

**Curriculum Advisory Committee
Meeting Notes**

DATE: Mar. 2, 2011		LOCATION: GC-103	
✓	Richard Abend, ESL	✓	Laura Loop, Nursing
✓	Bill Easton, Library		Laura Mock, CurricUNET Specialist
✓	Paola Gilbert, Humanities	✓	Beth Penney, Basic Skills
✓	Michael Gilmartin, Administration	✓	Tom Rebold, Business and Technology
✓	Elizabeth Harrington, Articulation Officer		Vacant, Academic Senate
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Creative Arts
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Life Science
✓	LaRon Johnson, Student Services		Vacant, Physical Education
	Tom Logan, Social Science		Vacant, Student Representative

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors present.	No visitors' comments.
Approval of Minutes: 2/23/11	No corrections noted.	Motion to approve: Beth Seconded: Richard Motion approved with corrections.
Approval of Agenda	Approval of Agenda as presented.	Motion to approve as presented: Richard Seconded: Bill Motion approved.

Consent Agenda	Course submitted for deletion: WOMN 1B	Motion to approve Consent Agenda: Richard Seconded: Laura L. Motion approved.
AUTO 111	AUTO 111 (<i>Automotive Steering and Suspension</i>) is being revised to update curriculum as necessary to prepare students for ASE certification in A4 Area. Correction noted, All Fields Report: Board of Trustees , Effective, replace “04/24/1097” with “04/24/1974”	Motion to approve with correction: Paola Seconded: Laura L. Motion approved with correction.
AUTO 160	AUTO 160 (<i>Supervised Automotive Trade Experience</i>) is being revised to update curriculum and add Student Learning Outcomes. Additionally, the justification for repeatability is being revised to reflect Title 5 repeatability rules. Corrections noted, All Fields Report: Repeatable , delete “Total Number of times the course may be taken: 3” Justification for Repeatability , replace “The class allows students to hone the skills they have required in more structures classes. Subject matter changes according to the student’s skill level.” with “This course is repeatable based on Title 5 Section 55040.c.6 which defines repeatability for work experience courses.”	Motion to approve with corrections: Richard Seconded: Bill Motion approved with corrections.
AUTO - Automotive Technology Program Revision	The AUTO – Automotive Technology Associate in Science (Career Technical) Program was originally reviewed by the committee on Sept. 22, 2010. The program change did not include AUTO 115 (<i>Hybrids and Alternative Powertrains</i>) as a selective elective. Consideration of the program change was tabled pending clarification of the courses included in the program. AUTO 115 is still not in the current program as presented. Lynn will contact the Department for clarification of the courses to be included in this program.	Tabled pending clarification of which courses are included in this program.
CHEM 30A	CHEM 30A (<i>Introductory Chemistry for Health Sciences</i>) is being revised to include lab content. The department also wishes to have the prerequisite revised to be Math 261 or high school algebra. Lynn will	Motion to approve with correction: Paola Seconded: Richard

<p>CHEM 30A (continued)</p>	<p>confirm the prerequisite language with the department.</p> <p>Correction noted, All Fields Report: Additional assessment information, delete “College level writing required for essays, lab reports, etc. 3 midterm exams and one comprehensive final exam @ 150 points each = 450 points A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = 0-59%”</p>	<p>Motion approved with correction.</p> <p>Lynn will contact the department to confirm prerequisite language.</p>
<p>OCEN - Oceanography Program Revision</p>	<p>The OCEN – Oceanography Associate in Arts (Transfer Preparation Degree) Program is being revised to include OCEN 2L (<i>Introductory Oceanography Lab</i>).</p> <p>No corrections noted.</p>	<p>Motion to approve: Bill</p> <p>Seconded: Laura L.</p> <p>Motion approved.</p>
<p>GEOL -Geology Program Revision</p>	<p>The GEOL – Geology Associate in Arts (Transfer Preparation Degree) Program is being revised to separate the two required courses from the selective elective courses.</p> <p>No corrections noted.</p>	<p>Motion to approve: LaRon</p> <p>Seconded: Bill</p> <p>Motion approved.</p>
<p>PHED 50</p>	<p>PHED 50 (<i>Orientation for Athletes</i>) is being revised to update the course and to add an online version of the course. This course is currently qualified for MPC GE Area E2 (Introduction to Careers); however, the revised course description removes the phrase “learn job acquiring skills.” To preserve this GE qualification it is recommended that the phrase be retained. Several concerns were raised regarding the Distance Education form:</p> <p>#1 – does the department intend to continue to offer a classroom version of this course?</p> <p>#2 – does the department intend to reduce the units from 3 to 2?</p> <p>#3 – does the department intend to remove the phrase “learn job acquiring skills” from the course description?</p> <p>DE #1 – needs an answer other than “NA”</p> <p>DE #4 – needs to be completed</p> <p>DE #5 – the response needs more detail to address the methods of evaluation.</p> <p>Contact Types – need to be added.</p> <p>Corrections noted, Distance Education Form: Item #5, replace “maybe” with “may be”.</p>	<p>Tabled.</p>

ANTH 4	<p>ANTH 4 (<i>Introduction to Cultural Anthropology</i>) is being revised to offer an online version of the course.</p> <p>Corrections noted, Distance Education: Item #5, Line #2, delete “bi-weekly”. Item #10, Line #1, replace “Bi-weekly quizzes” with “Quizzes”, Line #2, replace "Two midterms” with “Midterms”; and, Line #3, delete “requiring students to describe victimization as the price of progress”.</p>	<p>Motion to approve with corrections: LaRon Seconded: Richard</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as Distance Education course: Richard Seconded: Laura L.</p> <hr/> <p>Motion approved</p>
CHDV 1	Due to time constraints, CHDV 1 (<i>Child Growth and Development</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
CHDV 51	Due to time constraints, CHDV 51 (<i>Principles and Practices of Teaching Young Children</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
CHDV 55	Due to time constraints, CHDV 55 (<i>Child, Family, and Community</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
CHDV 82	Due to time constraints, CHDV 82 (<i>Science and Math Curriculum</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
CHDV 84	Due to time constraints, CHDV 84 (<i>Language and Literacy Curriculum</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
INTD 51	Due to time constraints, INTD 51 (<i>Sustainable Environments</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
INTD 54	Due to time constraints, INTD 54 (<i>Interior Materials and Finishes</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
INTD 57	Due to time constraints, INTD 57 (<i>History of Interior Architecture and Furniture II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
INTD 59	Due to time constraints, INTD 59 (<i>Introduction to Kitchen and Bath Design</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
INTD 61	Due to time constraints, INTD 61 (<i>Rendering and Perspective</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
INTD 62	Due to time constraints, INTD 62 (<i>Principles of Green Building Design</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.

INTD 70	Due to time constraints, INTD 70 (<i>Interior Design Studio</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
INTD –Interior Design Program Revision	Due to time constraints consideration of the INTD – Interior Design Certificate of Achievement (Career Technical) Program is continued to the next committee meeting.	Discussion of this program revision is postponed until next week's meeting.
INTD –Interior Design Program Revision	Due to time constraints consideration of the INTD – Interior Design Associate in Arts (Career Technical) Program is continued to the next committee meeting.	Discussion of this program revision is postponed until next week's meeting.
CSIS 56	Due to time constraints, CSIS 56 (<i>Java Programming</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
CSIS 110	Due to time constraints, CSIS 110 (<i>Essential Microsoft Skills</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
CSIS 111	Due to time constraints, CSIS 111 (<i>Essential PC Maintenance</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
CSIS 112	Due to time constraints, CSIS 112 (<i>Configure and Secure Your Home Network</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
DNTL 101	Due to time constraints, DNTL 101 (<i>Dental Anatomy</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
DNTL 105	Due to time constraints, DNTL 105 (<i>Dental Health Science</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
DNTL 111	Due to time constraints, DNTL 111 (<i>Dental Pharmacology and Oral Pathology</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
DNTL 105	Due to time constraints, DNTL 105 (<i>Dental Health Science</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ENGL 1A	Due to time constraints, ENGL 1A (<i>Composition</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ENGR 12	Due to time constraints, ENGR 12 (<i>Engineering Circuits</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
HIST 18	Due to time constraints, HIST 18 (<i>History of the United States II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.

ORNH – Ornamental Horticulture Program Revision	Due to time constraints consideration of the ORNH – Ornamental Horticulture Certificate of Achievement (Career Technical) Program is continued to the next committee meeting.	Discussion of this program revision is postponed until next week’s meeting.
ORNH – Ornamental Horticulture Program Revision	Due to time constraints consideration of the ORNH – Ornamental Horticulture Associate in Science (Career Technical) Program is continued to the next committee meeting.	Discussion of this program revision is postponed until next week’s meeting.
Massage Therapy Program Revision	Due to time constraints consideration of the Massage Therapy Certificate of Achievement (Career Technical) Program is continued to the next committee meeting.	Discussion of this program revision is postponed until next week’s meeting.
Hospitality – Fast Track: Hospitality Supervision Program Revision	Due to time constraints consideration of the Hospitality – Fast Track: Hospitality Supervision Certificate of Training Program is continued to the next committee meeting.	Discussion of this program revision is postponed until next week’s meeting.
HOSP – Hospitality Management Program Revision	Due to time constraints consideration of the HOSP – Hospitality Management Associate in Arts (Transfer Preparation) Program is continued to the next committee meeting.	Discussion of this program revision is postponed until next week’s meeting.
HOSP – Hospitality Operations Program Revision	Due to time constraints consideration of the HOSP – Hospitality Operations Certificate of Achievement (Career Technical) Program is continued to the next committee meeting.	Discussion of this program revision is postponed until next week’s meeting.
HUMS –Human Services Program Revision	Due to time constraints consideration of the HUMS – Human Services Certificate of Achievement (Career Technical) Program is continued to the next committee meeting.	Discussion of this program revision is postponed until next week’s meeting.
HUMS –Human Services Program Revision	Due to time constraints consideration of the HUMS – Human Services Associate in Arts (Career Technical) Program is continued to the next committee meeting.	Discussion of this program revision is postponed until next week’s meeting.

Drafting – Fast Track: Computer-Aided Drafting and Design Program Revision	Due to time constraints consideration of the Drafting – Fast Track: Computer-Aided Drafting and Design Certificate of Training (Credit Only) Program is continued to the next committee meeting.	Discussion of this program revision is postponed until next week’s meeting.
PHED 1B	Due to time constraints, PHED 1B (<i>Fencing II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
PHED 2A	Due to time constraints, PHED 2A (<i>Golf I</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
PHED 2B	Due to time constraints, PHED 2B (<i>Golf II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
PHED 2C	Due to time constraints, PHED 2C (<i>Golf III</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
PHED 5A	Due to time constraints, PHED 5A (<i>Tennis I</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
PHED 5B	Due to time constraints, PHED 5B (<i>Tennis II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
PHED 7A	Due to time constraints, PHED 7A (<i>Swimming I</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
PHED 7B	Due to time constraints, PHED 7B (<i>Swimming II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
PHED 16	Due to time constraints, PHED 16 (<i>Fundamentals of Basketball</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
PHED 20.6	Due to time constraints, PHED 20.6 (<i>Skill Development for Softball</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
PHED 20.7	Due to time constraints, PHED 20.7 (<i>Skill Development for Swimming</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
PHED 20.8	Due to time constraints, PHED 20.8 (<i>Skill Development for Tennis</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
PHED 20.9	Due to time constraints, PHED 20.9 (<i>Skill Development for Track and Field</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.

PHED 30.1	Due to time constraints, PHED 30.1 (<i>Intercollegiate Basketball: Women</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 30.2	Due to time constraints, PHED 30.2 (<i>Intercollegiate Softball: Women</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 30.3	Due to time constraints, PHED 30.3 (<i>Intercollegiate Volleyball: Women</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 30.4	Due to time constraints, PHED 30.4 (<i>Intercollegiate Tennis: Women</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 30.6	Due to time constraints, PHED 30.6 (<i>Intercollegiate Soccer: Women</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 31.1	Due to time constraints, PHED 31.1 (<i>Intercollegiate Football: Men</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 31.2	Due to time constraints, PHED 31.2 (<i>Intercollegiate Basketball: Men</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 31.3	Due to time constraints, PHED 31.3 (<i>Intercollegiate Baseball: Men</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 31.4	Due to time constraints, PHED 31.4 (<i>Intercollegiate Golf: Men</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 31.5	Due to time constraints, PHED 31.5 (<i>Intercollegiate Soccer: Men</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 32.1	Due to time constraints, PHED 32.1 (<i>Intercollegiate Track and Field: Women</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 32.4	Due to time constraints, PHED 32.4 (<i>Intercollegiate Cross country: Women and Men</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PHED 61	Due to time constraints, PHED 61 (<i>Elements of Football</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
LETP 231.27	Due to time constraints, LETP 231.27 (<i>Mounted Patrol Instructor Course</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
LETP 240.25	Due to time constraints, LETP 240.25 (<i>Supervisory Update</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.

LETP 240.47	Due to time constraints, LETP 240.47 (<i>Drug Traffic Interdiction</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PFIT 10	Due to time constraints, PFIT 10 (<i>Weight Training</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PFIT 21	Due to time constraints, PFIT 21 (<i>Flexibility and Relaxation Techniques</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PFIT 22A	Due to time constraints, PFIT 22A (<i>Fitness Through Swimming I</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PFIT 22B	Due to time constraints, PFIT 22B (<i>Fitness Through Swimming II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PFIT 50	Due to time constraints, PFIT 50 (<i>Independent Fitness and Testing Program</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 64	Due to time constraints, ORNH 64 (<i>Growing and Using California Native Plants</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 65	Due to time constraints, ORNH 65 (<i>Basic Landscape Design</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 66	Due to time constraints, ORNH 66 (<i>Intermediate Landscape Design</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 68	Due to time constraints, ORNH 68 (<i>Horticulture Sales and Business Practices</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 70	Due to time constraints, ORNH 70 (<i>Irrigation Design and Water Economy</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 71	Due to time constraints, ORNH 71 (<i>Landscape Irrigation Practices</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 72	Due to time constraints, ORNH 72 (<i>Landscape Construction</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 75	Due to time constraints, ORNH 75 (<i>Basic Floral Design</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 76	Due to time constraints, ORNH 76 (<i>Professional Floral Design</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.

ORNH 78	Due to time constraints, ORNH 78 (<i>Insect Pest Management</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 210.3	Due to time constraints, ORNH 210.3 (<i>Current Topics in Ornamental Horticulture: Sustainable Landscaping</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 210.4	Due to time constraints, ORNH 210.4 (<i>Current Topics in Ornamental Horticulture: Greenhouse Gardening</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 210.5	Due to time constraints, ORNH 210.5 (<i>Current Topics in Ornamental Horticulture: Shade Gardening</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 210.6	Due to time constraints, ORNH 210.6 (<i>Current Topics in Ornamental Horticulture: Gardening with Low Maintenance, Drought-Tolerant, and Deer Tolerant Plants</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 210.7	Due to time constraints, ORNH 210.7 (<i>Current Topics in Ornamental Horticulture: Gardening with Colorful and Fragrant Plants</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 210.8	Due to time constraints, ORNH 210.8 (<i>Current Topics in Ornamental Horticulture: Gardening with Australian, New Zealand, and South African Plants</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ORNH 210.9	Due to time constraints, ORNH 210.9 (<i>Current Topics in Ornamental Horticulture: Creative Gardening with Children</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
Next meeting: 3 p.m., Mar. 9, 2011 GC-103		