

## Curriculum Advisory Committee Meeting Notes

<b>DATE: April 27, 2011    LOCATION: BMC-207</b>		
✓	Richard Abend, ESL	Laura Loop, Nursing
	Bill Easton, Library	Laura Mock, CurricUNET Specialist
✓	Paola Gilbert, Humanities	✓ Beth Penney, Basic Skills
	Michael Gilmartin, Administration	✓ Tom Rebold, Business and Technology
✓	Elizabeth Harrington, Articulation Officer	Vacant, Academic Senate
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician	Vacant, Creative Arts
✓	Lynn Iwamoto, Chairperson/Physical Science	Vacant, Life Science
✓	LaRon Johnson, Student Services	Vacant, Physical Education
	Tom Logan, Social Science	Vacant, Student Representative

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

<b>Agenda Item</b>	<b>Discussion / Comments</b>	<b>Action</b>
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors present.	No visitors' comments.
Approval of Minutes: 3/20/11	No corrections noted.	Motion to approve:    Richard  Seconded:    Paola  Motion approved.
Approval of Agenda	Submission of the published agenda for approval	Motion to approve as presented:  Paola Seconded:    LaRon  Motion approved.

<b>Consent Agenda</b>	<b>Course submitted for deletion:</b> BUSC 104A BUSC 104B BUSC 104C BUSC 131A BUSC 131B BUSC 131C	Motion to approve Consent Agenda: Paola Seconded:      Richard  Motion approved.
<b>HUMS –Human Services</b>  <b>Program Revision</b>	The Human Services, Associate in Science (Career Technical) Program is being revised as part of Program Review. Consideration of this program was tabled on April 20 <sup>th</sup> for clarification of the placement PSYC 25 and PSYC 57. The department would like these courses to be available as selective electives in two areas. They will not double count. There is a CurricUNET issue which causes the word “Women’s”, in the title of WOMN/HUMA 1, to print as “Women’S” in the program course list. Governet will resolve this problem.  <b>No corrections noted.</b>	Motion to approve:   Beth  Seconded:      Richard  Motion approved.
<b>Massage Therapy</b>  <b>Program Revision</b>	The Massage Therapy, Associate in Science (Career Technical) Program is being revised to add PFIT 19 as a selective elective.  <b>No corrections noted.</b>	Motion to approve:   Elizabeth  Seconded:      Richard  Motion approved.
<b>Family Research Studies</b>  <b>Program Revision</b>	The Family Research (Genealogy), Certificate of Achievement (Career Technical) Program is being revised to remove LIBR 72, which has been discontinued, from the list of selective elective courses. Additionally, BUSC 104A, BUSC 104B and BUSC 104C have been discontinued. Consideration of this program is tabled pending clarification of the effect this may have on the program requirements.	Tabled pending clarification of program requirements.
<b>Family Research Studies</b>  <b>Program Revision</b>	The Family Research (Genealogy), Associate in Arts (Non-Career Technical) Program is being revised to remove LIBR 72, which has been discontinued, from the list of selective elective courses. Additionally, BUSC 104A, BUSC 104B and BUSC 104C have been discontinued. Consideration of this program is tabled pending clarification of the effect this may have on the program requirements.	Tabled pending clarification of program requirements.

<b>DNTL 105</b>	<p>DNTL 105 (<i>Dental Health Science</i>) is being revised as part of Program Review.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: Paola</p> <p>Seconded: Elizabeth</p> <p>Motion approved.</p>
<b>DNTL 111</b>	<p>DNTL 111 (<i>Dental Pharmacology and Oral Pathology</i>) is being revised as part of Program Review. There is no required text indicated on the course outline; however, the outline states that students “are expected to complete reading assignments as stipulated in lecture schedule.” Lynn will contact the Department for clarification of required reading material.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Requisites, Requisite Objectives</b>, complete as appropriate.  <b>Lecture Content</b>, Lines #16 and #17, delete “Students will be able to define, classify, identify, analyze, relate, compare and evaluate concepts and ideas presented in the lecture/group discussion format.”</p>	<p>Motion to approve with corrections: Richard</p> <p>Seconded: Paola</p> <p>Motion approved with corrections.</p>
<b>ENGL 1A</b>	<p>ENGL 1A (<i>Composition</i>) is being revised to clarify course research requirements, the course content, and course description. The title has been revised due to the deletion of ENGL 100. The need to distinguish between composition for transfer or for graduation no longer exists.</p> <p><b>Corrections noted, Distance Education Form:</b>  <b>Item #11</b>, Line #1, replace “Contact should” with “Contact can”; Line #1, replace “website” with “website, as needed”; and, Line #3, replace “instructor” with “instructor, as needed”.</p>	<p>Motion to approve with corrections: Paola</p> <p>Seconded: LaRon</p> <hr/> <p>Motion approved with corrections.</p> <p>Motion to approve as Distance Education course: LaRon</p> <p>Seconded: Paola</p> <p>Motion approved.</p>
<b>ENGL 16</b>	<p>ENGL 16 (<i>Shakespeare Visions: Films and Text Comparison</i>), a stand-alone course, is being revised to provide a more detailed course content as required to resubmit the course for IGETC qualification. Additionally, the prerequisite is being lowered.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: Beth</p> <p>Seconded: Richard</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as Distance Education course: LaRon</p> <p>Seconded: Beth</p> <p>Abstain = 1</p>

<b>ENGL 16 (continued)</b>					<p>Motion approved.</p> <hr/> <p>Motion to approve as Stand-Alone course: Elizabeth</p> <p>Seconded: Richard</p> <p>Motion approved.</p>
<b>WOMN 7</b>	<p>WOMN 7 (<i>Women's Health Issues</i>), also offered as HLTH 7, is being revised as part of Program Review and for consistency with the outline for HLTH 7. The textbook publication dates appear to be switched.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Textbooks</b>, check publication dates and correct if necessary.</p>				<p>Motion to approve with corrections: Richard</p> <p>Seconded: Paola</p> <p>Motion approved with corrections.</p>
<b>Other Agenda Items</b>	PHED 1A PHED 1B PHED 2A PHED 2B PHED 2C PHED 5A PHED 5B PHED 7A PHED 7B PHED 16 PHED 20.6 PHED 20.7 PHED 20.8	PHED 20.9 PHED 30.1 PHED 30.2 PHED 30.3 LETP 240.47 PHED 30.4 PHED 30.6 PHED 31.1 PHED 31.2 PHED 31.3 PHED 31.4 PHED 31.5 PHED 32.1	PHED 32.4 PHED 61 LETP 231.27 LETP 240.25 PFIT 10 PFIT 21 PFIT 22A PFIT 22B PFIT 50 ORNH 64 ORNH 65 ORNH 66 ORNH 68	ORNH 70 ORNH 71 ORNH 72 ORNH 75 ORNH 76 ORNH 78 ORNH 210.3 ORNH 210.4 ORNH 210.5 ORNH 210.6 ORNH 210.7 ORNH 210.8 ORNH 210.9	<p>Discussion of these Agenda Items is postponed until next week's meeting.</p>
<b>Next meeting:</b> 3 p.m., May 4, 2011 BMC-207					