

Curriculum Advisory Committee Meeting Notes

DATE: Dec. 8, 2010 LOCATION: GC-103			
✓	Richard Abend, ESL		Laura Mock, CurricUNET Specialist
✓	Bill Easton, Library		Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities	✓	Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration		Vacant, Academic Senate
✓	Elizabeth Harrington, Articulation Officer		Vacant, Creative Arts
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Life Science
✓	LaRon Johnson, Student Services		Vacant, Physical Education
✓	Tom Logan, Social Science		Vacant, Student Representative
✓	Laura Loop, Nursing		

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Approval of Notes: 12/1/10	Correction noted: Replace “ No Corrections ” with “ No corrections ” throughout.	Motion to approve with correction: Richard Seconded: Bill Abstain = 1 Motion approved with correction.
HOSP 53	HOSP 53 (<i>Food and Beverage Service Management</i>) is being revised as part of Program Review. No corrections noted.	Motion to approve: Richard Seconded: Tom L. Motion approved.
HUMS 54	HUMS 54 (<i>Family Development</i>) is being revised as part of Program Review. Correction noted, All Fields Report: Course Objectives/Exit Standards, Item #12, replace “Hispanic” with “Latino”.	Motion to approve with correction: Paola Seconded: Bill Motion approved with correction.

INTD 50A	<p>INTD 50A (<i>Family Development</i>) is being revised as part of Program Review.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #2, replace “Students will work” with “Students work”. Schedule Description, Line #2, replace “Students will work” with “Students work”. Textbooks, replace “4th” with “5th”, and replace “2006” with “2010”.</p>	<p>Motion to approve with corrections: Richard Seconed: LaRon</p> <p>Motion approved with corrections.</p>
INTD 52	<p>INTD 52 (<i>Fundamentals of Lighting</i>) is being revised as part of Program Review.</p> <p>Correction noted, All Fields Report: Diversity Issues, Line #2, replace “class discussions thus diverse” with “class discussion; thus, diverse”.</p>	<p>Motion to approve with correction: Paola Seconed: Bill</p> <p>Motion approved with correction.</p>
INTD 53	<p>INTD 53 (<i>Color Theory and Application</i>) is being revised as part of Program Review.</p> <p>No corrections noted.</p>	<p>Motion to approve: Laura L.</p> <p>Seconed: Richard</p> <p>Motion approved.</p>
INTD 55	<p>INTD 55 (<i>Business Practices</i>) is being revised as part of Program Review.</p> <p>Correction noted, All Fields Report: Catalog Description, Line #2, replace “The business and professional management of an interior design practice also” with “This course also”.</p>	<p>Motion to approve with correction: Richard Seconed: Bill</p> <p>Motion approved with correction.</p>
PERS 200	<p>PERS 200 (<i>Orientation to College</i>), a stand-alone course, is being revised as part of Program Review. The committee revised the course description for clarity.</p> <p>Correction noted, All Fields Report: Course Description, replace the entire description with “This short-term course provides students with information necessary for transition into Monterey Peninsula College. Topics may include assessment, scheduling, student services, basic study skills, time management, and college culture.” Course Objectives/Exit Standards, Item #4, replace “Demonstrate” with “Utilize”.</p>	<p>Motion to approve with corrections: Tom L. Seconed: Richard</p> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Elizabeth Seconed: Tom R.</p> <p>Motion approved</p>

<p>PERS 50</p>	<p>PERS 50 (<i>Making College Count</i>) is being revised as part of Program Review.</p> <p>Corrections noted, All Fields Report: Course Objectives/Exit Standards, Item #6, replace “Demonstrate” with “Use” and replace “apply these to their” with “in”. CB24, revise code from “2 - Stand-alone” to “1 - Program Applicable”.</p>	<p>Motion to approve with corrections: Richard Seconed: Paola</p> <p>Motion approved with corrections.</p>
<p>PERS 71</p>	<p>PERS 71 (<i>Foundations of Career Choice</i>) is being revised as part of Program Review. The Distance Education Form has been updated to reflect the change in software from Front Page to Moodle.</p> <p>No corrections noted.</p>	<p>Motion to approve: Richard</p> <p>Seconed: Laura L.</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as Distance Education course: Richard Seconed: Tom R.</p> <p>Motion approved</p>
<p>PERS 72</p>	<p>PERS 72 (<i>Taking Charge of Your Job Search</i>) is being revised as part of Program Review to reflect a change from 2 units to 1 unit and to reflect a change in content.</p> <p>Corrections noted, All Fields Report: Course Description, Line #2, replace “interviewing skills, and internet research” with “interviewing skills, stress management, and internet research”. Schedule Description, Line #2, replace “interviewing skills and internet research” with “interviewing skills, stress management, and internet research”. CB24, revise code from “2 - Stand-alone” to “1 - Program Applicable”.</p>	<p>Motion to approve with corrections: Richard Seconed: Tom R.</p> <p>Motion approved with corrections.</p>
<p>LETP 220</p>	<p>Due to time constraints, LETP 220 (<i>11550 H & S Drug Identification and Influence</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>
<p>LETP 231.25</p>	<p>Due to time constraints, LETP 231.25 (<i>Mounted Patrol</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>
<p>LETP 231.26</p>	<p>Due to time constraints, LETP 231.26 (<i>Mounted Patrol Update</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>

LNSK 331A	Due to time constraints, LNSK 331A (<i>Learning Strategies Lab</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
LNSK 331F	Due to time constraints, LNSK 331F (<i>Self Advocacy Strategies Lab</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
NUTF 1	Due to time constraints, NUTF 1 (<i>Nutrition</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 203	Due to time constraints, ORNH 203 (<i>Organic Vegetable Gardening</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 204	Due to time constraints, ORNH 204 (<i>Organic Gardening</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 51	Due to time constraints, ORNH 51 (<i>Introduction to Ornamental Horticulture I</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 52	Due to time constraints, ORNH 52 (<i>Introduction to Ornamental Horticulture II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 55	Due to time constraints, ORNH 55 (<i>Trees</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 57	Due to time constraints, ORNH 57 (<i>Turfgrass Management</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 61	Due to time constraints, ORNH 61 (<i>Plant Identification: Shrubs, Vines, Ground Covers</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 62	Due to time constraints, ORNH 62 (<i>Plant Identification: Trees, Annuals, Perennials</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 63	Due to time constraints, ORNH 63 (<i>Plant Propagation</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 205	Due to time constraints, ORNH 205 (<i>Botany for Gardeners</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 210.1	Due to time constraints, ORNH 210.1 (<i>Current Topics in Ornamental Horticulture: Wedding Floral Designs</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 210.2	Due to time constraints, ORNH 210.2 (<i>Current Topics in Ornamental Horticulture: Attracting Beneficial Bids and Bugs to Your Garden</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.

ORNH 210.10	Due to time constraints, ORNH 210.10 (<i>Current Topics in Ornamental Horticulture: Garden Tours of the Monterey Peninsula</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 210.11	Due to time constraints, ORNH 210.11 (<i>Current Topics in Ornamental Horticulture: Gardening with Herbs</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 1B	Due to time constraints, PHED 1B (<i>Fencing II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 2A	Due to time constraints, PHED 2A (<i>Golf I</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 2B	Due to time constraints, PHED 2B (<i>Golf II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 2C	Due to time constraints, PHED 2C (<i>Golf III</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 5A	Due to time constraints, PHED 5A (<i>Tennis I</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 5B	Due to time constraints, PHED 5B (<i>Tennis II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 31.1	Due to time constraints, PHED 31.1 (<i>Intercollegiate Football: Men</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 31.2	Due to time constraints, PHED 31.2 (<i>Intercollegiate Basketball: Men</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 31.4	Due to time constraints, PHED 31.4 (<i>Intercollegiate Golf: Men</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
Next meeting: Dec. 15, 2010, GC-103		