Curriculum Advisory Committee Meeting Notes

DATE: December 12, 2007 LOCATION: LTC 232			
✓	Bernadine Abbott, Library	✓	Susan Walter, Chairperson
✓	Richard Abend, ESL	✓	Jason Walters, Student
✓	Michael Gilmartin, Administration		Vacant, Business and Technology
✓	Elizabeth Harrington, Articulation		Vacant, Life Science
✓	Lynn Iwamoto, Physical Science		Vacant, Creative Arts
✓	LaRon Johnson, Academic Senate		Vacant, Physical Education
√	Jonathan Osburg, Humanities		Vacant, Supportive Services
✓	Beth Penney, Basic Skills		Vacant, Nursing

Meeting Chaired by: Susan Walter

Notes Submitted by: Elizabeth Harrington Guests: Fred Hochstaeder, Sue Skipper

Agenda Item	Discussion / Comments	Action	
Approval of Notes:	Corrections noted:	Motion to approve with corrections:	
12/5/07	Discussion Item MUSI 30 delete "not" from line #1; Discussion	Bernie	
	Item MUSI 60.2 delete "not" from line #1; Discussion Item PHOT		
	1A, line #1, replace "While" with "White" and delete "a";		
	Discussion Item PHOT 1B, line #1, delete "a" and replace "change"	Motion approved with corrections.	
	with "changed" in line #5; Discussion Item PHOT 1C, line #1,		
	delete "a" and delete "is" with "changed" in line #7; Discussion Item		
	PHOT 50, line #1, delete "a"; Discussion Item PHOT 51, line #1,		
	delete "a"; Discussion Item PHOT 56, line #1, delete "a";		
	Discussion Item PHOT 70, line #1, italicize "Digital" and delete "a";		
	Discussion Item PHOT 85, line #1, delete "a"; Discussion Item		
	PHOT 86, line #1, delete "a"; Discussion Item PHOT 87, line #1,		
	delete "a"; and, Discussion Item PHOT 88, line #1, delete "a".		
MPC GE, CSU and	In order to comply with Title 5 regulations, program changes have	Motion to approve with correction:	
IGETC Certificates of been submitted to convert non-compliant CSU and IGETC		Richard	
Achievement Program University Studies programs to Certificates of Achievement.		Seconded: LaRon	
Changes, University General Studies is becoming Liberal Arts with an emphasis in any			
Studies Changes one of the GE areas. This change will be discussed at a later date.		Motion approved with correction.	

(continued)	Corrections Noted:	
CSU Signature Page, revise Title to read "General Education: CSU		
Certificate of Achievement; and, add a separate Signature Page for "General Education: IGETC Certificate of Achievement.		
	CSU Certificate of Achievement Program list replace "/" in line #1	
	with ":"; line #3 replace "ACHIEVMENT" with "ACHIEVEMENT";	
	AREA C, line #2 replace "Choose three" with "Choose at least three"	
	and replace "and three" with "and at least three".	
	IGETC Certificate of Achievement Program list replace "/" in line #1	
	with ":"; ADDITIONAL REQUIREMENT, line #3 replace "language."	
	with "language or any 1A world language course."	
Any Discipline 97,	This course is being created for any discipline to offer a degree	Motion to approve: Lynn
Experimental Course	applicable, CSU transferable course on a trial basis. An experimental	
	course may only be offered twice. After two semesters as an	Seconded: Jason
	experimental course a new course must be submitted for approval as a	
	regular course offering. This will be a stand alone course. This course	Motion approved.
	may fulfill an elective requirement for an AA/AS major. Contact hours	
	will vary depending on the lecture/lab option. As a degree applicable course, this course has basic skills advisories of eligibility for ENGL	
	111 and 112 or ENSL 110 and 155. Specific course content will be	
	provided for each individual course.	
	provided for each marvidual course.	
	No corrections noted.	
Any Discipline 197,	This course is being created for any discipline to offer a degree	Motion to approve: Lynn
Experimental Course	applicable course on a trial basis. This course may transfer at the	
	discretion of the receiving institution. An experimental course may	Seconded: Jason
	only be offered twice. After two semesters as an experimental course a	Motion approved.
	new course must be submitted for approval as a regular course offering. This will be a stand alone course. This course may fulfill an elective	Wouldn't approved.
	requirement for an AA/AS major. Contact hours will vary depending	
	on the lecture/lab option. As a degree applicable course, this course has	
	basic skills advisories of eligibility for ENGL 111 and 112 or ENSL	
	110 and 155. Specific course content will be provided for each	
	individual course.	
	No corrections noted.	

Any Discipline 297,	This course is being created for any discipline to offer a degree	Motion to approve: Lynn
Experimental Course	applicable course on a trial basis. This course may transfer at the	Constallation Trans
	discretion of the receiving institution. An experimental course may only be offered twice. After two semesters as an experimental	Seconded: Jason
	course a new course must be submitted for approval as a regular	Motion approved.
	course offering. This will be a stand alone course. This course may	
	fulfill an elective requirement for an AA/AS major. Contact hours	
	will vary depending on the lecture/lab option. As a degree applicable course, this course has basic skills advisories of eligibility	
	for ENGL 111 and 112 or ENSL 110 and 155. Specific course	
	content will be provided for each individual course.	
A . D'! P . 208	No corrections noted.	No.
Any Discipline 397, Experimental Course	This course is being created for any discipline to offer a non-transferable, non-degree applicable credit course on a trial basis. An	Motion to approve: Lynn
Experimental Course	experimental course may only be offered twice. After two	Seconded: Jason
	semesters as an experimental course a course must be submitted for	
	approval as a regular course offering. Contact hours will vary	Motion approved.
	depending on the lecture/lab option. Experimental courses at this	
	level must include some student objectives and content designed to	
	enable students to succeed in college-level work.	
	No corrections noted.	
ART 52A	ART 52A, Film/Video Field Production, is being revised as a part of	Motion to approve with corrections:
Program Review	program review. It has been revised to keep up with the broadcast	Lynn
	industry standards and guidelines and focuses on the development of skills and knowledge in the area of field production. The change in	Seconded: Jason
	focus of ART 52A and Art 52B, taken in combination with ART 53,	Motion approved with corrections.
	provides students the opportunity to gain experience in the three	Wouldn't approved with corrections.
	main areas of film and/or video production. As a Lecture/Lab course	
	this course is non-repeatable.	
	Corrections Noted:	
Course Revision Form, Item B7 delete checkmark; and, delete Items		
C(7) and D(7).		
4 D.W. 54 4	Course Data Sheet, Item 6 delete checkmark from the "Yes" box and	
ART 52A	add checkmark to the "No" box; delete sequence; and, Item 23	

(continued)	delete checkmark from the first box.	
(conunuea)		
	Course Outline Item #2 delete "May be taken four times for credit";	
	Item #3 delete "May be taken four time for credit"; Item #5 add	
	checkmark to the "No" box, delete checkmark from the "Yes" box,	
	and delete "3"; and, Item #16, if possible, cite a more current	
	textbook.	
	Basic Skill Advisories Form; Target Course replace "ART 52B"	
	with "ART 52A".	
ART 52B	ART 52B, Film/Video Studio Production, is being revised as a part	Motion to approve with corrections:
Program Review	of program review, to focus on the development of skills and	Bernie
	knowledge in the area of studio production and to keep up with the	Seconded: Richard
	broadcast industry standards and guidelines. ART 52A is no longer	
	a prerequisite for this course. The change in focus of ART 52A and	Motion approved with corrections.
	Art 52B, taken in combination with ART 53, provides students the	
	opportunity to gain experience in the three main areas of film and/or	
	video production. As a Lecture/Lab course this course is non-	
	repeatable.	
	Corrections Noted:	
	Course Revision Form, Item B7 delete checkmark, and, delete Items	
	C(7) and D(7).	
	Course Data Sheet, Item 6 delete checkmark from the "Yes" box and	
	add checkmark to the "No" box; delete sequence; and, Item 23	
	delete checkmark from the first box.	
	Course Outline Item #2 delete "May be taken four times for credit";	
	Item #3 delete "May be taken four time for credit"; Item #5 add	
	checkmark to the "No" box, delete checkmark from the "Yes" box,	
	and delete "3"; and, Item #16 delete the price from the text book	
	citation and, if possible, cite more current textbooks.	
ENSL 338	ENSL 338, <i>Pronunciation II</i> , has been developed as an intermediate	Motion to approve with corrections:
E110L 330	course in the pronunciation of American English. This course will	Lynn
	offer students a second semester to meet the needs of those students	Seconded: Jason
		Seconded. Jason
	for whom a second semester of study is required. Students at levels	Motion approved with some ations
	3, 4, 5, and 6 are the students who would appropriately take this	Motion approved with corrections.
	course. This is a stand alone course.	

ENSL 338 (continued)	Corrections Noted: Course Signature Page, Title replace "2" with "II". Course Data Sheet, Item #1, Title replace "2" with "II". Course Outline Item #1, Course Title replace "2" with "II", Item #2 delete "(?)" from last line.	
ENSL 438	ENSL 438, <i>Pronunciation II</i> , is a non-credit course which has been developed as an intermediate course in the pronunciation of American English. This course will offer students a second semester to meet the needs of those students for whom a second semester of study is required. Students at levels 3, 4, 5, and 6 are the students who would appropriately take this course. This is a stand alone course.	Motion to approve with corrections: Lynn Seconded: Jason Motion approved with corrections.
	Corrections Noted: Course Signature Page, Title replace "2" with "II". Course Data Sheet, Item #1, Title replace "2" with "II". Course Outline Item #1, Course Title replace "2" with "II".	
POLS 5	POLS 5, <i>Politics Of The Developing Countries</i> , has been revised to reflect the role that global institutions play in the developing world. This revision includes the addition of an online offering of the course. Corrections Noted: Course Signature Page, Title delete "The". Course Revision Form, Item A delete "The" from Title. Course Data Sheet, Item 1 delete "The" from Course Title. Course Outline Item #1 delete "The" from Course Title. Add a Basic Skills Advisory Form in support of eligibility for ENGL 111 and 112 or ENSL 110 and 155 advisory. Distance Education Form, Item #6 underline textbook titles and replace "culture" with "Culture"; Item #9, Line #1 replace "will need to" with "may"; Item #11 delete the second sentence of last paragraph.	Motion to approve with corrections: Lynn Seconded: Jason Motion approved with corrections.

Low Unit Certificates	The Chancellor's Office will now accept proposed Certificates of	FYI
of Achievement	Achievement which are less than 18 units. Current Certificates of	
	Completion, such as the Technical Writing, could be approved as	
Susan Walter	Certificates of Achievement.	
Next meeting: TBA, LTC 232		