

Curriculum Advisory Committee Meeting Notes

DATE: Dec. 10, 2008		LOCATION: LTC 232	
✓	Richard Abend, ESL	✓	Beth Penney, Basic Skills
✓	Bill Easton, Library		Tom Rebold, Business and Technology
✓	Paola Gilbert, Humanities		Vacant, Creative Arts
✓	Michael Gilmartin, Administration		Vacant, Life Science
✓	Elizabeth Harrington, Articulation Officer		Vacant, Nursing
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Physical Education
✓	LaRon Johnson, Counseling		Vacant, Student Representative
✓	Tom Logan, Social Science		Vacant, Supportive Services
	Jonathan Osburg, Academic Senate		

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Approval of Notes: 12/3/08	<p>Corrections noted.</p> <p>Agenda Item DRAF FAST Track Program Change, Discussion, Line #2, replace “255 hour” with “255-hour”.</p> <p>Agenda Item LETP 255, Discussion, Lines #16 and #17, replace “;” with “.” and delete ‘and, Item #17, add “Evaluation of skills demonstration.”</p> <p>Agenda Item LETP 280.2, Discussion, Line #2, replace “officer” with “officers”.</p> <p>Agenda Item Course approval process, Discussion, Line #8, replace “reduce” with “reduced.”</p>	<p>Motion to approve with corrections: Tom L.</p> <p>Seconded: Richard</p> <p>Motion approved with corrections.</p>
ART 84C	<p>ART 84C (<i>Metal Arts: Color with Metals</i>) is a new course designed to provide students the opportunity to continue to develop skills in developing patterns and images on metal using a variety of colored metals and various techniques. Discussion included concerns regarding whether this is a baccalaureate level course and the need for the ART department to establish families of courses in order to appropriately determine repeatability.</p> <p>Corrections noted:</p>	<p>Motion to approve with corrections but not as repeatable until the department establishes “families” for its courses: Tom L.</p> <p>Seconded: Richard</p> <p>Motion approved with corrections.</p> <p>Lynn will contact the department for</p>

<p>ART 84C (continued)</p>	<p>Course Data Sheet, Item #23, delete comment boxes (2) in the right hand margin.</p> <p>Course Outline, Item #1, replace “Art” with “ART”; Item #2, delete “May be taken four times for credit” and delete the comment boxes (2) in the right hand margin; Item #3, delete “May be taken four times for credit” and delete the comment box in the right hand margin; Item #5, Line #1, add a checkmark in the “No” box and delete the checkmark in the “Yes” box, and, Line #2, delete “3” in the second line; Item #14, Content Item #10, delete the comment box in the right and margin (Lynn will ask for clarification of this item); Item #16; add publication date for each text book listed and delete the comment box in the right hand margin; Item #17, Lines #4, delete “and respect for others as outlined in MPC standards of student conduct” and delete the comment box in the right hand margin.</p> <p>Course Prerequisite/Corequisite: Content Review Form, Page 2 of 2, Prerequisite/Corequisite Course Number and Title, delete “ART 84A Jewelry and Metal Arts I &” and delete the comment box in the right hand margin.</p>	<p>clarification of Course Outline Item #14(10) and for publication dates for the required texts.</p>
<p>ART 84D</p>	<p>ART 84D (<i>Metal Arts and Pewter</i>) is a new course designed to provide students the opportunity to develop skills working with pewter using such techniques as: forging, scoring, bending, soldering, fusing, casting and printing. The committee would like to invite Theresa Lovering-Brown to come to a meeting to discuss repeatability.</p> <p>Corrections noted: Course Data Sheet, Item #6, delete comment boxes (4) in the right hand margin; and, Item #23, delete comment box in right hand margin.</p> <p>Course Outline, Item #2, Line #2, replace “objects, such” with “objects such”; and , Line #4, delete “May be taken for times for credit.” and delete comment box in right hand margin; Item #3, Line #3, delete “May be taken for times for credit.”; Item #5, add checkmark to the “No” box, delete checkmark from the “Yes” box, and delete “3”; Item #12, delete comment box in the right hand margin ; and, Item #15, Assignment Item #3, replace “in class” with “in-class” and delete comment box in the right hand margin.</p>	<p>Motion to approve with corrections and without repeatability: Richard</p> <p>Seconded: Bill</p> <p>Motion approved with corrections.</p>

ART 84D (continued)	Course Advisory: Content Review Form, delete comment box in right hand margin.	
ART 85E	<p>ART 85E (<i>Coloring Titanium through Anodizing</i>) is a new course designed to provide students the opportunity to learn the skills of developing color patterns on titanium using the anodization process and of joining titanium to other metals. There appears to be an inconsistency on the course outline as there are no texts books or other materials listed (Item #16), yet two of the out-of-class class assignments (Item #15) include reading.</p> <p>Corrections noted: Course Data Sheet, Item #6, delete comment box in right hand margin; and, Item #23, delete comment box in right hand margin. Course Outline, Item #2, Line #1, replace “lab” with “studio”, Line #5, delete “May be taken for times for credit.”, and delete comment box in right hand margin; Item #3, Line #1, replace “creading” with “creating” and ,Lines #2 and #3, delete “May be taken for times for credit.”; Item #5, add checkmark to the “No” box, delete checkmark form the “Yes” box, and delete “3”; Item #13b, Line #6, replace “people” with “students”, replace “well- educated backgrounds to those who struggle with education” with “all levels of education”, and delete the comment boxes (2) in the right hand margin; and, Item #16, add appropriate text or material used in out-of-class assignments (Lynn will ask for clarification of this item).</p>	<p>Motion to approve with corrections and without repeatability: Bill</p> <p>Seconded: Tom L.</p> <p>Motion approved with corrections. Lynn will contact the department for appropriate textbook or other reading materials.</p>
BIOL 31	BIOL 31 (<i>Environmental Science</i>) was postponed from an earlier meeting for clarification of the Distance Ed. Form, Item #5, relating to student/instructor contact. The committee is still unclear as to the intent. Consideration of this course is table pending further clarification of this issue.	Consideration of this course is tabled pending further clarification of the student/instructor contact.
THEA 21A	<p>THEA 21A (<i>Theatre Workshop I</i>) was first reviewed by CAC during the Oct. 15th meeting. At the time approval of the course was tabled pending a revision of the content, objectives, and methods of evaluation. Accordingly, those areas have been revised.</p> <p>No additional corrections noted.</p>	<p>Motion to approve as submitted: Paola</p> <p>Seconded: LaRon</p> <p>Motion approved.</p>

<p>THEA 21B</p> <p>THEA 21B (continued)</p>	<p>THEA 21B (<i>Theatre Workshop II</i>) was first reviewed by CAC during the Oct. 15th meeting. At the time approval of the course was tabled pending a revision of the content, objectives and methods of evaluation. Accordingly, those areas have been revised.</p> <p>Corrections noted: Course Outline, Item #13a, delete comment and formatting boxes (2) in the right hand margin; Item #14, delete comment boxes (2) in the right hand margin; Item #15, delete comment and revision boxes (2) in the right hand margin; and, Item #17, delete comment box in the right hand margin.</p>	<p>Motion to approve with corrections: LaRon Seconded: Richard</p> <p>Motion approved with corrections.</p>
<p>LING 25</p>	<p>LING 25 (<i>Introduction to Gender and Language</i>) is a new course which examines the relationship between gender and language and the differences between men’s and women’s language in the U.S. and other cultures. This course will be cross-listed as WOMN 25.</p> <p>Corrections noted: Course Data Sheet, Item #19, replace “A” with “B”; and, Item #23, delete comment boxes (2) in the right hand margin. Course Outline, Item #3, Line #4, delete “Also offered online.” and add “LG-C/NC”; and, Item #14, Line #1, replace “Discuss” with “Discuss”.</p>	<p>Motion to approve with corrections: Paola Seconded: Tom L.</p> <p>Motion approved with corrections.</p>
<p>WOMN 25</p>	<p>WOMN 25 (<i>Introduction to Gender and Language</i>) is a new course which examines the relationship between gender and language and the differences between men’s and women’s language in the U.S. and other cultures. This course will be cross-listed as LING 25.</p> <p>Corrections noted: Course Data Sheet, Item #7, delete checkmark in the “Yes” box and delete the comment and revision boxes (2) in the right hand margin; Item #17, delete revision box in the right hand margin; Item #19, replace “A” with “B” and delete the revision box in the right hand margin; Item #22, delete format box in the right hand margin; and, Item #23, delete comment boxes (2) in the right hand margin. Course Outline, Item #3, Line #3, delete “Also offered online.” and add “LG-C/NC”</p>	<p>Motion to approve with corrections: Elizabeth Seconded: Bill</p> <p>Motion approved with corrections.</p>

<p>MUSI 99.11</p> <p>MUSI 99.11 (continued)</p>	<p>MUSI 99.11 (<i>Travel Study: Choral Music of Ireland and Wales</i>) is a travel study course which examines the music, culture and art of Ireland and Wales. This course appears to be designed for I Cantori singers. It must be either open enrollment or have an appropriate enrollment limitation. It was felt that the course descriptions should be reworded to clearly indicate that this is an I Cantori concert tour. Corrections noted: Course Outline, Item #2, Line #1, delete “/field study” and, Lines #2-4, reword the course description to clearly identify it as an I Cantori concert tour; Item #3, Lines #2 and #3, reword the course description to clearly identify it as an I Cantori concert tour, delete Lines #5 and #6, and delete the comment box in the right hand margin; Item #12, add a checkmark to the “Course Prerequisite(s)” box and add “Enrollment Limitation: Audition Only”; and, Item #14, delete the format box. Itinerary/Schedule, delete Page 3 of 3,.</p>	<p>Motion to approve with corrections and pending revised course descriptions: Paola Seconded: Richard</p> <p>Motion approved with corrections and pending revised course descriptions.</p> <p>Lynn will contact Sal Ferrantelli about need for the addition of an Enrollment Limitation and rewording of the course descriptions to more accurately describe the course</p>
<p>WRLD 20</p>	<p>Due to time constraints, discussion of WRLD 20 (<i>The Classical World (1200 B.C. – 14 A.D.)</i>) is continued to next week.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>
<p>WRLD 416</p>	<p>Due to time constraints, discussion of WRLD 416 (<i>An Introduction to the Civilization of India</i>) is continued to next week.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>
<p>WRLD 417</p>	<p>Due to time constraints, discussion of WRLD 417 (<i>An Introduction to the Civilization of China</i>) is continued to next week.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>
<p>WRLD 418</p>	<p>Due to time constraints, discussion of WRLD 418 (<i>An Introduction to the Civilization of Japan</i>) is continued to next week.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>

WRLD 419	Due to time constraints, discussion of WRLD 419 (<i>An Introduction to the Civilization of Africa</i>) is continued to next week.	Discussion of this course is postponed until next week's meeting.
WRLD 420	Due to time constraints, discussion of WRLD 420 (<i>An Introduction to the Civilization of Russia</i>) is continued to next week.	Discussion of this course is postponed until next week's meeting.
WRLD 421	Due to time constraints, discussion of WRLD 421 (<i>An Introduction to the Civilization of The Middle East</i>) is continued to next week.	Discussion of this course is postponed until next week's meeting.
WRLD 422	Due to time constraints, discussion of WRLD 422 (<i>An Introduction to the Civilizations of Latin America</i>) is continued to next week.	Discussion of this course is postponed until next week's meeting.
WRLD 423	Due to time constraints, discussion of WRLD 423 (<i>An Introduction to the Civilizations of Scandinavia</i>) is continued to next week.	Discussion of this course is postponed until next week's meeting.
WRLD 424	Due to time constraints, discussion of WRLD 424 (<i>Colonial America (1500-1770)</i>) is continued to next week.	Discussion of this course is postponed until next week's meeting.
WRLD 425	Due to time constraints, discussion of WRLD 425 (<i>Revolutionary America (1770-1800)</i>) is continued to next week.	Discussion of this course is postponed until next week's meeting.
WRLD 426	Due to time constraints, discussion of WRLD 426 (<i>The Early American Republic (1800-1850)</i>) is continued to next week.	Discussion of this course is postponed until next week's meeting.

WRLD 427	Due to time constraints, discussion of WRLD 427 (<i>America Divided (1850-1880)</i>) is continued to next week.	Discussion of this course is postponed until next week's meeting.
WRLD 428	Due to time constraints, discussion of WRLD 428 (<i>America Coming of Age (1880-1920)</i>) is continued to next week.	Discussion of this course is postponed until next week's meeting.
WRLD 429	Due to time constraints, discussion of WRLD 429 (<i>America in a Global Crisis (1920-1945)</i>) is continued to next week.	Discussion of this course is postponed until next week's meeting.
WRLD 430	Due to time constraints, discussion of WRLD 430 (<i>America in Revolt (1945-1970)</i>) is continued to next week.	Discussion of this course is postponed until next week's meeting.
WRLD 431	Due to time constraints, discussion of WRLD 430 (<i>Contemporary America (1970-Present)</i>) is continued to next week.	Discussion of this course is postponed until next week's meeting.
Baccalaureate Level Courses Elizabeth Harrington	In response to a request for information regarding the determination of a baccalaureate level course, Elizabeth distributed copies of the CSU document <i>CSU Considerations in Determining Baccalaureate List</i> .	FYI
Next meeting: 3 p.m., Dec. 17, 2008, LTC 232		