

Curriculum Advisory Committee Meeting Notes

DATE: May 11, 2011 LOCATION: BMC-207		
✓	Richard Abend, ESL	Laura Loop, Nursing (<i>proxy to Bill Easton</i>)
✓	Bill Easton, Library	Laura Mock, CurricUNET Specialist
✓	Paola Gilbert, Humanities	✓ Beth Penney, Basic Skills
✓	Michael Gilmartin, Administration	Tom Rebold, Business and Technology (<i>proxy to Richard Abend</i>)
✓	Elizabeth Harrington, Articulation Officer	Vacant, Academic Senate
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician	Vacant, Creative Arts
✓	Lynn Iwamoto, Chairperson/Physical Science	Vacant, Life Science
✓	LaRon Johnson, Student Services	Vacant, Physical Education
	Tom Logan, Social Science	Vacant, Student Representative

Meeting Chaired by: Lynn Iwamoto
 Notes Submitted by: Elizabeth Harrington
 Guest: Lyndon Schutzler

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors present.	No visitors' comments.
Approval of Minutes: 5/4/11	Corrections noted: Agenda Item, Approval of Minutes, move Agenda Item Distance Education Form to page #4 and place after Agenda Item PHED 5B; Agenda Item, Distance Education Form, replace "Title V" with "Title 5" in Item I.A Line #3, and in Item II.A, Lines #2 and #4, and in Item II.B.3, Line #1.	Motion to approve with corrections: Richard Seconded: Bill Motion approved with corrections.
Approval of Agenda	Submission of the published agenda for approval.	Motion to approve as presented: Bill Seconded: Richard Motion approved.

<p>Distance Education Curriculum Form</p>	<p>Discussion of the revised Distance Education Curriculum Form continued. Lynn will forward the Committee’s comments to Judee Timm, Chair of the Distance Education Committee, for review and action.</p> <p>Discussion Comments:</p> <ul style="list-style-type: none"> • Item I.A.1 – Need to ask the originator what delivery system they will be using. • Item I.B.1 – Are instructors limited to the methods of communication that are checked by the originator or can they add or delete methods as they find necessary at a later date? • Item II.B.2 and Item II.A.3 – The committee felt that a complete answer to either of these items would cover both of these items. Can these items be reworded to more clearly differentiate the desired answers? • Item II.C.2 – The committee would like to see an example for the Online Adaption which better illustrates a behavior that is much different from a traditional face-to-face course. <p>Corrections noted:</p> <ul style="list-style-type: none"> • Item II.B.1, replace “that apply” with “may apply” • Item III, replace “Section 508” with “Section 508 of the Rehabilitation Act of 1973” (official website http://www.section508.gov/index.cfm?fuseAction=Laws) 	<p>Motion to forward Draft with comments to the Distance Education Committee for their consideration: Richard Seconded: Paola</p> <p>Motion approved.</p>
<p>PHED 7A</p>	<p>PHED 7A (<i>Swimming I</i>) is being revised as part of Program Review.</p> <p>Corrections noted, All Fields Report:</p> <p>Catalog Description, replace “Students develop Red Cross beginning swimming skills.” with “This course is designed for non-swimmers to develop Red Cross beginning swimming skills - physical and mental adjustment to the water, buoyancy and water position, and front and back stroke.”</p> <p>Schedule Description, replace “Red Cross beginning swimming skills.” with “Designed for non-swimmers to develop Red Cross beginning swimming skills - physical and mental adjustment to the water, buoyancy and water position, and front and back stroke.”</p> <p>Additional assessment information, delete “3. Written examinations”.</p>	<p>Motion to approve with corrections: Richard Seconded: LaRon</p> <p>Motion approved with corrections.</p>

<p>PHED 7B</p>	<p>PHED 7B (<i>Swimming II</i>) is being revised as part of Program Review. The committee recommends that PHED 7A (<i>Swimming I</i>) be added as a Course Advisory.</p> <p>Corrections noted, All Fields Report: Catalog Description, replace “Students develop Red Cross swimming skills. It is recommended that students take PHED7A or have basic beginning swimming skills before enrolling.” with “Students develop Red Cross intermediate swimming skills including treading water, front and back crawls, and breaststroke.” Schedule Description, replace “Red Cross intermediate swimming skills. It is recommended that students take PHED 7A or have basic swimming skills before enrolling.” with “Red Cross intermediate swimming skills including treading water, front and back crawls, and breaststroke.” Requisites, Requisite Analysis, add Requisite Analysis for Course Advisory (PHED 7A). Lab Content, Content Item #1, delete “all strokes”. Additional assessment information, delete “3. Written examinations”.</p>	<p>Motion to approve with corrections: Paola Seconded: Bill</p> <p>Motion approved with corrections.</p>
<p>PHED 16</p>	<p>PHED 16 (<i>Fundamentals of Basketball</i>) is being revised as part of Program Review. After approving this course the committee agreed to rescind the approval in order for the department to further discuss and revise this course.</p> <p>Corrections noted, All Fields Report: Methods of evaluation, add” quizzes”. Additional assessment information, replace “Demonstration of skills and techniques by the student in practice drills and competitive situations observed by the instructor. Writing assignments in this course are inappropriate because the course is computational in nature and primarily involves skill demonstration and/or problem solving. There will be no text. Participation required. Lack of participation will be grade reduction or drop.” with “Skills demonstration”.</p>	<p>Motion to approve with corrections: Bill Seconded: Richard</p> <p>Motion approved with corrections.</p> <hr/> <p>Motion to rescind and table consideration of PHED 16: Paola Seconded: LaRon</p> <p>Motion approved.</p>
<p>PHED 17</p>	<p>PHED 17 (<i>Fundamentals of Softball</i>) is being revised as part of Program Review. At the request of the department, consideration of this course is tabled pending further review.</p> <p>No corrections noted.</p>	<p>Tabled.</p>

PHED 19	PHED 19 (<i>Fundamentals of Baseball</i>) is being revised as part of Program Review. At the request of the department, consideration of this course is tabled pending further review. No corrections noted.	Tabled.																																																																				
PHED 20.3	PHED 20.3 (<i>Skill Development for Basketball: Women</i>) is being revised as part of Program Review. Correction noted: General Education , remove MPC GE E1.	Motion to approve with correction: Richard Seconded: LaRon Motion approved with correction.																																																																				
Other Agenda Items	<table border="0"> <tr><td>PHED 20.4</td><td>PHED 31.4</td><td>PFIT 22A</td><td>ORNH 72</td></tr> <tr><td>PHED 20.5</td><td>PHED 31.5</td><td>PFIT 22B</td><td>ORNH 75</td></tr> <tr><td>PHED 20.6</td><td>PHED 32.1</td><td>PFIT 30</td><td>ORNH 76</td></tr> <tr><td>PHED 20.7</td><td>PHED 32.4</td><td>PFIT 50</td><td>ORNH 78</td></tr> <tr><td>PHED 20.8</td><td>PHED 33</td><td>PFIT 63</td><td>ORNH 210.3</td></tr> <tr><td>PHED 20.9</td><td>PHED 61</td><td>PFIT 82</td><td>ORNH 210.4</td></tr> <tr><td>PHED 20.10</td><td>PHED Aide AS</td><td>PFIT Instructor</td><td>ORNH 210.5</td></tr> <tr><td>PHED 21</td><td>PFIT 8</td><td>Training Cert.</td><td>ORNH 210.6</td></tr> <tr><td>PHED 29</td><td>PFIT 10</td><td>LETP 231.27</td><td>ORNH 210.7</td></tr> <tr><td>PHED 30.1</td><td>PFIT 13</td><td>LETP 240.25</td><td>ORNH 210.8</td></tr> <tr><td>PHED 30.2</td><td>PFIT 15</td><td>LETP 240.47</td><td>ORNH 210.9</td></tr> <tr><td>PHED 30.3</td><td>PFIT 16</td><td>ORNH 64</td><td>MAST 55</td></tr> <tr><td>PHED 30.4</td><td>PFIT 17</td><td>ORNH 65</td><td>AVIA 101</td></tr> <tr><td>PHED 30.6</td><td>PFIT 18A</td><td>ORNH 66</td><td>ENGL 31</td></tr> <tr><td>PHED 31.1</td><td>PFIT 18B</td><td>ORNH 68</td><td></td></tr> <tr><td>PHED 31.2</td><td>PFIT 19</td><td>ORNH 70</td><td></td></tr> <tr><td>PHED 31.3</td><td>PFIT 21</td><td>ORNH 71</td><td></td></tr> </table>	PHED 20.4	PHED 31.4	PFIT 22A	ORNH 72	PHED 20.5	PHED 31.5	PFIT 22B	ORNH 75	PHED 20.6	PHED 32.1	PFIT 30	ORNH 76	PHED 20.7	PHED 32.4	PFIT 50	ORNH 78	PHED 20.8	PHED 33	PFIT 63	ORNH 210.3	PHED 20.9	PHED 61	PFIT 82	ORNH 210.4	PHED 20.10	PHED Aide AS	PFIT Instructor	ORNH 210.5	PHED 21	PFIT 8	Training Cert.	ORNH 210.6	PHED 29	PFIT 10	LETP 231.27	ORNH 210.7	PHED 30.1	PFIT 13	LETP 240.25	ORNH 210.8	PHED 30.2	PFIT 15	LETP 240.47	ORNH 210.9	PHED 30.3	PFIT 16	ORNH 64	MAST 55	PHED 30.4	PFIT 17	ORNH 65	AVIA 101	PHED 30.6	PFIT 18A	ORNH 66	ENGL 31	PHED 31.1	PFIT 18B	ORNH 68		PHED 31.2	PFIT 19	ORNH 70		PHED 31.3	PFIT 21	ORNH 71		Discussion of these Agenda Items is postponed until next week's meeting.
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Next meeting: 3 p.m., May 18, 2011 BMC-207																																																																						