

College Council Minutes
Tuesday, December 7, 2010
2:30 p.m.,
Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Steve Ma, Julie Bailey, Gary Bolen, Steve Morgan, Mark Clements, Nancy Goehring, Brenda Lee Kalina, Stephanie Perkins, Fred Hochstaedter, Carolyn Hansen, Alan Haffa, Lyndon Schutzler, Loren Walsh (CSEA Rep.) Suzanne Ammons, ASMPAC Pres. (vacant), Will Adams, ASMPAC

Absent: Doug Garrison, Mark Clements, Loren Walsh, ASMPAC Pres. (vacant)

Guests: Larry Walker, Laura Franklin, Sharon Colton, Judee Timm, Janet Chou

Campus Community Comments:

- Janet Chou gave an overview of the pilot textbook rental program launched by Follett in fall 2009, and brought to MPC in fall 2010. She highlighted some of the many advantages to students including cost savings, recycling of gently used books in a sustainable method. She also indicated that survey responses reflect that 98% of the students would opt to use this system again, and that 62% of the students indicated that they had a better opinion of the campus once they discovered the textbook rental option. Students can also opt to purchase rented textbooks.

Janet underscored the need to encourage instructors to get preferred inventories of books into the National Rental Title List to allow broader access by students to this preferred book inventory. She also encouraged efforts to keep books on the title list for longer durations where possible.

1) Minutes – November 16, 2010- Approved w/changes (Community Comments re: Black Student Union, and 2d. Dist. Learning Ed. Cmte’s Response to Accreditation is Oct 15 2011).

2) Action Items (see available handouts):

a) Registration Priorities 2nd Reading (Larry Walker): Larry presented the Priority Registration document (Dec 7, 2010) which outlined three versions:

- Version 1 was received as a first reading at the November 16 College Council meeting.
- Version 2 adds “New High School Assessed/Orientation” participants as a priority in Group 3.
- Version 3 adds “New High School Assessed/Orientation” participants as a priority in Group 3 and moving continuing students (90+ units) from Group 3 to lower priority Group 4.

Comments, pros and cons were shared that with version 3, continuing students including transfer students from four year institutions, could be held up. The resulting conversion rested with Version 3 being the best fit to address needed revisions to the current registration process.

College Council recommends the Priority Registration Process as outlined in the December 7, 2010 document and presented at College Council, be forwarded for approval.

A motion was made to approve the MPC Priority Registration Process (Implementation in fall 2011), moved, seconded and approved unanimously.

b) BSI Expenditure Plan (1st and 2nd Reading) Laura Franklin: Laura presented The Plan, indicating the following key points and necessity to conduct a 1st and 2nd reading:

- The lateness of the state budget has in turn delayed information necessary in the formation of the BSI Expenditure Plan.
- We are currently still expending 2008-09 funds and will likely carry over funding into next year as we have three years to spend allocated funds.
- Laura indicated that the Action Plan and Expenditure Plan will go to the Chancellor’s Office and shared a copy of the Administrative Procedures with the amended language.

Laura asked the group to approve the Action Plan and revised Expenditure Plan and revised language in the Preamble or to dismiss the preamble altogether. T

College Council recommends the following revision to the 2010-11 MPC BSI Action Plan Preamble be forwarded for approval. “The BSI Action Plan for 2010-11 establishes a framework for activities that will take place in that academic year. Any commitment by MPC for implementation of Action Plan items will be re-evaluated should BSI funding be impacted by the state budget.”

A motion was made to approve the revision to the 2010-11 MPC BSI Action Plan Preamble, then moved, seconded and approved unanimously.

- c) **Institutional Goals 2007-10 Assessment (CC vote to approve –see Minutes from Oct 18 G & O subcommittee—see handout).** College Council is asked today to approve for the record, the **2007-10 Institutional Goals Assessment** as put forth in the Minutes from the October 18, 2010 G & O Subcommittee.

*College Council recommends the **Institutional Goals 2007-10 Assessment** as outlined in the Oct 18 2010 minutes from the subcommittee be accepted and forwarded for approval.*

A motion was made to approve the **Assessment**, moved, seconded and approved unanimously.

- d) **Institutional Goals 2010-13 (New) –1st Reading:** The group was reminded that the new I.G.’s must be in place by March in order to provide the proper foundation for budget planning. Alan reviewed the “Potential” New G&O along with what was changed from the previous years’ G&O. Discussion followed to include the need to connect Action Plans with Shared Values while making the distinction between values and goals. Tentative plans could include sharing of the new G&O at Flex Days, after gaining feedback from the advisory groups, followed by an Open Forum (all campus meeting) in mid-February. Regardless, it was determined that an additional College Council meeting is needed before winter break.

- e) **Distance Learning Committee’s response to Accreditation Recommendation #4 (2nd Reading)** John Gonzalez: Dr. Gonzalez recapped the background:
- The Accreditation Commission has issued a **Recommendation** on Distance Education to the District.
 - MPC, via its Institutional Committee on Distance Education (ICDE), has prepared a **draft proposal (handout)** which will serve as the foundation for the follow up Report due to the ACCJC on October 15, 2011.
 - The timeline/budget piece shared today is here based on the request of College Council at its November 16th meeting.
 - Academic Senate has received two presentations on the ICDE’s recommendations. (Nov. 18 and Dec. 2). At its Dec. 2nd meeting the Senate approved the structure proposed by the committee (not including negotiable items or resource allocations), with the caveat that it be amended to clarify the relationship of Distance Education to the shared governance process.

Concerns shared included that consideration be given to integrate a wider spectrum of campus needs within the Planning and Resource Allocation Process, citing as an example that equipment needs in areas of Instruction be considered along with Tech Refreshment needs.

Acknowledging that a response must be made to the Accreditation Commission, it is apparent that at least one additional meeting is necessary to fully discuss the proposal.

Motion was made to table this 2nd reading; the group voted to table this reading with 3 opposed. The group will revisit the ICDE's proposal for a final reading at a future time.

Fred---recommended that CC hold discussion at a future meeting to direct a committee to investigate Refreshment to include areas outside of Tech Refreshment.

3) Board Policy Revisions: <http://mymnpc.mpc.edu/Committees/PACC/default.aspx>.

a) **BP 3010 Curriculum Development and Review:** Deferred for a future meeting.

4) Information Items (see available handouts):

a) **Becoming a Multi Site College (John Gonzalez):** Deferred for a future meeting.

b) **Custodian –replacement (Steve Ma):** Deferred for a future meeting.

c) **Human Resources Specialist-replacement (Barbara Lee)** Deferred for a future meeting.

d) **Academic Affairs Projects (John Gonzalez):** Deferred for a future meeting.

e) **Tech Refresh Requests (Sharon Colton):** Sharon presented the Tech Refreshment Requests (see handout) indicating that the 2010 Allocation is \$132,000 and requests for funding total \$175,600. AAAG has recommended expenditures totaling approximately \$125,500. Within that figure the Tech Committee has approved the following items:

- Server at \$5,389 for Life Science
- 40 Lab Macs totaling \$71,000 for Creative Arts

The remaining AAAG recommendations are:

- 22 laptops at \$15,400 (this original quote was corrected to \$24,172 in order to provide a sufficient product) for Physical Science.
- Misc. equipment for the Library at \$20,000

The remaining balance is approximately \$6,500. There are no computers available to cascade. Discussion and comments shared to include that future purchases should include considerations for cascading opportunities. This would provide opportunities for reuse in areas where needed and where funding is limited, including students.

5) Other:

a) **Committee Reports-**

Next meeting—(February 7?? Flex days are Jan 26-27-28).