Curriculum Advisory Committee
Meeting Notes

DATE: October 3, 2007 LOCATION: LI 216			
✓	Bernadine Abbott	✓	Tom Logan
✓	Richard Abend	✓	Jon Osburg
✓	Michael Gilmartin	✓	Beth Penney
✓	Elizabeth Harrington	✓	Randy Smith
	Lynn Iwamoto	✓	Susan Walter
✓	LaRon Johnson	✓	Jason Walters

Meeting Chaired by: Susan Walter
Notes Submitted by: Elizabeth Harrington
Guest: Fred Hochstaedter

Agenda Item	Discussion / Comments	Action
Approval of Notes: 9/26/07	Corrections Noted: Action Statement, Agenda Item "Stand Alone Course Training" replace "Along" with "Alone."	Motion to approve with correction: Randy Seconded: Richard Motion approved with correction
Presentation: ART 40.1	ART 40.1, *Designing with Dreamweaver*, was originally offered as a Special Topics course and the Art Department would like to formalize it as a regular part of the curriculum. The committee discussed the possible duplication of course content between courses offered by the Art and CSIS departments. Additional consideration should be given to the development of a multi-media program.	Motion to table until Art and CSIS can determine the appropriate content of the courses each department offers: Tom Seconded: Jason Motion approved
ART 44.1	ART 44.1, *Introduction to Flash*, was originally offered as a Special Topics course and the Art Department would like to formalize it as a regular part of the curriculum. The committee discussed the possible duplication of course content between courses offered by the Art and CSIS departments. Additional consideration should be given to the development of a multi-media program.	Motion to table until Art and CSIS can determine the appropriate content of the courses each department offers: Tom Seconded: Jason Motion approved

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ART – Graphic Arts Program Change	ART – Graphic Arts Program Change is being submitted to add ART 40.1, *Designing with Dreamweaver*, and ART 44.1, *Introduction to Flash*, as selective electives to the Certificate of Achievement and Associate in Arts degree programs. Due to the possible duplication of course content between courses offered by the Art and CSIS departments the committee could not approve this change. Additional consideration should be given to the development of a multi-media program.	Motion to table until CSIS and Art can determine the appropriate content of the courses each department offers: Tom Seconded: Jason Motion approved
Automotive Technology Program Change	Automotive Technology Program Change is being revised to add AUTO 170 as an elective course for the Certificate of Achievement and Associate in Science degree programs.	Motion to approve: Bernie Seconded: Richard Motion approved
AUTO 170	AUTO 170, *Advanced Clean Air Course*, is a new course which has been developed to meet the needs of the local community work force. Corrections Noted: Course Outline, Item #2 delete the parentheses; Item #3 delete the parentheses; Item #11b delete the parenthetical statement and ASE certifications; Item # 16 revise the statement to read, "Instructor provided material updated annually."	Motion to approve with corrections: Randy Seconded: Jon Motion approved with corrections
DANC 18A (presented as DANC 18)	DANC 18A, *Hip Hop Dance I*, is a new course which has been successfully offered as a Special Topics course. This course was presented as DANC 18, *Hip Hop Dance*. In order to remain consistent with other courses in the department the committee suggested it be offered as DANC 18A, *Hip Hop I*. Corrections Noted: Course Outline, Item #2 replace "Hip Hop Dance" with "Hip Hop dance"; Item #3 replace "Hip Hop Dance" with "Hip Hop dance"; Item #13a, Content Item #1 delete "(lecture/video)"; Item # 17 add methods of evaluation for course objectives 1 and 2.	Motion to approve with corrections: Richard Seconded: Randy Motion approved with corrections

DANC 22	DANC 22, *Contemporary Dance Composition & Improvisation*, is a new course which has been developed to provide students instruction in choreography. This is considered a critical component of a dance major. Corrections Noted: Course Outline, Item #5 delete "4"; Item #8 replace "1.8" with "1.0" and replace ".12" with ".07"	Motion to approve with corrections: Bernie Seconded: Jason Motion approved with corrections
Dance Program Change	Dance Program Change is being revised to add DANC 16A, 16B, 18A, and DANC 22 as selective electives for the Associate in Arts degree program.	Motion to approve: Elizabeth Seconded: LaRon Motion approved
ENSL 303 (presented as ENSL 301)	ENSL 303, *TOEFL Preparation*, is a course which has previously been offered as a Special Topics course. The department would now like to formalize it as a part of the curriculum. It is proposed as a Credit non-associate degree level course. As such it would be a Stand Alone course. During discussion of this course it was unclear who the target students were and whether it is appropriate as a credit course.	Motion to recommend the course be resubmitted as a Non-credit course: Bernie Seconded: Randy Motion approved
GENT 99.69	GENT 99.69, *Travel Study: The California Gold Rush Country*, is a travel course proposed to explore in greater depth the topic of the California Gold Rush. Corrections Noted: Course Outline, Item #3 add a period after the word "Lode"; Item #5 add a check mark to the "No" box, delete the check mark from the "Yes" box, and delete the repeat statement; Item #13b delete the word "Hispanics"; Item #14 delete the word Hispanics in Objectives #2 and #3.	Motion to approve with corrections: Richard Seconded: LaRon Motion approved with corrections

GENT 99.71	GENT 99.71, *Travel Study: The Essence of India*, is a course which has been developed in response to student requests and to provide students with the opportunity to study social systems in an international setting. Corrections Noted: Course Data Sheet, Item #13 add a check mark to the "CSU" box Course Outline, Item #5 add a check mark to the "No" box and delete the check mark from the "Yes" box and delete the repeat statement; Item #17 delete "graded by a discussion rubric."	Motion to approve with corrections: Richard Seconded: LaRon Motion approved with corrections
Hospitality – Restaurant Management Program Change	Hospitality – Restaurant Management Program Change is being revised by adding HOSP 87, *International Cuisine*, to the selective electives for the Associate Degree requirements.	Motion to approve: Tom Seconded: Richard Motion approved
LETP 233.12	LETP 233.12, *Tactical Breaching*, is a course which has been offered successfully in the past and is now being added as a permanent part of the LETP curriculum. This course is P.O.S.T. certified and may be repeated periodically as needed for content, ongoing training, or updating. Corrections Noted: Course Outline, Item #2 add C/NC to the end of the course description; Item #14, Objective #5 add "Analyze and" to the beginning of the objective.	Motion to approve with corrections: Tom Seconded: Randy Motion approved with corrections
MAST 205	MAST 205, *ROV Design & Building for MATE International Competition*, has been offered successfully twice as an experimental course. It provides additional experience for MAST 55, *Introduction to Submersible Technology*, students. Corrections Noted: Course Outline, Item #2 replace the last sentence with, "May be taken four times for credit."; Item #3 replace "repeated" with "taken"; Item #5 delete "(with different topic)";	Motion to approve with corrections: Richard Seconded: Jon Motion approved with corrections

Marine Science and Technology Program Change	Marine Science and Technology Program Change is being revised to add MAST 205 as a selective elective to the Certificate of Achievement requirements. Correction noted: Replace "MAST 31 Introduction to Marine Science and Technology" with "MAST 31 Exploring Ocean Careers"	Motion to approve with correction: Tom Seconded: Randy Motion approved with correction
Next meeting: Oct. 10, 2007, 3:00 p.m., LI 232		