

## Curriculum Advisory Committee Meeting Notes

DATE: April 20, 2011		LOCATION: BMC-207	
✓	Richard Abend, ESL	✓	Laura Loop, Nursing
✓	Bill Easton, Library		Laura Mock, CurricUNET Specialist
✓	Paola Gilbert, Humanities	✓	Beth Penney, Basic Skills
✓	Michael Gilmartin, Administration	✓	Tom Rebold, Business and Technology
✓	Elizabeth Harrington, Articulation Officer		Vacant, Academic Senate
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Creative Arts
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Life Science
	LaRon Johnson, Student Services		Vacant, Physical Education
	Tom Logan, Social Science		Vacant, Student Representative

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors present.	No visitors' comments
Approval of Minutes: 4/13/11	No corrections noted.	Motion to approve: Richard  Seconded: Laura L.  Motion approved.
Approval of Agenda	Submission of the published agenda for approval.	Motion to approve as presented: Bill Seconded: Beth  Motion approved.

<b>Consent Agenda</b>	OCEN 2 – reinstatement of the previous course objectives in order to preserve UC transferability.	Motion to approve Consent Agenda: Richard Seconded: Elizabeth  Motion approved.
<b>SPCH 5</b>	SPCH 5 ( <i>Oral Interpretation of Literature</i> ) is new course which was initially reviewed on April 13 <sup>th</sup> , at which time it was tabled for the department to discuss the appropriate prerequisite. The department has decided to change the prerequisite to ENGL 1A and add an advisory of ENGL 1B.  <b>No corrections noted.</b>	Motion to approve: Richard  Seconded: Laura L.  Motion approved.
<b>ORNH – Ornamental Horticulture  Program Revision</b>	The ORNH – Ornamental Horticulture Certificate of Achievement (Career Technical) Program is being revised to add ORNH 202 the list of selective elective courses.  <b>No corrections noted.</b>	Motion to approve with corrections: Paula Seconded: Beth  Motion approved with corrections.
<b>ORNH – Ornamental Horticulture  Program Revision</b>	The ORNH – Ornamental Horticulture Associate in Science (Career Technical) Program is being revised to add ORNH 202 the list of selective elective courses.  <b>Correction noted, All Fields Report: Program description, Line #2, replace “we;,” with “well”.</b>	Motion to approve with correction: Elizabeth Seconded: Bill  Motion approved with correction.
<b>Massage Therapy  Program Revision</b>	The Massage Therapy Certificate of Achievement (Career Technical) Program is being revised to add PFIT 19 as a selective elective course.  <b>No corrections noted.</b>	Motion to approve: Richard  Seconded: Laura L.  Motion approved.
<b>ENGR 12</b>	ENGR 12 ( <i>Engineering Circuits</i> ) is being revised to add ENGR 12L as a corequisite. This change is required by the UC system in order to support ENGR 12L as a candidate for UC transferability.  <b>Correction noted, All Fields Report: Course Objective, Objective #6, replace “resopnse” with “response”.</b>	Motion to approve with correction: Beth Seconded: Paola  Motion approved with correction.

<b>ENGR 12L</b>	<p>ENGR 12L (<i>Engineering Circuits Laboratory</i>) is being revised to add ENGR 12 as a corequisite. This change is required by the UC system in order for ENGR 12L to become a UC transferable course.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Catalog Description</b>, Line #4, replace “(PSPICE)” with “(PSpice)”.  <b>Course Objectives/Exit Standards</b>, Objective #3, replace “P-SPICE” with “PSpice”.  <b>Requisites, Current Objectives</b>, Line #5, replace “P-SPICE” with “PSpice”.  <b>Lab Content</b>, Content item #6, replace “P-SPICE” with “PSpice”.</p>	<p>Motion to approve with corrections:  Laura L.  Seconded: Beth</p> <p>Motion approved with corrections.</p>
<b>LNSK 330</b>	<p>LNSK 330 (<i>Learning Skills Assessment</i>), a stand-alone course, is being revised to reflect current course material.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: Bill</p> <p>Seconded: Paola</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as stand-alone course:  Laura L.  Seconded: Bill</p> <p>Motion approved</p>
<b>LNSK 331E</b>	<p>LNSK 331E (<i>Thinking and Reasoning Strategies Lab</i>), a stand-alone course, is being revised to correct the course repeatability, to clarify the course descriptions, and to correct the course content,</p> <p><b>Correction noted, All Fields Report:</b>  <b>Schedule Description</b>, Line #1, replace “want develop” with “want to develop”.</p>	<p>Motion to approve with correction:  Paola  Seconded: Beth</p> <p>Motion approved with correction.</p> <hr/> <p>Motion to approve as stand-alone course:  Elizabeth  Seconded: Laura L.</p> <p>Motion approved</p>
<b>LNSK 332</b>	<p>LNSK 332 (<i>Reading Skills Development</i>), a stand-alone course, is being revised to update the course correct and objectives.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: Bill</p> <p>Seconded: Paola</p> <p>Motion approved.</p>

<b>LNSK 332 (continued)</b>		Motion to approve as stand-alone course: Paola Seconded: Bill  Motion approved
<b>LNSK 352</b>	LNSK 352 ( <i>Thinking and Reasoning Skills</i> ), a stand-alone course, is being revised to correct the course repeatability as defined in Title 5 for students with disabilities.  <b>No corrections noted.</b>	Motion to approve: Richard  Seconded: Paola  Motion approved. <hr/> Motion to approve as stand-alone course: Bill Seconded: Laura L.  Motion approved
<b>CSIS 110</b>	CSIS 110 ( <i>Essential Microsoft Skills</i> ), a stand-alone course, is being revised as part of Program Review.  <b>No corrections noted.</b>	Motion to approve: Richard  Seconded: Paola  Motion approved with corrections. <hr/> Motion to approve as stand-alone course: Richard Seconded: Laura L.  Motion approved
<b>CSIS 111</b>	CSIS 111 ( <i>Essential PC Maintenance</i> ), a stand-alone course, is being revised as part of Program Review.  <b>Corrections noted, All Fields Report:</b> <b>Catalog Description</b> , Line #2, delete “and floppy”. <b>Schedule Descriptions</b> , Line #2, delete “and floppy”.	Motion to approve with corrections: Bill Seconded: Beth  Motion approved with corrections. <hr/> Motion to approve as stand-alone course: Laura L. Seconded: Richard  Motion approved

<b>CSIS 112</b>	<p>CSIS 112 (<i>Configure and Secure Your Home Network</i>), a stand-alone course, is being revised as part of Program Review.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: Bill</p> <p>Seconded: Richard</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as stand-alone course: Elizabeth</p> <p>Seconded: Laura L.</p> <p>Motion approved</p>																																																												
<b>DNTL 101</b>	<p>DNTL 101 (<i>Dental Anatomy</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Lecture Content</b>, Line #1, delete “Major Areas of Study &lt;--delete? (Lynn)”; and, Lines #54 and #55, delete “Students must be able to describe, define, identify, compare, evaluate, relate and demonstrate learned skills. &lt;--delete? (Lynn)”</p>	<p>Motion to approve with corrections: Bill</p> <p>Seconded: Beth</p> <p>Motion approved with corrections.</p>																																																												
<b>Other Agenda Items</b>	<table border="0"> <tr><td>DNTL 105</td><td>PHED 20.6</td><td>PHED 32.1</td><td>ORNH 71</td></tr> <tr><td>DNTL 111</td><td>PHED 20.7</td><td>PHED 32.4</td><td>ORNH 72</td></tr> <tr><td>ENGL 1A</td><td>PHED 20.8</td><td>PHED 61</td><td>ORNH 75</td></tr> <tr><td>ENGL 16</td><td>PHED 20.9</td><td>LETP 231.27</td><td>ORNH 76</td></tr> <tr><td>WOMN 7</td><td>PHED 30.1</td><td>LETP 240.25</td><td>ORNH 78</td></tr> <tr><td>PHED 1A</td><td>PHED 30.2</td><td>PFIT 10</td><td>ORNH 210.3</td></tr> <tr><td>PHED 1B</td><td>PHED 30.3</td><td>PFIT 21</td><td>ORNH 210.4</td></tr> <tr><td>PHED 2A</td><td>LETP 240.47</td><td>PFIT 22A</td><td>ORNH 210.5</td></tr> <tr><td>PHED 2B</td><td>PHED 30.4</td><td>PFIT 22B</td><td>ORNH 210.6</td></tr> <tr><td>PHED 2C</td><td>PHED 30.6</td><td>PFIT 50</td><td>ORNH 210.7</td></tr> <tr><td>PHED 5A</td><td>PHED 31.1</td><td>ORNH 64</td><td>ORNH 210.8</td></tr> <tr><td>PHED 5B</td><td>PHED 31.2</td><td>ORNH 65</td><td>ORNH 210.9</td></tr> <tr><td>PHED 7A</td><td>PHED 31.3</td><td>ORNH 66</td><td></td></tr> <tr><td>PHED 7B</td><td>PHED 31.4</td><td>ORNH 68</td><td></td></tr> <tr><td>PHED 16</td><td>PHED 31.5</td><td>ORNH 70</td><td></td></tr> </table>	DNTL 105	PHED 20.6	PHED 32.1	ORNH 71	DNTL 111	PHED 20.7	PHED 32.4	ORNH 72	ENGL 1A	PHED 20.8	PHED 61	ORNH 75	ENGL 16	PHED 20.9	LETP 231.27	ORNH 76	WOMN 7	PHED 30.1	LETP 240.25	ORNH 78	PHED 1A	PHED 30.2	PFIT 10	ORNH 210.3	PHED 1B	PHED 30.3	PFIT 21	ORNH 210.4	PHED 2A	LETP 240.47	PFIT 22A	ORNH 210.5	PHED 2B	PHED 30.4	PFIT 22B	ORNH 210.6	PHED 2C	PHED 30.6	PFIT 50	ORNH 210.7	PHED 5A	PHED 31.1	ORNH 64	ORNH 210.8	PHED 5B	PHED 31.2	ORNH 65	ORNH 210.9	PHED 7A	PHED 31.3	ORNH 66		PHED 7B	PHED 31.4	ORNH 68		PHED 16	PHED 31.5	ORNH 70		<p>Discussion of these Agenda Items is postponed until next week’s meeting.</p>
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<p><b>Next meeting:</b> 3 p.m., April 27, 2011 BMC-207</p>																																																														