

College Council Minutes

August 12, 2014, 2:00 pm

Karas Room, LTC

College Council Members: Luz Aguirre, Dan Fox, Diane Boynton, Paola Gilbert, DJ Singh, Elizabeth Dilkes Mullins, Fred Hochstaedter, Wendy Bates, Earl Davis, Scott Gunter, Francisco Tostado, Loran Walsh, Lyndon Schutzler (non-voting), Larry Walker, Michael Gilmartin, Stephanie Perkins, Suzanne Ammons, Walter Tribley, ASMPc Rep.

Absent: Dan Fox, Elizabeth Dilkes Mullins, Earl Davis, ASMPc Rep.

Guests: Jon Knolle, Mike Midkiff, Rosemary Barrios, Laura Franklin, Connie Andrews.

1.
 - a. **May 27, 2014 minutes**: Approved as amended, with none opposed and two abstentions: Larry Walker, Wendy Bates.
 - b. **June 10, 2014 minutes**: Approved with none opposed, and four abstentions: Paola Gilbert, Francisco Tostado, Fred Hochstaedter and Wendy Bates.

Diane invited members to introduce themselves.

2. **Board Policies:** None presented.

3. **Action items:**

a. **2014-15 Adopted Budget (Board approval August 27, 2014):** Dr. Tribley shared two documents: (1) **2014-15 UGF Changes from Tentative to Adopted Budget** and (2) **2014-15 UGF Comparison updated for Adopted Budget**. He indicated that the numbers assume P2 reporting is accurate. Unfortunately, P2 reflects a reduction in enrollments in both spring and summer terms. The difference is a \$235,804 shortfall in ongoing revenues, which means that MPC's structural deficit is now \$2.1M. The District will get an infusion of funds through Categoricals (Student Success). The budget will be balanced at the end of the year. Items that could still change the 2014-15 Budget include filling positions and unexpected enrollment increases or decreases.

Dr. Tribley invited questions and responded to those questions with assistance from Rosemary. He added that new monies are intended for new positions and new changes. Similarly, we must be careful when adding new monies from grants as they potentially may incur still more expenses. Dr. Tribley reported that we should learn the outcome of the Title V Grant by Senator Sam Farr's office in late August.

College Council recommends the 2014-15 Adopted Budget –DRAFT be forwarded to the Board by the President/Superintendent for its consideration and approval.

The motion was made, seconded and approved with none opposed and no abstentions.

4. **Information Items:**

Technology Plan Report –Status of Initiatives (Mike Midkiff): Mike reported that the Board approved the Technology Plan at its June 25th meeting. He explained:

- Initiatives are designed to address current and future Technology needs for MPC. He will provide timely progress reports on each initiative. If initiatives are not completed when expected, a justification will be provided.
- Many Initiatives are already complete or in-progress (exa: Website going live, WiFi should improve with some redesign plans, upgrade to Informacast system will allow us to more fully utilize the system for Emergency Preparedness purposes.)

- The vision of the Tech Plan is to achieve a sustained level 3, based on Gartner's IT Maturity Model (see below). Current overall IT is between level 1 and level 2. It is important to achieve and maintain a sustainable level 3 as part of the ERP infrastructure preparedness.



Discussions and information sharing continues with respect to the NOM position.

Classified Position Replacements: (live links below): The following positions were presented:

- [Library Specialist-Circulation Desk](#) (position 1-part time)
- [Library Specialist-Circulation Desk](#) (position 2-part time)
- [Academic Curriculum Scheduling and Catalog Technician:](#)
- [Accommodation Specialist:](#)
- [Network Engineer:](#)
- [Administrative Assistant II](#)

Mission Statement – Update from Board (Dr. Tribley): The Board voted to table this *Item J*. The Board is asking College Council to consider adding the last sentence of the current Mission Statement to the proposed Mission Statement: “Through these efforts MPC seeks to enhance the intellectual, cultural, and economic vitality of our diverse community.” After discussing, the consensus was to confer with the Accreditation Steering Committee to determine the effects of this addition on the accreditation process (there was concern about the need for the statement to be measureable). College Council members suggested that it might be advisable to add the statement in question to the values statement, as we all agree that that we the college does “seek to enhance the intellectual, cultural, and economic vitality of our diverse community.” We just don’t want to put forth too much effort to measure these things.

- 1) Lifelong Learning subcommittee is in place to review and provide a definition.

5. Discussion items:

- a. [Goals, Values, Objectives](#) (Diane Boynton): Diane asked for and received clarification on goals 1.5 and objective 4.6 under Goal 4. Diane also asked for suggestions as we consider the next

G&O for 2015-18, indicating that in our new version we would potentially add/revise the objectives annually or as completed. She indicated that we will need to show/display how the G&O and Education Master Plan work together so that it is easier to understand by the campus community.

6. Calendar: August 27 is Board mtg. Next CC meeting is August 26.

7. Campus community comments: (Updates were received from contributing members.)

Items for future meetings:

- Auditing courses: exploration of opportunities/challenges
- Online student services
- Online application/registration process
- Policy/process for reorganization