## I. Scope and Function of the College Council:

The College Council is the central campus body of the shared governance process for MPC. It serves to confirm the institutional support for recommendations brought to the Board by the President/Superintendent and is a key component of MPC's integrated planning and institutional review processes. College Council is responsible for establishing the institution's direction by developing the institutional mission statement and long-term goals, in concert with the Governing Board and Accreditation Standards.

## The College Council will specifically:

- 1. Be responsible for the integrated planning process, with input from all parts of the campus community. Every three years the Council will update the Mission statement and long term goals.
  - a. Review and, if needed, revise the Mission statement every six years.
  - b. Review institutional data, including:
    - i. Student achievement data
    - ii. Program reflections
  - c. Review annual advisory group reports on long-term goals and annual objectives.
  - d. Revise long-term goals and objectives as needed.
  - e. Provide direction to advisory groups in updating Education Master Plan objectives as needed.
  - f. Review planning assumptions as presented by the President.
  - g. Review action plans presented by advisory groups.
  - h. Review recommendations from the Budget Committee.
  - i. Make allocation recommendations to the President.
- 2. Review the annual component goals produced by Academic Affairs, Student Services, and Administrative Services. CC can recommend changes in accordance with the college mission and institutional goals.
- 3. Receive and review recommendations from the Budget Committee, and make allocation decisions based on these materials subject to review by the President.
- 4. Receive accountability reports from Academic Affairs, Student Services, and Administrative Services and discuss their activities related to program review and/or action plans for the previous year's planning cycle.
- 5. Discuss issues important to the MPC community and assign these issues to the appropriate advisory group or campus committee.
- 6. Organize open forums for discussion of important or controversial issues.
- 7. Establish timelines for the flow of information and final recommendations.

- 8. Review new Board policies or Board policy changes and make recommendations to the President for presentation to the Board.
- 9. Review the shared governance process and Board Policy on shared governance as part of the Accreditation Self-Study, and recommend changes as necessary. Changes will be discussed with the entire campus community before implementation.

## 10. What may be missing:

- a. Review and/or recommend positions (classified, faculty, administrative)
- **b.** Committee reports (Facilities, Technology...?), especially as they relate to plans and budget needs