

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING

4:00 p.m. – 4:05 p.m. – Open Session (Roll call only)

Closed Session – 4:05 p.m. - 5:25 p.m.

Shoreline Conference Room

249 10th Street

Marina, California 93933

Open Session: 5:30 p.m.

Shoreline Conference Center

TUESDAY

May 26, 2009

AGENDA

The Monterey Peninsula College Governing Board welcomes you to its meetings. Documents that are public records and are provided to a majority of the Governing Board regarding an Open Session item on this agenda will be made available for public inspection in the Superintendent/President's office, Monterey Peninsula College, 980 Fremont Street, Monterey, California during normal business hours the Wednesday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience.

I. **OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call
- C. Closed Session Topic/s of Discussion:

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Item/s under discussion this date:

- a. Conference with Real Property Negotiator.
Parcels: L23.5.1. , L23.5.2, & E19.a.5.
Negotiating Party: Monterey Peninsula Community College District –
Mr. Joe Bissell.

- b. Conference with Labor Negotiators
 - Monterey Peninsula College Teachers Association
 - Monterey Peninsula Community College District – Dr. John Gonzalez
 - Mr. Joe Bissell, & Ms. Barbara Lee
 - c. Conference with Labor Negotiators
 - Monterey Peninsula College Classified Employees Association
 - Monterey Peninsula Community College District – Mr. Joe Bissell & Ms. Barbara Lee
 - d. Individual Student Disciplinary Matter
 - e. Public Employee Evaluation:
 - Superintendent/President Annual Evaluation
- D. Reporting of any action taken during Closed Session

II. RECOGNITION

- A. Acknowledgment of Visitors
- B. Monterey Peninsula College Foundation: Donations for April 2009 - \$90,033.69.
- C. Danny Holman – Inducted into the California Community College Football Coaches’ Association Players Hall of Fame 2009
 (Chris Pappas – Presenting)
- D. Sharon deMaria Osgood – Adjunct Instructor
 Selected as USA Triathlon Developmental Coach of the Year

III. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

- A. Comments from Visitors

B. Written Communication:

- a. The Monterey County Herald, Sunday, April 19, 2009, Cabrillo 12, MPC 7.
- b. The Monterey County Herald, Tuesday, April 21, 2009, MPC, Orientation Schedule for Prospective MPC Trustees – 2009 Election; The Peggy Downes Baskin Series on Ethics, Ethical Dilemmas in Governing, April 28, 2009 at 7 p.m., Steinbeck Forum, Monterey Conference Center.
- c. The Monterey County Herald, Wednesday, April 22, 2009, College Baseball, MPC 11, SFCC 4 and College Softball, MPC 5, Gavilan 3.
- d. The Monterey County Herald, Thursday, April 23, 2009, AWARENESS IS HER BAG...Cutting Use of Plastic in Spotlight on Earth Day, by Daniel Lopez.
•Special Note: KSBW gave special attention and coverage on MPC Job Fair in their news reports.
- e. GO! The Monterey County Herald, April 23 – 29, 2009, Facing Up: Ethical Dilemmas in Governing with Fred Keeley and Drew Liebert, April 28, 2009.
- f. The Monterey County Herald, Friday, April 24, 2009, College Baseball, MPC 3, Ohlone 2.
- g. The Monterey County Herald, Monday, April 27, 2009, Looking Back at Monterey County...A weekly Feature From the Herald's Photo Archives...Eddie Esteban of Pacific Grove.
- h. The Monterey County Herald, Tuesday, April 28, 2009, College Track, Hartnell wins title.
- i. The Monterey County Herald, Wednesday, April 29, 2009, Local Golf Notebook...2 Lobos advance to NorCal, by Jerry Stewart, and College Baseball...MPC 13-2, Skyline 5-10.
- j. The Monterey County Herald, Wednesday, April 29, 2009, MPC gathering finds state needs drastic fix, by John Sammon.
- k. The Monterey County Herald, Thursday, April 30, 2009, I Cantori di Carmel, directed by Dr. Sal Ferrantelli, Saturday, May 2, 2009.
- l. The Monterey County Herald, Thursday, April 30, 2009, United Way raises \$3.6M, passing goal, by Herald Staff Report.
- m. The Monterey County Herald, Sunday, May 3, 2009, CONGRATULATIONS To The 2009 Annual Teaching Award Winners Presented by the Community Foundation for Monterey County. Beth Penney from MPC.
- n. The Monterey County Herald, Monday, May 4, 2009, MPC QuickBooks Class Schedule.
- o. GO! The Monterey County Herald, Wednesday, May 6, 2009, Today, Free Gentrain lecture on the book “Lady in the Locker Room” with author Flo Snyder; Notebook: Quinones advances in Northern CA Community College Golf Championships at Mira Vista Golf and Country Club; Monterey MPC holds two Quickbooks workshops.

- p. Monterey County Weekly, May 7-13, 2009, Company at Monterey Peninsula College.
- q. The Monterey County Herald, Thursday, May 7, 2009, CONGRATULATIONS TO THE 2009 Annual Teaching Award Winners presented by the Community Foundation for Monterey County.
- r. GO! The Monterey County Herald, Thursday, May 7-13, 2009, The MPC Orchestra under the direction of Dave Dally will perform opera favorites with the MPC Chorus Saturday at the Golden State Theatre in Monterey.
- s. GO! The Monterey County Herald, Thursday, May 7-13, 2009, Good 'Company'...MPC Theatre explores Human Relationships with Stephen Sondheim's Award-Winning Musical 'Company' by Lily Dayton.
- *t. A letter from Shirley Short, Chair, ACCCA Mentor Program, dated May 8, 2009, to Dr. Douglas Garrison regarding his participation in the Spring 2009 Mentor Program Retreat at the Jesuit Retreat House in Los Altos. "By sharing your insights and experience with the mentees, you have contributed to the professional development of another generation of California Community College Administrators."
- u. The Monterey County Herald, Friday, May 8, 2009, Briefs...Monterey...MPC To Host Job Fair.
- v. The Monterey County Herald, Monday, May 11, 2009, Opera Highlights presented by MPC Orchestra and Chorus with Sal Ferrantelli and Dave Dally; Monterey Peninsula College Theatre Arts Department presents Stephen Sondheim's musical "company."
- w. The Monterey County Herald, Tuesday, May 12, 2009, MPC Orientation Schedule for Prospective MPC Trustees – 2009 Election.
- x. The Monterey County Herald, Wednesday, May 13, 2009, Quinones at State.
- y. The Monterey County Herald, Thursday, May 14, 2009, MPC Orientation Schedule for Prospective MPC Trustees – 2009 Election.
- z. The Monterey County Herald, Thursday, May 14, 2009, Community college students need more aid, by Matt Krupnick.
- aa. The Monterey County Herald, Friday, May 15, 2009, MPC's Adams chasing JC track title, Herald Staff Reports.

*Means that item is included in the Board packet.

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

- INSTITUTIONAL REPORT: United Way Report: Team: Linda Pridmore, Karen Engelsen, Elizabeth Bishop
- Special Report:
- SUPERINTENDENT
- VICE PRESIDENTS
- ACADEMIC SENATE – Special Report

- MPCEA
- MPCTA
- ASMPC
- COLLEGE COUNCIL
- MPC FOUNDATION
- GOVERNING BOARD
- Special Report
 - Bond Update – Joe Bissell & Joe Demko

IV. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item/s be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, proclamations, etc.:

BE IT RESOLVED,

1. That the Governing Board minutes for the Regular meeting held on Tuesday, March 24, 2009, are approved.
2. That the Governing Board accept \$93,933.69 and other gifts donated to the college with appropriate thanks to the donors.
3. That the April 30th Regular Payroll in the amount of \$2,363,375.94 and the May 5th Manual Payroll in the amount of \$287.76, and the May 8th Supplemental Payroll in the amount of \$63,161.69, be approved.
4. That Commercial Warrants #12706893 through #12706948, #12708217 through #12708265, #12708970 through #12708982, #12709354 through #12709396, #12710036 through #12710085, #12710872 through #12710909, #12712631 through #12712738, in the amount of \$1,782,685.74, be approved.
5. That purchase orders #901269 through #901520 in the amount of \$1,316,964.59 be approved.
6. That the following budget adjustments in the Restricted General Fund be approved.

Increase of \$81,532 in revenue and matching expenses, to reflect funds received for FY 2008-2009.

7. That the following budget adjustments in the Unrestricted General Fund be ratified:

Net decrease in the 4000 Object expense category	\$ 616
Net increase in the 5000 Object expense category	\$ 4,483
Net decrease in the 6000 Object expense category	\$ 3,867.

8. That the following budget adjustments in the Child Development fund be ratified.

Net decrease in the 2000 Object expense category	\$1,029
Net increase in the 3000 Object expense category	\$1,029
Net increase in the 4000 Object expense category	\$2,090
Net decrease in the 5000 Object expense category	\$2,090.

9. That the following course(s) and program(s) be approved:

ART 85D, Die Forming and Enameling
ART 87C, Cold Connections for Jewelry
English Basic Skills Certificate Program
PARK 166, Cultural Resource Management: Intermediate
WRLD 99.03, Travel Study: India

B. Academic Personnel

10. That the Governing Board approve the following academic personnel actions:

- a) Approve the requested unpaid leave of absence for Robynn Smith, Fine Arts Instructor from September 22 – October 2, 2009.
- b) Grant Equivalency to Minimum Qualifications to Mr. Ethan Meyer to teach reading, effective Fall 2009.
- c) Approve the hiring of the listed individuals as part-time, substitute, and overload for Spring 2009.

C. Classified Personnel

11. That the Governing Board approve the classified personnel actions listed to include:

- a) Employment of Michael Sims, Custodian (\$2,335 per month), Facilities, 40 hours per week, 12 months per year, effective May 27, 2009.

- b) Employment of _____, Health Services Specialist (\$2,873 per month), Student Health Services, 40 hours per week, 12 months per year, effective _____, 2009.
- c) Approve extending unpaid leave of absence requested by Jacquelyn Evans, Job Placement Specialist (Service Category 5), Supportive Services, 10 hours per week of Ms. Evan's scheduled 40 hours per week starting Decemb4er 19, 2008 and ending June 10, 2009.
- d) Resignation of Courtney Johnson, Instructional Specialist (\$14.63), Reading Center, 18 hours per week, 8 months and 11 days, effective at the end of the day, April 17, 2009.
- e) Resignation for the purpose of retirement of Victoria Phillips, Executive Assistant to the Superintendent/President and the Governing Board, (SC 7), Office of the President, 40 hours per week, 12 months per year, effective at the end of the day September 8, 2009.
- f) Resignation for the purpose of retirement of Eleuteria Advincula, Administrative Assistant III, Academic Affairs, 40 hours per week, 12 months per year, effective at the end of the day July 31, 2009.

12. That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

V. NEW BUSINESS

- A. BE IT RESOLVED, That the 2008-2009 Monthly Financial Reports for the period ending April 30, 2009 be accepted
- B. COUNTY OF MONTEREY INVESTMENT
REPORT FOR THE QUARTER ENDING
MARCH 31, 2009 INFORMATION
- C. BE IT RESOLVED, That the Quarterly Financial Status Report for the quarter ending March 31, 2009 as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.
- D. BE IT RESOLVED, That the Governing Board approve the proposed 2009-2010 salary schedule for classified employees effective July 1, 2009.
- E. BE IT RESOLVED, That the Board ratify the filing of a Notice of Completion of Contract with the County of Monterey for the Cabling Project (Installation of fiber

optic and copper cabling for new phone and data infrastructure throughout campus.

F. DISCUSSION OF PROPOSED BOARD POLICY 1040, CLOSED SESSIONS OF THE GOVERNING BOARD INFORMATION

G. REPORT BY REGIONAL OCCUPATIONAL CENTERS OF PROGRAMS (ROCP) INFORMATION
(Randy Bangs, Director, Missions Trails Regional Occupational Program)

H. BE IT RESOLVED, That the following resolution be adopted by the Governing Board:

RESOLUTION ORDERING ELECTION,
REQUESTING COUNTY ELECTIONS TO CONDUCT THE
ELECTION, REQUESTING CONSOLIDATION OF THE
ELECTION, AND SPECIFICATIONS OF THE
ELECTION ORDER
MONTEREY PENINSULA COMMUNITY COLLEGE
DISTRICT

WHEREAS, pursuant to Education Code Section 5322, whenever a school district election is ordered, the governing board or officer authorized to make such designations shall, concurrently with or after the order of election, but not less than 123 days prior to the date set for the election in the case of an election for governing board members, or at least 88 days prior to the date of the election in the case of an election on a measure, including a bond measure, by resolution delivered to the county superintendent of schools and the officer conducting the election specify the date of the election and the purpose of the election;

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election;

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office

to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, pursuant to Education Code Section 5342 and Elections Code Section 10400, such election for school districts may be either completely or partially consolidated;

WHEREAS, various district, county, and statewide and other political subdivision elections have been or may be called to be held on November 3, 2009;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT the Governing Board of Monterey Peninsula Community College District hereby orders an election to be called and consolidated with any and all elections also called to be held on November 3, 2009 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the School District request to the Board of Supervisors of the County of Monterey to order such consolidation under Elections Code Section 10400; and

BE IT FURTHER RESOLVED AND ORDERED that said School Board hereby requests the Board of Supervisors to permit the Monterey County Elections Department to provide any and all services necessary for conducting the election; and

BE IT FURTHER RESOLVED AND ORDERED that pursuant to Education Code Section 5322, the authority for the specifications of the election order, the governing body of the Monterey Peninsula Community College District hereby orders an election to be held with the following specifications:

The election shall be held on Tuesday, November 3, 2009;

Check the following that apply:

___ BE IT FURTHER RESOLVED AND ORDERED That the Monterey County elections Department conduct the election for the following OFFICE/S on the November 3, 2009 ballot:

District/ Trustee Area	Name	Address	Term Expires
	<i>(Current Trustees elected at-large.)</i>		
Trustee Area I	Dr. Jim Tunney	2962 Club Road Pebble Beach CA 93953	2009

Trustee Area II Carl Pohlhammer 1031 Short Street 2009
Pacific Grove CA 93950

No election will be held if there are an insufficient number of nominees.

The qualifications of a nominee of an elective officer of the school district are as follows (i.e. a registered voter in the district, trustee area, etc.)

Candidate must be a registered voter and a resident of the Trustee area.

The Candidate's Statement of Qualifications shall be limited to (X) 200 words OR () 400 words and will be paid for by the () OR (X) candidate.

Date of last map change: April 1, 2009. A current map showing the boundaries within the County of the school district and the divisions of the school district, if any, is attached.

BE IT FURTHER RESOLVED AND ORDERED that the Monterey County Elections Department is ordered that in the event of a tie vote, the candidate will be selected by (Education Code 5016(b):

Run-off election
 By lot

PASSED AND ADOPTED by the Monterey Peninsula Community College District, County of Monterey, State of California, this 26th day of May, 2009, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Dr. Jim Tunney, Chair, Governing Board

I. CALENDAR OF EVENTS

INFORMATION

VI. ADVANCE PLANNING

A. Meeting Dates:

Regular Meeting: Tuesday, June 23, 2009

- 1:30 p.m. – Closed Session
Stutzman Conference Room
Library and Technology Center
- 3:00 p.m. – Open Session
Karas Room
Library and Technology Center

B. Suggested Future Agenda Item/s:

1. Governing Board Policies
2. Administration and Gymnasium Building Tour
3. LOBO TLC Report
4. Update on Norma Lewis Sculpture
5. Humanities, Business Technology, Facilities Department Program Reviews
6. Report on Business Distance Education.

VII. CLOSED SESSION

(When Required on Non-Routine Matters and/or to Continue Discussion of Items from Earlier Closed Session)

Posted: May 20, 2009

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May 2009