

Curriculum Advisory Committee Meeting Notes

| DATE: Jan. 28, 2008 | | LOCATION: LTC 232 | |
|----------------------------|--|--------------------------|-------------------------------------|
| ✓ | Richard Abend, ESL | ✓ | Beth Penney, Basic Skills |
| ✓ | Bill Easton, Library | | Tom Rebold, Business and Technology |
| ✓ | Paola Gilbert, Humanities | | Vacant, Creative Arts |
| ✓ | Michael Gilmartin, Administration | | Vacant, Life Science |
| ✓ | Elizabeth Harrington, Articulation Officer | | Vacant, Nursing |
| ✓ | Lynn Iwamoto, Chairperson/Physical Science | | Vacant, Physical Education |
| ✓ | LaRon Johnson, Counseling | | Vacant, Student Representative |
| ✓ | Tom Logan, Social Science | | Vacant, Supportive Services |
| | Jonathan Osburg, Academic Senate | | |

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

| Agenda Item | Discussion / Comments | Action |
|--------------------------------|--|---|
| Approval of Notes: 12/17/08 | <p>Corrections noted.</p> <p>Agenda Item ANTH 2, add motion to approve made by “Paola”; and, motion seconded by “Tom L.”</p> <p>Agenda Item WRLD 4B, Line #8, replace “western” with “Western”</p> <p>Agenda Item WRLD 401, Correction noted, Line #8, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 402, Correction noted, Lines #8 and 9, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 403, Correction noted, Line #7 and 8, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 405, Correction noted, Line #6, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 406, Correction noted, Line #6, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 407, Correction noted, Line #5, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 416, Correction noted, Line #9, replace “older student” with “older adult student.”</p> | <p>Motion to approve with corrections: Paola</p> <p>Seconded: Beth</p> <p>Motion approved with corrections.</p> |

| | | |
|---|---|---|
| <p>Approval of Notes (continued)</p> | <p>Agenda Item WRLD 417, Correction noted, Line #10, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 418, Correction noted, Line #10, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 419, Correction noted, Line #10, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 420, Correction noted, Line #8, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 421, Correction noted, Line #11, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 422, Correction noted, Line #10, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 423, Correction noted, Line #10, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 424, Correction noted, Line #10, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 425, Correction noted, Line #10, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 426, Correction noted, Line #10, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 427, Correction noted, Line #10, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 428, Line #3, replace “turn of the century” with “turn-of-the-century”; and, Correction noted, Line #11, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 429, Correction noted, Line #12, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 430, Correction noted, Line #10, replace “older student” with “older adult student.”</p> <p>Agenda Item WRLD 431, Correction noted, Line #10, replace “older student” with “older adult student.”</p> | |
| <p>Consent Agenda ECON 5</p> | <p>The course listed in today’s Consent Agenda is being deleted from the catalog courses.</p> | <p>Motion to accept courses as presented: LaRon Seconded: Tom L. Motion approved.</p> |

| | | |
|---------------------------------|--|---|
| ART 86C | ART 86C (<i>Toolmaking for Jewelry</i>) is a new course designed to round out the Jewelry and Metal Arts offerings. This course is considered to be critical to success in the field of jewelry. The committee had several questions regarding the appropriate course numbering level for this course, whether there are CSU comparable course, the repeatability of this course, and whether it is career/technical in nature. Consideration of this course is tabled pending clarification of these questions. The proposing faculty member will be invited to a later committee meeting. | Tabled |
| ART 88C | ART 88C (<i>Metal Arts Textile Techniques</i>) is a new course designed to provide students the opportunity to explore a new area of metalworking which bridges weaving and sculpture with metal arts. The committee had several questions regarding the appropriate course numbering level for this course, whether there are CSU comparable course, the repeatability of this course, and whether it is career/technical in nature. Consideration of this course is tabled pending clarification of these questions. The proposing faculty member will be invited to a later committee meeting. | Tabled |
| Nursing Program Revision | <p>The Nursing program is being revised to conform with current law prohibiting preference being given to local residents.</p> <p>Corrections noted: Programs Signature Page, Department, replace “Nursing” with “NURS”; and, delete the Department Chair signature information (this is for ENGL courses only).</p> | <p>Motion to approve with corrections: Bill Seconded: Tom L. Motion approved with corrections.</p> |
| CSIS 198 | <p>CSIS 198 (<i>Network Security Fundamentals</i>) is being revised as part of Program Review and to update it as an online course offering.</p> <p>Corrections noted: Course Revision Form, Item A, delete comment box in the right hand margin; Item C, Change from, Catalog Description, replace “Elig” with “Eligibility”, Schedule Description, replace “Elig” with “Eligibility”; Item C, Change to, Catalog Description, replace “Elig for ENGL111/112 or ENSL110/115” with “Eligibility for ENGL 1A”, Schedule Description, replace “Elig for ENGL111/112 or ENSL110/115” with “Eligibility for ENGL 1A”; and, Item D, Line #1, replace “make” with “offer the course”, and delete sentence #2.</p> | <p>Motion to approve with corrections: Paola Seconded: Elizabeth Motion approved with corrections.</p> |

| | | |
|--|--|--|
| <p>CSIS 198 (continued)</p> | <p>Course Outline, Item #2, Line #2, replace “TCPIP” with “TCP/IP”, Line #4, replace “Also offered” with “Also offered online.”, and, Move Line #6 at the end of Line #5, place a “;” at the end of “177”, delete “Advisories:”, replace “Eligibility for ENGL 111 and 112 or ENSL 110 and 155” with “eligibility for ENGL 1A”; Item #3, replace “111 and 112 or ENSL 110 and 155” with “1A”; Item #6, replace “4.0” with “3”, and delete the comment box in the right hand margin; Item #11a, replace “111 and 112 or ENSL 110 and 155” with “1A”; Item #13a, delete “Chapter” and chapter number from each content item, delete comment box in the right hand margin; and, Item #16, replace “:Material...” with “Material ...”.</p> <p>Distance Education Form, Item #2, accept correction and delete format boxes in right hand margin (10); and, Item #8, Line #1, replace “student services department” with “Academic Support Center” and delete the comment box in the right hand margin.</p> <p>Basic Skill Advisories Content Review Form, Target Course, Box #2, move the responses to Target Course, Box #3 and delete the comment box in the right hand margin.</p> | |
| <p>ENGL 111</p> | <p>ENGL 111 (<i>Intermediate Academic Writing</i>) was revised as part of Program Review process. The course revision was approved during the Nov. 26, 2008 committee meeting.</p> | <p>This course revision has already been approved.</p> |
| <p>ENGL 301</p> | <p>ENGL 301 (<i>Intermediate to Academic Writing</i>) is being revised as part of Program Review process. The title is being changed from <i>Academic Writing</i> in order to better reflect its place in the basic skills sequence. By arrangement hours have been removed and a non-credit corequisite lab has been added.</p> <p>Corrections noted: Course Revision Form, Item D, Line #1, replace sentence #2 with, “Remove “by arrangement hours” and add a corequisite non-credit lab.” Course Data Sheet, Item #3, Lines #1 and #2, replace sentence #2, with “Remove by “arrangement hours” and add a corequisite non-credit lab.”, and, Item #6, delete comment box in right hand margin. Course Outline, Item #2, Line #6, replace “Co-requisite” with</p> | <p>Motion to approve with corrections: LaRon Seconded: Bill Motion approved with corrections.</p> |

| | | |
|-----------------|---|---|
| | <p>“Corequisite” and delete “, Introduction to Academic Writing Lab”; Item #3, Line #3, replace “Co-requisite” with “Corequisite” and delete “, Introduction to Academic Writing Lab”; Item #12, Line #3, replace “Co-requisite” with “Corequisite” and delete “, Introduction to Academic Writing Lab.”</p> | |
| ENGL 302 | <p>ENGL 302 (<i>Intermediate to Academic Reading</i>) is being revised as part of Program Review process. The title is being changed from <i>Academic Reading</i> in order to better reflect its place in the basic skills sequence. By arrangement hours have been removed and a non-credit corequisite lab has been added. A prerequisite of ENGL 322 (<i>Fundamentals of Reading</i>) has been added to ensure student success in this and future English classes.</p> <p>Corrections noted: Course Revision Form, Item C, Change to, Line #7, replace “Co-requisite” with “Corequisite” and delete “, Introduction to Academic Reading Lab”; Line #10, replace “Co-requisite” with “Corequisite” and delete “, Introduction to Academic Reading Lab”; Line #16, replace “Co-requisite” with “Corequisite” and delete “(Introduction to Academic Reading Lab)”; and, Line #46, delete “B. Author Bias” and Line #47, delete “C. Fact and Opinion”; and, Item D, Line #2, replace “Restructuring lab so that they . . .” with “Remove “by arrangement hours” and add a corequisite non-credit lab.” Course Data Sheet, Item #3, Line # 2, replace sentence #1, with “Remove “by arrangement hours” and add a corequisite non-credit lab.” Course Outline, Item #2, Line #7, replace “Co-requisite” with “Corequisite”; Item #3, Line #3, replace “Co-requisite” with “Corequisite”; Item #12, Line #2, replace “Co-requisite” with “Corequisite” and delete “, Introduction to Academic Reading Lab.”; and, Item #13a, Line #29, delete “B. Author Bias” and Line #30, delete “C. Fact and Opinion”.</p> | <p>Motion to approve with corrections: Richard Seconded: LaRon Motion approved with corrections.</p> |
| ENGL 322 | <p>ENGL 322 (<i>Fundamentals of Reading</i>) is being revised as part of Program Review process. The title is being changed from <i>Effective Reading Skills</i> in order to better reflect its place in the basic skills sequence. Labs are restructured for consistency in the manner in which labs are handled across English basic skills classes.</p> | <p>Motion to approve with corrections: Elizabeth Seconded: Richard Motion approved with corrections.</p> |

| | | |
|--|---|--|
| <p>ENGL 322 (continued)</p> | <p>Repeatability has been removed in order to be in line with repeatability guidelines.</p> <p>Corrections noted: Course Revision Form, Item C, Change from, Line #5, replace “description differs” with “description, below, differs”; Line #13, replace “description differs” with “description, below, differs”; and, delete comment boxes (2) in the right hand margin. Course Revision Form, Item C, Change to, Line #4, replace “Co-requisite: concurrent enrollment . . .” with “Corequisite: Enrollment in ENGL 422.”; Line #11, replace “Co-requisite” with “Corequisite” and delete “, Fundamentals of Reading Lab”; Line #16, replace “Co-requisite” with “Corequisite” and delete “, Fundamentals of Reading Lab” and move advisory and corequisite lines to the beginning of the Schedule Description. Course Outline, Item #2, Line #5, replace “writing” with “reading”, delete “, Fundamentals of Reading Lab”, and delete the comment box in the right hand margin; Item #3, Line #2, delete “Open enrollment”; Line #3, replace “writing” with “reading”; Line #4, delete “, Fundamentals of Reading Lab” and move advisory and corequisite lines to the beginning of the Schedule Description; Item #7, delete “34.0”; and, Item #12, delete “, Fundamental of Reading Lab.” Course Prerequisite/Corequisite: Content Review Form, Item #7, checkmark the box.</p> | |
| <p>ENGL 402</p> | <p>ENGL 402 (<i>Introduction to Academic Reading Lab</i>) is a new enhanced non-credit lab course. It is intended to be a corequisite of ENGL 302 (<i>Introduction to Academic Reading</i>). This course will be part of the English Basic Skills Certificate of Training for students completing ENGL 301/401, 303/402, 321/421, and 322/422.</p> <p>Corrections noted: Course Data Sheet, Item #18, delete comment box in the right hand margin. Course Outline, Item #2, Line #4, replace “Co-requisite” with “Corequisite”; Item #3, Line #1, replace “Co-requisite” with “Corequisite”; Item #8, Teaching Units, add “1.5”, and FTE, add “.10”; and, Item #13a, Line #1, replace “with” with “within the”</p> | <p>Motion to approve with corrections: Richard Seconded: Bill Motion approved with corrections.</p> |

| | | |
|--|--|---|
| <p>ENGL 422</p> | <p>ENGL 422 (<i>Introduction to Academic Reading Lab</i>) is a new enhanced non-credit lab course. It is intended to be a corequisite of ENGL 322 (<i>Fundamentals of Writing</i>). This course will be part of the English Basic Skills Certificate of Training for students completing ENGL 301/401, 303/402, 321/421, and 322/422.</p> <p>Corrections noted: Course Signature page, Course #, replace “322” with “422”, and delete comment box in the right hand margin. Course Outline, Item #3, Line #1, delete “,”; Item #12, delete “, Fundamentals of Reading”; Item #13a, Line #1, replace “with” with “within the”; and, Item #15, add “None.”</p> | <p>Motion to approve with corrections: LaRon Seconded: Richard Motion approved with corrections.</p> |
| <p>English Basic Skills Certificate</p> | <p>The English Basic Skills Certificate of Training is a new program designed for students completing ENGL 301, 302, 321, and 322. Enrollment in these four courses requires enrollment in the related enhanced non-credit labs: ENGL 401, 402, 421, and 422.</p> | <p>Withdrawn</p> |
| <p>ETNC 24</p> | <p>Due to time constraints, discussion of ETNC 24 (<i>African Americans in United States History before 1865</i>) is continued to the next committee meeting.</p> | <p>Discussion of this course is postponed until next week’s meeting.</p> |
| <p>ETNC 25</p> | <p>Due to time constraints, discussion of ETNC 25 (<i>African Americans in United States History after 1865</i>) is continued to the next committee meeting.</p> | <p>Discussion of this course is postponed until next week’s meeting.</p> |
| <p>FASH 68</p> | <p>Due to time constraints, discussion of FASH 68 (<i>Flat Pattern Design</i>) is continued to the next committee meeting.</p> | <p>Discussion of this course is postponed until next week’s meeting.</p> |
| <p>FASH 80</p> | <p>Due to time constraints, discussion of FASH 80 (<i>Surface Design</i>) is continued to the next committee meeting.</p> | <p>Discussion of this course is postponed until next week’s meeting.</p> |
| <p>FASH 136</p> | <p>Due to time constraints, discussion of FASH 136 (<i>Fabric Manipulation</i>) is continued to the next committee meeting.</p> | <p>Discussion of this course is postponed until next week’s meeting.</p> |

| | | |
|---|---|---|
| Fashion Costuming Program Change | Due to time constraints, discussion of the Fashion Costuming Certificate of Achievement and Associate Degree Program change is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| Fashion Production Program Change | Due to time constraints, discussion of the Fashion Production Program change is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| Textile Design New Program | Due to time constraints, discussion of the new Textile Design Program is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| HIST 24 | Due to time constraints, discussion of HIST 24 (<i>African Americans in United States History before 1865</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| HIST 25 | Due to time constraints, discussion of HIST 25 (<i>African Americans in United States History after 1865</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| LEPT 70 | Due to time constraints, discussion of LETP 70 (<i>Juvenile Corrections Officer</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| Marine Science and Technology Program Change | Due to time constraints, discussion of the Marine Science and Technology Program Change is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| MAST 206 | Due to time constraints, discussion of MAST 206 (<i>Marine Robotics I: Wiring and Pool Practice</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| MAST 207 | Due to time constraints, discussion of MAST 206 (<i>Marine Robotics II: Missions</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| PARK 160 | Due to time constraints, discussion of PARK 160 (<i>Basic Interpretation for Guides and Interpreters</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |

| | | |
|------------------|--|---|
| PARK 238 | Due to time constraints, discussion of PARK 238 (<i>Coast Marine Interpretation</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| PARK 242 | Due to time constraints, discussion of PARK 242 (<i>Emergency Medical Responder Instructor Training</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| PARK 246R | Due to time constraints, discussion of PARK 246R (<i>Firearms Instructor Refresher</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| THEA 1 | Due to time constraints, discussion of THEA 1 (<i>Drama Appreciation</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| THEA 4 | Due to time constraints, discussion of THEA 4 (<i>Intercultural Drama</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| THEA 7A | Due to time constraints, discussion of THEA 7B (<i>Writing for Theatre I</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| THEA 7B | Due to time constraints, discussion of THEA 7B (<i>Writing for Theatre II</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| THEA 12 | Due to time constraints, discussion of THEA 12 (<i>Stage Movement</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| THEA 13 | Due to time constraints, discussion of THEA 13 (<i>Audition Techniques for the Stage</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| THEA 15A | Due to time constraints, discussion of THEA 15A (<i>Beginning Acting</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| THEA 15B | Due to time constraints, discussion of THEA 15B (<i>Advanced Acting</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| THEA 77 | Due to time constraints, discussion of THEA 77 (<i>Acting Workshop - Advanced Musical</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |

| | | |
|---|--|---|
| THEA 110 | Due to time constraints, discussion of THEA 110 (<i>Film Study – The Western</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| THEA 111 | Due to time constraints, discussion of THEA 111 (<i>Film Study – The American Musical</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| THEA 112 | Due to time constraints, discussion of THEA 112 (<i>Film Study – Horror, Fantasy and Science Fiction</i>) is continued to the next committee meeting | Discussion of this course is postponed until next week's meeting. |
| THEA 113 | Due to time constraints, discussion of THEA 113 (<i>Film Study – 20th Century Comedy</i>) is continued to the next committee meeting | Discussion of this course is postponed until next week's meeting. |
| THEA 114 | Due to time constraints, discussion of THEA 114 (<i>Film Study – Films of the 1970s</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| WRLD 4A | Due to time constraints, discussion of WRLD 4A (<i>The Roman Republic and Rise of Empire (500 B.C.-14 A.D.)</i>) is continued to the next committee meeting. | Discussion of this course is postponed until next week's meeting. |
| Next meeting: Jan. 29, 2009, LTC 232 | | |