

## Curriculum Advisory Committee Meeting Notes

DATE: Dec. 1, 2010 LOCATION: GC-103			
✓	Richard Abend, ESL	✓	Laura Mock, CurricUNET Specialist
✓	Bill Easton, Library	✓	Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities	✓	Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration		Vacant, Academic Senate
✓	Elizabeth Harrington, Articulation Officer		Vacant, Creative Arts
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Life Science
✓	LaRon Johnson, Student Services		Vacant, Physical Education
	Tom Logan, Social Science		Vacant, Student Representative
✓	Laura Loop, Nursing		

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Approval of Notes: 11/17/10	Correction noted: Agenda Item CSIS – Computer Science and Information Systems, Discussion, Line #2, replace “CSIC” with “CSIS.”	Motion to approve with correction: LaRon Seconded: Richard  Abstain = 1  Motion approved with correction.
<b>CSIS 114</b>	CSIS 114 ( <i>Game Programming: Behind the Scenes</i> ) is being revised to add Student Learning Outcomes. Because CSIS is part of a local program it is a stand-alone course. The committee suggests that the department consider adding this course to the Software Applications Program.  <b>No corrections noted.</b>	Motion to approve: Richard  Seconded: Paola  Motion approved. <hr/> Motion to approve as stand-alone course: LaRon Seconded: Bill  Motion approved

<b>DNTL 100</b>	<p>DNTL 100 (<i>Orientation of Dental Careers</i>) is being updated as part of Program Review and to correct course hours.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: Bill</p> <p>Seconded: Laura L.</p> <p>Motion approved.</p>
<b>THEA 1</b>	<p>THEA 1 (<i>Theatre Appreciation</i>) is being revised to change the course title from "Drama Appreciation" to "Theatre Appreciation" for consistency with the program name change.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Textbooks</b>, Line #1, replace "Mayfair Publishers" with "McGraw-Hill" and replace "2000" with "2007".</p>	<p>Motion to approve with correction: Richard</p> <p>Seconded: Bill</p> <p>Motion approved with correction.</p>
<b>AUTO 104</b>	<p>AUTO 104 (<i>Automotive Electrics</i>) is being revised to update the course content as necessary for ASE (Automotive Service Excellence) Certification.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: Paola</p> <p>Seconded: Tom R.</p> <p>Motion approved:</p>
<b>DNTL 103</b>	<p>DNTL 103 (<i>Radiography for Dental Assistants</i>) is being revised to incorporate the content of DNTL 113 (<i>Intermediate Radiography</i>). DNTL 113 has been deleted from the curriculum. In reviewing course information, the committee felt that the Course Objectives and SLOs had been entered on the wrong pages. Lynn will contact the department for clarification.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Student Learning Outcomes</b>, if appropriate, move the responses listed to Course Objectives/Exit Standards.  <b>Course Objectives/Exit Standards</b>, if appropriate, move the responses listed to Student Learning Outcomes.</p>	<p>Motion to approve pending clarification of SLOs and Objectives and corrections: Richard</p> <p>Seconded: Tom R.</p> <p>Motion approved with corrections.</p> <p>Lynn will contact the department for clarification.</p>
<b>DRAF 73</b>	<p>DRAF 73 (<i>Building Information Modeling</i>) is a new course designed to provide Revit software training for building information modeling (BIM). This course may be repeated based on a newer version of the software. A program change is in process to add this course to the Interior Design Program.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: Beth</p> <p>Seconded: Tom R.</p> <p>Motion approved.</p>

<b>HUMS 62</b>	<p>HUMS 62 (<i>Introduction to Gerontology</i>) is new course which is designed to prepare students for entry level positions as caregivers and health services providers for the elderly in private industry, government and non-profit agencies.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: LaRon</p> <p>Seconded: Richard</p> <p>Motion approved.</p>
<b>INTD 84</b>	<p>INTD 84 (<i>Portfolio</i>) is a new course which is designed to give students the opportunity to create a portfolio of their work which will be beneficial in seeking employment or for use in pursuing further education.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Reason for Proposing or Revising,</b> add “For creating a portfolio of all previous appropriate courses for future education or employment.”</p>	<p>Motion to approve with correction: Paola</p> <p>Seconded: Bill</p> <p>Motion approved with correction.</p>
<b>HLTH 4</b>	<p>HLTH 4 (<i>Healthy Living</i>) is being updated as part of Program Review.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: Richard</p> <p>Seconded: Laura L.</p> <p>Motion approved.</p>
<b>HLTH 5</b>	<p>HLTH 5 (<i>Advanced First Aid and Emergency Care</i>) is being updated as part of Program Review.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: Paola</p> <p>Seconded: Tom R.</p> <p>Motion approved.</p>
<b>HLTH 205</b>	<p>HLTH 205 (<i>Cardio-Pulmonary Resuscitation for Health Professionals</i>) is being updated as part of Program Review.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: Tom R.</p> <p>Seconded: Laura L.</p> <p>Motion approved.</p>
<b>HOSP 53</b>	<p>Due to time constraints, HOSP 53 (<i>Food and Beverage Service Management</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>
<b>HUMS 54</b>	<p>Due to time constraints, HUMS 54 (<i>Family Development</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>
<b>INTD 50A</b>	<p>Due to time constraints, INTD 50A (<i>Introduction to Interior Design</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>

<b>INTD 52</b>	Due to time constraints, INTD 52 ( <i>Fundamentals of Lighting</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>INTD 53</b>	Due to time constraints, INTD 53 ( <i>Color Theory and Application</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>INTD 55</b>	Due to time constraints, INTD 55 ( <i>Business Practices</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>LETP 220</b>	Due to time constraints, LETP 220 ( <i>11550 H &amp; S Drug Identification and Influence</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>LETP 231.25</b>	Due to time constraints, LETP 231.25 ( <i>Mounted Patrol</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>LETP 231.26</b>	Due to time constraints, LETP 231.26 ( <i>Mounted Patrol Update</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>LNSK 331A</b>	Due to time constraints, LNSK 331A ( <i>Learning Strategies Lab</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>LNSK 331F</b>	Due to time constraints, LNSK 331F ( <i>Self Advocacy Strategies Lab</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>NUTF 1</b>	Due to time constraints, NUTF 1 ( <i>Nutrition</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>PERS 200</b>	Due to time constraints, PERS 200 ( <i>Orientation to College</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>PERS 50</b>	Due to time constraints, PERS 50 ( <i>Making College Count</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>PERS 71</b>	Due to time constraints, PERS 71 ( <i>Foundations of Career Choice</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>PERS 72</b>	Due to time constraints, PERS 72 ( <i>Taking Charge of Your Job Search</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>ORNH 203</b>	Due to time constraints, ORNH 203 ( <i>Organic Vegetable Gardening</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>ORNH 204</b>	Due to time constraints, ORNH 204 ( <i>Organic Gardening</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>Next meeting:</b> Dec. 8, 2010, GC-103		