College Council Agenda Minutes
December 4, 2012
2:30 pm
Karas Room, LTC

College Council Members: Doug Garrison, Carsbia Anderson, Celine Pinet, Steve Ma, Michael Gilmartin, Julie Bailey, Gary Bolen, Mark Clements, Jonathan Osburg, Stephanie Perkins, Fred Hochstaedter, Adria Gerard, Alan Haffa, Lyndon Schutzler, Loren Walsh, Amelia Converse, Kali Viker, Suzanne Ammons, ASMPC Rep. Steve Alavi (Pres. position vacant), ASMPC Rep. Samantha Baldwin)

Absent: Mark Clements, Jonathan Osburg, ASMPC Pres., ASMPC Rep.

Campus Community Comments:

Gary announced the following:

- *A Christmas Carol* opens Thursday Dec. 6th through the 23rd.
- Final showing of the main stage production "At Home on the Road" is 23[rd.]. On the 16th author Richard Hellesen will be present for a "talk back" to answer questions following the show.
- One of the productions is dedicated to former student Camila de la Liata, recently diagnosed with acute myeloid leukemia. She is registered in the *Be the Match Foundation* to help in the search for a bone marrow donor.

Other Comments:

- D J Singh was introduced as a new faculty member to College Council.
- Alan Haffa will be sworn in tonight as member of the Monterey City Council.
- The Home-opener for the Women's basketball team is tonight (playing Gavilan).
- MPC's retirement party combined with the Administration's Holiday party is this Friday, 3-6pm.

1) **Minutes – November 20, 2012.** Approved as recorded.

2) **Introduction- Director of Information Systems, Michael Midkiff:** Steve introduced Michael Midkiff, who comes to MPC from College of the Siskiyous. Michael reported that the Technology Committee has already met and planning to meet every two weeks beginning with January. This Committee has been tasked with several projects to work on and will be providing updates to College Council.

3) **Action Items (see available handouts):**

   a) **ACCJC Mid Term Report –*First Reading* -** Celine explained the structure of the process, welcoming feedback.
   - Statement on Report Preparation- Preparation process to be followed
   - Response to Recommendation 1 through 4
   - Response to Self-Identified Planning Agendas (Standards IIA, IIC, IIID and IVB)
   - Response to ACCJC letter about USDE and Title IV Funds, and
   - Substantive Change in Progress

   Celine summarized the four Recommendations from the ACCJC. She indicated where the links are included to each of the responses in the report, recapping also the progress made since submittal of the Responses to each of the four recommendations. She encouraged all to review the report and provide any feedback.

4) **Information Items (see available handouts)*:***

   a) **Counselor, DSPS (Replacement-faculty Categorical):** Carsbia indicated that this Categorically funded positions has become available due to a very recent retirement and therefore does not compete for General Fund monies. Efforts will be to form a hiring committee in order to get the replacement process underway as soon as possible.

5) **Board Policy Adoptions:** *(From Administrative Services):*

a. **BP 6450 – Wireless or Cellular Phone Use-** This policy allows personnel who must carry District issued phones to pay $240 per year for reasonable personal use.

b. **BP 6330 Purchasing –** Public entities are governed by public contract codes. The question was asked whether this PCC Sect. 20651 governs whether the district can give a point value advantage to a local contractor/vendor in the RFP process.

c. **BP 6340 Bids and Contracts-**

The co-chairs indicated the request to agendize the following items for an upcoming spring meeting:

(c) Prioritizing filling of classified positions,

(d) Thin client/ Sharepoint – sometime later in spring.

(f) Reorganizing process – exa.- Facilities (defining the process)

Also requested was examination/reorganizing of the Web site. Steve reminded the group that with the arrival of our Director of I.S., and reconvening of the Tech Committee, there is much work to be done, including reviewing the website structure. The newly formed Technology Committee consists of a balance of members who have been with the College for many years and new members who can bring a balanced and fresh perspective to the many critical technology issues being confronted. It is important that this committee properly prioritize its tasks and be allowed to do its work.

6) **Discussion items for *future* meeting:**
   a) **MPC Technology Vision/Challenges***
   b) **SIS – How well is it working (input from DOMS, end users, A&R etc.)***
   c) **Prioritizing filling of classified position (process from VPs):** *spring 2013*
   d) **Thin client / Sharepoint*---***later spring*
   e) **CC bylaws (review, to include role/charge of BC):**
   f) **Reorganization (process):** *spring 2013*
   g) **On line counseling/supportive service—(LaRon or??)**
   h) **Web Site***

   *Technology Committee will report on progress

7) **Other:**
   a. **Committee Reports**