College Council Minutes- DRAFT
September 4, 2012
2:30 pm
Karas Room, LTC

College Council Members: Doug Garrison, Carsbia Anderson, Celine Pinet, Steve Ma, Michael Gilmartin, Julie Bailey, Gary Bolen, Mark Clements, Jonathan Osburg, Stephanie Perkins, Fred Hochstaedter, Adria Gerard, Alan Haffa, Lyndon Schutzler, Loren Walsh, Amelia Hellam, Kali Viker, Suzanne Ammons, ASMPC Rep. Steve Alavi (Pres. position vacant), ASMPC Rep. Samantha Baldwin)

Absent: Doug Garrison, Jonathan Osburg, Fred Hochstaedter, ASMPC Pres., ASMPC Rep.

Guests: Laura Franklin, Larry Walker

Campus Community Comments:

- Gary Bolen announced the showing of Storybook Theater's Androcles and the Lion for 2 weekend daytime shows (Sept. 9th and 22nd weekend) at the amphitheater. A celebration of life gathering is planned for Morgan Stock on September 29th at the amphitheater.
- Carsbia reported that last week we were notified that the MSUB was successful in securing the next 5 year funding cycle.

1) **Minutes – August 7 and August 14, 2012.** Approved as recorded with two abstentions.

2) **Action Items (see available handouts):**
   a)

3) **Information Items (see available handouts)***:*
   a) **Matriculation Svc. Specialist (classified position replacement – Carsbia):** Recent resignation of Gaozong Thao has left a vacancy in this very important position. This position includes assisting veterans and their dependents on available benefits and programs amongst several important responsibilities.
   b) **Supportive Services Instructional Specialist (classified position replacement - Carsbia)**: This is an 18 hour converted positions which is a combination of 2 permanent part-time positions, assisting Alexis Copeland in Adaptive PE. It is funded through DSPS and Supportive Services.
   c) **Re-Entry Counseling Services Specialist (classified position replacement – Carsbia):** spend 50% of the time in Marina and is essential to re-entry populations as well as to student access retention and success.
   a) **Accounting Specialist (classified position replacement – Steve):** This vacancy was due to an employee's acceptance of an internal

   Attempts are to fill positions internally before offering positions externally. Additional discussion introduced questions regarding vacant classified positions, including:
   1) Faculty members laid off – could they apply internally?
   2) Temporary employees—could not apply internally, however part time could.

   It was determined that employee law input is needed to answer these questions as each category (faculty and classified) has its own hiring procedures. Members expressed a wish to agendize **4e. Prioritizing of filling of classified positions.** In reviewing/understanding the process for prioritizing filling of vacant classified positions, how do we also integrate filling existing vacant frozen positions. 4F (below) could be agendized for a meeting to follow **4e.**

   The group reviewed future agenda items adding "i" Contingency Plans – discussions with recognition to those items which remain as collective bargaining issues.

   Celine indicated that the Basic Skills Report is due October 10th, however while the Financial can come to College Council on Sept. 18th, the Data Analysis and Narrative will not be available until Oct. 2, and therefore the request is for 1st and 2nd readings be held on these dates respectively to support both portions of the report.

4) Discussion items for *future* meeting:
    a)   ***MPC Technology Vision/Challenges:**
    b)   **Action Plans (late spring?)** *To Review. Have used a modified process.*
    d)   ***SIS – How well is it working (input--DOMS, end users, A&R etc.--**Presentation in Oct.
    e)   **Prioritizing filling of classified position (process):**
    f)   **Reorganization (process):**
    g)   ***Thin client / Sharepoint:**
    h)   **CC bylaws (review):**
    i)   ***Contingency Plans (VPs present for their areas)—Sept 18th.***
    *(Awaiting new I.S. leadership in place.)

5) Other:
    a) **Committee Reports-**