

## Curriculum Advisory Committee Meeting Notes

<b>DATE: May 25, 2011 LOCATION: BMC-207</b>			
✓	Richard Abend, ESL	✓	Laura Loop, Nursing
✓	Bill Easton, Library		Laura Mock, CurricUNET Specialist
✓	Paola Gilbert, Humanities	✓	Beth Penney, Basic Skills
✓	Michael Gilmartin, Administration	✓	Tom Rebold, Business and Technology
✓	Elizabeth Harrington, Articulation Officer		Vacant, Academic Senate
	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Creative Arts
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Life Science
✓	LaRon Johnson, Student Services		Vacant, Physical Education
	Tom Logan, Social Science		Vacant, Student Representative

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

<b>Agenda Item</b>	<b>Discussion / Comments</b>	<b>Action</b>
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors present.	No visitors' comments.
Approval of Minutes: 5/18/11	No corrections noted.	Motion to approve: Richard  Seconded: Paola  Motion approved.
Approval of Agenda	Submission of the published agenda for approval.	Motion to approve as presented: Elizabeth Seconded: Laura L.  Motion approved.

<p><b>Discussion</b></p> <p><b>-Tentative Summer Meeting Agenda</b></p> <p><b>-Tentative Summer Meeting Date(s)</b></p>	<p>Lynn informed the committee that there will be the need to meet at least once during the summer. At this point it appears that the date or dates will be scheduled, based on committee member availability, during July or August. The agenda will included the ENSL program courses and the new MATH transfer program which is being developed in response to SB 1440 and the MATH Transfer Model Curriculum (TMC).</p>	<p>CAC summer meeting date(s) will be scheduled based on committee member availability and will be announced soon.</p>																		
<p><b>Consent Agenda</b></p>	<p><b>Revised courses submitted for approval:</b></p> <table border="0"> <tr> <td>ORNH 64</td> <td>ORNH 72</td> <td>ORNH 210.5</td> </tr> <tr> <td>ORNH 65</td> <td>ORNH 75</td> <td>ORNH 210.6</td> </tr> <tr> <td>ORNH 66</td> <td>ORNH 76</td> <td>ORNH 210.7</td> </tr> <tr> <td>ORNH 68</td> <td>ORNH 78</td> <td>ORNH 210.8</td> </tr> <tr> <td>ORNH 70</td> <td>ORNH 210.3</td> <td>ORNH 210.9</td> </tr> <tr> <td>ORNH 71</td> <td>ORNH 210.4</td> <td></td> </tr> </table> <p><i>These previously reviewed courses contain minor technical revisions.</i></p>	ORNH 64	ORNH 72	ORNH 210.5	ORNH 65	ORNH 75	ORNH 210.6	ORNH 66	ORNH 76	ORNH 210.7	ORNH 68	ORNH 78	ORNH 210.8	ORNH 70	ORNH 210.3	ORNH 210.9	ORNH 71	ORNH 210.4		<p>Motion to approve: Beth</p> <p>Seconded: Bill</p> <p>Motion approved.</p>
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<p><b>Communication Studies, Associate in Arts - Transfer</b></p> <p><b>Program Revision</b></p>	<p>The Communication Studies, Associate in Arts – Transfer (<i>Transfer Preparation</i>) Program is being revised in order to be in alignment with the Communication Studies Transfer Model Curriculum (TMC). Asterisks need to be added to indicate SPCH 5, SPCH 10, and SPCH 54 are not UC transferable on the Course Blocks page in CurricUNET. The codes page in CurricUNET was not completed for this program.</p> <p><b>Corrections noted, CurricUNET Codes Page:</b></p> <p><b>Priority</b>, set Priority to #1.</p> <p><b>Award Type</b>, set award type to “Associate in Arts for Transfer”.</p> <p><b>Need for Change</b>, add response indicating that this revision is in response to SB 1440 legislation.</p> <p><b>Course Block Definitions</b>, add asterisks to SPCH 5, SPCH 10, and SPCH 54.</p>	<p>Motion to approve with corrections: LaRon</p> <p>Seconded: Bill</p> <p>Motion approved with corrections.</p>																		
<p><b>Child Development, Certificate of Achievement – Career Technical</b></p> <p><b>Program Revision</b></p>	<p>The Child Development, Certificate of Achievement (<i>Career Technical</i>) Program is being revised to align courses with state requirements. Lynn will contact the department for clarification regarding the State Licensing information. Consideration of this program is tabled pending clarification.</p> <p><b>No corrections noted.</b></p>	<p>Tabled.</p>																		

<p><b>Child Development, Associate in Science - Career Technical Program Revision</b></p>	<p>The Child Development, Associate in Science (<i>Career Technical</i>) Program is being revised to align courses with state requirements. Lynn will contact the department for clarification regarding the State Licensing information. Consideration of this program is tabled pending clarification.</p> <p><b>No corrections noted.</b></p>	<p>Tabled.</p>
<p><b>PFIT 13</b></p>	<p>PFIT 13 (<i>Stability Ball Training</i>) is being revised as part of Program Review.</p> <p><b>Correction noted, All Fields Report: Class Hours, Maximum Units, delete “2.00”.</b></p>	<p>Motion to approve with correction: Richard Seconded: Paola</p> <p>Motion approved with correction.</p>
<p><b>PFIT 15</b></p>	<p>PFIT 15 (<i>Core Matwork</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted, All Fields Report: MPC AA/AS Degree, Major, add “No”. Class Hours, Maximum Units, delete “4.00”.</b></p>	<p>Motion to approve with corrections: Richard Seconded: Laura L.</p> <p>Motion approved with corrections.</p>
<p><b>PFIT 16</b></p>	<p>PFIT 16 (<i>Tai Chi</i>) is being revised as part of Program Review. This is a variable unit course which may be taken four times for credit.</p> <p><b>Correction noted, All Fields Report: Class Hours, Maximum Units, delete “4.00”.</b></p>	<p>Motion to approve with correction: Paola Seconded: Bill</p> <p>Motion approved with correction.</p>
<p><b>PFIT 17</b></p>	<p>PFIT 17 (<i>Yoga</i>) is being revised as part of Program Review. This is a variable unit course which may be taken four times for credit.</p> <p><b>Correction noted, All Fields Report: Class Hours, Maximum Units, delete “4.00”.</b></p>	<p>Motion to approve with correction: Richard Seconded: LaRon</p> <p>Motion approved with correction.</p>
<p><b>PFIT 18A</b></p>	<p>PFIT 18A (<i>Aerobic Fitness I</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted, All Fields Report: Class Hours, Maximum Units, delete “2.00”. Instructor-Generated material, replace “No” with “Yes”.</b></p>	<p>Motion to approve with corrections: LaRon Seconded: Laura L.</p> <p>Motion approved with corrections.</p>

<b>PFIT 18B</b>	<p>PFIT 18B (<i>Aerobic Fitness II</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>MPC AA/AS Degree, Elective</b>, replace “No” with “Yes”.  <b>MPC Certificate, Elective</b>, replace “No” with “Yes”.  <b>Class Hours, Maximum Units</b>, delete “4.00”.  <b>Instructor-Generated material</b>, replace “No” with “Yes”.</p>	<p>Motion to approve with corrections:  Bill  Seconded: Laura L.</p> <p>Motion approved with corrections.</p>
<b>PFIT 19</b>	<p>PFIT 19 (<i>Body Sculpting</i>) is being revised as part of Program Review.</p> <p><b>Correction noted, All Fields Report:</b>  <b>Class Hours, Maximum Units</b>, delete “2.00”.</p>	<p>Motion to approve with correction:  Richard  Seconded: LaRon</p> <p>Motion approved with correction.</p>
<b>PFIT 21</b>	<p>PFIT 21 (<i>Flexibility and Relaxation Techniques</i>) is being revised as part of Program Review. The committee suggests that “stress” should be incorporated into the course content because “techniques for minimizing stress” is one of the course objectives. Lynn will contact the department regarding the course content language.</p> <p><b>Correction noted, All Fields Report:</b>  <b>Lab Content</b>, revise as appropriate to incorporate “stress”.</p>	<p>Motion to approve with correction:  Beth  Seconded: Paola</p> <p>Motion approved with correction.</p>
<b>PFIT 22A</b>	<p>PFIT 22A (<i>Fitness Through Swimming I</i>) is being revised as part of Program Review. Lynn will contact the department regarding adding an advisory for swimming.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Requisites</b>, add course Advisory and Requisite Analysis, if appropriate.  <b>Additional assessment information</b>, replace “1. Skills demonstration and tests 2. Quizzes and exams” with “Skills demonstration and assessment”.</p>	<p>Motion to approve with corrections:  Bill  Seconded: Laura L.</p> <p>Motion approved with corrections.</p>
<b>PFIT 22B</b>	<p>PFIT 22B (<i>Fitness Through Swimming II</i>) is being revised as part of Program Review. Lynn will contact the department regarding adding an advisory for swimming.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Requisites</b>, add course Advisory and Requisite Analysis, if appropriate.  <b>Additional assessment information</b>, replace “1. Skills demonstration and tests 2. Quizzes and exams” with “Skills demonstration and assessment”.</p>	<p>Motion to approve with corrections:  Beth  Seconded: Richard</p> <p>Motion approved with corrections.</p>

<p><b>PFIT 30</b></p>	<p>PFIT 30 (<i>Introduction to Triathlon Training</i>) is being revised as part of Program Review. Lynn will contact the department regarding adding an advisory for basic swimming. This course cannot be repeated because it contains a lecture component. The committee suggested that the department consider separating the lab component to create a new, repeatable lab course.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Requisites</b>, add course Advisory and Requisite Analysis, if appropriate.  <b>Class Hours, Maximum Units</b>, delete “8.00”.  <b>Lab Content, Content Item VII</b>, replace “teating” with “testing”.</p>	<p>Tabled.</p>
<p><b>PFIT 50</b></p>	<p>PFIT 50 (<i>Independent Fitness and Testing Program</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>MPC AA/AS Degree, Major</b>, add “Yes”.  <b>Additional assessment information</b>, replace “1. Exercise log 2. Quiz on fitness information” with “Exercise log”.</p>	<p>Motion to approve with corrections:  LaRon  Seconded: Richard</p> <p>Motion approved with corrections.</p>
<p><b>PFIT 63</b></p>	<p>PFIT 63 (<i>Fitness Anatomy and Kinesiology</i>) is being revised as part of Program Review. The committee felt that the nature of the required textbook listed for this course requires the addition of a Basic Skills Advisory for English.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>MPC AA/AS Degree, Elective</b>, add “Yes”.  <b>Requisites</b>, add appropriate Basic Skills Advisory for English and Requisite Analysis.</p>	<p>Motion to approve with corrections and pending the addition of a Basic Skills Advisory: Bill  Seconded: LaRon</p> <p>Motion approved with corrections.</p>
<p><b>Other Agenda Items</b></p>	<p>PFIT 82  PFIT Instructor Training Certificate of Achievement  MAST 55  AVIA 101  ENGL 31</p>	<p>Discussion of these Agenda Items is postponed until next week’s meeting.</p>
<p><b>Next meeting:</b> 3 p.m., June 1, 2011 BMC-207</p>		