

## College Council Minutes-w/changes as noted

Tuesday, November 16, 2010

2:30 p.m.,

Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Steve Ma, Julie Bailey, Gary Bolen, Steve Morgan, Mark Clements, Nancy Goehring, Brenda Lee Kalina, Stephanie Perkins, Fred Hochstaedter, Carolyn Hansen, Alan Haffa, Lyndon Schutzler, Loren Walsh (CSEA Rep.) Suzanne Ammons, ASMPC Pres. (vacant), Will Adams, ASMPC

Absent: ASMPC Pres. (vacant)

Guests: John Anderson, Laura Franklin, Larry Walker, Judee Timm

### Campus Community Comments:

- Fred reported that the Academic Senate passed a new hiring procedures document for full-time faculty which is planned to go forward for approval at the November 23 board meeting. They have been working on this since 2003.
- Lyndon reported a good weekend for athletics as reflected in the following:
  - ✓ Women's Soccer beat Hartnell 2 – 1 on Saturday.
  - ✓ The men's basketball team participated and earned the championship of the San Jose Tip-Off Tournament (8 colleges participated) by beating Merritt College.
- Stephanie reported that the BSU (Black Student Union) conducts several volunteering efforts throughout the community, including their most recent being the recycling efforts of the Big Sur Half Marathon. They were able to do some outreach and provided information to the community about BSU.
- Gary Bolen reported that David Barber's memorial service last Saturday was well attended in a Carmel Beach Sunset gathering of friends, family and coworkers and that the family has generously donated his keyboard and acoustic piano to the College.
- Will Adams invited members to participate in the annual ASMPC Thanksgiving feast open to campus staff, faculty and students to be held this Friday, Nov 19.

1) **Minutes – October 19, and special meeting of November 9, 2010 (if available):** Approved with minor grammatical corrections.

2) **Action Items (see available handouts) :**

- a) **Faculty Position Requests (middle four positions and recommendation from AAAG):** Dr. Gonzalez presented the balloting results reporting that AAAG held a robust discussion regarding the middle four positions (Art History, English-Composition/Basic Skills, Psychology and Women's Studies). Since last week's College Council meeting, SSAG and AAAG will work closer together to coordinate the sharing of information, especially in light of timeline challenges with faculty resignations due date of October 15 and need to implement ample time for hiring searches. The balloting results document reflected the Art History position as a clear 1<sup>st</sup> ranking.

*College Council recommends the faculty replacement positions for Art History be forwarded to the President for approval.*

A motion was made to recommend the faculty replacement positions, moved, seconded and approved with no abstentions.

While Psychology and Women's Studies were tied for 2<sup>nd</sup>, the point spread between these and English-Composition prompted Dr. Gonzalez to suggest College Council further the discussion to arrive at the 2<sup>nd</sup> position. College Council reviewed the **2010 Faculty Position Requests** document reflecting Credit FTES for 2007-08 and 2008-09 along with Full time FTE and Adjunct FTE for the same years, the FTES/FTE ratios and the FTES/FTE ratios for each of the 4 Faculty Positions for those same years. College Council members shared in an active discussion in review of the data as well as several intangible considerations including:

- single full-time faculty programs
- the ratio of full-time to part-time instructors
- the availability of qualified part-time instructors or the lack thereof

- programs with demonstrated ability to grow and meet the educational needs of students
- the core mission of the community colleges: transfer, basic skills and Career and Technical Education

In summary, it was agreed that all of the 4 middle positions were needed, making this a difficult decision. It was underscored that the clearly stated desire of the Social Sciences Division is to fill the Women's Studies position, and as such, we should honor their position and rely on their expertise.

*College Council recommends the faculty replacement positions for Women's Studies be forwarded to the President for approval.*

A motion was made to recommend the faculty replacement positions, moved, seconded and approved with 11 in favor, 5 opposed and one abstention.

**b) Registration Priorities (1<sup>st</sup> reading - Larry Walker):** Larry presented this change to our current process indicating it had gone forward to AAAG, SSAG, ASAG, ASMPC and PVP and some suggestions for change have been made. He indicated that most community colleges already have a similar process in place and such a process would help curb the overload to the system experienced when everyone can enroll at once. Discussion followed to include the following comments:

- Group 1, consisting of EOPS, DSPS and Veterans, can enroll throughout the rest of the timeline, and are not limited to the initial early window.
- Group 4-New Students should be moved to Group 3 as these students could be considered "at risk". New "at risk" students walk a fine margin as they consider moving towards the positive path of continuing education vs. finding themselves against a timeline barrier.

Larry has asked College Council members to forward comments/suggestions for the Task Group to consider. The Task Group will review the suggestions and forward a final draft version for a second reading to College Council. One concern expressed was that of providing priority to students who have earned over 90 units over new incoming students.

**c) Institutional Goals (New) –deferred to Dec 7 (1<sup>st</sup> reading) (2<sup>nd</sup> Reading January=?):**

**d) Distance Learning Committee's response to Accreditation Recommendation #4** (first reading) John Gonzalez presented the **Response** prepared by the Institutional Committee on Distance Education (ICDE) and introduced Dr. Judee Timm to share more information on the work of the ICDE Committee. The **Response** is in preparation for the **Follow-up Report** which is due to the ACCJC in October 2011. The ICDE was tasked with providing recommendations in preparation for developing and implementing a plan in response to the ACCJC's accreditation recommendation. The Committee reviewed practices, policies and procedures currently in place at MPC for online instruction along with the ACCJC's **Guide to Evaluating Distance Education and Correspondence Education** and examined "best practices" used at other colleges. It was explained that collective bargaining issues have not been addressed in the Response and will be examined by the ICDE in spring 2011. Dr. Timm emphasized several key aspects identified by the Committee to include the following:

- Recognition is given that online instruction is not for everyone (students and teachers), nor does it suit every course or program.
- Delivery modes would be best determined by faculty, departments and divisions that support those efforts.
- The recommendations focus on creating a long-term plan, to be implemented incrementally with emphasis on serving the educational needs of the online students at MPC while supporting distance education faculty.

Dr. Timm explained how important the delivery and quality of the instruction is in order to best serve students. Active engagement is needed in order for students to be successful. She indicated that the Committee is recommending that the iLearn portal should be named “MPC Online”. It should be enhanced to provide links to critical academic and student support services such as advising/counseling, tutoring, and financial aid. Emphasis was given to the critical need for a website which is easily navigated, efficient and intuitive for students. She also stated that the Committee is recommending the formation of the MPC Online Center to provide support to faculty who teach online. An active discussion was held which suggested that an even larger dialogue is needed to determine how the MPC Online Center can address several areas including:

- Providing for the delivery of services typically available in our traditional mode (counseling and other support services).
- Identifying which programs can be successfully accommodated and which programs may not be served well through this delivery mode.
- Determining whether MPC supports offering full degrees online and if so, would we accommodate degrees without the 12-unit residency requirement. (Input from Academic Senate seems appropriate here.)
- Can we establish sustainable funding for the MPC Online program through the Planning and Resource Allocation Process in order to provide adequate human and technology resources?

Several comments from members of College Council indicate that while several assumptions are made in the *Response* by the ICDE, it can serve as a strategic plan. **The group recognizes that we are to be mindful that this *Response* carries a definite commitment of fulfillment and thus, a timeline and budget should be developed and brought back to College Council.** Dr. Gonzalez indicated that the ICDE has planned to present such timeline and action plan at the December 7<sup>th</sup> meeting when the *Response* will be presented for second reading.

**3) Board Policy Revisions:** <http://mympc.mpc.edu/Committees/PACC/default.aspx>.

**a) BP 1040 Closed Sessions of the Governing Board (2nd reading):** Alan recapped the purpose of this board policy for this second reading.

*College Council recommends the BP 1040 Closed Sessions of the Governing Board be forwarded to the President for approval.*

A motion was made to recommend the BP be forwarded, moved, seconded and approved unanimously.

**4) Information Items (see available handouts):**

**a) Academic Affairs Projects (John Gonzalez):** No time for review/discussion.

**5) Other:**

**a) Committee Reports-**

Next meeting—(Dec 7)