

# College Council Minutes-DRAFT

Tuesday, August 10, 2010

**2:30 p.m.,  
Karas Room**

- ✓ College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Gary Bolen, Steve Morgan, Mark Clements, Nancy Goehring, Brenda Lee Kalina, Stephanie Perkins, Fred Hochstaedter, Carolyn Hansen, Alan Haffa, Lyndon Schutzler, Loren Walsh (CSEA Rep.) Suzanne Ammons, ASMPC Pres. (vacant), ASMPC Rep. Will Adams.

**Absent:** Doug Garrison, Gary Bolen, Julie Bailey, Nancy Goehring, Alan Haffa, ASMPC Pres.(vacant),

**Guests:**

## **Campus Community Comments:**

- Introduction was made for Will Adams, the new ASMPC representative to College Council.
- Carsbia reported that the Financial Aid office is seeing a very busy season with an increase in applicants. Students were in line at 6:00 a.m. to see counselors at the Student Services Building.
- Joe indicated that construction and resurface work at Lot C is underway however damp weather is hindering the curing process. The bus stop work in front of Student Services is anticipated to be done by 8/23. Increased bus service to the campus will help offset the elimination of the tram service.
- Joe reminded the group that the removal of the trellis and intertwining wisteria is underway. The trellis is succumbing to wood rot and has been found to contain hazardous materials within the paint and stucco materials. Several comments surfaced concerning efforts to save some or any of the wisteria.
- Joe announced that tours of the old Business Computer Science building (Math-Science Project) are scheduled for August 19 at 3pm, and he welcomed attendance.

1) **Minutes – June 15 2010:** Approved as recorded with two abstentions due to absence.

2) **Information Items (see available handouts):**

a) :

## **Faculty Replacement Positions:**

John reported that five faculty searches have been completed successfully and they are:

- Counseling
- Math Learning Center Coordinator
- Political Science
- ESSC & Reading Center Director
- Technical Services Librarian

## **Classified Replacement Positions:**

- a) Food Preparer – Child Development Ctr. (Carsbia Anderson):** This is an 18 hr/week position is an essential position required by the food grant from which it is also funded.
- b) Instructional Specialist (Reading Center) – 2 positions (John Gonzalez):** Several positions were converted from temporary to permanent positions including these two.
- c) Admission & Records Specialist (Carsbia Anderson):** Two staff positions were vacated last spring; one position is being filled.
- d) Custodian Position (Joe Bissell):** This position was frozen from last year.

3) **Action Items (see available handouts) :**

- a) Final Budget 2010-11 (first reading) Joe Bissell:** Joe suggested a plan for organizing and delivering the information within the Final Budget within the two readings. The **first reading** would be a review of those budgets which changed and how they were changed from the Tentative Budget version. The **second reading** could then explore budget details of each fund. Joe shared the list which showed changes from the Tentative Budget and reviewed each item. The following includes some added information/comments shared:

- The 3 Year Comparison, indicating that the 2009-10 Actual and Budget figures are not yet finalized.
- GI Utilities are listed just through April.
- GI Utilities – the Parking Lots’ Electrical/Utilities are being charged to Parking.
- PERS raised rates on June 27 from 10.2% to 10.7%.
- Recalculation of PT/Hourly Perm. Should use 4.33 weeks per month instead of 4.0 weeks per month.
- With Pfit contracts discontinued, expenses eliminated in Admissions Department.

John shared a handout reflecting **Academic Affairs Programmatic Budget Cuts** totaling \$60,856 and commended the collaborative efforts to produce savings in order to have money for potential growth in 2010-11. More will be known in September as to growth funding.

- b) Revision to *Bond Facility Projects’ Budgets* (first reading) Joe Bissell):** Joe gave a recap of the Facilities Construction Plan (revised August 3, 2010) as recommended by the district’s Facilities Committee, a subcommittee of the College Council. He explained that project budget adjustments are being recommended to reduce the overall bond funded projects \$4,350,975 (from \$153,590,326 to \$149,239,351) and create a general contingency of \$1,667,699.

Joe indicated that Dr. Garrison has asked for a review/examination of whether the district should proceed with Theater and Music as separate projects or pursue one combined Performing Arts venue since both projects have requested more seating and support sound requirements. Joe further explained that funding is not adequate to support funding for a music building with a performance venue, and that adding a band shell to the project may be the prudent approach as it could be submitted for bid as a bid alternate. Funding for the \$1.2 million band shell would come from contingency funds. The Facilities Committee was asked to examine options and as a result the research is being conducted through three groups:

- 1) Conference call involving key District persons in conversation with other schools which have completed similar projects and can discuss scheduling and other issues.
- 2) Examination of actual physical accommodation requirements.
- 3) Music Program- a current program review may give better insight as to what direction the program is taking. The last program review was conducted three years ago, so this may constitute a valid need for an off cycle program review.

Plans are to compile items 1, 2 and 3 within a summarization report before September 10, if sufficient information is received to make go forward with a decision.

**For fall 2010:**

- a) Institutional Goals (Assessment) (New Goals due fall 2010):** Deferred for next meeting.
- b) Mission Statement Update (due fall 2010):** Deferred for next meeting.

- 4) Board Policy Revisions:** <http://mympc.mpc.edu/Committees/PACC/default.aspx>.

**5) Other:**

- a) Committee Reports-**

Next meeting—(Final Budget’s 2<sup>nd</sup> reading August 17)