

Curriculum Advisory Committee Meeting Notes

DATE: Mar. 23, 2011		LOCATION: GC-103	
✓	Richard Abend, ESL	✓	Laura Loop, Nursing
✓	Bill Easton, Library		Laura Mock, CurricUNET Specialist
	Paola Gilbert, Humanities (<i>proxy given to Beth Penney</i>)	✓	Beth Penney, Basic Skills
	Michael Gilmartin, Administration	✓	Tom Rebold, Business and Technology
✓	Elizabeth Harrington, Articulation Officer		Vacant, Academic Senate
	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Creative Arts
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Life Science
✓	LaRon Johnson, Student Services		Vacant, Physical Education
	Tom Logan, Social Science (<i>proxy given to Lynn Iwamoto</i>)		Vacant, Student Representative

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Guest: Nancy Goehring

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors present.	No visitors' comments.
Approval of Minutes: 3/16/11	No Correction noted.	Motion to approve: Richard Seconded: LaRon Motion approved.
Approval of Agenda	BUSC 108 is moved to the top of the Action Agenda. The General Studies Program revisions are moved from the Consent Agenda to the second item on the Action Agenda.	Motion to approve as amended: Laura L. Seconded: Bill Motion approved.

<p>Consent Agenda</p>	<p>Program submitted for deletion: Family and Consumer Science – Fast Track: Family Development, Certificate of Training (Credit Only)</p> <p>Courses submitted for deletion: BUSC 108C BUSC 108D BUSC 108E BUSC 108F BUSC 108G BUSC 108H BUSC 108I BUSC 108J</p>	<p>Motion to approve Consent Agenda: Richard Seconded: Bill</p> <p>Motion approved.</p>
<p>BUSC 108 Nancy Goehring</p>	<p>BUSC 108 (<i>Individualized Computer and Typing Skills</i>), originally reviewed and tabled on May 26, 2010, is being revised as part of program review. As revised it is a variable unit course which will take the place of eight half unit courses (BUSC 108C-108J). This course fulfills MPC GE Area E2 (Introduction to Careers).</p> <p>Corrections noted: Course Revision Form, Item C, Change to, Line #6, delete “(first .5 unit only)”. Course Outline, Item #2, Line #6, delete “(first .5 unit only)”; and, Item #5, number of times, delete “4”. Course Advisory: Content Review Form, Line #3, replace “BUSIC” with “BUSC”.</p>	<p>Motion to approve with corrections: Richard Seconded: Bill</p> <p>Motion approved with corrections.</p>
<p>General Studies Program Revisions</p>	<p>The General Studies programs submitted for revision are: General Studies: Arts and Humanities Emphasis General Studies: Communication and Analytical Thinking Emphasis General Studies: Intercultural Studies Emphasis General Studies: Natural Science Emphasis General Studies: Social Science Emphasis General Studies: California State University - Breadth General Studies: Intersegmental General Education Transfer Curriculum (IGETC)</p>	<p>Motion to approve with corrections: Elizabeth Seconded: LaRon</p> <p>No: 1</p> <p>Motion approved with corrections.</p>

<p>General Studies Program Revisions (continued)</p>	<p>Lynn explained that, due to technical issues related to CurricUNET, some courses are out of alphabetic order in these programs. The process involved in moving added courses into order is very time consuming. He Seon Ihn has volunteered to make these changes. Lynn also explained that the courses that comprise these programs are all taken from the corresponding GE areas on the IGETC, CSU GE-Breadth and/or the MPC GE lists. Concern was raised regarding the inclusion of all General Education Outcomes in each of the General Studies programs.</p> <p>No corrections noted.</p>	
<p>CSIS 56</p>	<p>CSIS 56 (<i>Java Programming</i>) is being revised as part of program review and to remove by arrangement hours.</p> <p>No corrections noted.</p>	<p>Motion to approve: Richard</p> <p>Seconded: Laura L.</p> <p>Motion approved.</p>
<p>HIST 18</p>	<p>HIST 18 (<i>History of the United States II</i>) is being revised to add an online version of the course.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #4, add “Also offered online.” Lecture Content, delete “This course examines the main contours of U.S. history from the era of Reconstruction to the present. It highlights the importance of ethnic diversity, the quest for social reform and justice, World Wars I and II, the Cold War, and the modern presidency. Further, new research on gender issues and public lives will be included in the broad topics listed.” Distance Education Form, Item #4, Line #1, replace “???” with the success rate; Item #9, Line #3, delete “LIBR 72,”; and, Item #13, replace “N/A” with “www.ilearn.mpc”.</p>	<p>Motion to approve with corrections: Beth</p> <p>Seconded: Richard</p> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as Distance Education course: LaRon</p> <p>Seconded: Bill</p> <p>Motion approved.</p>
<p>OCEN 2</p>	<p>OCEN 2 (<i>Introductory Oceanography</i>) is being revised to add OCEN 2L as a corequisite. The Student Learning Outcomes will now replace the course objectives. Elizabeth expressed concern this could undermine the articulation status of the course because this is a substantive change which requires the course to be resubmitted for UC review of transfer status, and to be resubmitted for IGETC and CSU GE-Breadth review.</p> <p>No corrections noted.</p>	<p>Motion to approve: Bill</p> <p>Seconded: Richard</p> <p>Abstain: 1</p> <p>Motion approved with corrections.</p>

INTD 51	<p>INTD 51 (<i>Sustainable Environments</i>) is being revised as part of Program Review. The catalog and schedule descriptions have been revised and the course title has been changed from <i>Human Environments</i>.</p> <p>No corrections noted.</p>	<p>Motion to approve with corrections: Richard Seconded: Bill</p> <p>Motion approved with corrections.</p>																																																							
INTD 54	<p>INTD 54 (<i>Interior Materials and Finishes</i>) is being revised to combine the content of INTD 54 and INTD 60 (<i>Interior Design Workshop</i>). INTD 60 will no longer be offered. The catalog and schedule descriptions have been revised; the units have changed from 1.5 to 3; and, the course title has been changed from <i>Basic Materials and Finishes</i>. The committee questioned whether INTD 50A should be a Prerequisite rather than an Advisory.</p> <p>Corrections noted, All Fields Report: Requisites, Course Advisory: INTD 50A, delete "--Introduction to Interior Design should be completed before taking this course", and complete the Requisite Objectives.</p>	<p>Motion to approve with corrections: Laura L. Seconded: LaRon</p> <p>Motion approved with corrections.</p>																																																							
INTD 57	<p>INTD 57 (<i>History of Interior Architecture and Furniture II</i>) is being revised as part of Program Review. The catalog and schedule descriptions have been revised and the course title has been changed from <i>Contemporary Furniture and Design</i>. The committee questioned whether DRAF 70 should be a Prerequisite rather than an Advisory.</p> <p>Corrections noted, All Fields Report: Requisites, Course Advisory: DRAF 70, delete "Drafting and rendering skills are needed."</p>	<p>Motion to approve pending corrections: Richard Seconded: Bill</p> <p>Motion approved with corrections.</p>																																																							
Other Agenda Items	<table border="0"> <tr> <td>INTD 59</td> <td>Human</td> <td>LNSK 352</td> <td>PHED 7B</td> <td>ORNH</td> </tr> <tr> <td>INTD 61</td> <td>Services</td> <td>PHED 30.2</td> <td>PHED 16</td> <td>210.7</td> </tr> <tr> <td>INTD 62</td> <td>Program</td> <td>PHED 30.3</td> <td>PHED 31.4</td> <td>ORNH</td> </tr> <tr> <td>INTD 70</td> <td>Revision</td> <td>PHED 30.4</td> <td>PHED 31.5</td> <td>210.8</td> </tr> <tr> <td>Interior Design Program</td> <td>Drafting – Fast Track:</td> <td>PHED 30.6</td> <td>PHED 32.1</td> <td>ORNH</td> </tr> <tr> <td>Program Revision</td> <td>Computer-Aided</td> <td>PHED 31.1</td> <td>PHED 32.4</td> <td>210.9</td> </tr> <tr> <td></td> <td></td> <td>PHED 20.6</td> <td>PHED 61</td> <td></td> </tr> <tr> <td></td> <td></td> <td>PHED 20.7</td> <td>LETP</td> <td></td> </tr> <tr> <td>Interior Design Program</td> <td>Drafting and Design</td> <td>PHED 20.8</td> <td>231.27</td> <td></td> </tr> <tr> <td></td> <td></td> <td>PHED 20.9</td> <td>LETP</td> <td></td> </tr> <tr> <td></td> <td></td> <td>PHED 30.1</td> <td>240.25</td> <td></td> </tr> </table>	INTD 59	Human	LNSK 352	PHED 7B	ORNH	INTD 61	Services	PHED 30.2	PHED 16	210.7	INTD 62	Program	PHED 30.3	PHED 31.4	ORNH	INTD 70	Revision	PHED 30.4	PHED 31.5	210.8	Interior Design Program	Drafting – Fast Track:	PHED 30.6	PHED 32.1	ORNH	Program Revision	Computer-Aided	PHED 31.1	PHED 32.4	210.9			PHED 20.6	PHED 61				PHED 20.7	LETP		Interior Design Program	Drafting and Design	PHED 20.8	231.27				PHED 20.9	LETP				PHED 30.1	240.25		<p>Discussion of these Agenda Items is postponed until next week's meeting.</p>
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	Revision	Program	PHED 31.3	LETP	
	Hospitality –	Revision	PHED 31.2	240.47	
	Fast Track:	Ornamental	CSIS 110	ORNH 65	
	Hospitality	Horticulture	CSIS 111	ORNH 66	
	Supervision	Program	CSIS 112	ORNH 68	
	Program	Revision	DNTL 101	ORNH 70	
	Revision	Ornamental	DNTL 105	ORNH 71	
	Hospitality	Horticulture	DNTL 111	ORNH 72	
	Management	Program	ENGL 1A	ORNH 75	
	Program	Revision	ENGL 16	ORNH 76	
	Revision	Massage	WOMN 7	ORNH 78	
	Hospitality	Therapy	PHED 1A	ORNH	
	Operations	Program	PHED 1B	210.3	
	Program	Revision	PHED 2A	ORNH	
	Revision	ENGR 12	PHED 2B	210.4	
	Human	ENGR 12L	PHED 2C	ORNH	
	Services	LNSK 330	PHED 5A	210.5	
	Program	LNSK 331E	PHED 5B	ORNH	
	Revision	LNSK 332	PHED 7A	210.6	
Next meeting: 3 p.m., April 6, 2011 BMC-205					