

Curriculum Advisory Committee Meeting Notes

| DATE: June 3, 2009 | | LOCATION: LTC 232 | |
|--------------------|--|-------------------|-------------------------------------|
| ✓ | Richard Abend, ESL | ✓ | Jonathan Osburg, Academic Senate |
| ✓ | Bill Easton, Library | ✓ | Beth Penney, Basic Skills |
| ✓ | Paola Gilbert, Humanities | | Tom Rebold, Business and Technology |
| ✓ | Michael Gilmartin, Administration | | Vacant, Creative Arts |
| ✓ | Elizabeth Harrington, Articulation Officer | | Vacant, Life Science |
| ✓ | Lynn Iwamoto, Chairperson/Physical Science | | Vacant, Nursing |
| ✓ | LaRon Johnson, Counseling | | Vacant, Physical Education |
| ✓ | Tom Logan, Social Science | | Vacant, Student Representative |
| ✓ | Laura Mock, CurricUNET Specialist | | Vacant, Supportive Services |

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

| Agenda Item | Discussion / Comments | Action |
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| Approval of Notes: 5/27/09 | Corrections noted: Agenda Item ANTH 30, Line #1, replace “ <i>cross-Cultural</i> ” with “ <i>Cross-Cultural</i> ” Agenda Item ETNC 30, Line #1, replace “ <i>cross-Cultural</i> ” with “ <i>Cross-Cultural</i> ” Agenda Item WOMN 30, Line #1, replace “ <i>cross-Cultural</i> ” with “ <i>Cross-Cultural</i> ” Agenda Item ANTH 31, Line #23, replace “ <i>complied</i> ” with “ <i>compiled</i> ” Agenda Item ETNC 31, Line #18, replace “ <i>complied</i> ” with “ <i>compiled</i> ” Agenda Item WOMN 31, Line #19, replace “ <i>complied</i> ” with “ <i>compiled</i> ” Add discussion and Action information for PARK 167. | Motion to approve with corrections: Paola Seconded: Tom Motion approved with corrections. |
| HOSP 52 | HOSP 52 (<i>Guest Services Management</i>) is an existing course which has been revised to incorporate computer lab time into the regular course hours, deleting additional, by arrangement hours. | Motion to approve with corrections: Tom Seconded: Richard Motion approved with corrections. |

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| <p>HOSP 52 (continued)</p> | <p>Corrections noted: Course Revision Form, Item C, Change from, replace Lines #2 - #5, beginning “just deleting the last sentence ...” with the entire original catalog and schedule course descriptions; and, Item C, Change to, replace Lines #2 - #5, beginning “just deleting the last sentence ...” with the entire revised catalog and schedule course descriptions. Course Data Sheet, Item #10, replace “This is an existing course” with “Currently offered.” Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”; and, Item #3, Line #5, replace “LG-C/NC” with “LG-P/NP.”</p> | |
| <p>Interior Design – Program Change</p> | <p>The Interior Design Program is being revised to reflect course number changes and title changes for required program courses. INTD 62 (<i>Principles of Green Building Design</i>) in also being added to the list of courses required for the program.</p> <p>No corrections noted.</p> | <p>Motion to approve: Elizabeth Seconded: Richard Motion approved.</p> |
| <p>INTD 61</p> | <p>INTD 61 (<i>Rendering and Perspective</i>) is an existing course which is being revised to provide students in the Interior Design program with the skills necessary to produce quick sketch presentations by hand and in perspective. Another course will be introduced to teach the preparation of presentations using computer programs. Both rendering techniques are necessary for professionals in the field of Interior Design. The committee has tabled consideration of this course pending clarification of the course description</p> | <p>Tabled.</p> |
| <p>LETP 145B</p> | <p>LETP 145B (<i>POST Basic Academy Modular II</i>) is an existing course which is being revised to reflect recent updates made to the course by POST.</p> <p>Corrections noted: Course Revision Form, Item C, Change to, delete the periods (.) at the end of Lines #2 and #3. Course Data Sheet, Item #4 , delete the checkmark from the “Major” box and add a checkmark to the “Elective” box; and, Item</p> | <p>Motion to approve with corrections: Richard Seconded: Jon Motion approved with corrections. Abstentions = 2</p> |

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| <p>LETP 145B (continued)</p> | <p>#10, replace “Spring 2009” with “Currently offered” and delete comment boxes (2) in the right hand margin. Course Outline, Item #2, Lines #5 and #6, delete the periods (.) at the end of each line; Item #3, Line #3, delete the period (.) at the end of the line; Item #12, delete the period (.) at the end of the line; and, Item #14, Line #2, replace “P.O.S.T.” with “POST”. Course Prerequisite/Corequisite: Content Review Form, Item #7, delete comment box in the right hand margin.</p> | |
| <p>PHIL 8</p> | <p>PHIL 8 (<i>Introduction to Philosophy</i>) is an existing course which is being revised to add the option of being offered online.</p> <p>Corrections noted: Course Revision Form, Item C, Change to, delete “Also offered online.” from the schedule description, change “C/NC” to “P/NP” in both the catalog and schedule descriptions. Course Data Sheet, Item #4, delete comment boxes (3) in the right hand margin; Item #10, replace “Summer 2009” with “Currently offered” and delete the comment box in the right hand margin; Item #15, Line #1, add “Rel S 101 - World Religions”, Line #3, add “SDSU”, and delete the comment box in the right hand margin; Item #17, Line #1, add “RG ST 1 - Intro to the Study of Religion”, Line #3, add “UCSB”, and delete the comment boxes (2) in the right hand margin; and, Item #23 delete comment boxes (2) in the right hand margin. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP” and delete comment box in the right hand margin; and, Item #3, Lines #2 and #3, delete “Also offered online.”, and replace “LG-C/NC” with “LG-P/NP”. Distance Education Form, Page #1, Line #4, delete comment box in the right hand margin; Item #4, replace Lines #1 and #2 with “No statistics are available.”, and delete comment boxes in the right hand margin.</p> | <p>Motion to approve with corrections: Richard Secounded: Bill</p> <p>Motion approved with corrections.</p> |
| <p>MEDA 113</p> | <p>Due to time constraints, MEDA 113 (<i>Medical Procedure Coding</i>) is continued to the next committee meeting.</p> | <p>Discussion of this course is postponed until the next committee meeting.</p> |

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| NURS 267A | Due to time constraints, NURS 267A (<i>Critical Care Nursing</i>) is continued to the next committee meeting. | Discussion of this course is postponed until the next committee meeting. |
| PHIL 2 | Due to time constraints, PHIL 2 (<i>Introduction to Philosophy</i>) is continued to the next committee meeting. | Discussion of this course is postponed until the next committee meeting. |
| SOCI 3 | Due to time constraints, SOCI 3 (<i>Introduction to Social Psychology</i>) is continued to the next committee meeting. | Discussion of this course is postponed until the next committee meeting. |
| Next meeting: TBA -- July 2009, LTC 232 | | |