

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES  
REGULAR MEETING**

1:30 p.m. – 1:35 p.m. – Open Session (Roll call only)  
Closed Session – 1:35 p.m. - 2:55 p.m.  
Stutzman Conference Room, Library and Technology Center  
Open Session: 3:00 p.m., Karas Room, Library and Technology Center

980 Fremont Street, Monterey, California 93940

TUESDAY  
February 24, 2009

**AGENDA**

*The Monterey Peninsula College Governing Board welcomes you to its meetings. Documents that are public records and are provided to a majority of the Governing Board regarding an Open Session item on this agenda will be made available for public inspection in the Superintendent/President's office, Monterey Peninsula College, 980 Fremont Street, Monterey, California during normal business hours the Wednesday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience.*

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Closed Session Topic/s of Discussion:

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Item/s under discussion this date:

- a. Public Employee Discipline/Dismissal/Release/Complaint
- b. Public Employee Evaluation:  
Superintendent/President Quarterly Evaluation (completion)
- D. Reporting of any action taken during Closed Session

## II. RECOGNITION

- A. Acknowledgment of Visitors
- B. Black History Month
- C. Monterey Peninsula College Foundation: Donations for January 2009 - \$12,707.50.
- D. Passing of Sue Skipper, Administrative Assistant III, Office of Instruction, Liberal Arts  
Saturday, February 14, 2009

## III. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

- A. Comments from Visitors
- B. Written Communication:
  - a. The Monterey County Herald, Wednesday, January 21, 2009, Free Gentrain lecture with Dr. Jerry Griffin discussing “My Year in Iraq.”
  - b. The Monterey County Herald, Thursday, January 22, 2009, TURNING POINT...Valencia Leads MPC with 15 Points Off the Bench, by John Devine.
  - c. The Monterey County Herald, Thursday, January 22, 2009, Men’s Basketball, MPC 80, Gavilan 70.
  - d. Monterey County Weekly, January 22-28, 2009, “I got the best of the best at MPC. What more can I say?” Gustavo Cardenas, MPC Student.
  - e. GO! The Monterey County Herald, January 22-28, 2009, “I have gone to universities in three different countries. MPC is the best I’ve been to.” Helena Bartman, MPC Student.
  - f. The Monterey County Herald, Saturday, January 24, 2009, Men’s Basketball, MPC 81, DeAnza 70.
  - g. The Monterey County Herald, Sunday, January 25, 2009, Nonprofits.
  - h. The Monterey County Herald, Your Town, Monterey, Presentation Kicks Off MPC Semester.

- i. GO! The Monterey County Herald, January 29 – February 4, 2009, “I have gone to universities in three different countries. MPC is the best I’ve been to.” Helena Bartman, MPC Student.
- j. The Monterey County Herald, Saturday, January 31, 2009, Local College Roundup...MPC women thrash Mission, 78-51, Herald Staff Report; and “This is my school in my hometown.” Lashandra Batiste, MPC Student.
- k. The Monterey County Herald, Sunday, February 1, 2009, Monterey Peninsula College honor roll.
- l. The Monterey County Herald, Sunday, February 1, 2009. MPC/The Foundation...18<sup>th</sup> Annual MPC Lobo Hall of Fame Banquet...Friday, March 20, 2009. Embassy Suites Hotel, Seaside.
- m. The Monterey County Herald, Sunday, February 1, 2009. MPC stuns unbeaten SJCC, Herald Staff Report.
- n. The Monterey County Herald, Monday, February 2, 2009. Lobos salvage split.
- o. The Monterey County Herald, Tuesday, February 3, 2009. Monterey Peninsula College honor roll.
- p. The Monterey County Herald, Wednesday, February 4, 2009, Police briefs...Man, 77, Robbed in MPC Parking Lot; MPC Theatre Company...Rumplestiltskin; Baseball...Merced 8, MPC 3.
- \*q. A thank you letter from Sunder Ramaswamy, President of Monterey Institute of International Studies, dated February 4, 2009, to Dr. Douglas R. Garrison for coming to the community breakfast hosted by David Armanasco regarding the future of the Institute and ways to work together for the benefit of the Monterey Bay community.
- r. GO! The Monterey County Herald, February 5-11, 2009. MPC opens Storybook Theatre season with ‘Rumplestiltskin’; and MPC Donald Hall, Poet Laureate of the U.S. (2006-2007).
- s. The Monterey County Herald, Friday, February 6, 2009, MPC Donald Hall and Women’s Basketball...SJCC 70, MPC women 59.
- t. The Monterey County Herald, Saturday, February 7, 2009, Local Roundup...Lobos score 17 runs, sweep doubleheader.
- u. The Monterey County Herald, Sunday, February 8, 2009, MPC/The Foundation...18<sup>th</sup> Annual MPC Lobo Hall of Fame Banquet.
- v. The Monterey County Herald, Monday, February 9, 2009...MPC...Donald Hall, Poet Laureate of the United States (2006-2007), Thursday, February 19<sup>th</sup> at 7:00 p.m., MPC Lecture Forum 103.
- w. The Monterey County Herald, Wednesday, February 11, 2009, JC Baseball, Cabrillo 6, MPC 4.
- x. The Monterey County Herald, Thursday, February 12, 2009, Softball, MPC 16, DeAnza 0; MPC 10, DeAnza 2. Women’s Basketball, Chabot 73, MPC 49. Men’s Basketball, West Valley 73, MPC 53.
- y. The Monterey County Herald, Tuesday, February 17, 2009, Monterey, Green Party nominee due for MPC speech.

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

- INSTITUTIONAL REPORT: Employee Demographics – Ms. Barbara Lee, Associate Dean, Human Resources
- SUPERINTENDENT
- VICE PRESIDENTS
- ACADEMIC SENATE
- MPCEA
- MPCTA
- ASMPC
- COLLEGE COUNCIL
- MPC FOUNDATION
- GOVERNING BOARD
- Special Report
  - Bond Update – Joe Bissell & Joe Demko

#### IV. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item/s be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, proclamations, etc.:

BE IT RESOLVED,

1. That the Governing Board minutes for the Regular meeting held on Tuesday, January 27, 2009, and the Special meeting held on Tuesday, February 3, 2009 are approved.
2. That the Governing Board accept \$12,932.50 and other gifts donated to the college with appropriate thanks to the donors.
3. That the January 9<sup>th</sup> Supplemental Payroll in the amount of \$48,400.37 and the January 30<sup>th</sup> Regular Payroll in the amount of \$1,892,734.78 and the February 5<sup>th</sup> Manual Payroll in the amount of \$2,350.43 and the February 10<sup>th</sup> Supplemental Payroll in the amount of \$36,315.69 be approved.

4. That Commercial Warrants #12688118 through #12688203, #12689340 through #12689386, #12690105 through #12690145, #12690758 through #12690768, #12691419 through #12691459, #12693125 through #12693161 in the amount of \$2,834,176.20, be approved.
5. That purchase orders #900883 through #901010 in the amount of \$2,087,337.94, be approved.

6. ~~That the following budget adjustments in the Restricted General Fund be ratified:~~

<del>Net increase in the 1000 Object expense category</del>	<del>\$ 4,312</del>
<del>Net increase in the 2000 Object expense category</del>	<del>\$1,849</del>
<del>Net increase in the 3000 Object expense category</del>	<del>\$ 352</del>
<del>Net increase in the 4000 Object expense category</del>	<del>\$ 157</del>
<del>Net increase in the 5000 Object expense category</del>	<del>\$1,645</del>
<del>Net increase in the 6000 Object expense category</del>	<del>\$ 309.</del>

7. That the following budget increases in the Restricted General Fund be approved.

Increase of \$44,911 in revenue and matching expenses, to reflect funds received for FY 2008-2009.

8. That the following budget adjustments in the Restricted General Fund be ratified:

Net decrease in the 1000 Object expense category	\$4,312
Net increase in the 2000 Object expense category	\$1,849
Net increase in the 3000 Object expense category	\$ 352
Net increase in the 4000 Object expense category	\$ 157
Net increase in the 5000 Object expense category	\$1,645
Net increase in the 6000 Object expense category	\$ 309.

9. That the following budget adjustments in the Unrestricted General Fund be ratified.

Net increase in the 2000 Object expense category	\$ 1,700
Net increase in the 3000 Object expense category	\$186
Net decrease in the 4000 Object expense category	\$1,981
Net increase in the 5000 Object expense category	\$95.

10. That the following budget adjustments in the College Center fund be ratified:

Net decrease in the 2000 Object expense category	\$3,687
Net decrease in the 3000 Object expense category	\$1,001
Net increase in the 4000 Object expense category	\$824
Net decrease in the 5000 Object expense category	\$1,422
Net increase in the 6000 Object expense category	\$5,286.

11. That the following course(s) and program changes be approved:

ENGL 402, Introduction to Academic Reading Lab

ENGL 422, Fundamentals of Reading Lab

Fashion – Textile Design: Certificate of Achievement and Associate in Science

FASH 136, Fabric Manipulation

MAST 206, Marine Robotics I: Writing and Pool Practice

MAST 207, Marine Robotics II: Missions

PARK 160, Basic Interpretation for Guides and Interpreters.

B. Academic Personnel

12. That the Governing Board approve the academic personnel actions listed to include:

- a) Grant Equivalency Based on Eminence to Jeff Procive to teach CHDV 180: Curriculum Materials Lab, effective Spring 2009.
- b) Grant Equivalency Based on Eminence to Christine Dietrich-Hart to teach ESL 336/466: English Skills for Success II, effective Spring 2009.
- c) Grant Equivalency Based on Eminence to Aletha Parker to teach HLTH5: Advanced First Aid and Emergency Care and HLTH 205: CPR for Health Professionals, effective Fall 2008.
- d) Grant Equivalency Based on Eminence to Christopher Smith to teach HLTH5: Advanced First Aid and Emergency Care and HLTH205: CPR for Health Professionals, effective Spring 2006.
- e) Grant Equivalency Based on Eminence to Felix Coletto to teach HLTH5: Advanced First Aid and Emergency Care and HLTH205: CPR for Health Professionals, effective Spring 2008.
- f) Grant Equivalency Based on Eminence to James Brown to teach HLTH5: Advanced First Aid and Emergency Care and HLTH205: CPR for Health Professionals, effective Spring 2006.
- g) Grant Equivalency Based on Eminence to Theodore Masek to teach CSIS1, 10A, 10B, 11, effective Spring 2009.

- h) Grant Equivalency Based on Eminence to Machi Kayawaki-White to teach JAPN1A, 1B, and 2A, effective Spring 2009.
- i) Grant Equivalency Based on Eminence to Larry Welch to teach DRAM64, 65, 67, 68, 75, 76, 77, 78, effective Spring 2009.
- j) Grant Equivalency Based on Eminence to Evelyn Klein to teach ART35K: Special Printmaking Techniques I, effective Spring 2009.
- k) Grant Equivalency Based on Eminence to Charles Omstead to teach AUTO104: Automotive Electrics, effective Spring 2009.
- l) Grant Equivalency Based on Eminence to Jody Alexander to teach Art 36C: Book Arts, effective Spring 2009.
- m. Grant Equivalency Based on Eminence to Anne Marie Hunter to teach THEA35, 49, 77, effective Spring 2009.
- n. Grant Equivalency Based on Eminence to Tomoko Ogaki to teach JAPN1A, 1B, effective Spring 2009.
- o. Each month individuals are hired as part-time, substitute, and overload. The recommended lists include hires for Fall 2008, Early Spring 2009, and Spring 2009.

13. That Monterey Peninsula College employ the following probationary employees as tenured employees for all subsequent academic years starting with the 2009-2010 academic year:

- Mr. William Easton
- Ms. Heather Faust
- Mr. James Lawrence.

14. That Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2009-2010 academic year:

- Ms. Kathleen Clark
- Ms. Alethea De Soto-Stewart
- Ms. Merry Dennehy
- Mr. Jamie Gerard
- Ms. Sunshine Giesler
- Ms. Karoline Grasmuck
- Mr. Elias Kary
- Mr. Daniel Phillips.

15. That Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2009-2010 and 2010-2011 academic years:

- Dr. Steven Albert
- Ms. Laurie Buchholz
- Ms. Kelly Fletes
- Ms. Sarah Mawhirter
- Mr. David Michaels.
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D. Classified Personnel

16. That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

V. NEW BUSINESS

- A. BE IT RESOLVED, That the 2008-2009 Monthly Financial Reports for the period ending January 31, 2009 be accepted.
- B. BE IT RESOLVED, That the Quarterly Financial Status Report for the quarter ending December 31, 2008 as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.
- C. BE IT RESOLVED, That the Board adopt the Long Term Financial Plan (January 2009) as presented by the Vice President for Administrative Services.
- D. BE IT RESOLVED, That the Governing Board receive the District's annual Financial Audit Report for the fiscal year ended June 30, 2008.
- E. BE IT RESOLVED, That the Governing Board receive the District's Measure I General Obligation Bonds Performance Audit and Independent Auditors' reports for the fiscal year ended June 30, 2008.
- F. BE IT RESOLVED, That the Governing Board of Trustees approve the Monterey Peninsula College Substantive Change Proposal for submission to the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges.
- G. GOVERNING BOARD POLICY 1005,  
COMPOSITION AND AUTHORITY OF THE  
GOVERNING BOARD
- INFORMATION



H. GOVERNING BOARD POLICY 1009,  
BOARD SELF EVALUATION INFORMATION

I. CALENDAR OF EVENTS INFORMATION

VI. ADVANCE PLANNING

A. Meeting Dates:

Regular Meeting: Tuesday, March 24, 2009

- 6:00 p.m. – TBA
- 7:00 p.m. – TBA

B. Suggested Future Agenda Item/s:

- 1.

VII. CLOSED SESSION

(When Required on Non-Routine Matters and/or to Continue Discussion of Items from Earlier Closed Session)

Posted: February 18, 2009

AgendaFebruary24, 2009  
February 2009