

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

1:30 p.m. – 1:35 p.m. – Open Session (Roll call only)
Closed Session – 1:35 p.m. - 2:55 p.m.
Stutzman Conference Room, Library and Technology Center
Open Session: 3:00 p.m., Karas Room, Library and Technology Center

980 Fremont Street, Monterey, California 93940

TUESDAY
January 27, 2009

AGENDA

The Monterey Peninsula College Governing Board welcomes you to its meetings. Documents that are public records and are provided to a majority of the Governing Board regarding an Open Session item on this agenda will be made available for public inspection in the Superintendent/President's office, Monterey Peninsula College, 980 Fremont Street, Monterey, California during normal business hours the Wednesday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience.

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Closed Session Topic/s of Discussion:

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Item/s under discussion this date:

- a. Public Employee Discipline/Dismissal/Release/Complaint
- b. A Particular Student Disciplinary Matter
- c. Public Employee Evaluations:

Faculty: Interior Design, COOP, English (two positions), Counselor, Dental Assisting, Anthropology, Physical Education/Baseball, Economics, English and Study Skills Center, EOPS, Women's Programs, Physics, Library, Anatomy and Physiology, Automotive Technology.

- c. Public Employee Evaluation:
Superintendent/President Quarterly Evaluation

D. Reporting of any action taken during Closed Session

II. RECOGNITION

A. Acknowledgment of Visitors

- B. Lobos Football Team: Coast Conference Coach of the Year: Mike Rasmussen
All State Football:
Freshman Quarterback: Brian Reader
Linebacker and Conference Defensive Player of the Year: Obed Lologo
Defensive Back: A. T. Aoelua
Kicker: Chris Pinto

C. Introduction of Dr. D. J. Singh, Computer Science Instructor

- D. Monterey Peninsula College Foundation: Donations for December 2008 -
\$30,900.00.

III. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

A. Comments from Visitors

B. Written Communication:

- a. The Monterey County Herald, Thursday, December 11, 2008, Your Town, Monterey, MPC Elects Board Members.
- b. Monterey County Weekly, December 11-17, 2008, Merry Christmas, George Bailey at MPC.
- c. GO! The Monterey County Herald, December 11-17, 2008, 'Life' radio...MPC Theatre's 'Merry Christmas, George Bailey' is a stage

- production of the radio production of 'It's a Wonderful Life,' by Lily Dayton.
- d. GO! The Monterey County Herald, December 11-17, 2008, assorted articles.
 - e. The Monterey County Herald, Friday, December 12, 2008, 17 MPC players earn first-team honors, Herald Staff Report.
 - f. The Monterey County Herald, Sunday, October 26, 2008, Passing the Test...MPC Defense Stymies DeAnza to Keep Lobos Undefeated, by Jerry Stewart.
 - g. The Monterey County Herald, Monday, December 22, 2008, two letters to The Editor. One from Wies Norberg, Carmel, and the other from Elaine Giampietro, Monterey.
 - g. The Monterey County Herald, Monday, December 22, 2008, Local Roundup...Lobos erupt for 91, Herald Staff Report.
 - *h. A letter to Paul Lee, Mary Nelson and Andre Adam dated December 23, 2008, from Bert Cutino, CEC, AAC, HOF, Co-founder/COO, The Sardine Factory Restaurant, expressing his thoughts about lunch, congratulating Mary Nelson on her retirement and giving permission to call on him when we need him.
 - *i. A letter from Jackie Wendland, Director of Grants and Donor Advisor Services dated December 31, 2008 to Dr. Douglas R. Garrison regarding the Nellie Irons Orr Scholarship Fund that they administer for MPC for scholarships.
 - j. The Monterey County Herald, Thursday, January 1, 2009, Local Roundup, MPC rally falls short, Herald Staff Report.
 - k. The Monterey County Herald, Friday, January 2, 2009, State of the ARTS...The Flagging Economy Puts in Serious Doubt The Future of Local Nonprofit Arts and Cultural Groups, by Kathryn McKenzie Nichols.
 - l. The Monterey County Herald, Tuesday, January 6, 2009, Talks & Lectures, January 7, Free Gentrain lecture on "Beginning Genealogy, Insights into Your Family."
 - m. The Monterey County Herald, Thursday, January 8, 2009, Women's Basketball, Cabrillo 83, MPC 66. Men's Basketball, San Jose 75, MPC 54.
 - n. The Monterey County Herald, Friday, January 9, 2009, Local Roundup...Four Lobos Make All-State in Football, Herald Staff Reports.
 - o. Monterey County Weekly, January 8-14, 2009, assorted articles.
 - p. Monterey County Weekly, January 8-14, 2009, Expect the best...Experience the best at MPC, Luke Matthews, MPC Student.
 - q. The Monterey County Herald, Sunday, January 11, 2009, Letter to the Editor, MPC rebuilding plan relies on state funds, Jim Tunney, MPC Board Chairman.
 - r. The Monterey County Herald, Wednesday, January 14, 2009, "MPC is a good place to start before heading off to a university." Rick Barlow, MPC student.

- s. The Monterey County Herald, Thursday, January 15, 2009, Women's Basketball, San Jose 64, MPC 33. Men's Basketball, Cabrillo 74, MPC 54.
- t. The Monterey County Herald, Tuesday, January 20, 2008, THE RIGHT STUFF...After Phenomenal Season at MPC, Reader Headed to Idaho.

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

- INSTITUTIONAL REPORT: Governor's Proposed 2009-2010 Budget – Mr. Joe Bissell
- SUPERINTENDENT
- VICE PRESIDENTS
- ACADEMIC SENATE
- MPCEA
- MPCTA
- ASMPC
- COLLEGE COUNCIL
- MPC FOUNDATION
- GOVERNING BOARD
- Special Report
- Bond Update – Joe Bissell & Joe Demko

IV. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item/s be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, proclamations, etc.:

BE IT RESOLVED,

1. That the Governing Board minutes for the Regular meetings held on Tuesday, November 25, 2008, and Tuesday, December 9, 2008, are approved.
2. That the Governing Board accept \$54,020.00 and other gifts donated to the college with appropriate thanks to the donors.

3. That the December 5th Manual Payroll in the amount of \$6,447.40 and the December 10th Supplemental Payroll in the amount of \$69,142.69, and the December 30th Regular Payroll (classified) in the amount of \$799,900.42, and the January 2nd Regular Payroll (cert/adjunct) in the amount of \$1,511,494.13, and the January 9th Supplemental Payroll in the amount of \$48,400.37, be approved.
4. That Commercial Warrants #12674379 through #12674489, #12675810 through #12675887, #12677246 through #12677300, #12679446 through #12679519, in the amount of \$2,410,507.06, be approved.
5. That Commercial Warrants #12680625 through #12680684, #12681639 through #12681682, #12682307 through #12682359, #12683396 through #12683430, #12684238 through #12684287, #12685201 through #12685297, in the amount of \$3,237,142.32, be approved.
6. That purchase orders #900676 through #900771 in the amount of \$1,367,146.51, be approved.
7. That purchase orders #900772 through #900882 in the amount of \$1,621,624.47, be approved.
8. That the following budget adjustments in the Restricted General Fund be ratified:

Net increase in the 2000 Object expense category	\$10,469
Net decrease in the 3000 Object expense category	\$3,469
Net decrease in the 7000 Object expense category	\$7,000.
9. That the following budget increases in the Restricted General Fund be approved.

Increase of \$59,715 in revenue and matching expenses to reflect funds carried forward from FY 2007-2008.

Decrease of \$4,000 in revenue and matching expenses, to reflect funds received for FY 2008-2009.
10. That the following budget adjustments in the Unrestricted General Fund be ratified.

Net increase in the 1000 Object expense category	\$13,039
Net increase in the 2000 Object expense category	\$2,121
Net increase in the 3000 Object expense category	\$4,095

Net increase in the 4000 Object expense category	\$4,163
Net increase in the 5000 Object expense category	\$27,225
Net increase in the 6000 Object expense category	\$3,807.

11. That the following course(s) and program changes be approved:

ANTH 2L, Laboratory in Biological Anthropology
 ENGL 5, Introduction to Great Books
 ENGL 16, Shakespeare Visions: Film and Text Comparison
 LETP 60, Probation Officer Core
 LETP 255, Public Safety Dispatch Update
 LING 25, Introduction to Gender and Language
 MUSI 99.11, Travel Study: Choral Music of Ireland and Wales
 WOMN 25, Introduction to Gender and Language
 WRLD 4B, The Roman Empire (14A.D. to 600 A.D.)
 WRLD 401, Prehistory and Earliest Civilizations (to 1200 B.C.)
 WRLD 402, Foundations of the Classical World (1200-500 B.C.)
 WRLD 403, The Golden Age of Greece (500-300 B.C.)
 WRLD 405, The Christian and Islamic Medieval World I (400-1100 A.D.)
 WRLD 406, The Medieval Renaissance (1100-1350)
 WRLD 407, The Renaissance (1350-1520)
 WRLD 416, An Introduction to the Civilization of India
 WRLD 417, An Introduction to the Civilization of China
 WRLD 418, An Introduction to the Civilization of Japan
 WRLD 419, An Introduction to the Civilization of Africa
 WRLD 420, An Introduction to the Civilization of Russia
 WRLD 421, An Introduction to the Civilizations of the Middle East
 WRLD 422, An Introduction to the Civilizations of Latin America
 WRLD 423, An Introduction to the Civilizations of Scandinavia
 WRLD 424, Colonial America (1500-1770)
 WRLD 425, Revolutionary American (1770-1800)
 WRLD 426, The Early American Republic (1800-1850)
 WRLD 427, America Divided (1850-1880)
 WRLD 428, America Coming of Age (1880-1920)
 WRLD 429, America in a Global Crisis (1920-1945)
 WRLD 430, America in Revolt (1945-1970)
 WRLD 431, Contemporary America (1970-Present)

B. Academic Personnel

12. That the Governing Board approve the academic personnel actions listed to include:

- a) Employment of Terrie Spritzer, Learning Assistance Instructor, Column and Step pending verification of education and experience, effective Spring 2009 semester only.
- b) Authorize three (3) fulltime, tenure track replacements for Political Science Instructor, Fashion/Hospitality Instructor and Medical Assisting Instructor.
- c) Grant Equivalency Based on Eminence to Marcus Evans to teach AUTO 106: Automotive Break Systems & Safety, effective Spring 2009.
- d) Grant Equivalency Based on Eminence to Thomas Rettenwender to teach INTD 62: sustainable Building Design, effective Spring 2009.
- e) Grant Equivalency Based on Eminence to Roger Reed to teach HLTH 205: Cardio-Pulmonary Resuscitation for Health Professionals and HLTH 5: Advanced First Aid and Emergency Care, effective Fall 2008.
- f) Grant Equivalency Based on Eminence to Kara Kuvakas to teach GEOG 2: Introduction to Physical Geography, effective Spring 2009.
- g) Grant Equivalency Based on Eminence to John Provost to teach HIST2: History of Asia, effective Spring 2009.
- h) Grant Equivalency Based on Eminence to Charles Omstead to teach AUTO160: Supervised Automotive Trade Experience, effective Spring 2009.
- i) Grant Emergency Equivalency to Tad Masek to teach ENGR52: Introduction to MATLAB, effective Fall 2008 only.
- j) Accept the resignation of Marianne Ide, Political Science Instructor, effective December 16, 2008.
- k) Accept the resignation of Joyce Treulieb, Math Learning Center Coordinator, effective December 19, 2008.
- l) Each month individuals are hired as part-time, substitute, and overload. The recommended lists include hires for Fall 2008, Early Spring 2009, and Spring 2009.

D. Classified Personnel

- 13. That the Governing Board approve the classified personnel actions listed to include:
 - a) Employment of Gaozong Thao, Matriculation Services Specialist, Senior (\$2,668/month), Counseling, 40 hours per week, 12 months per year, effective January 28, 2009.
 - b) Employment of Danielle Hodgkins, Student Financial Services Coordinator (\$3,022/month), Student Financial

Services Coordinator, 40 hours per week, 12 months per year, effective January 28, 2009.

- c) Employment of Jorge Magana, Student Financial Services Coordinator (\$17.44/hour), Student Financial Services Coordinator, 19 hours per week, 12 months per year, effective January 28, 2009.
- d) Employment of Shane Whitman, Instructional Specialist (\$16.58/hour), Reading Center, 18 hours per week, 10.5 months per year, effective January 29, 2009.
- e) Employment of Olivia Cessa, Administrative Assistant II (\$16.06/hour), Marina Education Center, 19 hours per week, 10.5 months per year, effective January 28, 2009.
- f) Approve continuation of unpaid leave of absence requested by Jacquelyn Evans, Job Placement Specialist, Supportive Services, 10 hours per week of Ms. Evan's scheduled 40 hours per week starting January 1, 2009 and ending February 27, 2009.
- g) Resignation for the purpose of retirement of Carolyn Griffin, Re-Entry and Multicultural Resource Center Coordinator (\$4,230/month), Women's Studies Department, 40 hours per week, 12 months per year, effective at the end of the day on January 19, 2009.
- h) Resignation for the purpose of retirement of William D. Cates, Administrative Assistant I (\$19.33), Creative Arts Department, 15 hours per week, 11 months per year, 16 years, 2 months, 21 days, effective at the end of the day on February 15, 2009.

14. That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

V. NEW BUSINESS

- A. BE IT RESOLVED, That the 2008-2009 Monthly Financial Reports for the period ending December 31, 2008 be accepted.
- B. BE IT RESOLVED, That the Governing Board receive the District's annual Financial Audit Report for the fiscal year ended June 30, 2008.
- C. BE IT RESOLVED, That the Governing Board receive the District's Measure I General Obligation Bonds Performance Audit and Independent Auditors' reports for the fiscal year ended June 30, 2008.

- D. BE IT RESOLVED, That the Governing Board ratify the contract for Parking Lot B improvements with Don Chapin Company in the amount of \$94,200 as the lowest responsive and responsible bidder.
- E. BE IT RESOLVED, That the Governing Board approve the voluntary Student Representation Fee of One Dollar (\$1.00), effective Fall 2009 Semester.
- F. BE IT RESOLVED, That the 2009-2010 non-resident tuition rate for the District be established in accordance with ECS 76140 at \$190 per semester unit, with no fee for capital outlay.
- G. REVIEW OF RECOMMENDATIONS AND COMPLIANCE ISSUES CITED BY THE STUDENT SERVICES PROGRAM REVIEW AND TECHNICAL SITE VISIT TEAM INFORMATION
- H. DESIGN REPORT ON EDUCATION CENTER AT MARINA INFORMATION
- I. REVIEW OF GOVERNING BOARD POLICY 1000, GOVERNING BOARD CODE OF ETHICS AND CONDUCT INFORMATION
- J. REVIEW OF GOVERNING BOARD POLICY 1007, SPECIFIC DUTIES AND RESPONSIBILITIES OF THE GOVERNING BOARD INFORMATION
- K. BE IT RESOLVED, That the Governing Board of the Monterey Peninsula Community College District nominates _____ to be a candidate for the California Community College Trustees Board.
- L. BE IT RESOLVED, That the Governing Board approve the expulsion of MPC student #5473.
- M. CALENDAR OF EVENTS INFORMATION

VI. ADVANCE PLANNING

- A. Meeting Dates:

Regular Meeting: Tuesday, February 24, 2009

- 1:30 p.m. – Stutzman Seminar Room, Library and Technology Center
- 3:00 p.m. – Karas Room, Library and Technology Center

B. Suggested Future Agenda Item/s:

1. Governing Board Policy 1005, Composition and Authority of the Governing Board
2. Governing Board Policy 1009, Board Self Evaluation
3. Substantive Change Proposal

VII. CLOSED SESSION

(When Required on Non-Routine Matters and/or to Continue Discussion of Items from Earlier Closed Session)

Posted: January 21, 2009

Agenda January 27, 2009
January 2009