

## Curriculum Advisory Committee Meeting Notes

| DATE: May 20, 2009 LOCATION: LTC 232 |  |   |                                     |
|--------------------------------------|--|---|-------------------------------------|
| ✓                                    | Richard Abend, ESL                         |   | Jonathan Osburg, Academic Senate    |
|                                      | Bill Easton, Library                       | ✓ | Beth Penney, Basic Skills           |
| ✓                                    | Paola Gilbert, Humanities                  |   | Tom Rebold, Business and Technology |
| ✓                                    | Michael Gilmartin, Administration          |   | Vacant, Creative Arts               |
|                                      | Elizabeth Harrington, Articulation Officer |   | Vacant, Life Science                |
| ✓                                    | Lynn Iwamoto, Chairperson/Physical Science |   | Vacant, Nursing                     |
| ✓                                    | LaRon Johnson, Counseling                  |   | Vacant, Physical Education          |
| ✓                                    | Tom Logan, Social Science                  |   | Vacant, Student Representative      |
| ✓                                    | Laura Mock, CurricUNET Specialist          |   | Vacant, Supportive Services         |

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Laura Mock

| Agenda Item        | Discussion / Comments   | Action   |
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| Approval of Notes: | Approval of notes for 5/13/09 postponed.  |  |
| <b>PSYC 1</b>      | <p><b>PSYC 1</b> (<i>General Psychology</i>) is being revised as part of Program Review. The catalog description is being conformed to include complete sentences. As submitted, PSYC 1 has a basic skill advisory of “Eligibility for ENGL 111/112 or ENSL 110/155”. The committee strongly suggests a basic skill advisory of “Eligibility for ENGL 1A” because of the type and extent of the writing requirements assigned to this course. Lynn will contact William Hobbs to get clarification of the basic skill advisory.</p> <p><b>Corrections noted:</b><br/> <b>Course Data Sheet:</b> Item #4, delete checkmark from “G.E. Area E” box. Item # 14 place a checkmark in “E1 – Lifelong Learning &amp; Understanding” box.<br/> <b>Course Outline:</b> Item #2, Line 1, replace “LG-C/NC” with “LG-P/NP”. Item #3, Line 4, replace “LG-C/NC” with “LG-P/NP”.<br/> <b>Basic Skill Advisories: Content Review Form:</b> move basic skill advisory information from “Eligibility for ENGL 111/112 or ENSL 110/155” to “Eligibility for ENGL 1A”.</p> | <p>Motion to approve pending corrections:<br/> Richard</p> <p>Seconded: Tom</p> <p>Motion to approve pending corrections</p> |

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| <p><b>PSYC 3</b></p>  | <p><b>PSYC 3</b> (<i>Introduction to Social Psychology</i>) is being revised as part of Program Review. The catalog description is being conformed to include complete sentences and the department name abbreviation. As submitted, PSYC 3 has a basic skill advisory of “Eligibility for ENGL 111/112 or ENSL 110/155”. The committee strongly suggests a basic skill advisory of “Eligibility for ENGL 1A” because of the type and extent of the writing requirements assigned to this course. Lynn will contact William Hobbs/the department to get clarification of the basic skill advisory.</p> <p><b>Corrections noted:</b><br/> <b>Course Outline:</b> Item #2, Line 1, replace “LG-C/NC” with “LG-P/NP”. Item #3, Line 4, replace “LG-C/NC” with “LG-P/NP”.<br/> <b>Basic Skill Advisories: Content Review Form:</b> move basic skill advisory information from “Eligibility for ENGL 111/112 or ENSL 110/155” to “Eligibility for ENGL 1A”.</p>  | <p>Motion to approve pending corrections:<br/> LaRon<br/> Secinded: Richard</p> <p>Motion to approve pending corrections</p> |
| <p><b>PSYC 33</b></p> | <p><b>PSYC 33</b> (<i>Psychology of Adjustment</i>) is being revised as part of Program Review. The catalog and schedule description are being changed in order for the descriptions to better capture the course content. No other substantial changes have been made. As submitted, PSYC 33 has a basic skill advisory of “Eligibility for ENGL 111/112 or ENSL 110/155”. The committee strongly suggests a basic skill advisory of “Eligibility for ENGL 1A” because of the type and extent of the writing requirements assigned to this course. Lynn will contact William Hobbs/ the department to get clarification of the basic skill advisory.</p> <p><b>Corrections noted:</b><br/> <b>Course Outline:</b> Item #2, Line 1, replace “LG-C/NC” with “LG-P/NP”. Item #3, Line 3, replace “LG-C/NC” with “LG-P/NP”.<br/> <b>Basic Skill Advisories: Content Review Form:</b> Target Course: change “PSYC 25” to “PSYC 33”. Move basic skill advisory information from “Eligibility for ENGL 111/112 or ENSL 110/155” to “Eligibility for ENGL 1A”.</p> | <p>Motion to approve pending corrections:<br/> Paola<br/> Secinded: LaRon</p> <p>Motion to approve pending corrections</p>   |
| <p><b>PSYC 35</b></p> | <p><b>PSYC 35</b> (<i>Introduction to Abnormal Psychology</i>) is being revised as part of Program Review. The catalog description is being changed in order to include complete sentences. No other</p>  | <p>Tabled</p> <p>Lynn will contact William Hobbs/the</p>   |

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| <p><b>PSYC 35<br/>Continued</b></p> | <p>substantial changes have been made. As submitted, PSYC 35 has a basic skill advisory of “Eligibility for ENGL 111/112 or ENSL 110/155”. The committee strongly suggests a basic skills advisory of “Eligibility for ENGL 1A” because of the type and extent of the writing requirements assigned to this course. Consideration of this course is tabled pending clarification on the catalog and schedule description, and the basic skills advisory.</p> <p><b>Corrections noted:</b><br/> <b>Course Outline:</b> Item #2, Line 1, replace “LG-C/NC” with “LG-P/NP”. Item #3, Line 3, replace “LG-C/NC” with “LG-P/NP”.<br/> <b>Basic Skill Advisories: Content Review Form:</b> move basic skill advisory information from “Eligibility for ENGL 111/112 or ENSL 110/155” to “Eligibility for ENGL 1A”.</p>   | <p>department for clarification of the catalog and schedule descriptions, and the basic skill advisory.</p>                  |
| <p><b>PSYC 40</b></p>               | <p><b>PSYC 40</b> (<i>Human Sexuality</i>) is being revised as part of Program Review. The catalog description is being conformed to include complete sentences. As submitted, PSYC 40 has a basic skill advisory of “Eligibility for ENGL 111/112 or ENSL 110/155”. The committee strongly suggests a basic skills advisory of “Eligibility for ENGL 1A” because of the type and extent of the writing requirements assigned to this course. Lynn will contact William Hobbs/ the department to get clarification of the basic skill advisory.</p> <p><b>Corrections noted:</b><br/> <b>Course Data Sheet:</b> Item #4, add a checkmark to the “Elective” box.<br/> <b>Course Outline:</b> Item #2, Line 1, replace “LG-C/NC” with “LG-P/NP”. Item #3, Line 4, replace “LG-C/NC” with “LG-P/NP”.<br/> <b>Basic Skill Advisories: Content Review Form:</b> move basic skill advisory information from “Eligibility for ENGL 111/112 or ENSL 110/155” to “Eligibility for ENGL 1A”.</p> | <p>Motion to approve pending corrections:<br/> LaRon<br/> Seconded: Richard</p> <p>Motion to approve pending corrections</p> |
| <p><b>PSYC 50</b></p>               | <p><b>PSYC 50</b> (<i>Health Psychology</i>) is being revised as part of Program Review. The schedule description is changing from complete sentences to incomplete sentences. No other substantial changes have been made. As submitted, PSYC 50 has a basic skill advisory of “Eligibility for ENGL 111/112 or ENSL 110/155”. The</p>  | <p>Motion to approve pending corrections:<br/> Paola<br/> Seconded: LaRon</p> <p>Motion to approve pending corrections</p>   |

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| <p><b>PSYC 50<br/>Continued</b></p> | <p>committee strongly suggests a basic skills advisory of “Eligibility for ENGL 1A” because of the type and extent of the writing requirements assigned to this course. Lynn will contact William Hobbs/the department to get clarification of the basic skill advisory.</p> <p><b>Corrections noted:</b><br/> <b>Course Data Sheet:</b> Item #4, add a checkmark to the “Elective” and “Major” boxes.<br/> <b>Course Outline:</b> Item #2, Line 1, replace “LG-C/NC” with “LG-P/NP”. Item #3, Line 4, replace “LG-C/NC” with “LG-P/NP”.<br/> <b>Basic Skill Advisories: Content Review Form:</b> move basic skill advisory information from “Eligibility for ENGL 111/112 or ENSL 110/155” to “Eligibility for ENGL 1A”.</p>  |   |
| <p><b>ANTH 4</b></p>                | <p><b>ANTH 4</b> (<i>Introduction to Cultural Anthropology</i>) is being revised to be more specific and to conform to comparable university course descriptions and to update objectives and content. As submitted, ANTH 4 has a basic skill advisory of “Eligibility for ENGL 111/112 or ENSL 110/155”. The committee strongly suggests a basic skills advisory of “Eligibility for ENGL 1A” because of the type and extent of the writing requirements assigned to this course. Consideration of this course is tabled pending clarification on the catalog and schedule descriptions, the basic skills advisory, and course-to-course articulation.</p> <p><b>Corrections noted:</b><br/> <b>Course Data Sheet:</b> Item #14, delete the checkmark in the “D – Historical Setting” box. Item # 15 &amp; #17, ask Elizabeth about “course-to-course articulation” because “No” was check for both CSU &amp; UC even though the course can be articulated.<br/> <b>Course Outline:</b> Item #2, Line 1, replace “LG-C/NC” with “LG-P/NP”, line 3, remove “will” from “This course will equip”. Item #3, Line 4, replace “LG-C/NC” with “LG-P/NP”. Item #13a, replace outline numbers “17, 18, 19...” with “1, 2, 3...” Item #14, replace outline numbers “4, 5, 6” with “1,2, 3”. Item #17, replace the sentences with “1. Quizzes, 2. Midterms, 3. Term paper, 4. Final”.</p> | <p>Tabled</p> <p>Lynn will contact Elias Kary/the department to get clarification of the basic skill advisory, why the course is not being suggested for course-to-course articulation, and why the schedule description seems vastly different from the catalog description.</p> |

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| <b>ANTH 4 Continued</b> | <b>Basic Skill Advisories: Content Review Form:</b> move basic skill advisory information from “Eligibility for ENGL 111/112 or ENSL 110/155” to “Eligibility for ENGL 1A”.  |  |
| <b>ANTH 20</b>          | <p><b>ANTH 20</b> (<i>Native Peoples of America</i>) is being revised in order to have the title reflect current terminology. As submitted, ANTH 20 has a basic skill advisory of “Eligibility for ENGL 111/112 or ENSL 110/155”. The committee strongly suggests a basic skills advisory of “Eligibility for ENGL 1A” because of the type and extent of the writing requirements assigned to this course. Lynn will contact Elias Kary /the department to get clarification of the basic skill advisory.</p> <p><b>Corrections noted:</b><br/> <b>Course Data Sheet:</b> Item #14, remove the checkmark from “D – Historical Setting”.<br/> <b>Course Outline:</b> Item #2, Line 1, replace “LG-C/NC” with “LG-P/NP”. Item #3, Line 4, replace “LG-C/NC” with “LG-P/NP”.<br/> <b>Basic Skill Advisories: Content Review Form:</b> move basic skill advisory information from “Eligibility for ENGL 111/112 or ENSL 110/155” to “Eligibility for ENGL 1A”.</p> | <p>Motion to approve pending corrections:<br/> Richard</p> <p>Seconded: LaRon</p> <p>Motion to approve pending corrections</p> |
| <b>ENTC 20</b>          | <p><b>ENTC 20</b> (<i>Native Peoples of America</i>) is being revised in order to have the title reflect current terminology. As submitted, ENTC 20 has a basic skill advisory of “Eligibility for ENGL 111/112 or ENSL 110/155”. The committee strongly suggests a basic skills advisory of “Eligibility for ENGL 1A” because of the type and extent of the writing requirements assigned to this course. Lynn will contact Elias Kary/the department to get clarification of the basic skill advisory.</p> <p><b>Corrections noted:</b><br/> <b>Course Data Sheet:</b> Item #4, remove the checkmark from “Elective”. Item #14, remove the checkmark from “D – Historical Setting”.<br/> <b>Course Outline:</b> Item #2, Line 1, replace “LG-C/NC” with “LG-P/NP”. Line 3 remove “ETNC” and replace with “ANTH”. Item #3, Line 3 replace “ETNC” with “ANTH”. Line 4, replace “LG-C/NC” with “LG-P/NP”. Item # 16, remove quotation mark from</p>             | <p>Motion to accept as corrected:<br/> Paola</p> <p>Seconded: Richard</p> <p>Motion to accept as corrected</p>                 |

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| <p><b>ENTC 20</b><br/><b>Continued</b></p> | <p>“North. Underline the title of the text.<br/><b>Basic Skill Advisories: Content Review Form:</b> move basic skill advisory information from “Eligibility for ENGL 111/112 or ENSL 110/155” to “Eligibility for ENGL 1A”.</p>  |   |
| <p><b>ANTH 21</b></p>                      | <p><b>ANTH 21</b> (<i>Ancient Civilizations of Mesoamerica</i>) is being revised in order to have the title reflect current terminology. As submitted, ANTH 21 has a basic skill advisory of “Eligibility for ENGL 111/112 or ENSL 110/155”. The committee strongly suggests a basic skills advisory of “Eligibility for ENGL 1A” because of the type and extent of the writing requirements assigned to this course. Consideration of this course is tabled pending clarification on the catalog and schedule descriptions and the interchangeability of Mesoamerican and Native American.<br/><b>Corrections noted:</b><br/><b>Course Data Sheet:</b> Item #14, remove the checkmark from “D – Historical Setting” and add a checkmark to “D - Social Economic Institution”<br/><b>Course Outline:</b> Item #2, Line 1, replace “LG-C/NC” with “LG-P/NP”. Item #3, Line 4, replace “LG-C/NC” with “LG-P/NP”.<br/><b>Basic Skill Advisories: Content Review Form:</b> move basic skill advisory information from “Eligibility for ENGL 111/112 or ENSL 110/155” to “Eligibility for ENGL 1A”.</p> | <p>Tabled</p> <p>Lynn will contact Elias Kary/the department to get clarification of the basic skill advisory, and catalog and schedule descriptions.</p> |
| <p><b>ETNC 21</b></p>                      | <p><b>ETNC 21</b> (<i>Ancient Civilizations of Mesoamerica</i>) is being revised in order to have the title reflect current terminology. As submitted, ETNC 21 has a basic skill advisory of “Eligibility for ENGL 111/112 or ENSL 110/155”. The committee strongly suggests a basic skills advisory of “Eligibility for ENGL 1A” because of the type and extent of the writing requirements assigned to this course. Consideration of this course is tabled pending clarification on the catalog and schedule descriptions and the interchangeability of Mesoamerican and Native American.<br/><b>Corrections noted:</b><br/><b>Course Data Sheet:</b> Item #4, remove the checkmark from “Elective”. Item #14, remove the checkmark from “D – Historical Setting” and add a checkmark to “D - Social Economic Institution”<br/><b>Course Outline:</b> Item #2, Line 1, replace “LG-C/NC” with “LG-P/NP”. Item #3, Line 4, replace “LG-C/NC” with “LG-P/NP”.</p>  | <p>Tabled</p> <p>Lynn will contact Elias Kary/the department to get clarification of the basic skill advisory, and catalog and schedule descriptions.</p> |

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| <b>ETNC 21 Continued</b>                   | <b>Basic Skill Advisories: Content Review Form:</b> move basic skill advisory information from “Eligibility for ENGL 111/112 or ENSL 110/155” to “Eligibility for ENGL 1A”.   |   |
| <b>ANTH 30</b>                             | <b>ANTH 30</b> ( <i>Women in Cross-Cultural Perspective</i> ) is being revised as part of Program Review and in order to reflect the use of department code names in the catalog and schedule descriptions.<br><br><b>Corrections noted:</b><br><b>Course Data Sheet:</b> Item #14, remove the checkmark from “D – Historical Setting” and add a checkmark to “D - Social Economic Institution”<br><b>Course Outline:</b> Item #2, Line 1, replace “LG-C/NC” with “LG-P/NP”. Item #3, Line 6, replace “LG-C/NC” with “LG-P/NP”.   | Tabled<br><br>Waiting cross listed courses, ETNC 30 and WOMN 30, in order to continue.                          |
| <b>ANTH 31</b>                             | <b>ANTH 31</b> ( <i>American Indian Women</i> ).<br><br><b>Corrections noted:</b><br><b>Course Outline:</b> Item #2, Line 1, replace “LG-C/NC” with “LG-P/NP”. Item #3, Line 3, replace “LG-C/NC” with “LG-P/NP”.   | Tabled<br><br>Waiting for cross listed courses, ETNC 31 and WOMN 31, in order to continue.                      |
| <b>ART 84B</b>                             | <b>ART 84B</b> ( <i>Jewelry and Metal Arts II</i> ) is being revised in order to add course advisories and to update the catalog and schedule descriptions.<br><br><b>Corrections noted:</b><br><b>Course Outline:</b> Item #2, Line 1, replace “LG-C/NC” with “LG-P/NP”. Line 7, remove “May be taken four times for credit”. Item #3, Line 3, replace “LG-C/NC” with “LG-P/NP”. Item #16, remove the question mark beside the word “None”.<br><b>Course Advisory: Content Review Form:</b> in column 2, delete #8.<br><b>Course Prerequisite/Corequisite: Content Review Form:</b> Item #2, under justification add “see #3”. | Motion to approve pending corrections:<br>Tom<br>Seconded: Richard<br><br>Motion to approve pending corrections |
| <b>COHS 420</b>                            | Due to time constraints, COHS 420 ( <i>Prepared Childbirth</i> ) is continued to the next committee meeting.  | Discussion of this course is postponed until next week’s meeting.   |
| <b>COHS 450</b>                            | Due to time constraints, COHS 450 ( <i>Walk and Win</i> ) is continued to the next committee meeting.   | Discussion of this course is postponed until next week’s meeting.   |
| <b>Next meeting:</b> May 27, 2009, LTC 232 |   |   |