

## Curriculum Advisory Committee Meeting Notes

DATE: April 13, 2011		LOCATION: BMC-207	
✓	Richard Abend, ESL	✓	Laura Loop, Nursing
✓	Bill Easton, Library		Laura Mock, CurricUNET Specialist
✓	Paola Gilbert, Humanities		Beth Penney, Basic Skills ( <i>proxy given to Paola Gilbert</i> )
✓	Michael Gilmartin, Administration		Tom Rebold, Business and Technology
✓	Elizabeth Harrington, Articulation Officer		Vacant, Academic Senate
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Creative Arts
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Life Science
✓	LaRon Johnson, Student Services		Vacant, Physical Education
	Tom Logan, Social Science		Vacant, Student Representative

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Guest: Diane Boynton

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors present.	No visitors' comments.
Approval of Minutes: 4/6/11	No correction noted.	Motion to approve: Richard  Seconded: Bill  Motion approved.
Approval of Agenda	Submission of the published agenda for approval	Motion to approve as presented: Elizabeth Seconded: LaRon  Motion approved.

<b>Consent Agenda</b>	<b>Course submitted for reverse deletion:</b> ENSL 323 ENSL 423 BUSC 108	Motion to approve Consent Agenda: Richard Seconded: Paola  Motion approved.
<b>SPCH 1</b>  <b>Diane Boynton</b>	SPCH 1 ( <i>Public Speaking</i> ) is being revised as part of a revision of the Communication Studies Program needed to comply with new state legislation. The committee suggested changing the prerequisite to completion of ENGL 111 or ENSL 110 and adding a course advisory of ENGL 112 or ENSL 155.  <b>Corrections noted, All Fields Report:</b> <b>Requisite, Prerequisite,</b> replace “Eligibility for ENGL 1A” with “ENGL 111 or ENSL 110”; add Advisory of “ENGL 112 or ENSL 155”; and, complete the Requisite Analysis.	Motion to approve with corrections: Laura L. Seconded: Paola  Motion approved with corrections.
<b>SPCH 2</b>  <b>Diane Boynton</b>	SPCH 2 ( <i>Small Group Communication</i> ) is being revised to align the course information with the parallel course descriptor for the CSU Transfer Model Curriculum. The committee suggested adding a course advisory of ENGL 112 or ENSL 155.  <b>Corrections noted, All Fields Report:</b> <b>Requisite, Prerequisite,</b> add Advisory of “ENGL 112 or ENSL 155”; and, complete the Requisite Analysis.	Motion to approve with corrections: Paola Seconded: Bill  Motion approved with corrections.
<b>SPCH 3</b>  <b>Diane Boynton</b>	SPCH 3 ( <i>Interpersonal Communication</i> ) is being revised to align the course information with the parallel course descriptor for the CSU Transfer Model Curriculum. The committee suggested adding a course advisory of ENGL 112 or ENSL 155.  <b>Corrections noted, All Fields Report:</b> <b>Requisite, Prerequisite,</b> add Advisory of “ENGL 112 or ENSL 155”; and, complete the Requisite Analysis.	Motion to approve with corrections: Richard Seconded: LaRon  Motion approved with corrections.
<b>SPCH 4</b>  <b>Diane Boynton</b>	SPCH 4 ( <i>Intercultural Communication</i> ) is being revised to align the course information with the parallel course descriptor for the CSU Transfer Model Curriculum. The committee suggested changing the prerequisite to completion of ENGL 111 or ENSL 110 and adding a course advisory of ENGL 112 or ENSL 155.  <b>Corrections noted, All Fields Report:</b>	Motion to approve with corrections: Paola Seconded: Bill  Motion approved with corrections.

<p><b>SPCH 4 (continued)</b></p>	<p><b>Requisite, Prerequisite</b>, replace “ENGL 111” with “ENGL 111 or ENSL 110”; add Advisory of “ENGL 112 or ENSL 155”; and, complete the Requisite Analysis. <b>Lecture Content</b>, Item #13, replace “communicaiton” with “communication”</p>	
<p><b>SPCH 5 Diane Boynton</b></p>	<p>SPCH 5 (<i>Oral Interpretation of Literature</i>) is a new course which is being added as part of a revision of the Communication Studies Program aligning courses with descriptors for the CSU Transfer Model Curriculum. Consideration of this course is tabled in order for the department to discuss the appropriate prerequisite level.</p> <p><b>Corrections noted, All Fields Report:</b> <b>Reason for Proposing or Revision</b>, Line #2, replace “SB 1140?” with “SB 1440.” <b>Part of sequence of transfer-level performing and visual art courses: the following apply:</b> replace “This is a GE course and therefore does not need a program change.” with “I have submitted the necessary program changes to reflect this course change.” <b>Lecture Content</b>, Item VIII, replace “Poerformance” with “Performance”</p>	<p>Tabled to allow the department to consider the appropriate prerequisite level.</p>
<p><b>SPCH 10 Diane Boynton</b></p>	<p>SPCH 10 (<i>Introduction to Communication Theory</i>) is a new course which is being added as part of a revision of the Communication Studies Program aligning courses with descriptors for the CSU Transfer Model Curriculum. The committee suggested changing the prerequisite to completion of ENGL 111 or ENSL 110 and adding a course advisory of ENGL 112 or ENSL 155.</p> <p><b>Corrections noted, All Fields Report:</b> <b>Requisite, Prerequisite</b>, replace “ENGL 111” with “ENGL 111 or ENSL 110”; add Advisory of “ENGL 112 or ENSL 155”; and, complete the Requisite Analysis.</p>	<p>Motion to approve with corrections: Bill Seconded: LaRon  Motion approved with corrections.</p>
<p><b>HOSP – Hospitality Management  Program Revision</b></p>	<p>The HOSP – Hospitality Management Associate in Arts (Transfer Preparation) Program is being revised as part of Program Review.</p> <p><b>Corrections noted, All Fields Report:</b> <b>Program Outcomes</b>, Outcome #1, replace “be prepared in” with “Pursue”, Outcome #2, replace “with advanced study” with “Apply”, and Outcome #3, replace “accurately assess” with “Assess”.</p>	<p>Motion to approve with corrections: Richard Seconded: Bill  Motion approved with corrections.</p>

<p><b>HOSP – Hospitality Operations</b></p> <p><b>Program Revision</b></p>	<p>The HOSP – Hospitality Operations Certificate of Achievement (Career Technical) Program is being revised as part of Program Review.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Program Outcomes</b>, Outcome #1, delete “demonstrate understanding of the operations performed within the hospitality industry”; Outcome #3, replace “Effectively change” with “Change”; and, add as Outcome #4, “Demonstrate understanding of the operations performed within the hospitality industry.”</p>	<p>Motion to approve with corrections:  LaRon  Seconded: Richard</p> <p>Motion approved with corrections.</p>
<p><b>HUMS –Human Services</b></p> <p><b>Program Revision</b></p>	<p>The HUMS – Human Services Certificate of Achievement (Career Technical) Program is being revised as part of Program Review.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Program Description</b>, Line #3, replace “jobs are plentiful” with “jobs can be found”; and, Line #5, delete “will”.  <b>Program Outcomes</b>, Outcome #8, replace “selfassessment” with “self-assessment”.</p>	<p>Motion to approve with corrections:  Laura L.  Seconded: Paola</p> <p>Motion approved with corrections.</p>
<p><b>HUMS –Human Services</b></p> <p><b>Program Revision</b></p>	<p>The HUMS – Human Services Associate in Science (Career Technical) Program is being revised as part of Program Review. The Certificate Requirements omit PSYC 57 (<i>Adult Development and Aging</i>) which is instead listed under Additional Associate Degree Major Requirements. Consideration of this course it tabled pending clarification of this discrepancy.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Award Type</b>, replace “Associate in Arts (Career Technical)” with “Associate in Science (Career Technical)”  <b>Program Description</b>, Line #3, replace “jobs are plentiful” with “jobs can be found”; and, Line #5, delete “will”.  <b>Program Outcomes</b>, Outcome #8, replace “self assessment” with “self-assessment”.</p>	<p>Tabled pending clarification of the discrepancy between the Human Services Certificate and AS degree programs.</p>
<p><b>Drafting – Fast Track: Computer-Aided Drafting and Design</b></p> <p><b>Program Revision</b></p>	<p>The Drafting – Fast Track: Computer-Aided Drafting and Design Certificate of Training (Credit Only) Program is being revised to add DRAF 73 (<i>Building Information Modeling</i>) to the program.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: Richard</p> <p>Seconded: Bill</p> <p>Motion approved.</p>

<b>Other Agenda Items</b>	Ornamental Horticulture Certificate Program Revision	CSIS 111 CSIS 112 DN TL 101 DN TL 105 DN TL 111	PHED 20.9 PHED 30.1 PHED 30.2 PHED 30.3 LETP 240.47	PFIT 50 ORNH 64 ORNH 65 ORNH 66 ORNH 68	Discussion of these Agenda Items is postponed until next week's meeting.
	Ornamental Horticulture AA Program Revision	ENGL 1A ENGL 16 WOMN 7 PHED 1A PHED 1B	PHED 30.4 PHED 30.6 PHED 31.1 PHED 31.2 PHED 31.3	ORNH 70 ORNH 71 ORNH 72 ORNH 75 ORNH 76	
	Massage Therapy Program Revision	PHED 2A PHED 2B PHED 2C PHED 5A	PHED 31.4 PHED 31.5 PHED 32.1 PHED 32.4	ORNH 78 ORNH 210.3 ORNH 210.4 ORNH 210.5	
	ENGR 12	PHED 5B	PHED 61	ORNH 210.6	
	ENGR 12L	PHED 7A	LETP 231.27	ORNH 210.7	
	LNSK 330	PHED 7B	LETP 240.25	ORNH 210.8	
	LNSK 331E	PHED 16	PFIT 10	ORNH 210.9	
	LNSK 332	PHED 20.7	PFIT 21		
	LNSK 352	PHED 20.6	PFIT 22A		
	CSIS 110	PHED 20.8	PFIT 22B		

**Next meeting:** 3 p.m., April 20, 2011 BMC-207