

Curriculum Advisory Committee Meeting Notes

DATE: December 12, 2007 LOCATION: LTC 232			
✓	Bernadine Abbott, Library	✓	Susan Walter, Chairperson
✓	Richard Abend, ESL	✓	Jason Walters, Student
✓	Michael Gilmartin, Administration		Vacant, Business and Technology
✓	Elizabeth Harrington, Articulation		Vacant, Life Science
✓	Lynn Iwamoto, Physical Science		Vacant, Creative Arts
✓	LaRon Johnson, Academic Senate		Vacant, Physical Education
✓	Jonathan Osburg, Humanities		Vacant, Supportive Services
✓	Beth Penney, Basic Skills		Vacant, Nursing

Meeting Chaired by: Susan Walter

Notes Submitted by: Elizabeth Harrington

Guests: Fred Hochstaeder, Sue Skipper

Agenda Item	Discussion / Comments	Action
Approval of Notes: 12/5/07	Corrections noted: Discussion Item MUSI 30 delete “not” from line #1; Discussion Item MUSI 60.2 delete “not” from line #1; Discussion Item PHOT 1A, line #1, replace “While” with “White” and delete “a”; Discussion Item PHOT 1B, line #1, delete “a” and replace “change” with “changed” in line #5; Discussion Item PHOT 1C, line #1, delete “a” and delete “is” with “changed” in line #7; Discussion Item PHOT 50, line #1, delete “a”; Discussion Item PHOT 51, line #1, delete “a” ; Discussion Item PHOT 56, line #1, delete “a”; Discussion Item PHOT 70, line #1, italicize “Digital” and delete “a”; Discussion Item PHOT 85, line #1, delete “a”; Discussion Item PHOT 86, line #1, delete “a”; Discussion Item PHOT 87, line #1, delete “a”; and, Discussion Item PHOT 88, line #1, delete “a”.	Motion to approve with corrections: Bernie Seconded: Richard Motion approved with corrections.
MPC GE, CSU and IGETC Certificates of Achievement Program Changes, University Studies Changes	In order to comply with Title 5 regulations, program changes have been submitted to convert non-compliant CSU and IGETC University Studies programs to Certificates of Achievement. General Studies is becoming Liberal Arts with an emphasis in any one of the GE areas. This change will be discussed at a later date.	Motion to approve with correction: Richard Seconded: LaRon Motion approved with correction.

(continued)	<p>Corrections Noted: CSU Signature Page, revise Title to read “General Education: CSU Certificate of Achievement; and, add a separate Signature Page for “General Education: IGETC Certificate of Achievement. CSU Certificate of Achievement Program list replace “/” in line #1 with “:.”; line #3 replace “ACHIEVEMENT” with “ACHIEVEMENT”; AREA C, line #2 replace “Choose three” with “Choose at least three” and replace “and three” with “and at least three”. IGETC Certificate of Achievement Program list replace “/” in line #1 with “:.”; ADDITIONAL REQUIREMENT, line #3 replace “language.” with “language or any 1A world language course.”</p>	
Any Discipline 97, Experimental Course	<p>This course is being created for any discipline to offer a degree applicable, CSU transferable course on a trial basis. An experimental course may only be offered twice. After two semesters as an experimental course a new course must be submitted for approval as a regular course offering. This will be a stand alone course. This course may fulfill an elective requirement for an AA/AS major. Contact hours will vary depending on the lecture/lab option. As a degree applicable course, this course has basic skills advisories of eligibility for ENGL 111 and 112 or ENSL 110 and 155. Specific course content will be provided for each individual course.</p> <p>No corrections noted.</p>	<p>Motion to approve: Lynn</p> <p>Seconded: Jason</p> <p>Motion approved.</p>
Any Discipline 197, Experimental Course	<p>This course is being created for any discipline to offer a degree applicable course on a trial basis. This course may transfer at the discretion of the receiving institution. An experimental course may only be offered twice. After two semesters as an experimental course a new course must be submitted for approval as a regular course offering. This will be a stand alone course. This course may fulfill an elective requirement for an AA/AS major. Contact hours will vary depending on the lecture/lab option. As a degree applicable course, this course has basic skills advisories of eligibility for ENGL 111 and 112 or ENSL 110 and 155. Specific course content will be provided for each individual course.</p> <p>No corrections noted.</p>	<p>Motion to approve: Lynn</p> <p>Seconded: Jason</p> <p>Motion approved.</p>

<p>Any Discipline 297, Experimental Course</p>	<p>This course is being created for any discipline to offer a degree applicable course on a trial basis. This course may transfer at the discretion of the receiving institution. An experimental course may only be offered twice. After two semesters as an experimental course a new course must be submitted for approval as a regular course offering. This will be a stand alone course. This course may fulfill an elective requirement for an AA/AS major. Contact hours will vary depending on the lecture/lab option. As a degree applicable course, this course has basic skills advisories of eligibility for ENGL 111 and 112 or ENSL 110 and 155. Specific course content will be provided for each individual course.</p> <p>No corrections noted.</p>	<p>Motion to approve: Lynn Seconded: Jason Motion approved.</p>
<p>Any Discipline 397, Experimental Course</p>	<p>This course is being created for any discipline to offer a non-transferable, non-degree applicable credit course on a trial basis. An experimental course may only be offered twice. After two semesters as an experimental course a course must be submitted for approval as a regular course offering. Contact hours will vary depending on the lecture/lab option. Experimental courses at this level must include some student objectives and content designed to enable students to succeed in college-level work.</p> <p>No corrections noted.</p>	<p>Motion to approve: Lynn Seconded: Jason Motion approved.</p>
<p>ART 52A Program Review</p> <p>ART 52A</p>	<p>ART 52A, <i>Film/Video Field Production</i>, is being revised as a part of program review. It has been revised to keep up with the broadcast industry standards and guidelines and focuses on the development of skills and knowledge in the area of field production. The change in focus of ART 52A and Art 52B, taken in combination with ART 53, provides students the opportunity to gain experience in the three main areas of film and/or video production. As a Lecture/Lab course this course is non-repeatable.</p> <p>Corrections Noted: Course Revision Form, Item B7 delete checkmark; and, delete Items C(7) and D(7). Course Data Sheet, Item 6 delete checkmark from the “Yes” box and add checkmark to the “No” box; delete sequence; and, Item 23</p>	<p>Motion to approve with corrections: Lynn Seconded: Jason Motion approved with corrections.</p>

<p>ENSL 338 (continued)</p>	<p>Corrections Noted: Course Signature Page, Title replace “2” with “II”. Course Data Sheet, Item #1, Title replace “2” with “II”. Course Outline Item #1, Course Title replace “2” with “II”, Item #2 delete “(?)” from last line.</p>	
<p>ENSL 438</p>	<p>ENSL 438, <i>Pronunciation II</i>, is a non-credit course which has been developed as an intermediate course in the pronunciation of American English. This course will offer students a second semester to meet the needs of those students for whom a second semester of study is required. Students at levels 3, 4, 5, and 6 are the students who would appropriately take this course. This is a stand alone course.</p> <p>Corrections Noted: Course Signature Page, Title replace “2” with “II”. Course Data Sheet, Item #1, Title replace “2” with “II”. Course Outline Item #1, Course Title replace “2” with “II”.</p>	<p>Motion to approve with corrections: Lynn Seconded: Jason</p> <p>Motion approved with corrections.</p>
<p>POLS 5</p>	<p>POLS 5, <i>Politics Of The Developing Countries</i>, has been revised to reflect the role that global institutions play in the developing world. This revision includes the addition of an online offering of the course.</p> <p>Corrections Noted: Course Signature Page, Title delete “The”. Course Revision Form, Item A delete “The” from Title. Course Data Sheet, Item 1 delete “The” from Course Title. Course Outline Item #1 delete “The” from Course Title. Add a Basic Skills Advisory Form in support of eligibility for ENGL 111 and 112 or ENSL 110 and 155 advisory. Distance Education Form, Item #6 underline textbook titles and replace “culture” with “Culture”; Item #9, Line #1 replace “will need to” with “may”; Item #11 delete the second sentence of last paragraph.</p>	<p>Motion to approve with corrections: Lynn Seconded: Jason</p> <p>Motion approved with corrections.</p>

Low Unit Certificates of Achievement Susan Walter	The Chancellor's Office will now accept proposed Certificates of Achievement which are less than 18 units. Current Certificates of Completion, such as the Technical Writing, could be approved as Certificates of Achievement.	FYI
Next meeting: TBA, LTC 232		