College Council Members: Amelia Converse, Celine Pinet, Chris Marshall, Dan Fox, Diane Boynton, DJ Singh, Elizabeth Dilkes Mullins, Fred Hochstaedter, Gary Bolen, Earl Davis, Scott Gunter, Kali Viker, Loran Walsh, Lyndon Schutzler (non-voting), Mark Clements, Marty Johnson, Michael Gilmartin, Stephanie Perkins, Suzanne Ammons, Walter Tribley, ASMPC Rep.

Absent: Chris Marshall, Dan Fox, Elizabeth Dilkes Mullins, Mark Clements, Stephanie Perkins, Walter Tribley, ASMPC Rep.
Guests: Jon Knolle, Erik McDonald, Luz Aguire, Mike Boreland, Laura Franklin, Nicole Dunn, Mike Midkiff, Rosemary Barrios, Connie Andrews.

Diane advised members of two changes to the agenda:
> #2a. Information is not available at this time and therefore the item will be pulled.
> Addition of an information item: Update on FON (Faculty Obligation Number) from AAAG.

1. **May 13 2014 minutes:** Approved with no abstentions and none opposed.

   May 20 2014 minutes: Approved with abstentions for members not present (Gary Bolen, Earl Davis, Kali Viker).

2. **Board Policies:**

   a. **Student Services Board Policies (Marty Johnson):** This item was pulled; no information forthcoming at this time.

3. **Classified Position Replacement:**

   a. Technology Specialist- Business & Technology (Celine): This is a straight replacement for the position previously held by Steve Bruemmer who has moved on to the position of Instructional Technology Specialist for Distance Education.

4. **Action items:**

   a. Technology Plan revised (from CC May 13) (*second reading)- Mike Midkiff-*
      * Tech Plan Schedule and Changes

   Mike gave credit to the Technology Subcommittee for their continued hard work. He indicated that the committee meets every three weeks, and reported on its development and review by varied shared governance groups. Comments shared indicated that additional reporting by subcommittees to College Council would be helpful, although the subcommittees meet only periodically. The Technology Committee has submitted updates to the College in the last several months. The new Integrated Planning Model will help support updates to be shared amongst committees.

   Clarification was made that the *Network Operations Manager*, while included within the proposals offered in the Tech Plan, is a separate item for review and approval. Approval of the Tech Plan does not translate into automatic approval of the position and neither the position nor The Plan is a substitute for the other. Academic Senate has reviewed and endorsed the Technology Plan and as was noted, the Senate would like to see annual updates of the Action Plans and Annual Updates as well.

College Council recommends the Technology Plan, May 2014 be forwarded to the President.

The motion was made, seconded and approved with none opposed and no abstentions.

b. [Network Operations Manager *(first reading)*](#) – Earl Davis reported that Dr. Tribley is unable to join today's meeting and sends his regrets. Earl provided some information on his career background of 25 years as CBO in both K-12 (Arcadia) and community college level (Chaffee). He indicated that during 14 of those years, IT reported directly to him during a time of great change in the computer-software industry.   Earl indicated that while he extends full support to address several IT needs through filling this position, he understands the question of proposing a new position during a time of layoffs, unfilled positions and shrinking enrollment figures. He reminded the group of MPCs many adjustments over the course of the last 20 years, including:

- Ft. Ord closure in early 1990s,
- Loss of Repeatability,
- Continuation of unfilled, vacant positions, and
- Ongoing work to eliminate the structural deficit.

Earl underscored the need to continue to make adjustments in order to best reposition the College towards recovery. The Tech Plan committee has taken several months to develop the Tech Plan. While the need for this position was identified as early as last fall, the priority was given to first develop the Tech Plan before introducing the position. It appears that the College may have underfunded the needs of IT over the last several years. Earl recapped several key points which demonstrate the need for the position:

- The current Santa Rosa Student Information System has been outgrown and must be replaced with new software such as Datatel or Banner. The NOM position will provide key support and oversight of staff during implementation.
- There is broad consensus that a new ERP is needed, however, implementation of the new software and hardware changes cannot be supported on the current staffing levels. Other institutions which underestimated such implementation efforts, first utilized their own staff, soon to realize that adequate expertise and familiarity is needed during what is typically a 2 year phase in period.
- Without the new position, the District would need to rely solely on consultants and outside expertise to help with implementation. This option would be very expensive without the benefit of being able to retain the knowledge ownership.

Earl indicated that the current IT staff are very capable and provide critical support. This new position is essential to efficiently and effectively implementing technology initiatives that are focused on student learning and faculty needs including:

- Enhanced Wifi focused on instructional needs
- Enhanced email, data storage and collaboration tools,
- Improved technology support and services

The need to invest resources in areas of absolute necessity such as this cannot be delayed or overlooked. Earl reported that PVP fully supported this Network Operations Manager

position and invited questions for this first reading, indicating there would be ample time to forward additional questions prior to a final reading.

- Supporting Narrative version May 27, 2014 : The Narrative (version 5/27/2014 was shared with the group.

c. **May Revise & Tentative Budget 2014-15** *(first reading)* – Earl Davis gave recognition to the hard work of Rosemary Barrios (Controller) and Connie Andrews (Budget Manager) in helping prepare information for today's presentation of the May Revise and its effects on MPC. Earl reminded all that this Tentative Budget is a legal requirement and must be in place by July 1 as our operating budget. It is anticipated that there will be changes to the Tentative Budget by the time it becomes the Adopted Budget, since the State Budget (State Budget Act) will likely be approved in the meantime. He then gave an overview of the key points of the May Revise to include the following:

- Despite strong revenue growth in 2013-14, the Governor is taking a more conservative/cautious approach in his outlook for 2014-15. His belief is that the economy will likely be slower to recover than the growth might suggest. This is supported by the Governor's inclination to commit additional revenues to one time funding and not ongoing funding commitments.
- $50 M is added to Economic-workforce Dev. Program (one time) to improve student success in CTE; this may help offset some Unrestricted General Fund expenses. Funding is anticipated to work off of a regional basis for allocation.
- $42.4 M added to offset decreases in local property tax and fee revenue estimates. This has impacts to Basic Aid Districts, and will not impact MPC.
- $6M for increased technology ($1.4M is one time) statewide, has little contribution to MPC but may provide some additional funding the MPCs Capital Facilities Fund (restricted).
- Decrease of $14.8M (3% to 2.75%) in funds for new access for 2014-15. A revised growth formula implementation will be pushed off to 2015-16.
- Decrease of $1.2M reflected in the statutory COLA (from .86% to .85%). This will allow MPC access to approximately $287,824 which would be added to the base apportionment.
- Decrease in funding for deferred maintenance from $175M to $148M; all funds to toward deferred maintenance with no funds for instructional equipment. Support for library materials, previously covered by instructional equipment funds ($68,000) would now have to come from the Unrestricted General Fun. Some funds remain this year which can be carried over to next year.
- Decrease of $1.5M for Prop. 39 funds, reduces overall funding in the Capital Outlay Fund, but no impact to the General Fund.
- Increase to the funding rate for Career Dev. And College Prep. Courses. For 2014-15, the rate would move from $3,232 to $4,564. For MPC, this funding increase, using the 106 FTES reported in 13-14, translates into a potential increase of $140K in 2015-16.
- Deferral of pay down adjustments –not having payments deferred to the future will help our cash flow.
- Proposal to pay the $74B in unfunded CalSTRS liability over the next 30 years.
- Proposed increase of employers' share of STRS (7 years) by 1.25% or $175K for MPC to budget for 2014-15.

- Proposed increase to PERS of .258% in 2014-15; since the district already pays most of the employee's portion, the change to the District's budget is a relatively minor increase of $20K.
- Currently we receive $4564 per FTES. In 2013-14 we saw a 1.57% COLA (slight increase) and as this is part of our base, it is most beneficial when we can realize growth. Unfortunately, we can only benefit in a COLA increase if we grow.
- The District has been proactive in the management and attainment of Prop. 39 funds. We currently have an application submitted for a CoGeneration plant at the pool. The State now allows us the flexibility of being able to apply for projects which exceed one year's funding allocation.

5. **Information Items**

   a. Goals, Values, Objectives (Diane Boynton)—Deferred to future meeting.

   b. FON Number (newly added item): At the AAAG May 20th meeting, it was reported that we may be 1 number under the Faculty Obligation requirement. This would mean returning approximately $60K to the State. ~~One solution may be to open a second Chemistry position or perhaps a Spanish Instructor position. Consensus reached to ask~~ AAAG reviewed and decided to move forward with hiring of a second chemistry position, recommending this to the President; College Council received this information.~~to review and recommend to College Council for future (June 10?) meeting~~.

6. **Meeting Calendar:** June 10th (2nd reading Tent. Budget), June 25th is Board mtg for Tent. Budget

7. **Campus community comments**

   - Faculty Breakfast is June 7th. Wendy Bates will join College Council to replace Gary Bolen (effective fall?).

Items for future meetings:
- Online student services
- Online application/registration process
- Policy/process for reorganization