

Curriculum Advisory Committee Meeting Notes

DATE: Sept. 15, 2010 LOCATION: GC-103			
✓	Richard Abend, ESL		Laura Mock, CurricUNET Specialist
✓	Bill Easton, Library	✓	Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities	✓	Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration		Vacant, Academic Senate
✓	Elizabeth Harrington, Articulation Officer		Vacant, Creative Arts
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Life Science
✓	LaRon Johnson, Student Services		Vacant, Physical Education
✓	Tom Logan, Social Science		Vacant, Student Representative
✓	Laura Loop, Nursing		

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Guest: He Seon Ihn

Agenda Item	Discussion / Comments	Action
Approval of Notes: 9/8/10	Corrections noted: Agenda Item LNSK 331B, Line #1, replace “lab” with “Lab”. Agenda Item LNSK 331C, Line #1, replace “lab” with “Lab”.	Motion to approve with correction: Paola Seconded: LaRon Motion approved with corrections.
Discussion Stand-Alone Course Approval Training	Lynn Iwamoto led the committee through training required by California Education Code and Title 5. The training is required for all faculty and staff responsible for course approval at every California Community College campus. Certification of training must be submitted to the Chancellor’s Office by September 30 th of each year. The training consisted of a presentation of an online CCC Confer 2010 Training Session which included a PowerPoint presentation. Four handouts were also distributed to committee members. Lynn has added a link on the CAC website to the training materials (http://www.mpc.edu/curriculumadvisorycommittee/Pages/default.aspx) for reference purposes.	Certification that CAC committee members have received the required training may now be submitted.

BUSC 36	<p>BUSC 36 (<i>Introduction to International Marketing</i>) is being revised as part of Program Review and to add the option of online delivery.</p> <p>Corrections noted: Distance Education Form, Item #6, On-campus text, add “<i>Global Marketing, 6th ed.</i>, by Keegan, W.J. and Green, M.C. Prentice-Hall, 2010”; and, Distance Learning text(s), replace “(4th edition)” with “(6th edition)”, and replace “2005” with “2010”.</p>	<p>Motion to approve with corrections: Richard Seconded: Tom R.</p> <p>Motion approved with corrections.</p>
LNSK 331C	<p>LNSK 331C (<i>Writing Strategies Lab</i>) is a stand-alone course which is being revised as part of Program Review to reflect current course content, objectives and learning outcomes.</p> <p>No corrections noted.</p>	<p>Motion to approve: Richard Seconded: Paola</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as a stand-alone course: Richard Seconded: Tom L.</p> <p>Motion approved.</p>
LNSK 331D	<p>LNSK 331D (<i>Math Strategies Lab</i>) is a stand-alone course which is being revised as part of Program Review to reflect current course content, objectives and learning outcomes.</p> <p>No corrections noted.</p>	<p>Motion to approve: Bill Seconded: Tom R.</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as a stand-alone course: Bill Seconded: Laura L.</p> <p>Motion approved.</p>
LNSK 334	<p>LNSK 334 (<i>Mathematics Skills Development</i>) is a stand-alone course which is being revised as part of Program Review to reflect current course content, objectives and learning outcomes. This course is designed to provide specialized support, in order to successfully pursue other campus courses and programs, to students with a disability.</p> <p>No corrections noted.</p>	<p>Motion to approve: Bill Seconded: Richard</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as a stand-alone course: Bill Seconded: Richard</p> <p>Motion approved.</p>

PFIT 9	PFIT 9 (<i>Personal Fitness</i>) is being updated and revised as part of Program Review. No corrections noted.	Motion to approve: Tom L. Seconded: Richard Motion approved.
PFIT 14	PFIT 14 (<i>Exercise for Health and Fitness</i>) is being updated and revised as part of Program Review. No corrections noted.	Motion to approve: Richard Seconded: LaRon Motion approved.
PHED 6	PHED 6 (<i>Soccer</i>) is being updated and revised as part of Program Review. No corrections noted.	Motion to approve: Bill Seconded: Tom R. Motion approved.
PHED 12B	Due to time constraints, PFIT 12B (<i>Competitive Swimming I</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
PHED 14	Due to time constraints, PFIT 14 (<i>Ultimate Frisbee</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
Automotive Technology – Program Change	Due to time constraints, The Automotive Technology Program change is continued to the next committee meeting.	Discussion of this program is postponed until the next committee meeting.
AUTO 115	Due to time constraints, AUTO 115 (<i>Hybrids and Alternative Powertrains</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
CSIS 177	Due to time constraints, CSIS 177 (<i>Routing Concepts</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
LETP 222	Due to time constraints, LETP 222 (<i>Child Victims Interviewing</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
MUSI 2	Due to time constraints, MUSI 2 (<i>Introduction to Broadway Musicals</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
MUSI 3	Due to time constraints, MUSI 3 (<i>Introduction to Jazz and Pop</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
WRLD 408	Due to time constraints, WRLD 408 (<i>Late Renaissance and Reformation (1520-1600)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.

WRLD 409	Due to time constraints, WRLD 409 (<i>Foundations of the Modern World (1600-1690)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
WRLD 410	Due to time constraints, WRLD 410 (<i>The Enlightenment (1690-1775)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
WRLD 411	Due to time constraints, WRLD 411 (<i>Romanticism and Revolution (1775-1815)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
WRLD 412	Due to time constraints, WRLD 412 (<i>The Age of Progress (1815-1870)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
WRLD 413	Due to time constraints, WRLD 413 (<i>Nationalism, Colonialism and the Great War (1870-1918)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
WRLD 414	Due to time constraints, WRLD 414 (<i>The Age of Modernism (1918-1945)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
WRLD 415	Due to time constraints, WRLD 415 (<i>The Age of Modernism (1945--Present)</i>) is continued to the next committee meeting.	Discussion of this course is postponed until the next committee meeting.
Next meeting: Sept. 22, 2010, GC-103		