

Curriculum Advisory Committee Meeting Notes

DATE: Sept. 22, 2010 LOCATION: GC-103			
✓	Richard Abend, ESL	✓	Laura Mock, CurricUNET Specialist
✓	Bill Easton, Library	✓	Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities	✓	Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration		Vacant, Academic Senate
✓	Elizabeth Harrington, Articulation Officer		Vacant, Creative Arts
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Life Science
✓	LaRon Johnson, Student Services		Vacant, Physical Education
✓	Tom Logan, Social Science		Vacant, Student Representative
✓	Laura Loop, Nursing		

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Approval of Notes: 9/15/10	No corrections noted.	Motion to approve: Paola Seconded: Tom L. Motion approved.
Discussion Draft - Board Policy 3110 Course Repetition Michael Gilmartin	Michael presented a draft of the proposed revision to Board Policy 3110 (Course Repetition) for review, discussion, and approval. This material was initially presented during the Sept. 1, 2010, meeting. The proposed policy is based on recommended language from the California Community College League. The existing board policy for Course Repetition is more specific but less comprehensive than required by a board policy. The Board Policy revision, as drafted, is supported by an Administrative Policy which can be changed as needed to fully address and comply with Title 5 requirements.	Motion to approve as presented: Lynn Seconded: Bill Motion Approved Michael will bring the proposed board policy to other campus committees for review and discussion.
UC Transfer Course Agreement Elizabeth Harrington	Elizabeth distributed copies of the official UC response to the annual submission of new courses and courses which were reviewed due to substantive revisions. She explained the decision, answered committee members' questions, and emphasized the importance of having up-to-date textbook references in order to establish and retain transfer articulation.	FYI

<p>PHED 12B</p>	<p>PHED 12B (<i>Competitive Swimming I</i>) is being revised as part of Program Review. The course descriptions have been revised to include the combination of courses with which it is grouped for purposes of limiting course repetitions. The committee was unclear whether the time measurements listed under Course Content (Items 8A-8J) are written correctly. For example, does “.45 sec” mean 45/100 of a second or does it mean 45 seconds. Lynn will contact the department for clarification.</p> <p>No corrections noted.</p>	<p>Motion to approve with corrections: Richard Seconded: Paola</p> <p>Motion approved with corrections.</p> <p>Lynn will contact the department for clarification of the times as stated in course content.</p>
<p>PHED 14</p>	<p>PHED 14 (<i>Ultimate Frisbee</i>) is being updated as part of Program Review.</p> <p>No corrections noted.</p>	<p>Motion to approve with corrections: LaRon Seconded: Tom R.</p> <p>Motion approved with corrections.</p>
<p>AUTO 115</p>	<p>AUTO 115 (<i>Hybrids and Alternative Powertrains</i>) is a new course which is designed to provide an exploration of alternatives to gasoline internal combustion engines with a focus on hybrid vehicles. It was unclear to the committee whether this course is intended to be a stand-alone course. Lynn will contact the department to ask whether this is a stand-alone course; and, if not, to which programs it will be added.</p> <p>No corrections noted.</p>	<p>Motion to approve with corrections: Richard Seconded: Laura L.</p> <p>Motion approved with corrections.</p> <p>Lynn will contact the department for clarification.</p>
<p>Automotive Technology – Program Change</p>	<p>The Automotive Technology Program is being revised to comply with current NATEF (National Automotive Training Education Foundation) Certification requirements. The program change did not include AUTO 115 (<i>Hybrids and Alternative Powertrains</i>). Consideration of the program change is tabled pending clarification of the courses included in the program.</p>	<p>Consideration of this program change is tabled pending additional information.</p>
<p>CSIS 177</p>	<p>CSIS 177 (<i>Routing Concepts</i>) is being revised to change the CSIS 76 (<i>Networking Fundamentals</i>) prerequisite from a prerequisite only to a prerequisite or a co-requisite. A Distance Education Form is being added to this course in order that it may be offered in a hybrid format with part</p>	<p>Motion to approve with corrections: Tom R. Seconded: Bill</p>

CSIS 177 (continued)	of the instruction online and part of the instruction in class. No corrections noted.	Motion approved with corrections.
LETP 222	LETP 222 (<i>Child Victims Interviewing</i>) is a new course which is required by the California Commission on Peace Officer Standards and Training (POST). The course provides techniques for interviewing child victims of sexual abuse. The committee questioned whether the course descriptions should be revised; in particular, whether the reference to “validation of research methods” was necessary. Lynn will contact the department for clarification and revise the course descriptions if necessary. No corrections noted.	Motion to approve with corrections: Richard Seconded: Bill Motion approved with corrections. Lynn will contact the department for clarification of the course descriptions.
MUSI 2	Due to time constraints, MUSI 2 (<i>Introduction to Broadway Musicals</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
MUSI 3	MUSI 3 (<i>Introduction to Jazz and Pop</i>) is continued to the next committee meeting. Due to time constraints, meeting.	Discussion of this course is postponed until the next committee meeting.
WRLD 408	Due to time constraints, WRLD 408 (<i>Late Renaissance and Reformation (1520-1600)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
WRLD 409	Due to time constraints, WRLD 409 (<i>Foundations of the Modern World (1600-1690)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
WRLD 410	Due to time constraints, WRLD 410 (<i>The Enlightenment (1690-1775)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
WRLD 411	Due to time constraints, WRLD 411 (<i>Romanticism and Revolution (1775-1815)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
WRLD 412	Due to time constraints, WRLD 412 (<i>The Age of Progress (1815-1870)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
WRLD 413	Due to time constraints, WRLD 413 (<i>Nationalism, Colonialism and the Great War (1870-1918)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
WRLD 414	Due to time constraints, WRLD 414 (<i>The Age of Modernism (1918-1945)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
WRLD 415	Due to time constraints, WRLD 415 (<i>The Age of Modernism (1945--Present)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
Next meeting: Sept. 29, 2010, GC-103		