

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING

6:00 p.m. – 6:05 p.m. – Open Session (Roll call only)
Closed Session – 6:05 p.m. - 7:00 p.m.
Conference Room, Seaside City Hall
Open Session: 7:00 p.m., Seaside Council Chambers
440 Harcourt Avenue
Seaside, California 93955

TUESDAY
March 24, 2009

AGENDA

The Monterey Peninsula College Governing Board welcomes you to its meetings. Documents that are public records and are provided to a majority of the Governing Board regarding an Open Session item on this agenda will be made available for public inspection in the Superintendent/President's office, Monterey Peninsula College, 980 Fremont Street, Monterey, California during normal business hours the Wednesday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience.

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Closed Session Topic/s of Discussion:

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Item/s under discussion this date:

- a. Public Employee Discipline/Dismissal/Release/Complaint
- b. Conference with Legal Counsel Regarding Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9. There are two (2) potential lawsuits.

- c. Conference with Real Property Negotiator.
Marina Landswap. Parcels: L23.1. and L23.1.5
Negotiating Parties: City of Marina and Monterey Peninsula Community
College District – Mr. Joe Bissell.

D. Reporting of any action taken during Closed Session

II. RECOGNITION

- A. Acknowledgment of Visitors
- B. Monterey Peninsula College Foundation: Donations for February 2009 -
\$4,845.00.
- C. Passing of Dr. Marshall Chatwin, Counselor, 1962 - 1995

III. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

- A. Comments from Visitors
- B. Written Communication:
 - *a. A letter to Dr. Douglas R. Garrison dated February 11, 2009, from Ms. Joan Ackerman regarding the personal enrichment and educational opportunities offered by Monterey Peninsula College.
 - b. The Monterey County Herald, Wednesday, February 18, 2009, MPC track.
 - c. The Monterey County Herald, Thursday, February 19, 2009, Ohlone 84, MPC 69; Men's Basketball, MPC 81, DeAnza 63; College Baseball, MPC 7, CCSF 0.
 - d. GO! The Monterey County Herald, February 19 – 25, 2009, MPC Theatre Company Auditions; MPC Players present Samuel Beckett's "Happy Days;" Rumpelstiltskin; February 28-March 1, MPC Theatre Company Auditions for Mel Brooks' "The Producers."
 - e. Monterey County Weekly, February 19-25, 2009, A & E Calendar; Poetry, Poet Laureate Donald Hall at MPC; Events, 100th Anniversary of the NAACP with Dick Gregory at Embassy Suites.

- f. The Monterey County Herald, Wednesday, February 25, 2009, Extension expected to open fall 2010, serve enrollees in north end of service area...MPC ready to build Marina center, by Larry Parsons
- g. GO! The Monterey County Herald, February 26 - March 4, 2009, Bare essentials...MPC Players Probe Existential Questions With Samuel Beckett's Minimalist 'Happy Days', by Lily Dayton
- h. The Monterey County Herald, Your Town, Monterey, Presentation Kicks Off MPC Semester.
- i. GO! The Monterey County Herald, February 26 – March 4, 2009, MPC Auditions for The Producers; and Samuel Beckett's "Happy Days."
- j. Monterey County Weekly, February 26, 2009, MPC is offering a class in green building design.
- k. The Monterey County Herald, Friday, February 27, 2009, Lobos top Cabrillo; and College Softball, Hartnell 10, MPC 2.
- *l. A letter to Mr. David Beech dated March 2, 2009, from Dr. John Anderson thanking him for organizing and performing a wonderful recital to benefit MPC Music student scholarships on Sunday, February 22, 2009.
- m. GO! The Monterey County Herald, March 5 – 11, 2009, MPC Theatre Company Opening Weekend, A Year with Frog & Toad.
- n. Monterey County Weekly, Tuesday, March 10, 2009, Green Party Nominee.
- o. GO! The Monterey County Herald, March 5 – 11, 2009, MPC Theater brings page to the stage with 'Frog and Toad; and MPC presents compellingly absurd 'Happy Days.'
- p. The Monterey County Herald, Wednesday, March 11, 2009, College Baseball, West Valley 5 MPC 3.
- *q. Biology at MPC...What do our graduates think?
- r. The Monterey County Herald, Thursday, March 12, 2009, MPC Theatre Company, a Year with Frog & Toad.
- s. The Monterey County Herald, Monday, March 16, 2009, Holman a Hall of Famer and Russo going to Canton.
- t. The Monterey County Herald, Tuesday, March 17, 2009, MPC hosts orientation for online security.

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

- INSTITUTIONAL REPORT: MPC's Seaside Programs:
 - Public Safety Training Center Project
 - One Stop
 - Student Services in Seaside
- Community Human Services – Robin McCrae
- SUPERINTENDENT
- VICE PRESIDENTS
- ACADEMIC SENATE

- MPCEA
- MPCTA
- ASMPC
- COLLEGE COUNCIL
- MPC FOUNDATION
- GOVERNING BOARD
- Special Report
 - Bond Update – Joe Bissell & Joe Demko
 - Review of District 1 Boundaries (Seaside/Sand City) and Scheduled Prospective Trustee Orientation Sessions

IV. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item/s be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, proclamations, etc.:

BE IT RESOLVED,

1. That the Governing Board minutes for the Regular meeting held on Tuesday, February 24, 2009, are approved.
2. That the Governing Board accept \$5,195.00 and other gifts donated to the college with appropriate thanks to the donors.
3. That the February 27th Regular Payroll in the amount of \$2,329,236.60, the March 5th Manual Payroll in the amount of \$294.57, and the March 10th Supplemental Payroll in the amount of \$75,890.99, be approved.
4. That Commercial Warrants #12694340 through #12694391, #12695153 through #12695230, #12696220 through #12696267, #12697362 through #12697416, #12699137 through #12699219, in the amount of \$3,238,069.09, be approved.
5. That purchase orders #901011 through #901133 in the amount of \$1,478,126.95, be approved.

6. That the following budget increases in the Restricted General Fund be approved.

Increase of \$10,718 in revenue and matching expenses, to reflect funds carried forward from FY 2007-2008 to FY 2008-2009.

7. That the following budget adjustments in the Unrestricted General Fund be ratified:

Net increase in the 4000 Object expense category	\$ 7,004
Net decrease in the 5000 Object expense category	\$16,630
Net increase in the 6000 Object expense category	\$9,626

8. That the following course(s) and program changes be approved:

ART 83F, Special Jewelry Techniques I: Metal Arts Textile Techniques

ART 84C, Metal Arts: Color with Metal

ART 84D, Metal Arts and Pewter

ART 85E, Coloring Titanium through Anodizing

ART 86C, Toolmaking for Jewelry

AUTO 282, Women and Wrenches

COOP 91.16, Family & Consumer Science Work Experience

COOP 91.36, Real Estate Work Experience

DNTL 107, Coronal Polish

DNTL 108, Pit and Fissure Sealants

ENGL 100, Composition and Reading for Graduation

ENGL 401, Introduction to Academic Writing Lab

ENGL 421, Fundamentals of Writing Lab

FIRE 131, Fire Training 1C – Instructional Development Techniques

Human Services Program: Associate in Science

Liberal Studies Program: Associate in Arts

LING 30, Introduction to the History of the English Language

PARK 147, Maintenance Leadership and Administration

PARK 155, Cooperating Association Liaison Skill Building

THEA 110, Film Study – The Western

THEA 111, Film Study – The American Musical

THEA 112, Film Study – Horror, Fantasy and Science Fiction

THEA 113, Film Study – 20th Century Comedy

THEA 114, Film Study – Films of the 1970's

WOMN 282, Women and Wrenches

WRLD 99.01, Travel Study: Drama at the Ashland Festival

B. Administrative Personnel

9. That the Governing Board approve the following item:
 - a) Accept the resignation of Karen Engelsen as Dean, Student Services, effective June 30, 2009.

C. Academic Personnel

10. That the Governing Board approve the following academic personnel actions:
 - a) Continue the employment of Grace Anongchanya, TRIO Coordinator/Counselor; Christopher Calima, Upward Bound Counselor; Sandra Washington, Upward Bound Counselor; and Janine Wilson, Math Science Upward Bound Coordinator as categorically funded employees be ratified for 2009/2010.
 - b) Grant Equivalency Based on Eminence to Karen Runyon to teach ORNH 210, ORNH210.5, ORNH210.6, ORNH210.7, ORNH210.8, effective Fall 2009.
 - c) Grant Equivalency Based on Eminence to Cheryl Goetz to teach EMMS170: Emergency Medical Technician I: Basic Training, effective Spring 2009.
 - d) Grant Equivalency Based on Eminence to Arthur Webb to teach HLTH5 and HLTH205, effective Spring 2009.
 - e) Employment of individuals are hired as part-time, substitute, and overload. The lists include hires for Fall 2008 and Spring 2009.

D. Classified Personnel

11. That the Governing Board approve the classified personnel actions listed to include:
 - a) Employment of Laura Mock, CurricUNET Specialist (\$3,107 per month), Academic Affairs, 40 hours per week, 12 months per year, effective March 30, 2009.
 - b) Employment of Gabino Valladares, Instructional Technology Specialist (\$19.56 per hour), Life Science, 16 hours per week, 11 months per year, effective March 25, 2009.
 - c) Approve continuation of unpaid leave of absence requested by Jacquelyn Evans, Job Placement Specialist, Supportive Services, 10 hours per week of Ms. Evans' scheduled 40 hours per week starting March 3, 2009 and ending April 30, 2009.

- d) Resignation of Steve English, Custodian, Facilities, 40 hours per week, 12 months, effective at the end of the day February 13, 2009.

- 12. That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

V. NEW BUSINESS

- A. CASH OUT REFUNDINGS UPDATE INFORMATION
- B. BE IT RESOLVED, That the 2008-2009 Monthly Financial Reports for the period ending February 28, 2009 be accepted.
- C. BE IT RESOLVED, THAT THE QUARTERLY FINANCIAL STATUS REPORT FOR THE QUARTER ENDING DECEMBER 31, 2008 AS PRESENTED ON FORM CCFS 311Q, BE ACCEPTED AND MADE PART OF THE MINUTES OF THIS MEETING. INFORMATION
- D. BE IT RESOLVED, That the Governing Board authorize the creation of a new bank account, Monterey Peninsula College Section 125 Plan with First National Bank, for payment of unreimbursed medical and dependent day-care claims.

BE IT FURTHER RESOLVED, That effective March 24, 2009, Joseph Bissell, Vice President for Administrative Services; Rosemary Barrios Controller; Robert M. Ottman, Sr. Vice President; Jason Goodroe, 2nd Vice President; be authorized as signatories for the Monterey Peninsula College Section 125 Plan bank account, maintained by Monterey Peninsula College at First National Bank.
- E. HOLD PUBLIC HEARING ON INITIAL PROPOSAL OF CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 3245, MPCEA/CSEA for 2009-2010 NEGOTIATIONS. INFORMATION
- F. HOLD PUBLIC HEARING ON THE DISTRICT'S ATTACHED INITIAL PROPOSAL FOR INTEREST-BASED BARGAINING WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 3245, MPCEA/CSEA FOR 2009-2010. INFORMATION
- G. BE IT RESOLVED, That following comments from the public regarding the initial proposals of both MPCEA and the District, the attached 2009-2010 Monterey Peninsula College District initial proposal for interest based bargaining with California School Employees Association, Chapter #245, MPCEA/CSEA be adopted.

- H. BE IT RESOLVED, That the Governing Board ratify the Architectural Services Agreement with TLCD Architecture at a fixed fee of \$15,000 to refine the scope for the Final Project Proposal (FPP) for the Public Safety Training Center Phase II.
- I. BE IT RESOLVED, That the Governing Board ratify the Service Agreement with HGHB Architecture, Planning, Urban Design at the fixed fee of \$40,000 to perform design services in conjunction with the preparation of a Final Project Proposal for the Life Science and Physical Science Projects.
- J. BE IT RESOLVED, That the Board ratify the Project Assignment Amendment #10-B (PAA) with HGHB Architecture, Planning, Urban Design, at a fixed fee of \$30,000 in conjunction with the freestanding classroom addition to the Automotive Technology Building.
- K. DISTRICT'S 2009-2010 SCHEDULED MAINTENANCE & SPECIAL REPAIRS FIVE YEAR PLAN INFORMATION
- L. BE IT RESOLVED, That the Board ratify the agreement with the consulting firm of Mandate Resources Services, LLC for the purpose of providing services related to the recovery of funds expended to fulfill State mandated programs for the fiscal years of 2007-2008 and 2008-2009.
- M. BE IT RESOLVED, That the Board ratify the Project Assignment Amendment #16 (PAA) with HGHB Architecture, Planning, Urban Design, at a fixed fee of \$24,000 in conjunction with the renovation of the existing Automotive Technology Building.
- N. BE IT RESOLVED, That the Governing Board is going to transfer the short-term fund accounts with the Common Fund to the First National Bank. The balance will be deposited into a six month CD for the purpose of investment.
- O. BE IT RESOLVED, That the Governing Board vote for the following persons to the CCCT Board of Directors: _____, _____, _____, _____, _____.
- P. CALENDAR OF EVENTS INFORMATION

VI. ADVANCE PLANNING

- A. Meeting Dates:
Regular Meeting: Tuesday, April 28, 2009
 - 1:30 p.m. – Stutzman Conference Room, Library and Technology Center

- 3:00 p.m. – Karas Room, Library and Technology Center

B. Suggested Future Agenda Item/s:

1. Governing Board Policies
2. Administration Building Tour
3. LOBO TLC Report
4. Update on Norma Lewis Sculpture

VII. CLOSED SESSION

(When Required on Non-Routine Matters and/or to Continue Discussion of Items from Earlier Closed Session)

Posted: March 18, 2009

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