

Curriculum Advisory Committee Meeting Notes

DATE: June 1, 2011		LOCATION: BMC-207	
	Richard Abend, ESL (<i>proxy to Lynn Iwamoto</i>)		Laura Loop, Nursing (<i>proxy to Bill Easton</i>)
✓	Bill Easton, Library		Laura Mock, CurricUNET Specialist
✓	Paola Gilbert, Humanities	✓	Beth Penney, Basic Skills
✓	Michael Gilmartin, Administration	✓	Tom Rebold, Business and Technology
✓	Elizabeth Harrington, Articulation Officer		Vacant, Academic Senate
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Creative Arts
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Life Science
✓	LaRon Johnson, Student Services		Vacant, Physical Education
	Tom Logan, Social Science		Vacant, Student Representative

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors present.	No visitors' comments.
Approval of Minutes: 5/25/11	No corrections noted.	Motion to approve: Beth Seconded: Paola Motion approved.
Approval of Agenda	Submission of the amended agenda for approval. The published Agenda was amended by the deletion of the Child Development, Certificate of Achievement (Career Technical) and Child Development, Associate in Science (Career Technical) programs.	Motion to approve as amended: Paola Seconded: Bill Motion approved.

<p>PFIT 82</p>	<p>PFIT 82 (<i>Therapeutic Massage I</i>) is being revised as part of Program Review. The course catalog and schedule descriptions include information regarding the requirements for Massage practitioner certification which is not awarded by the college. The committee suggests that the department consider offering a certificate of training which would cover the Massage Practitioner certification requirements. Additionally, the committee the language related to the Massage Practitioner certification be removed from the course descriptions and added to the Massage Program.</p> <p>Corrections noted, All Fields Report: MPC Certificate, Elective, add “Yes”. Credit By Exam, replace “Yes” with “No”.</p>	<p>Motion to approve with corrections: Bill Seconded: LaRon</p> <p>Motion approved with corrections.</p>
<p>Fitness Instructor Training Program Revision</p>	<p>The Fitness Instructor Training, Certificate of Training (<i>Career Technical</i>) Program is being revised to update requirements. The committee asks that the line “<i>Current Red Cross CPR Card required</i>” be move to the bottom of the program above the Total Core Certificate Units.</p> <p>Corrections noted: Course Definition Blocks, Certificate Requirements, add “PFIT 93”. Course Definition Blocks, Current Red Cross CPR Card required, delete “PFIT 93”.</p>	<p>Motion to approve with corrections: Paola Seconded: LaRon</p> <p>Motion approved with corrections.</p>
<p>DANC 2</p>	<p>DANC 2 (<i>Dance Skills I</i>) is being revised as part of Program Review. Consideration of this course is tabled pending the submission of its full family of courses.</p> <p>Corrections noted, All Fields Report: MPC AA/AS Degree, Major, add “No”. Repeatable, Justification for Repeatability, add “Allowed by sections 55040 and 550041 of Title 5 for performing arts courses”.</p>	<p>Tabled</p>
<p>MAST 55</p>	<p>MAST 55 (<i>Introduction to Submersible Technology</i>) is being revised as part of Program Review.</p> <p>Correction noted, All Fields Report: MPC AA/AS Degree, Elective, add “No”.</p>	<p>Motion to approve with correction: Paola Seconded: LaRon</p> <p>Motion approved with corrections.</p>

<p>AVIA 101</p>	<p>AVIA 101 (<i>Private Pilot Ground School</i>), a stand-alone course, is being revised as part of Program Review.</p> <p>Corrections noted, All Fields Report: Schedule Description, Line #2, replace Test, preparatory, with “Test preparatory”. Methods of Evaluation, add “Class Participation”. Additional assessment information, delete “Class discussion”.</p>	<p>Motion to approve with corrections: Bill Seconded: Elizabeth</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Bill Seconded: Elizabeth</p> <hr/> <p>Motion approved</p>
<p>ENGL 31</p>	<p>ENGL 31 (<i>Creative Writing I</i>), a stand-alone course, is being revised as part of an ongoing restructure of the Creative Writing curriculum. This course will focus on Poetry and Fiction.</p> <p>Corrections noted, All Fields Report: Requisites, add a prerequisite of ENGL 111 or ENSL 110.</p>	<p>Motion to approve with corrections: Bill Seconded: LaRon</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Bill Seconded: Paola</p> <hr/> <p>Motion approved</p>
<p>LETP 231.27</p>	<p>LETP 231.27 (<i>Mounted Patrol Instructor Course</i>) a repeatable, stand-alone course, is being revised to update course descriptions, lecture and lab content to reflect the course as it is currently offered.</p> <p>Corrections noted, All Fields Report: Lab Content, add the Lecture Content.</p>	<p>Motion to approve with corrections: Elizabeth Seconded: Lynn</p> <p>Opposed = 1</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Bill Seconded: LaRon</p> <p>Opposed = 1</p> <hr/> <p>Motion approved with corrections.</p>

<p>LETP 240.25</p>	<p>LETP 240.25 (<i>Supervisory Update</i>), a repeatable, stand-alone course, is being revised to update course descriptions, lecture and lab content to reflect the course as it is currently offered.</p> <p>Corrections noted, All Fields Report: Class Units/Hours, Homework, replace “544” with “18”. Lab Content, add the Lecture Content.</p>	<p>Motion to approve with corrections: Beth Seconded: Lynn</p> <p>Opposed = 1</p> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Bill Seconded: Beth</p> <p>Opposed = 1</p> <p>Motion approved with corrections.</p>
<p>LETP 240.47</p>	<p>LETP 240.47 (<i>Drug Traffic Interdiction</i>), a repeatable, stand-alone course, is being revised to update course descriptions, lecture and lab content to reflect the course as it is currently offered.</p> <p>Corrections noted, All Fields Report: Catalog Description, Lines #3-#5, delete “The course outlines comprehensive investigative techniques to identify behavior and conduct of the drug violator in various key settings, to include hotels/motels, airports, commercial bus stations, parcel/package businesses, storage facilities, rental car agencies and train stations.” Schedule Description, Lines #3-#5, delete “Comprehensive investigative techniques to identify behavior and conduct of the drug violator in various key settings, to include hotels/motels, airports, commercial bus stations, parcel/package businesses, storage facilities, rental car agencies and train stations.”</p>	<p>Motion to approve with corrections: Elizabeth Seconded: LaRon</p> <p>Opposed = 1</p> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Bill Seconded: Beth</p> <p>Opposed = 1</p> <p>Motion approved with corrections.</p>
<p>Next meeting: 9 a.m., Aug. 9, 2011 BMC-207</p>		