

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

1:30 p.m. – 1:35 p.m. – Open Session (Roll call only)
Closed Session – 1:35 p.m. - 2:55 p.m.
Stutzman Conference Room, Library and Technology Center
Open Session: 3:00 p.m., Karas Room, Library and Technology Center

980 Fremont Street, Monterey, California 93940

TUESDAY
June 23, 2009

AGENDA

The Monterey Peninsula College Governing Board welcomes you to its meetings. Documents that are public records and are provided to a majority of the Governing Board regarding an Open Session item on this agenda will be made available for public inspection in the Superintendent/President's office, Monterey Peninsula College, 980 Fremont Street, Monterey, California during normal business hours the Wednesday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience.

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Closed Session Topic/s of Discussion:

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Item/s under discussion this date:

- a. Public Employee Discipline/Dismissal/Release/Complaint
- b. Public Employee Evaluation:

Superintendent/President Quarterly Evaluation

D. Reporting of any action taken during Closed Session

II. OATH OF OFFICE

Michael Dickey, Student Trustee

III. RECOGNITION

A. Acknowledgment of Visitors

B. Monterey Peninsula College Foundation: Donations for May 2009 -
\$13,270.00.

C. Moment of Silence:

Passing of Barbara Farrance Wagner (September 20, 1938 – May 22, 2009)
Former Division Office Manager in Physical Science and worked in the Physical
Education and Dance Division

Passing of Jolene Owens, Student-Worker in Matriculation
November 29, 1976 – June 3, 2009

IV. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

A. Comments from Visitors

B. Written Communication:

*a. A letter dated May 6, 2009 to Doug Garrison, from Karen Csejtey, Executive Director, Leadership Monterey Peninsula thanking him for his wonderful presentation on the panel for our Education & History Class Day on April 8th.

b. The Monterey County Herald, Wednesday, May 20, 2009, MPC Theatre, Company; Free Gentrain lecture with Allen Andrews on “How the Garden Grows.”; and Our heroes! Community Hospital of the Monterey Peninsula...Eileen La Mothe.”

*c. A letter dated May 22, 2009 from Mr. Michael Houlemard, Jr., Executive Officer, Fort Ord Reuse Authority, to Dr. Douglas Garrison thanking him

for meeting with Mr. Houlemard on May 19th to discuss an array of opportunities for MPC and the Fort Ord Reuse Authority to enhance our coordination efforts and strengthen the reuse of the former Fort Ord.

- *d. A letter dated May 22, 2009 from Ms. Beth Smith, South Rep, ASCCC, Grossmont College, to Debbie Anthony, thanking her for her participation on the Equity and Diversity Action Committee for the Academic Senate.
- *e. A letter dated May 29, 2009 from R.T. Dauphine, M.D., FACS praising Ms. Lisa Danielle Gonzales for her teaching skills in French 2B. He can't remember enjoying any class more or learning more in a short time.
- f. The Monterey County Herald, Monday, June 1, 2009, Herm Edwards camp to run June 27-28, this year.
- g. The Monterey County Herald, Friday, June 5, 2009, The Monterey Community Band Presents "Somewhere in Time" Conducted by Richard Robins, Sunday, June 7, 2009 at 2:00 p.m.
- h. The Monterey County Herald, Monday, June 8, 2009, Edwards Camp.

**Signifies that item is included in the Board packet.*

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

- INSTITUTIONAL REPORT: No report this month.
- SUPERINTENDENT
- VICE PRESIDENTS
- ACADEMIC SENATE
- MPCEA
- MPCTA
- ASMPC
- COLLEGE COUNCIL
- MPC FOUNDATION
- GOVERNING BOARD
- Special Report
- Bond Update – Joe Bissell & Joe Demko

V. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item/s be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, proclamations, etc.:

BE IT RESOLVED,

1. That the Governing Board minutes for the Regular meetings held on Tuesday, April 28, 2009 and Tuesday, May 26, 2009; and the Special meeting held Friday, June 5, 2009, are approved.
2. That the Governing Board accept \$14,095.00 and other gifts donated to the college with appropriate thanks to the donors.
3. That the May 29th Regular Payroll in the amount of \$2,422,500.07 and the June 10th Supplemental Payroll in the amount of \$76,557.88 be approved.
4. That Commercial Warrants #12714003 through #12714096, #12715269 through #12715318, #12715996 through #12716004, #12716778 through #1216850, #12717425 through #12717474, #1219181 through #12719238 in the amount of \$1,794,582.95, be approved.
5. That purchase orders #901521 through #901613 in the amount of \$477,104.98, be approved.
6. That the following budget adjustments in the Restricted General Fund be ratified:

Net decrease in the 1000 Object expense category	\$37,165
Net decrease in the 2000 Object expense category	\$ 9,670
Net decrease in the 3000 Object expense category	\$2,648
Net increase in the 4000 Object expense category	\$1,210
Net increase in the 5000 Object expense category	\$43,538
Net increase in the 6000 Object expense category	\$4,735.

7. That the following budget increases in the Restricted General Fund be approved.

Decrease of \$3,040 in revenue and matching expenses to reflect funds received for FY 2008-2009.

8. That the following budget adjustments in the Child Development Fund be ratified.

Net decrease in the 3000 Object expense category	\$2,700
Net increase in the 5000 Object expense category	\$2,700.

9. That the following budget increase in the Federal Student Financial Aid Fund be approved:

To adjust the Federal Student Financial Aid revenue and expense budget for Pell grant funds awarded and disbursed to students.

Revenue Increase of \$632,700

Expense Increase of \$632,700.

10. That the following budget increase in the Scholarship and Loan Fund be approved:

Increase of \$315,000 in revenue and expense budgets, this reflects additional funds received for student subsidized and unsubsidized loans.

11. That the following budget increase in the Trust Fund be approved:

To adjust the Trust Fund revenue and expense budgets. This is due to a decrease of funds received into the trust accounts for this fiscal year.

Revenue Decrease of \$380,000

Expense Decrease of \$310,000.

12. That the following budget increase in the Orr Estate Fund be approved:

To adjust the Orr Estate revenue and expense budgets due to less interest received from the Community Foundation from Monterey County and less Orr Estate scholarships were awarded to students.

Revenue Decrease of \$10,000

Expense Decrease of \$10,000.

13. That the following course be approved:

PARK 167, Natural Resource Management: Intermediate.

B. Academic Personnel

14. That the Governing Board approve the academic personnel actions listed to include:

- a) Employment of Pamela Sanborn, Medical Assisting Instructor and Coordinator, Step and Column placement pending verification, effective Fall 2009.
- b) Grant Equivalency Based on Eminence to Ms. Jennifer Anderson to teach ART36C and ART 36C: Book Arts, effective Summer 2009.
- c) Grant Equivalency Based on Eminence to Ms. Penny Partch to teach the ESL section of ENG1A, effective Fall 2000.
- d) Grant Equivalency to Minimum Qualifications to Ms. Adria Zimmerman to teach Reading (English 320, 330, 402, 422), effective Summer 2009.
- e) Grant Equivalency Based on Eminence to Ms. Mary B. Pozzi to teach Auto282: Women & Wrenches, effective Fall 2009.
- f) Grant Equivalency Based on Eminence to Ms. Jacqueline A. Trytten to teach English 300, effective Summer 2009.
- g) Each month individuals are hired as part-time, substitute, and overload. The recommended lists include hires for Spring and Summer 2009.

C. Classified Personnel

- 15. That the Governing Board approve the classified personnel actions listed to include:
 - a) Approval of job description for the Executive Assistant to the Superintendent/President and Governing Board position, effective June 24, 2009.
 - b) Approve increase in hours of Athletics & PE Equipment Specialist, Physical Education, from 35 hours per week, 11 months per year, to 36 hours per week, 11 months per year, effective July 1, 2009.
- 16. That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

VI. NEW BUSINESS

- A. BE IT RESOLVED, That the 2008-2009 Monthly Financial Reports for the period ending May 31, 2009 be accepted.
- B. BE IT RESOLVED, That the Fiscal Year 2009-2010 Tentative Budget be approved, and the public hearing for the adoption of the final budget be scheduled

for August 25, 2009, 3:00 p.m. at the Karas Room of the Library and Technology Center, Monterey Peninsula College, 980 Fremont Street, Monterey, California.

- C. BE IT RESOLVED, That the Tentative Agreement between MPCTA and the District that continues the current contract through June 30, 2011, be ratified.
- D. BE IT RESOLVED, That the Governing Board authorize the Vice President for Administrative Services to enter into a Project Assignment Amendment #19 (PAA) with David Foord, Inspector of Record (IOR), pursuant to the Agreement for On-Going Inspection Services between the (IOR) and the District dated November 29, 2005.
- E. UPDATE FROM THE FACILITIES COMMITTEE
ON FACILITY CONSTRUCTION PLANNING INFORMATION
- F. BE IT RESOLVED, That the Governing Board review and consider the option of proceeding with the Business Computer Science Building renovation as a separate project from the Life Science and Physical Science Building projects to be paid 100% with District Bond funds.
- G. BE IT RESOLVED, That the Board authorize the Vice President for Administrative Services to enter into an agreement with HGHB Architects at the fixed fee of \$195,000 for design services and construction administration in conjunction with the Business and Computer Science Building renovation.
- H. BE IT RESOLVED, That the Governing Board approve the awarding of the Student Services Building Construction to _____ in the amount of \$_____.
- I. BE IT RESOLVED, That the Governing Board approve the signing of Amendment 01 to contract CFDP-8048, Full Day Preschool.
- J. HUMANITIES PROGRAM REVIEW INFORMATION
- K. BE IT RESOLVED, That the 2011-2015 Five-Year Construction Plan, be approved.
- L. BE IT RESOLVED, That the Final Project Proposals (FPP) for the Arts Complex, the Music and Theater Buildings project, and the Public Safety Training Facility – Phase II project, be approved for submittal to the Chancellor’s Office.
- M. BE IT RESOLVED, That the Governing Board ratify the Infrastructure and Utility Agreement with Marina Coast Water District to provide water and sewer services for the Public Safety training Center in Seaside.

- N. BE IT RESOLVED, That the Resolution to acquire Parcel No. L23.5.1 at the former Fort Ord, be approved.
- O. COLLEGE COUNCIL 2008-2009 ANNUAL REPORT INFORMATION
- P. 2007-2008 DISTANCE LEARNING REPORT FOR ONLINE AND LIVING ROOM COURSES INFORMATION
- Q. CALENDAR OF EVENTS INFORMATION

VII. ADVANCE PLANNING

A. Meeting Dates:

Regular Meeting: Tuesday, July 28, 2009

- 1:30 p.m. – Stutzman Seminar Room, Library and Technology Center
- 3:00 p.m. – Karas Room, Library and Technology Center

B. Suggested Future Agenda Item/s:

1. Governing Board Policies
2. Board Tour of Facilities

VIII. CLOSED SESSION

(When Required on Non-Routine Matters and/or to Continue Discussion of Items from Earlier Closed Session)

Posted: June 17, 2009

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