meeting of AAAG to review the documents from the previous Program Review Annual Reports specifically to discuss best practices used by departments in having dialog related to Program Reflections.</p>

Operational Goal	Completion Date
<p>5.0 Working in collaboration with Division Chairs and program faculty and staff, develop and implement strategies to maintain the integrity of the college’s instructional program within the constraints of the current extraordinary fiscal limitations.</p> <p><i><u>Institutional Goal 1 - Promote academic excellence and student success.</u></i> <i><u>Objective 1.1– Investigate ways to articulate student success that represent the diverse range of our student’s goals, and retain strong academic integrity and high academic standards.</u></i></p>	<p>Fall, 2011</p>

Objective/Activity
<p><i>Objective #1:</i> Academic Affairs will work with the Division Chairs to evaluate the effect of the budget reductions of 2011-12 in relation to their Program Review Annual reports from the previous year.</p> <p><i>Activity #1:</i> AAAG will develop a summary program review document which can be used as a basis for planning.</p>