

Curriculum Advisory Committee Meeting Notes

DATE: Jan. 20, 2010 LOCATION: LTC 232			
✓	Richard Abend, ESL	✓	Beth Penney, Basic Skills
✓	Bill Easton, Library	✓	Tom Rebold, Business and Technology
✓	Paola Gilbert, Humanities		Vacant, Academic Senate
✓	Michael Gilmartin, Administration		Vacant, Creative Arts
✓	Elizabeth Harrington, Articulation Officer		Vacant, Life Science
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Nursing
	LaRon Johnson, Student Services		Vacant, Physical Education
✓	Tom Logan, Social Science		Vacant, Student Representative
✓	Laura Mock, CurricUNET Specialist		

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Approval of Notes: 12/9/09	No corrections noted.	Motion to approve: Tom L. Seconded: Paola Motion approved with corrections.
Consent Agenda HUMA 30	Submitted for approval.	Motion to approve Consent Agenda: Richard Seconded: Bill Motion approved.
REAL 51	REAL 51 (<i>Real Estate Practice</i>) is being revised to add a option of being offered online. It is believed that offering this course online will increase the enrollment Corrections noted: Distance Education Form , Item #1, delete “ real estate ”; Item #3, delete “using Web CT format and guide”; and, Item #13, delete comment box.	Motion to approve with corrections: Richard Seconded: Paola Motion approved with corrections.

<p>ARAB 1A</p>	<p>ARAB 1A (<i>Elementary Arabic I</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab. This change maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Courses--Signature Page, Distance Education Box, delete checkmark and delete comments boxes. Course Revision Form, Item A, replace “World Languages” with “ARAB”; Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #3, delete comment box. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, and, add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Line #3, replace “LG-C/NC” with “LG-P/NP”; Item #8, FTE, add “.33”; and, Item #13b, Line #2, replace “Foreign Language” with “World Languages”.</p>	<p>Motion to approve with corrections: Tom L. Seconced: Beth</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p>
<p>ARAB 1B</p>	<p>ARAB 1B (<i>Elementary Arabic II</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina. Lynn will confirm that 2000 is the correct publication date for the textbook.</p> <p>Corrections noted: Courses--Signature Page, Distance Education Box, delete comment box. Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Outline, Item #2, Line #2, replace “LG-C/NC” with “LG-P/NP”, replace Line #3 with “This course offers further study of elementary Arabic.”, add as Line #3 “Prerequisite: ARAB 1A”, and add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, replace Line #2 with “Offers further study of elementary Arabic. LG-P/NP” ; Item #8, FTE, add “.33”; and, Item #13b, Line #2, replace “Foreign Language” with “World Languages” Course Prerequisite/Corequisite: Content Review Form, Item #7, Column #2, replace “fundament” with “fundamental”.</p>	<p>Motion to approve with corrections: Paola Seconced: Bill</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p> <p>Lynn will confirm publication of the textbook.</p>
<p>CHIN 1A</p>	<p>CHIN 1A (<i>Elementary Mandarin Chinese I</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and</p>	<p>Motion to approve with corrections: Elizabeth Seconced: Beth</p>

<p>CHIN 1A (continued)</p>	<p>provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Courses--Signature Page, Distance Education Box, delete checkmark and delete comments box. Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #3, delete comment box; and, Item #8, delete checkmark from Distance Ed Box. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, and, add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Line #3, replace “LG-C/NC” with “LG-P/NP”; Item #8, FTE, add “.33”; and, Item #13b, Line #2, replace “Foreign Language” with “World Languages”.</p>	<p>Motion approved with corrections.</p> <p>Opposed: 1</p>
<p>CHIN 1B</p>	<p>CHIN 1B (<i>Elementary Mandarin Chinese II</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Courses--Signature Page, delete comment box. Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #8, delete checkmark from Distance Ed Box; and, Item #14, add checkmark to the “C2-Humanities Box.” Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, replace Line #2 with “This course offers further study of elementary Chinese.”, add as Line #3 “Prerequisite: CHIN 1A”, and add as final line “General Ed. Credit: IGETC, Area 6A; MPC, Area C”; Item #3, replace Line #2 with “Offers further study of elementary Chinese. LG-P/NP”; Item #8, FTE, add “.33”; and, Item #13b, Line #2, replace “Foreign Language” with “World Languages”.</p>	<p>Motion to approve with corrections: Tom R.</p> <p>Seconded: Beth</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p>

<p>FREN 1A</p>	<p>FREN 1A (<i>Elementary French I</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, and, add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Line #3, delete “One hour lecture may be offered through distance education.”, replace “LG-C/NC” with “LG-P/NP”; Item #8, FTE, add “.33”; and, Item #13a, delete the word “Leçon” from subheadings 1-8; and, Item #13b, Line #2, replace “Foreign Language” with “World Languages”.</p>	<p>Motion to approve with corrections: Tom R. Seconded: Paola</p> <p>Motion approved with corrections. Opposed: 1</p>
<p>FREN 1B</p>	<p>FREN 1B (<i>Elementary French II</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Courses--Signature Page, Item #1, add 4/24/09 as date. Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #11, delete comment box. Course Outline, Item #2, replace Line #2 with “This course offers further study of elementary French.”, add as Line #3 “Prerequisite: FREN 1A”, and add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Line #2 replace “A continuation of FREN 1A.” with “Offers further study of elementary French.”; Item #8, FTE, add “.33”; Item #13a, replace “Unit 4: Leçon 8” with “1”, replace “Unit 5: Leçon 9” with “2”, replace “Unit 5: Leçon 10” with “3”, replace “Unit 6: Leçon 11” with “4”, replace “Unit 6: Leçon 12” with “5”, replace “Unit 7: Leçon 13” with “6”, replace “Unit 7: Leçon 14” with “7”, replace “Unit 8: Leçon 15” with “8”, replace “Unit 8: Leçon 16” with “9”, delete “Savoir-faire column throughout; and, Item #13b, Line #2, replace “Foreign Language” with “World Languages”.</p>	<p>Motion to approve with corrections: Tom R. Seconded: Bill</p> <p>Motion approved with corrections. Opposed: 1</p>

<p>FREN 2A</p>	<p>FREN 2A (<i>Intermediate French</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #16, delete comment box. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, Line #4, replace “One hour lecture may be offered through distance education.” with “Prerequisite: FREN 1B”, and add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Line #3, delete “One hour lecture may be offered through distance education.”, and replace “LG-C/NC” with “LG-P/NP”; Item #8, FTE, add “.33”; and, Item #13a, delete “Espaces Course Content:” and Leçon 17-24 Itemized content. Course Prerequisite/Corequisite: Content Review Form, Item #7, delete comment box.</p>	<p>Motion to approve with corrections: Paola Seconded: Bill</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p>
<p>FREN 2B</p>	<p>FREN 2B (<i>Advanced French</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #16, delete comment box. Course Outline, Item #2, Line #2, replace “LG-C/NC” with “LG-P/NP”, Line #5, delete “One hour lecture may be offered through distance education.”, add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”, and move Prerequisite from Line #1 to Line #5; Item #3, Line #1 insert a line break after “FREN 2A”, Line #2, delete “One hour lecture may be offered through distance education.”, and replace “LG-C/NC” with “LG-P/NP”; Item #8, FTE, add “.33”; and, Item #13a, delete “13a. (continued) Remaining six lessons in <u>Espaces</u>:” and Leçon 25-30 itemized course content; Item #13b, replace “Foreign Language”</p>	<p>Motion to approve with corrections: Tom R. Seconded: Paola</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p>

FREN 2B (continued)	with “World Languages”; and, Item #17, add as methods of evaluation: “1. Homework, 2. Oral Production, 3. Written assignments, 4. Class participation, 5. Quizzes, Midterm Exam (oral and written), 6. Final Exam (oral and written)”.	
GERM 1A	<p>GERM 1A (<i>Elementary German I</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Courses--Signature Page, Distance Education Box, delete checkmark and delete comments boxes in the right hand margin. Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #8, delete checkmark from Distance Ed Box.; and, Item #14, add checkmark to the “C2-Humanities Box.” Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, and, add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Line #3, replace “LG-C/NC” with “LG-P/NP”; Item #8, FTE, add “.33”; and, Item #13b, Line #2, replace “Foreign Language” with “World Languages”.</p>	Motion to approve with corrections: Tom R. Seconded: Paola Motion approved with corrections. Opposed: 1
GERM 1B	<p>GERM 1B (<i>Elementary German II</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, replace Line #2 with “This course offers further study of elementary German.”, add as Line #3 “Prerequisite: GERM 1B”, and add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Line #2 replace “A continuation of GERM 1A. LG-C/NC” with “Offers further study of elementary German. LG-P/NP”; Item #8, FTE, add “.33”; and, Item #13b, Line #2, replace “Foreign Language” with “World Languages”.</p>	Motion to approve with corrections: Tom R. Seconded: Paola Motion approved with corrections. Opposed: 1

<p>GERM 2A</p>	<p>GERM 2A (<i>Intermediate German</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #8, delete checkmark from Distance Ed Box and delete comment box; and, Item #16, add checkmarks to IGETC Area 3B and Language other than English boxes. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, add as Line #5, “Prerequisite: GERM 1B”, and add as final line “General Ed. Credit: CSU, C2; IGETC, Area 3B, 6A; MPC, Area C”; Item #3, Line #2, replace “recapitulation” with “review”, and Line #4, replace “LG-C/NC” with “LG-P/NP”; Item #8, FTE, add “.33”; and, Item #14, Objective #5, replace “;” with “.”. Course Prerequisite/Corequisite: Content Review Form, Item #7, delete comment boxes.</p>	<p>Motion to approve with corrections: Bill Seconded: Tom R.</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p>
<p>GERM 2B</p>	<p>GERM 2B (<i>Advanced German</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina. The committee felt that the course content listed on the Course Outline needed additional information regarding the “new literary tenses” covered in this course.</p> <p>Corrections noted: Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #16, delete comment box. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, and add as final line “General Ed. Credit: CSU, C2; IGETC, Area 3B, 6A; MPC, Area C”; Item #3, Line #3 replace “LG-C/NC” with “LG-P/NP”; Item #8, FTE, add “.33”; and, Item #13a, update content as necessary for clarification of “new literary tenses”.</p>	<p>Motion to approve with corrections: Paola Seconded: Tom R.</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p> <p>Lynn will contact the department regarding clarification of the course content listed on the course outline (Item #13a).</p>

<p>ITAL 1A</p>	<p>ITAL 1A (<i>Elementary Italian I</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Courses--Signature Page, Distance Education Box, delete checkmark and delete comments boxes. Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #8, delete checkmark from Distance Ed Box. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, and, add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Line #3, replace “LG-C/NC” with “LG-P/NP”; Item #8, FTE, add “.33”; and, Item #13b, Line #2, replace “Foreign Language” with “World Languages”.</p>	<p>Motion to approve with corrections: Tom R. Seconced: Paola</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p>
<p>ITAL 1B</p>	<p>ITAL 1B (<i>Elementary Italian II</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina. The committee felt that the wording of course objective #7, listed on the Course Outline, was unclear. Lynn will contact the department for clarification.</p> <p>Corrections noted: Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box in the right hand margin. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, replace Line #2 with “This course offers further study of elementary Italian.”, move “Prerequisite: GERM 2A” from Line #2 to Line #3, and add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Line #2 replace “A continuation of ITAL 1A. LG-C/NC” with “Offers further study of elementary Italian. LG-P/NP”; Item #8, FTE, add “.33”; Item #13b, Line #2, replace “Foreign Language” with “World Languages.”; and, Item #14, Objective #7, revise as necessary. Course Prerequisite/Corequisite: Content Review Form, Item #7, Column #2, Line #5, replace “fundament” with “fundamental”.</p>	<p>Motion to approve with corrections: Paola Seconced: Tom R.</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p> <p>Lynn will contact the department regarding clarification of course objective #7 (COR Item #14).</p>

<p>JPNS 1A</p>	<p>JPNS 1A (<i>Elementary Japanese I</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #8, delete checkmark from Distance Ed Box. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, and, add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Line #4, replace “LG-C/NC” with “LG-P/NP”; Item #5, add checkmark to “No” box; Item #8, FTE, add “.33”; and, Item #13a, replace “Specific concepts include” with “Structures include”; and, Item #13b, Line #2, replace “Foreign Language” with “World Languages”.</p>	<p>Motion to approve with corrections: Tom R. Seconded: Bill</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p>
<p>JPNS 1B</p>	<p>JPNS 1B (<i>Elementary Japanese II</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box in the right hand margin. Course Outline, Item #2, Line #2, replace “LG-C/NC” with “LG-P/NP”, replace Line #3 with “This course offers further study of elementary Japanese.”, add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”, and move Prerequisite from Line #1 to Line #3; Item #3, Line #2 replace “A continuation of JPNS 1A. LG-C/NC” with “Offers further study of elementary Japanese. LG-P/NP”; Item #8, FTE, add “.33”; Item #13b, Line #2, replace “Foreign Language” with “World Languages.”; and, Item #14, Objective #6, replace “passage” with “passages”.</p>	<p>Motion to approve with corrections: Tom R. Seconded: Paola</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p>
<p>JPNS 2A</p>	<p>JPNS 2A (<i>Intermediate Japanese</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina. Lynn</p>	<p>Motion to approve with corrections: Bill Seconded: Tom R.</p>

<p>JPNS 2A (continued)</p>	<p>will contact the department regarding the wording of the catalog and schedule course descriptions.</p> <p>Corrections noted: Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #16, delete comment boxes. Course Outline, Item #2, Line #2, replace “LG-C/NC” with “LG-P/NP”, Line #3-#5, revise as directed by department, add as final line “General Ed. Credit: IGETC, Area 3B, 6A; MPC, Area C”, and move Prerequisite from Line #1 to Line #4; Item #3, Line #2-#4, revise as directed by department, and Line #4, replace “LG-C/NC” with “LG-P/NP”; Item #8, FTE, add “.33”; and, Item #14, Objective #5, delete “about some”.</p>	<p>Motion approved with corrections.</p> <p>Opposed: 1</p> <p>Lynn will contact the department for clarification of course descriptions.</p>
<p>RUSS 1A</p>	<p>RUSS 1A (<i>Elementary Russian I</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina. Lynn with contact the department to confirm the numbering of the course content (COR #13a).</p> <p>Corrections noted: Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #8, delete checkmark from Distance Ed Box. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, and, add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Line #4, replace “LG-C/NC” with “LG-P/NP”; Item #5, add checkmark to “No” box; Item #8, FTE, add “.33”; Item #13a, revise numbering as instructed by the department; Item #13b, Line #2, replace “Foreign Language” with “World Languages”; and, Item #14, Objective #7, combine with Objective #6 and renumber subsequent objectives.</p>	<p>Motion to approve with corrections: Paola</p> <p>Seconded: Bill</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p> <p>Lynn will contact the department to confirm numbering of the course content (COR #13a).</p>
<p>RUSS 1B</p>	<p>RUSS 1B (<i>Elementary Russian II</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides</p>	<p>Motion to approve with corrections: Tom R.</p> <p>Seconded: Paola</p>

<p>RUSS 1B (continued)</p>	<p>the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #8, delete checkmark from Distance Ed Box. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, replace Line #3 with “This course offers further study of elementary Russian.”, add as Line #3, “Prerequisite: RUSS 1A”, and add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Lines #2-#3 replace “A continuation of RUSS 1A. One hour lecture may be offered through distance education. LG-C/NC” with “Offers further study of elementary Russian. LG-P/NP”; Item #8, FTE, add “.33”; Item #13a, Content Item #5, replace “(&quot;of&quot;) with “(“of””, Item #13b, Line #2, replace “Foreign Language” with “World Languages.”; and, Item #14, Objective #1, replace “Define a vocabulary of approximately 300 additional words” with “Increase vocabulary by approximately 300 words”.</p> <p>Course Prerequisite/Corequisite: Content Review Form, Item #7, add a checkmark to the “7” box.</p>	<p>Motion approved with corrections.</p> <p>Opposed: 1</p>
<p>SIGN 1A</p>	<p>SIGN 1A (<i>Elementary Sign Language I</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This revision maintains the unit value of the course, preserves current articulation, and benefits students by increasing classroom time with the instructor.</p> <p>Corrections noted: Courses – Signature Page, delete checkmark from “Distance Education” box and delete comment box. Course Revision Form, Item C, Change from, add original catalog and schedule course descriptions; Item C, Change to, add revised catalog and schedule course descriptions and delete comment boxes. Course Data Sheet, Item #8, delete checkmark from Distance Ed Box and delete comment box. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, Line #3, delete “to knowledge about”, and add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Lines #2 and #3, delete “to knowledge about”, Line #4, replace “LG-C/NC” with “LG-P/NP”; and, Item #8, FTE, add “.33”.</p>	<p>Motion to approve with corrections: Tom R.</p> <p>Seconded: Beth</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p>

<p>SIGN 1B</p>	<p>SIGN 1B (<i>Elementary Sign Language II</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Course Revision Form, Item C, delete comment box; Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #4, add checkmark to “G.E.” box. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, Lines #2 and #3, delete sentence beginning “It offers a systematic ...”, add as Line # 4 “Prerequisite: SIGN 1A”, and add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Line #2, replace sentence beginning “Systematic introduction to ... “ with “Emphasis is placed on extending communications skills to wider cultural contexts.”, Line #4, replace “LG-C/NC” with “LG-P/NP”; and, Item #8, FTE, add “.33”.</p>	<p>Motion to approve with corrections: Bill Seconded: Tom R.</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p>
<p>SIGN 2A</p>	<p>SIGN 2A (<i>Intermediate Sign Language</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina. Lynn will contact the Department to confirm the publication date of the textbook.</p> <p>Corrections noted: Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box in the right hand margin. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, Line #4, replace “Deaf culture” with “Deaf American culture”, add as Line # 5 “Prerequisite: SIGN 1B”, and add as final line “General Ed. Credit: IGETC, Area 6A; MPC, Area C”; Item #3, Line #3, replace “Deaf culture” with “Deaf American culture”, Line #4, replace “LG-C/NC” with “LG-P/NP”; Item #8, FTE, add “.33”; and, Item #16, update textbook publication date if necessary.</p>	<p>Motion to approve with corrections: Paola Seconded: Bill</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p> <p>Lynn will contact the Department to confirm publication date of textbook.</p>

<p>SPAN 1A</p>	<p>SPAN 1A (<i>Elementary Spanish I</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Courses--Signature Page, Item #1, add 4/24/09 as date. Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box in the right hand margin. Course Data Sheet, Item #15, delete comment box; and, Item #16 add checkmark to “Language other than English” Box. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, and, add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Line #3, replace “LG-C/NC” with “LG-P/NP”; Item #5, add checkmark to “No” box and delete the comment box; Item #8, FTE, add “.33”; and, Item #13a, Content Item #3, replace “Spain and Argentina” with “Spanish speaking countries” and delete comment box; Item #13b, Line #2, replace “Foreign Language” with “World Languages”; and, Item #14, Objective #10, replace “oral Spanish” with “oral and written Spanish” and delete “Produce written Spanish at a similar level.”</p>	<p>Motion to approve with corrections: Tom R. Seconded: Bill</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p>
<p>SPAN 1B</p>	<p>SPAN 1B (<i>Elementary Spanish II</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Courses--Signature Page, Item #1, add 4/24/09 as date. Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Data Sheet, Item #15, delete comment box; and, Item #16 add checkmark to “Language other than English” Box. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, replace Line #2 with “This course offers further study of elementary Spanish.”, add as Line #3, “Prerequisite: SPAN 1A”, and add as final line “General Ed. Credit: CSU, C2; IGETC, Area 6A; MPC, Area C”; Item #3, Line #2, replace “A continuation of SPAN 1A. LG-C/NC” with “Offers</p>	<p>Motion to approve with corrections: Tom R. Seconded: Paola</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p>

SPAN 1B (continued)	further study of elementary Spanish. LG-P/NP”; Item #8, FTE, add “.33”; Item #14, Objective #12, replace “oral Spanish” with “oral and written Spanish” and delete “Produce written Spanish at a similar level.”	
SPAN 2A	<p>SPAN 2A (<i>Intermediate Spanish</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Courses--Signature Page, Item #1, add 4/24/09 as date. Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, Line #3, replace “Hispanic culture” with “Spanish speaking cultures”, add as Line #4, “Prerequisite: SPAN 1B”, add as final line “General Ed. Credit: CSU, C2; IGETC, Area 3B, 6A; MPC, Area C”, and delete comment box; Item #3, Line #3, replace “Hispanic culture. LG-C/NC” with “Spanish speaking cultures. LG-P/NP”, and delete comment box; Item #8, FTE, add “.33”; Item #14, Objective #9, replace “oral Spanish” with “oral and written Spanish” and delete “Produce written Spanish at a similar level.” Course Prerequisite/Corequisite: Content Review Form, Item #7, Column 1, Line #1, delete “—For Spanish 2A”, Line #6, delete “—For Spanish 2A”, Line #20, replace “For Spanish 2A: ” with “4.” and indent as above; and, Column 2, third response, move response up to parallel “.3” in Column 1.</p>	<p>Motion to approve with corrections: Tom R. Seconded: Bill</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p>
SPAN 2B	<p>SPAN 2B (<i>Advanced Spanish</i>) is being revised to add 1 hour of lecture and delete 1 hour of lab lecture. This maintains the unit value of the course, preserves current articulation, benefits students, and provides the opportunity to offer this course at the Education Center at Marina.</p> <p>Corrections noted: Courses--Signature Page, Item #1, add 4/24/09 as date. Course Data Sheet, Item # 15, delete comment box; and, Item #15, delete comment box. Course Revision Form, Item D, delete paragraphs #1 and #2, and delete comment box.</p>	<p>Motion to approve with corrections: Paola Seconded: Bill</p> <p>Motion approved with corrections.</p> <p>Opposed: 1</p>

<p>SPAN 2B (continued)</p>	<p>Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, Line #3, replace “Hispanic culture” with “Spanish speaking cultures”, add as Line #4, “Prerequisite: SPAN 2A”, add as final line “General Ed. Credit: CSU, C2; IGETC, Area 3B, 6A; MPC, Area C”, and delete comment box; Item #3, Line #3, replace “Hispanic culture. LG-C/NC” with “Spanish speaking cultures. LG-P/NP”, and delete comment box; Item #8, FTE, add “.33”; Item #13a, revise course content per email sent by Lola Jerez-Moya (to Diane Boynton, dated: 12/1/09); Item #14, delete comment and formatting boxes; and Item #15, delete formatting box. Course Prerequisite/Corequisite: Content Review Form, Item #7, Column 1, Line #1, delete “—For Spanish 2A”, Line #6, delete “—For Spanish 2A”, Line #20, replace “For Spanish 2A: ” with “4.” and indent; Column 2, response #3, move response up parallel with #3 in Column 1.</p>	
<p>Music -- Associate in Arts Program Change</p>	<p>The Music – Associate in Arts Program Change is being revised to remove as selective electives courses which have been deleted from the Music curriculum (MUSI 31, 41. 43, 45, 47, 49, and 52). Corrections noted: Courses--Signature Page, Department, replace “MUSIC” with “MUSI” Revised Program, Line #18, replace “4-8” with “4”.</p>	<p>Motion to approve with corrections: Beth Seconded: Richard Motion to approve with corrections:</p>
<p>Music – Certificate of Achievement Program Change</p>	<p>The Music – Certificate of Achievement Program Change is being revised to reflect a change in unit value for MUSI 30 from a 1-2 units to 1 unit, and to reflect the removal of MUSI 31 from the Music curriculum. Corrections noted: Courses--Signature Page, Department, replace “MUSIC” with “MUSI”</p>	<p>Motion to approve with corrections: Richard Seconded: Bill Motion approved with corrections.</p>
<p>PSYC 25</p>	<p>PSYC 25 (<i>Child and Adult Development</i>) is being revised as part of Program Review. Corrections noted: Course Revision Form, Item A, effective date, change from “Fall 2009” to “Spring 2010”. Course Outline, Item #2, Line #5, replace “ENGL 111 and 112 or ENSL 110 and 150” with “ENGL 1A”, and delete comment boxes; Item #3, Line #1, replace “ENGL 111 and 112 or ENSL 110 and 150” with “ENGL 1A”; Item #11a, replace “ENGL 111 and 112 or ENSL 110 and 150” with “ENGL 1A”, and delete comment box; and, Item #15, delete comment</p>	<p>Motion to approve with corrections: Bill Seconded: Richard Motion approved with corrections.</p>

<p>PSYC 25 (continued)</p>	<p>box. Distance Education Form, Item #4, Line #1, delete “on campus varies from semester to semester, but”, and delete comment box; and, Item #13, insert website “http://ilearn.mpc.edu,” and delete comment boxes. Basic Skill: Content Review Form, Target course, move response from Eligibility for English 111/112 or ENSL 110/150 box to Eligibility for English 1A box, and delete comment boxes.</p>	
<p>MATH 440</p>	<p>MATH 440 (<i>Supervised Tutoring: Mathematics</i>) is being revised for compliance with Title 5.</p> <p>Corrections noted: Course Outline, Item #2, Line #1, replace “Non Credit” with “NC”; Item #3, Line #1, replace “Non Credit” with “NC”; Item #4, add appropriate Non Credit code; and, Item #7, add total hours;</p>	<p>Motion to approve with corrections: Richard Seconded: Bill Motion approved with corrections.</p>
<p>PERS 51</p>	<p>PERS 51 (<i>Career Planning Through the Lifespan</i>) is being revised as part of Program Review and to include a Basic Skills Advisory appropriate to the skill level required for preparing a research paper.</p> <p>Corrections noted: Courses--Signature Page, Title, replace “THROUHGHOOUT” with “THROUGHOUT”. Course Revision Form, Item A, effective date, change from “Fall 2009” to “Spring 2010”. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”; Item #3, Line #4, add “LG-P/NP” to end of line; Item #14, delete comment boxes; Item #15, Line #4, replace “CTRC” with “Career/Transfer Resource Center”; and, Item #16, Supplemental Texts/Materials Line #1, replace “materias” with “materials” Distance Education Form, Item #1, Line #2, replace “COR” with “Course Outline of Record (COR)” and delete comment box; Item #3, delete comment box; Item #4, delete comment box; Item #5, Line #1, replace “on-on-one” with “one-on-one” and delete comment box; Item #11, replace “thee” with “the”, delete “individual”, and delete comment box; and, Item #13, replace “http://www.mpcfaculty.net/jacqi_davis/PD51grsht.htm” with “http://ilearn.mpc.edu”.</p>	<p>Motion to approve with corrections: Richard Seconded: Bill Motion approved with corrections.</p>

<p>WRLD 99.4</p>	<p>WRLD 99.4 (<i>Historic Pennsylvania and Delaware</i>) is a new course designed to provide a travel study experience focusing on the history, art and architecture of Pennsylvania and Delaware. As a one unit travel study course this course will transfer to the CSU system but it is not appropriate for CSU or IGETC GE. GE status should be deleted from the course outline. Michael will confirm contact hours per week and provide course content for Day one.</p> <p>Corrections noted: CurricuNET Cover Page, Reason for Proposing or Revising, replace “focussing” with” focusing” Course Outline, Item #2, Line #1, replace “0.24 hours lecture; 3.53 hours lab” with “4 hours lecture; 52 hours lab”, Line #5, replace “ENGL 111/112 or ENSL 110/155” with “ENGL 111 and 112 or ENSL 110 and 155”, and delete Line #7 (GE Credit); Item #3, Line #1, replace “0.24 hours lecture; 3.53 hours lab” with “4 hours lecture; 52 hours lab”, and Line #5, replace “ENGL 111/112 or ENSL 110/155” with “ENGL 111 and 112 or ENSL 110 and 155”; Item #11a, replace “ENGL 111/112 or ENSL 110/155” with “ENGL 111 and 112 or ENSL 110 and 155”, Item #13a, add course content for Day One as provided by Michael Gilmartin; and Item #14, delete Line #2, and Line #5, replace “architecture Frank Lloyd Wright” with “architecture of Frank Lloyd Wright”.</p>	<p>Motion to approve with corrections: Tom R. Seconded: Bill</p> <p>Motion approved with corrections.</p>
<p>BUSI 1A</p>	<p>Due to time constraints, BUSI 1A (<i>Financial Accounting</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until the next committee meeting.</p>
<p>BUSI 1B</p>	<p>Due to time constraints, BUSI 1B (<i>Managerial Accounting</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until the next committee meeting.</p>
<p>BUSI 18</p>	<p>Due to time constraints, BUSI 18 (<i>Business Law</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until the next committee meeting.</p>
<p>BUSI 20</p>	<p>Due to time constraints, BUSI 20 (<i>Introduction to Business</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until the next committee meeting.</p>
<p>BUSI 22</p>	<p>Due to time constraints, BUSI 22 (<i>Human Behavior/Leadership</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until the next committee meeting.</p>

BUSI 24	Due to time constraints, BUSI 24 (<i>Business Issues and Ethics</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
BUSI 30	Due to time constraints, BUSI 30 (<i>Global Management</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
BUSI 32	Due to time constraints, BUSI 32 (<i>Introduction to Importing/Exporting</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
BUSI 36	Due to time constraints, BUSI 36 (<i>Introduction to International Marketing</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
BUSI 38	Due to time constraints, BUSI 38 (<i>Multiculturalism in Corporate America</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
CSIS – Computer Networking Certificate of Achievement	Due to time constraints, the Computer Networking Certificate of Achievement is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
CSIS 76	Due to time constraints, CSIS 76 (<i>Networking Fundamentals</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
CSIS 83	Due to time constraints, CSIS 83 (<i>Microsoft Client Operating Systems</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
CSIS 172	Due to time constraints, CSIS 172 (<i>Managing and Maintaining Windows Server</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
CSIS 174	Due to time constraints, CSIS 174 (<i>Managing and Maintaining Windows Server Network Infrastructure</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
CSIS 177	Due to time constraints, CSIS 177 (<i>Routing Concepts</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.

CSIS 178	Due to time constraints, CSIS 178 (<i>Switching Concepts</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
CSIS 179	Due to time constraints, CSIS 179 (<i>WAN Technologies</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
CSIS 180	Due to time constraints, CSIS 180 (<i>Advanced Routing And Switching Implementations</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
CSIS 198	Due to time constraints, CSIS 198 (<i>Network Security Fundamentals</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
LEPT 220	Due to time constraints, LEPT 220 (<i>Narcotics Enforcement 11550</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
LEPT 231.95	Due to time constraints, LEPT 231.95 (<i>Officer Safety – Field Tactics</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
Next meeting: Feb. 10, 2010, LTC 232		