Curriculum Advisory Committee Meeting Notes

DATE: April 1, 2009		LOCATION: LTC 232	
	Richard Abend, ESL	✓	Jonathan Osburg, Academic Senate
✓	Bill Easton, Library	✓	Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities		Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration		Vacant, Nursing
✓	Elizabeth Harrington, Articulation Officer		Vacant, Physical Education
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Student Representative
✓	LaRon Johnson, Counseling		Vacant, Supportive Services
√	Tom Logan, Social Science		Vacant, Nursing
√	Laura Mock, CurricUNET Specialist		Vacant, Physical Education

Meeting Chaired by: Lynn Iwamoto Notes Submitted by: Elizabeth Harrington

Guest: David Clemens

Agenda Item	Discussion / Comments	Action	
Approval of Notes:	Corrections noted:	Motion to approve with correction:	
3/25/09	Agenda Item, CAC Deadlines, Action, Line #1, replace	Tom	
	"distributed" with "distribute"	Seconded: Paola	
		Motion approved with correction.	
ENGL 2	ENGL 2 (Composition and Critical Thinking) is being revised as	being revised as Motion to approve with corrections:	
	part of program review. David Clemens attended to explain the	Tom	
David Clemens	intent and rationale for the changes made to this course. He	Seconded: Jon	
	stressed that the course was being revised to ensure clarity and consistency in the manner in which it is instructed. He distributed a handout with information on the history of the 1980 CSU Executive Order (E.O. 338) requiring formal instruction in critical thinking. The handout included quotes and links to various sources including The Stanford Encyclopedia of Philosophy, Critialthinking.org, IGETC qualified Critical Thinking courses from Rio Honda and Sacramento City College, and course syllabus information from CSU Critical Thinking courses. This course was	Motion approved with corrections.	

ENGL 2	originally presented to CAC on March 25, 2009.	
(continued)		
	Corrections noted:	
	Course Revision Form, Page #3, Item C, Change to, Line #3,	
	replace "Lectures, readings, and discussions provide" with	
	"Lectures, writing, readings, multi-media, and discussion provide".	
	Course Data Sheet, Item #17, "Yes" box, replace "X?" with "X"	
	Course Outline, Item #2, Line #4, replace "(California State	
	Legislature)" with a citation to the original legislation or Executive	
	Order; Item #3, Lines #3 and #4, replace the course description	
	with "Examines "the relations of language to logic, leading to an	
	ability to analyze, criticize, and advocate ideas, to reason [and] to	
	reach factual or judgmental conclusions based on sound inferences	
LETP 290	drawn from unambiguous statements of knowledge or belief.	Motion to annuova with connections
LETP 290	LETP 290 (<i>Instructor Development</i>) is being revised to conform to updates made by POST. This stand-alone course is required for	Motion to approve with corrections: Elizabeth
	every academic instructor teaching a POST approved course.	Seconded: Bill
	POST has reduced the hours for this course and the unit value is	Seconded. Bill
	therefore reduced from 2 units to 1 unit.	Motion approved with corrections.
	therefore reduced from 2 times to 1 time.	
	Course Revision Form , page #3, delete comment box in the right	Abstentions = 1
	hand margin.	
	Course Data Sheet, Item #4, delete checkmarks from the "AA/AS"	
	Degree" box and from the "Elective" box; and, Item #23, add	
	"This is a stand-alone course."	
	Course Outline, Item #3, Line #2, replace "instructions" with	
	"instructors"; and, Item #13, delete comment box in the right hand	
	margin.	
PARK 166	PARK 166 (Cultural Resource Management: Intermediate) is a	Motion to approve with corrections:
	new, stand-alone course, which provides ongoing training to Parks	Jon
	and Recreation employees in resource management for California	Seconded: Bill
	State Parks. The course description for this course has been	Motion approved with corrections.
	revised to align with the course content. This course was	with confections.
	originally presented to CAC on March 25, 2009.	
	Courses – Signature Page, Title, delete comment box in the right	
	hand margin.	
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PARK 166 (continued)	Course Outline, Item #3, Line #1, replace "historians throughout" with "historians in damage assessment throughout" and delete the comment boxes (3) in the right hand margin; and, Item #13a,	
	delete the comment boxes (3) in the right hand margin.	
English Basic Skills Certificate	The new English Basic Skills Certificate of Completion, funded for enhanced non-credit, is comprised of 400 level non-credit lab	Motion to approve: LaRon
Program	courses which are linked to corresponding 300 level English courses.	Seconded: Jon Motion approved.
	No corrections noted.	Wouldn't approved.
ENGL 11	ENGL 11 (<i>Literature By and About Women</i>) is being revised as part of program review.	Motion to approve with corrections: Elizabeth Seconded: Jon
	Corrections noted: Course Outline, Item #2, Line #3, replace "non-fiction prose will" with "non-fiction prose. It will", and delete comment boxes (2) in the right hand margin.	Motion approved with corrections.
ENGL 17	ENGL 17 (<i>Introduction to Shakespeare</i>) is being revised as part of program review. Consideration of this course is tabled pending clarification of whether the desired advisory course is meant to be ENGL 1A or ENGL1B. Additionally, the committee would like clarification regarding whether all items listed as course content will be covered or whether the content will include items from this list.	Tabled
	Corrections noted: Course Revision Form, Item C, Change from, delete "Not articulated with Berkeley"; and, Item C, Change to, delete "Recommended for articulation." Course Data Sheet, Item #4, add a checkmark to the "Major" box.	
ENGL 18	ENGL 18 (<i>The Bible as Literature</i>) is being revised as part of program review. Consideration of this course is tabled pending clarification of whether the desired advisory course is meant to be ENGL 1A or ENGL 1B.	Tabled
ENGL 18	Corrections noted: Course Revision Form, Item C, Change from, Line #13, delete	

(continued)	"UC recommended status: Unsure"; and, Item C, Change to, Line #12, delete "UC recommended status: Verifying". Course Outline, Item #15, Line #3, replace "The Bible as Literature:" with "The Bible as Literature:"	
ENGL 112	ENGL 112 (<i>Intermediate Academic Reading</i>) is being revised as part of program review. The course has been renamed for clarity, and ENGL 302 (<i>Academic Reading</i>) has been added as a prerequisite to ensure student success. Consideration of this course is tabled pending the addition of statement regarding the limitation of one course below transfer level (either ENGL 111 or ENGL 112) applying towards the associate degree.	Tabled
	Corrections noted: Course Data Sheet, Item #4, delete checkmarks from the "AA/AS" and "Elective" boxes; and, Item #5, replace "No" with "Yes. ENGL 321/322, ENGL 301/302, ENGL 111/112, and ENGL 1A."	
ENGL 231	ENGL 231 (<i>Creative Writing for Personal Goals</i>) is being revised as part of program review. This is not a transfer level course. The emphasis of this course is on journal writing.	Motion to approve with corrections: Jon Seconded: Bill
	Corrections noted: Course Data Sheet, Item #1, delete comment box in the right hand margin, Item #4, delete comment boxes (2) in the right hand margin, Item #13, delete comment box in the right hand margin, Item #15, delete comment box in the right hand margin, Item #19, delete comment box in the right hand margin; and, Item #23, add "This is a stand-alone course." Course Outline, Item #11a, delete comment boxes (2) in the right hand margin.	Motion approved with corrections.
ENGL 321	ENGL 321 (<i>Fundamentals of Writing</i>) is being revised as part of program review. The title has been changed to reflect its place in the sequence of English basic skills courses. Hours have been revised in order to conform to other MPC English basic skills	Motion to approve with corrections: Jon Seconded: LaRon
ENGL 321	courses. Repeatability has been removed in accordance with repeatability guidelines.	Motion approved with corrections.

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(continued)	Course Revision Form, Item C, Change from, Line #2, delete "(Note: The existing ACORN catalog description differs from the existing hard copy file version)"; and, Item C, Change from, Line #9, delete "(Note: The existing ACORN catalog description differs from the existing hard copy file version)" Course Data Sheet, Item #23, delete comment box in the right hand margin. Course Outline, Item 2, Line #4, delete "." at the end of the line, Line #5, replace "Co-requisite: Enrollment in ENGL 421, Fundamentals of Writing Lab" with "Corequisite: ENGL 421"; Item 3, Line #1, delete "." at the end of the line, Line #2, replace "Co-requisite: Enrollment in ENGL 421, Fundamentals of Writing Lab" with "Corequisite: ENGL 421"; Item #11b, delete "." at the end of the line; and, Item #12 replace "Enrollment in ENGL 421, Fundamentals of Writing Lab" with "ENGL 421"	
NURS 51A	Due to time constraints, NURS 52A (<i>Nursing I</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
NURS 51B	Due to time constraints, NURS 52B (<i>Nursing II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
NURS 51C	Due to time constraints, NURS 52C (<i>Nursing III</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
NURS 51D	Due to time constraints, NURS 52D (<i>Nursing IV</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
NURS 65	Due to time constraints, NURS 65 (<i>Nursing Role Transition</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
NURS 70	Due to time constraints, NURS 70 (Supervised Nursing Clinical Experience) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.

NURS 180 Due to time constraints, NURS 180 (Professional Skills Development) is continued to the next committee meeting. Discussion of this course is postponed until next week's meeting. NURS 181 Due to time constraints, NURS 181 (Advanced Professional Skills Development) is continued to the next committee meeting. Discussion of this course is postponed until next week's meeting. NURS 201 Due to time constraints, NURS 201 (Preparation for Registered Murse Licensure Exam) is continued to the next committee meeting. Discussion of this course is postponed until next week's meeting. NURS 205 Due to time constraints, NURS 205 (Supervised Nursing Skills Lab I) is continued to the next committee meeting. Discussion of this course is postponed until next week's meeting. NURS 252 Due to time constraints, NURS 252 (Physical Assessment) is continued to the next committee meeting. Discussion of this course is postponed until next week's meeting. NURS 264 Due to time constraints, NURS 264 (Basic Arrhythmia and Coronary Care) is continued to the next committee meeting. Discussion of this course is postponed until next week's meeting. NURS 267 Due to time constraints, NURS 26 (Interpretation of 12 Lead ECG) is continued to the next committee meeting. Discussion of this course is postponed until next week's meeting. IGETC and CSU GE Elizabeth distributed copies of the notification sent from the CSU Office of the Chancellor listing the results of courses submitted in December 2008 for inclusion on the IGETC	NURS 160	Due to time constraints, NURS 160 (<i>Role Development for Nursing Students</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
NURS 201 Due to time constraints, NURS 201 (Preparation for Registered Nurse Licensure Exam) is continued to the next committee meeting. Due to time constraints, NURS 205 (Supervised Nursing Skills Lab I) is continued to the next committee meeting. Discussion of this course is postponed until next week's meeting. NURS 205 Due to time constraints, NURS 205 (Supervised Nursing Skills Lab I) is continued to the next committee meeting. Discussion of this course is postponed until next week's meeting. NURS 252 Due to time constraints, NURS 252 (Physical Assessment) is continued to the next committee meeting. Discussion of this course is postponed until next week's meeting. NURS 264 Due to time constraints, NURS 264 (Basic Arrhythmia and Coronary Care) is continued to the next committee meeting. Discussion of this course is postponed until next week's meeting. NURS 267 Due to time constraints, NURS 26 (Interpretation of 12 Lead ECG) is continued to the next committee meeting. FYI GE Elizabeth distributed copies of the notification sent from the CSU Office of the Chancellor listing the results of courses submitted in December 2008 for inclusion on the IGETC and CSU GE-Breadth listing.	NURS 180		1
NURS 205 Due to time constraints, NURS 205 (Supervised Nursing Skills Lab I) is continued to the next committee meeting. Due to time constraints, NURS 252 (Physical Assessment) is continued to the next committee meeting. Due to time constraints, NURS 252 (Physical Assessment) is continued to the next committee meeting. Due to time constraints, NURS 264 (Basic Arrhythmia and Coronary Care) is continued to the next committee meeting. Discussion of this course is postponed until next week's meeting. Discussion of this course is postponed until next week's meeting. Discussion of this course is postponed until next week's meeting. Discussion of this course is postponed until next week's meeting. Discussion of this course is postponed until next week's meeting. Discussion of this course is postponed until next week's meeting. Elizabeth distributed copies of the notification sent from the CSU Office of the Chancellor listing the results of courses submitted in December 2008 for inclusion on the IGETC and CSU GE-Breadth listing. FYI Elizabeth Harrington	NURS 181		
NURS 252 Due to time constraints, NURS 252 (Physical Assessment) is continued to the next committee meeting. Due to time constraints, NURS 252 (Physical Assessment) is continued to the next committee meeting. Due to time constraints, NURS 264 (Basic Arrhythmia and Coronary Care) is continued to the next committee meeting. Due to time constraints, NURS 26 (Interpretation of 12 Lead ECG) is continued to the next committee meeting. Discussion of this course is postponed until next week's meeting. Discussion of this course is postponed until next week's meeting. Discussion of this course is postponed until next week's meeting. FYI GETC and CSU GE Office of the Chancellor listing the results of courses submitted in December 2008 for inclusion on the IGETC and CSU GE-Breadth listing.	NURS 201	Nurse Licensure Exam) is continued to the next committee	<u></u>
NURS 264 Due to time constraints, NURS 264 (Basic Arrhythmia and Coronary Care) is continued to the next committee meeting. Due to time constraints, NURS 264 (Interpretation of 12 Lead ECG) is continued to the next committee meeting. Discussion of this course is postponed until next week's meeting. Discussion of this course is postponed until next week's meeting. Discussion of this course is postponed until next week's meeting. FYI GE Elizabeth distributed copies of the notification sent from the CSU Office of the Chancellor listing the results of courses submitted in December 2008 for inclusion on the IGETC and CSU GE-Breadth listing.	NURS 205		
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Office of the Chancellor listing the results of courses submitted in December 2008 for inclusion on the IGETC and CSU GE-Breadth listing. Harrington	NURS 267		<u></u>
	GE Elizabeth	Office of the Chancellor listing the results of courses submitted in December 2008 for inclusion on the IGETC and CSU GE-Breadth	FYI
Next meeting: Apr. 15, 2009, LTC 232		15 2009 LTC 232	