

**Curriculum Advisory Committee  
Meeting Notes**

<b>DATE: July 30 &amp; 31, 2012</b>		<b>LOCATION: BMC-207</b>	
✓	Richard Abend, ESL	✓	Laura Loop, Nursing
✓	Bill Easton, Library	✓	Laura Mock, CurricUNET Specialist
✓	Sunshine Giesler, Chairperson		Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities	✓	Tom Rebold, Business and Technology ( <i>July 30<sup>th</sup> only</i> )
✓	Michael Gilmartin, Administration		Jason Walters, Student Representative
✓	Elizabeth Harrington, Articulation Officer		Vacant, Academic Senate
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Creative Arts
✓	Lynn Iwamoto, Physical Science		Vacant, Life Science
	LaRon Johnson, Student Services		Vacant, Physical Education
	Tom Logan, Social Science		

Meeting Chaired by: Sunshine Giesler  
Notes Submitted by: Elizabeth Harrington  
Guests (*July 31<sup>st</sup>*): Robynn Smith  
                                    Jamie Dagdigian

<b>Agenda Item</b>	<b>Discussion / Comments</b>	<b>Action</b>
<b>Announcements</b>	No announcements.	No announcements.
<b>Comments from Visitors</b>	No visitors present.	No visitors' comments.
<b>Approval of Minutes: 5/23/12</b>	Correction noted. Discussion Agenda, Bullet #1, replace "not scheduled for" with "not scheduled and updated for".	Motion to approve with correction: Lynn Seconded: Paola  Motion approved.
<b>Discussion Agenda</b>	No Discussion Agenda items for committee discussion.	No Discussion Agenda items.
<b>Consent Agenda</b>	No Consent Agenda items for committee approval.	No Consent Agenda items.

<p><b>Action Agenda</b></p> <p><b>HIST 17</b></p>	<p>HIST 17 (<i>History of the United States I</i>) is being revised as part of Program Review and for submission, as required by the UC Office of the President, for review to retain UC transfer status and to add a Distance Education Method of Delivery.</p> <p><b>Corrections noted:</b>  <b>Catalog Description</b>, add “Also offered online.”  <b>Distance Education Form</b>, Item II.B.2, replace “Chat Podcast Discussion Boards Email Announcements Office Hours Google docs” with “Chat; Podcast; Discussion Boards; Email; Announcements; Office Hours; Google docs”, and replace “memeber” with “member”; Item II.C.1., add checkmark to “research papers”; and, Item II.C.2., replace “Objective exams Essays Essay exams” with “Objective exams, Essays, Essay exams”.</p>	<p>Motion to approve with corrections:  Elizabeth  Seconded: Lynn</p> <hr/> <p>Motion approved corrections.</p> <hr/> <p>Motion to approve as a Distance Education course: Laura L.  Seconded: Richard</p> <hr/> <p>Motion approved</p>
<p><b>HIST 40</b></p>	<p>HIST 40 (<i>The African Experience</i>) is being revised as part of Program Review and for submission, as required by the UC Office of the President, for review to retain UC transfer status.</p> <p><b>Corrections noted:</b>  <b>Reason for Proposing or Revising</b>, replace “Update” with “Updated for UC transferability.”  <b>Requisites</b>, replace “ENGL 111” and “ENGL 112” with “ENGL 1A”; and, revise Requisite Analysis as necessary.  <b>Lecture Content</b>, Item #2, replace “The African continent physically” with “Geography of the African continent”.</p>	<p>Motion to approve with corrections:  Lynn  Seconded: Paola</p> <hr/> <p>Motion approved with corrections.</p>
<p><b>FIRE 213</b></p>	<p>FIRE 213 (<i>Fire Technology Skills and Knowledge Modules</i>) a new, stand-alone course developed to provide contracted training for fire agencies in the Cabrillo College district. Cabrillo College is allowing this to be done while they are unable to provide required training to Fire agencies in their district.</p> <p><b>Corrections noted:</b>  <b>Reason for Proposing or Revising</b>, add “To provide training for local fire agencies.”  <b>Class Hours, Lecture Scheduled, Weekly Min</b>, replace “0.50” with “0.00”.  <b>Class Hours, Lecture Scheduled, Weekly Max</b>, replace “15.00” with</p>	<p>Motion to approve with corrections:  Richard  Seconded: Bill</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as a Stand-Alone course:  Seconded:  Abstain = 1  Motion approved</p>

<b>FIRE 213 (continued)</b>	<p>“0.50”.</p> <p><b>Class Hours, Lecture TBA, Weekly Min</b>, replace “0.00” with “0.50”.</p> <p><b>Class Hours, Lecture TBA, Weekly Max</b>, replace “0.00” with “15.00”.</p> <p><b>Requisites, Non-Course Requirement, Content Review</b>, add appropriate text to indicate the need for skills and knowledge of Fire Technology.</p> <p><b>Requisites, Basic Skills Advisory, Content Review</b>, add appropriate text to indicate the need for to be able to read technical manuals and write well.</p> <p><b>Additional assessment information</b>, delete “Alternately”.</p>	
<b>LETP 146</b>	<p>LETP 146 (<i>Basic Police Requalification Course</i>), a stand-alone course, is being revised to add repeatability.</p> <p><b>Corrections noted:</b></p> <p><b>Reason for Proposing or Revising</b>, replace “This course needs to be repeatable.” with “This course needs to be updated and made repeatable.”</p> <p><b>Course Objectives/Exit Standards</b>, Item #4, replace “emotion” with “emotional”; and, add a period (.) to the end of Object #4.</p> <p><b>Supplemental Material</b>, replace with “1. California Penal Code Book. latest Edition”, “2. California Vehicle Code Book. latest Edition”, “3. Crimes in Progress Book. latest Edition”, “4. First Aid &amp; CPR Books. latest Edition”, “5. Health &amp; Safety Code Book. latest Edition”, “6. Law texts and prepared handouts”, “7. POST K.D. Workbooks. latest Edition”, and,” 8. Welfare &amp; Institutions Code Book. latest Edition”.</p> <p><b>Additional assessment information</b>, replace “P.O.S.T.” with “POST”.</p>	<p>Motion to approve with corrections: Lynn</p> <p>Seconded: Tom</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as a Stand-Alone course: Lynn</p> <p>Seconded: Bill</p> <p>Abstain = 1</p> <p>Motion approved</p>
<b>PHYS 10</b>	<p>PHYS 10 (<i>Introduction to Physics</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted:</b></p> <p><b>Requisites</b>, replace “Eligibility for ENGL 111 AND 112 or ENSL 110 AND 155” with “ENGL 1A” or “Eligibility for ENGL 1A”; and, add appropriate Requisite Analysis.</p>	<p>Motion to approve with corrections: Lynn</p> <p>Seconded: Richard</p> <p>Motion approved with corrections.</p>
<b>PHYS 2A</b>	<p>PHYS 2A (<i>General Physics I</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted:</b></p> <p><b>Requisites</b>, replace “Eligibility for ENGL 111 AND 112 or ENSL 110 AND 155” with “ENGL 1A”; and, add appropriate Requisite Analysis.</p> <p><b>Lab Content</b>, delete “<i>Physics 2A Lab List</i>”.</p> <p><b>Textbooks</b>, replace “1998” with the current publication date of the</p>	<p>Motion to approve with corrections: Lynn</p> <p>Seconded: Laura</p> <p>Motion approved with corrections.</p>

<p><b>PHYS 2A (continued)</b></p>	<p>textbook.  <b>Diversity Issues</b>, delete “Historically, physicists have been mostly white males, with some notable exceptions that are mentioned prominently.”; and, delete “The course is taught in English, and all our physics students are strongly encouraged and required to hear, read, write, and speak physics using the English language.”</p>	
<p><b>PHYS 2B</b></p>	<p>PHYS 2B (<i>General Physics II</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted:</b>  <b>Course Objectives/Exit Standards</b>, Item #13, replace “Write out” with “Diagram”.  <b>Requisites</b>, finish the Requisite Analysis for MATH 20A; replace “Eligibility for ENGL 111 AND 112 or ENSL 110 AND 155” with “ENGL 1A”; and, add appropriate Requisite Analysis.  <b>Lecture Content</b>, delete “Students are expected to solve problems in the following areas.”; Item #1, replace “Find electric” with “Electric”; Item #3, replace “Find currents” with “Currents”; and, Item #5, replace “Find magnetic” with “Magnetic”.  <b>Lab Content</b>, delete “<i>Physics 2B</i> Lab List”.  <b>Diversity Issues</b>, delete “Historically, physicists have been mostly white males, with some notable exceptions that are mentioned prominently.”; and, delete “The course is taught in English, and all our physics students are strongly encouraged and required to hear, read, write, and speak physics using the English language.”</p>	<p>Motion to approve with corrections:  Lynn  Seconded: Bill</p> <p>Motion approved with corrections.</p>
<p><b>PHYS 3A</b></p>	<p>PHYS 3A (<i>Science and Engineering Physics I</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted:</b>  <b>Transferability, MPC AA/AS Degree, Elective</b>, replace “No” with “Yes”  <b>Requisites</b>, finish the Requisite Analysis for MATH 20A; replace “Eligibility for ENGL 111 AND 112 or ENSL 110 AND 155” with “ENGL 1A”; and, add appropriate Requisite Analysis.  <b>Lecture Content</b>, Item #5, replace “Solve beam and ladder equilibrium problems to get the static forces” with “Beam and ladder equilibrium problems and static forces”  <b>Out-of-Class Assignments</b>, add “Writing: lab reports”  <b>Textbooks</b>, replace “PHysics” with “Physics”.</p>	<p>Motion to approve with corrections:  Paola  Seconded: Tom</p> <p>Motion approved with corrections.</p>

<p><b>PHYS 3A (continued)</b></p>	<p><b>Diversity Issues</b>, delete “Historically, physicists have been mostly white males, with some notable exceptions that are mentioned prominently.”; and, delete “The course is taught in English, and all our physics students are strongly encouraged and required to hear, read, write, and speak physics using the English language.”</p>	
<p><b>PHYS 3B</b></p>	<p>PHYS 3B (<i>Science and Engineering Physics II</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted:</b>  <b>Transferability, MPC AA/AS Degree, Elective</b>, replace “No” with “Yes”  <b>Out-of-Class Assignments</b>, add “Writing: lab reports”  <b>Additional assessment information</b>, replace “lab assignments” with “Lab Assignments”.</p> <p><b>Diversity Issues</b>, delete “Historically, physicists have been mostly white males, with some notable exceptions that are mentioned prominently.”; and, delete “The course is taught in English, and all our physics students are strongly encouraged and required to hear, read, write, and speak physics using the English language.”</p>	<p>Motion to approve with corrections:  Lynn  Seconded: Laura</p> <p>Motion approved with corrections.</p>
<p><b>PHYS 3C</b></p>	<p>PHYS 3C (<i>Science and Engineering Physics III</i>) is being revised as part of Program Review. As written the Lecture Content reads as Objectives. The committee asks the originator re-write the Lecture Content as content rather than objectives.</p> <p><b>Corrections noted:</b>  <b>Transferability, MPC AA/AS Degree, Elective</b>, replace “No” with “Yes”  <b>Requisites</b>, finish the Requisite Analysis for MATH 20A; replace “Eligibility for ENGL 111 AND 112 or ENSL 110 AND 155” with “ENGL 1A”; and, add appropriate Requisite Analysis.  <b>Lecture Content</b>, re-write the Lecture Content as content rather than objectives.  <b>Lab Content</b>, delete “<i>Physics 3C</i> Lab List”.  <b>Out-of-Class Assignments</b>, add “Writing: lab reports”  <b>Additional assessment information</b>, replace “Homework, quizzes, lab assignments, midterm, final exam” with “Lab Reports”.</p> <p><b>Diversity Issues</b>, delete “Historically, physicists have been mostly white males, with some notable exceptions that are mentioned prominently.”; and, delete “The course is taught in English, and all our physics students</p>	<p>Motion to approve with corrections:  Bill  Seconded: Richard</p> <p>Motion approved with corrections.</p> <p>Sunshine will ask the originator to re-write the Lecture Content.</p>

<b>PHYS 3C (continued)</b>	are strongly encouraged and required to hear, read, write, and speak physics using the English language.”	
<b>PHED 41</b>	<p>PHED 41 (<i>Prevention and Care of Athletic Injuries</i>) is being revised as part of Program Review. The course documents indicate that credit can be earned by exam for this course. The committee would like this to be confirmed. Also, it appears that Nutrition should be added to the Lecture Content in order to correspond to the course Objectives.</p> <p><b>Corrections noted:</b>  <b>Reason for Proposing or Revising</b>, replace “curriculum review” with “This is updated for program review.”  <b>Transferability, MPC AA/AS Degree, Major</b>, replace “No” with “Yes”  <b>Transferability, MPC Certificate, Elective</b>, replace “No” with “Yes”  <b>Hours, Credit By Exam</b>, revise if necessary.  <b>Out-of-Class Assignments, Reading</b>, replace “Read text book” with “Textbook”  <b>Out-of-Class Assignments, Writing</b>, replace “research” with “Research” and replace “article” with “Article”.</p>	<p>Motion to approve with corrections:  Lynn  Seconded: Richard</p> <p>Motion approved with corrections.</p> <p>Sunshine will contact the originator to confirm Credit by Exam and whether Nutrition needs to be added to the Lecture Content.</p>
<b>PHED 61</b>	<p>PHED 61 (<i>Elements of Football</i>) is being revised to reflect the new rules for intercollegiate athletic courses will take effect in Fall 2013. The TOP code is also being changed.</p> <p><b>Corrections noted:</b>  <b>Transferability, MPC AA/AS Degree, Elective</b>, replace “Yes” with “No”  <b>Lab Content</b>, replace “lecture information and use of video analysis” with “Video analysis in terms of lecture topics”.  <b>Out-of-Class Assignments, Reading</b>, replace “Film analysis Reading Game plan preparation” with “Assigned reading”.  <b>Out-of-Class Assignments, Writing</b>, replace “Film analysis Reading Game plan preparation” with “Film analysis”.  <b>Out-of-Class Assignments, Other Out-of-class Assignments</b>, replace “Film analysis Reading Game plan preparation” with “Game plan preparation”.</p>	<p>Motion to approve with corrections:  Richard  Seconded: Tom</p> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as a Stand-Alone course: Richard  Seconded: Bill  Abstain = 1  Motion approved</p>

<b>Kinesiology Program, Associate in Science for Transfer</b>	<p>The Kinesiology Program, Associate in Science for Transfer, is a new program which is designed to align with the Transfer Model Curriculum (TMC) for CSU transfer.</p> <p><b>Corrections noted:</b>  <b>Reason for Proposing or Revising</b>, add “To develop a SB1440 degree for Transfer.”  <b>Course Blocks</b>, Required Core Courses, replace “15” with “12”; alphabetize courses by department in list of required courses and selective elective courses; and, itemize each course in the groupings of movement courses.</p>	<p>Motion to approve with corrections:  Lynn  Seconded: Paola</p> <p>Motion approved with corrections.</p>
<b>ENGR 50</b>	<p>ENGR 50 (<i>Robotics</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Reason for Proposing or Revising</b>, add “Program Review.”  <b>Lab Content</b>, replace “mars rover” with “Mars Rover”.</p>	<p>Motion to approve with corrections:  Lynn  Seconded: Bill</p> <p>Motion approved with corrections.</p>
<b>ANAT 70</b>	<p>ANAT 70 (<i>Anatomical Preparations</i>), a stand-alone course, is being revised as part of Program Review.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Reason for Proposing or Revising</b>, add “This was reviewed for program review.”  <b>Additional assessment information</b>, replace “lab however” with “lab; however”; and, replace “pass/fail” with “pass/not pass”.</p>	<p>Motion to approve with corrections:  Lynn  Seconded: Bill</p> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as a Stand-Alone course:  Paola  Seconded: Richard  Abstain = 1  Motion approved</p>
<b>AUTO 170</b>	<p>AUTO 170 (<i>Smog Check Inspection Procedures</i>) is being revised to reflect changes to the training requirements for smog technicians. The question was raised whether justification was needed for the non-course advisory of “one year of automotive experience in the engine performance area.”</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Requisites</b>, add Requisite Analysis for AUTO 103: and, if necessary, add justification for “one year of automotive experience in the engine performance area”.  <b>Lecture Content</b>, Smog Check Inspection Results, replace “Vehicles” with “Vehicle”.</p>	<p>Motion to approve with corrections:  Elizabeth  Seconded: Bill</p> <p>Motion approved with corrections.</p>

July 30, 2012, 3:00 p.m.: The committee adjourned for the day		
July 31, 2012, 9 a.m.: The committee reconvened to complete the agenda		
<b>BUSI 60</b>	<p>BUSI 60 (<i>Money Management and Investing</i>) is being revised to add a Distance Education Method of Delivery. The committee felt that the Basic Skills Advisory needed to be replaced to either Eligibility for ENGL 1A or ENGL 1A. Sunshine will contact the originator for clarification.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Catalog Description</b>, add “Also offered online.”  <b>Transferability, MPC AA/AS Degree, Major</b>, replace “No” with “Yes”  <b>Transferability, MPC Certificate, Required</b>, replace “No” with “Yes”  <b>Requisites</b>, replace “Eligibility for ENGL 111 AND 112 or ENSL 110 AND 155” with “Eligibility for ENGL 1A” or “ENGL 1A” as appropriate; and, add appropriate Requisite Analysis.  <b>Distance Education Form</b>, Item II.A.1, add checkmark to “Lectures”.</p>	<p>Motion to approve with corrections:  Lynn  Seconded: Laura L.</p> <p>Motion approved with corrections.</p> <p>Sunshine will contact the originator to clarify the Advisory.</p> <hr/> <p>Motion to approve as a Distance Education course: Paola  Seconded: Bill</p> <p>Motion approved</p>
<b>BUSI 62</b>	<p>BUSI 62 (<i>Principles of Investing</i>) is being revised to add a Distance Education Method of Delivery. The Lecture Content needs to be revised into outline format. The committee felt that the Basic Skills Advisory needed to be replaced with either Eligibility for ENGL 1A or ENGL 1A. Sunshine will contact the originator for clarification.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Catalog Description</b>, add “Also offered online.”  <b>Transferability, MPC AA/AS Degree, Elective</b>, replace “Yes” with “No”  <b>Requisites</b>, replace “Eligibility for ENGL 111 AND 112 or ENSL 110 AND 155” with “Eligibility for ENGL 1A” or “ENGL 1A” as appropriate; and, add appropriate Requisite Analysis.</p>	<p>Motion to approve with corrections:  Bill  Seconded: Lynn</p> <p>Motion approved with corrections.</p> <p>Sunshine will contact the originator to clarify the Advisory.</p> <hr/> <p>Motion to approve as a Distance Education course: Laura L.  Seconded: Paola</p> <p>Motion approved</p>
<b>ENSL 326</b>	<p>ENSL 326 (<i>English Skills for Success I</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and to place this course at the appropriate level below transfer. This is a variable unit course.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Reason for Proposing or Revising</b>, replace “Changes required by new CB 21 coding” with “Changes to be consistent with ENSL program changes.”  <b>Transferability, Non-transferable</b>, replace “No” with “Yes”  <b>Lecture Content</b>, delete “, i.e., in summer”; and, delete diversity</p>	<p>Motion to approve with corrections:  Lynn  Seconded: Laura L.</p> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Lynn  Seconded: Bill  Abstain = 1</p>



<p><b>ENSL 326 (continued)</b></p>	<p>statement.  <b>Diversity already covered in courses content</b>, replace “Yes” with “No”  <b>Diversity Statement</b>, add “In a diverse classroom, learning and discussion are necessarily multi-cultural and foster an appreciation of other cultures and experiences.”</p>	<p>Motion approved</p>
<p><b>ENSL 328</b></p>	<p>ENSL 328 (<i>Pronunciation and Spelling</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and to place this course at the appropriate level below transfer.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Reason for Proposing or Revising</b>, replace “This course is being revised for program review and CA Coding.” with “Revisions consistent with changes in ENSL program.”  <b>Transferability, Non-transferable</b>, replace “No” with “Yes”  <b>Out-of-Class Assignments, Reading</b>, delete “Practice reading short texts and labeling vowel and consonant sounds. Practice reading aloud short texts for in class presentations.”  <b>Out-of-Class Assignments, Other Out-of-class Assignments</b>, add “Practice reading short texts and labeling vowel and consonant sounds. Practice reading aloud short texts for in class presentations.”</p>	<p>Motion to approve with corrections:  Bill  Seconded: Lynn</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course:  Laura  Seconded: Paola  Abstain = 1  Motion approved</p>
<p><b>ENSL 336</b></p>	<p>ENSL 336 (<i>Pronunciation and Spelling</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and to place this course at the appropriate level below transfer.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Catalog Description</b>, delete “This course is normally offered during intersessions.”  <b>Schedule Description</b>, delete “Normally offered during intersessions.”  <b>Reason for Proposing or Revising</b>, replace “Changes to comply with new rules.” with “Changes to be consistent with ENSL program changes.”  <b>Course Objectives/Exit Standards, Speaking/Listening #1</b>, delete “with significant errors in pronunciation”.  <b>Lecture Content</b>, delete “, i.e., in summer”; and, delete diversity statement.  <b>Textbook</b>, replace “3<sup>rd</sup>” with “4<sup>th</sup>”; and, replace “2002” with “2011”  <b>Diversity Statement</b>, add “By the nature of this ESL course, diversity issues are at the core of the curriculum and are addressed in every unit.”</p>	<p>Motion to approve with corrections:  Lynn  Seconded: Paola</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course:  Bill  Seconded: Laura L.  Abstain = 1  Motion approved</p>

<p><b>ENSL 426</b></p>	<p>ENSL 426 (<i>English Skills for Success I</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and to place this course at the appropriate level below transfer.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Reason for Proposing or Revising</b>, replace “Changes required by new CB 21 coding” with “Changes to be consistent with ENSL program changes.”  <b>MPC Proficiencies, Basic Skills course</b>, replace “Yes” with “No”  <b>Repeatable</b>, replace “2” with “999”.  <b>Lecture Content</b>, replace “*Topics covered when the course is offered for 4 units, i.e., in summer” with “*Topics covered when maximum number of hours are offered.”; and, delete diversity statement.  <b>Diversity already covered in courses content</b>, replace “Yes” with “No”  <b>Diversity Statement</b>, add “In a diverse classroom, learning and discussion are necessarily multi-cultural and foster an appreciation of other cultures and experiences.”</p>	<p>Motion to approve with corrections:  Lynn  Seconded: Bill</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Bill  Seconded: Laura L.  Abstain = 1  Motion approved</p>
<p><b>ENSL 428</b></p>	<p>ENSL 428 (<i>Pronunciation and Spelling</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and to place this course at the appropriate level below transfer.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Reason for Proposing or Revising</b>, replace “This course is being revised for program review and for new CB 21 Coding.” with “This course is being revised to be consistent with changes made to ENSL program.”  <b>Repeatable</b>, replace “0” with “999”.  <b>Out-of-Class Assignments, Reading</b>, delete “Practice reading short texts and labeling vowel and consonant sounds. Practice reading aloud short texts for in class presentations.”  <b>Out-of-Class Assignments, Other Out-of-class Assignments</b>, add “Practice reading short texts and labeling vowel and consonant sounds. Practice reading aloud short texts for in class presentations.”  <b>Diversity already covered in courses content</b>, replace “Yes” with “No”</p>	<p>Motion to approve with corrections:  Lynn  Seconded: Bill</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Laura L.  Seconded: Bill  Abstain = 1  Motion approved</p>
<p><b>ENSL 436</b></p>	<p>ENSL 436 (<i>English Skills for Success II</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and to place this course at the appropriate level below transfer.</p>	<p>Motion to approve with corrections:  Paola  Seconded: Laura L.</p>

<p><b>ENSL 436 (continued)</b></p>	<p><b>Corrections noted, All Fields Report:</b>  <b>Catalog Description</b>, delete “This course is normally offered during intersessions.”  <b>Schedule Description</b>, delete “Normally offered during intersessions.”  <b>Reason for Proposing or Revising</b>, replace “Changes required by new CB 21 coding.” with “Changes in keeping with changes made to ENSL program.”  <b>MPC Proficiencies, Basic Skills course</b>, replace “Yes” with “No”  <b>Repeatable</b>, replace “2” with “999”.  <b>Course Objectives/Exit Standards</b>, Speaking/Listening #1, delete “with significant errors in pronunciation”.  <b>Lecture Content</b>, replace “*Additional topics covered when the course is offered for 4 units, i.e., in summer session.” with “*Additional topics covered when the course is offered for maximum hours.”; and, delete diversity statement.  <b>Textbook</b>, replace “3<sup>rd</sup>” with “4<sup>th</sup>”; and, replace “2002” with “2011”  <b>Diversity already covered in courses content</b>, replace “Yes” with “No”  <b>Diversity Statement</b>, add “By the nature of this ESL course, diversity issues are at the core of the curriculum and are addressed in every unit.”</p>	<p>Motion approved with corrections.  <hr/> Motion to approve as stand-alone course:                      Bill  Seconded:      Laura  Abstain = 1  Motion approved</p>
<p><b>MAST 10</b></p>	<p>MAST 10 (<i>Intro/Geographic Information Systems, GPS and Cartography</i>) is being revised to remove the 17 hours by arrangement.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Catalog Description</b>, delete “Individualized computer lab hours by arrangement in the CAD lab.”  <b>Schedule Description</b>, delete “Individualized computer lab hours by arrangement in the CAD lab.”  <b>Requisites</b>, Eligibility for MATH 263, revise the Requisite Analysis to match MATH 263 skills.  <b>Textbooks</b>, replace the textbook with “Ormsby, Tim. Getting to Know ArcGIS Desktop, 2 ed. ESRI Press, 2010”</p>	<p>Motion to approve with corrections:                                      Richard  Seconded:      Lynn</p> <p>Motion approved with corrections.</p>
<p><b>MATH 440</b></p>	<p>MATH 440 (<i>Supervised Tutoring: Mathematics</i>), a stand-alone course, is being revised as part of Program Review. The committee felt that referral by an instructor should be removed from the course descriptions and added as a non-course advisory.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Catalog Description</b>, delete “Must be referred by an instructor.”</p>	<p>Motion to approve with corrections:                                      Bill  Seconded:      Paola</p> <p>Motion approved with corrections.  <hr/> Motion to approve as stand-alone</p>

<b>MATH 440 (continued)</b>	<b>Schedule Description</b> , delete “Must be referred by an instructor.” <b>Requisites</b> , add non-course advisory and Requisite Analysis for, “Must be referred by an instructor.”	course: Lynn Seconded: Bill Abstain = 1 Motion approved
<b>REAL 50</b>	REAL 50 ( <i>Principles of Real Estate</i> ) is being revised to add a Distance Education Method of Delivery.  <b>Corrections noted, All Fields Report:</b> <b>Schedule Description</b> , delete “Also offered online.” <b>Out-of-Class Assignments, Writing</b> , add “Written responses to questions and activities”.	Motion to approve with corrections: Paola Seconded: Lynn <hr/> Motion approved with corrections. Motion to approve as a Distance Education course: Seconded: Bill Laura Motion approved
<b>ARTB 2</b>	ARTB 2 ( <i>Visual Fundamentals: Two-Dimensional Design</i> ), formerly ART 22, is being revised as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art Basic (ARTB) department.  <b>Corrections noted, All Fields Report:</b> <b>Lab Content</b> , Item III, replace “artl” with “art”. <b>Out-of-Class Assignments, Writing</b> , add “Essays”.	Motion to approve with corrections: Lynn Seconded: Bill  Motion approved with corrections.
<b>ARTB 3</b>	ARTB 3 ( <i>Visual Fundamentals: Three-Dimensional Design</i> ), formerly ART 23, is being revised as part of the comprehensive revision and updating of the Art Department curriculum intended to address past inconsistencies and align with SB1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art Basic (ARTB) department.  <b>Corrections noted, All Fields Report:</b> <b>Catalog Description</b> , replace “This is a hands-on course that creatively explores the fundamentals of design in three-dimensional space.” with “This course involves creative explorations in three-dimensional design fundamentals and visual problem solving.”; and, replace “Students learn the foundation of visual language. Formal and conceptual issues such as	Motion to approve with corrections: Bill Seconded: Lynn  Motion approved with corrections.

<p><b>ARTB 3 (continued)</b></p>	<p>visual problem solving and the elements of design are explored. Creative explorations in three-dimensional design fundamentals and visual problem solving. Includes line, shape, color space and form. Students work in a variety of media.” with “Students develop a visual vocabulary and language related to three-dimensional form and explore formal and conceptual issues in a wide variety of media.”</p> <p><b>Schedule Description</b>, add “Explores formal and conceptual issues in a wide variety of media.”</p> <p><b>Transferability, MPC AA/AS Degree, Elective</b>, replace “No” with “Yes”</p> <p><b>Transferability, MPC Certificate, Elective</b>, replace “No” with “Yes”</p> <p><b>Course Objectives/Exit Standards</b>, Item #6, delete “developing”.</p> <p><b>Lecture Content</b>, delete “Lecture Content”; and, Item #1, replace “rythm” with “rhythm”.</p> <p><b>Lab Content</b>, replace “topics:.” with “topics:”.</p> <p><b>Methods of Evaluation</b>, add “Essays”.</p> <p><b>Additional Methods of Evaluation</b>, add “Critique”.</p> <p><b>Methods of Instruction</b>, replace “techniques:” with “techniques,”.</p>	
<p><b>ARTB 4</b></p>	<p>ARTB 4 (<i>Color Fundamentals</i>), formerly ART 24, is being revised as part of the comprehensive revision and updating of the Art Department curriculum intended to address past inconsistencies and align with SB1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art Basic (ARTB) department.</p> <p><b>Correction noted, All Fields Report:</b>  <b>Transferability, MPC Certificate, Elective</b>, replace “No” with “Yes”</p>	<p>Motion to approve with correction:  Paola  Seconded: Lynn  Motion approved with correction.</p>
<p><b>ARTH 5</b></p>	<p>ARTH 5 (<i>Survey of Modern and Contemporary Art</i>) is a new course which is being added as part of the comprehensive revision and updating of the Art Department curriculum to align with SB1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art History (ARTH) department.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Course Objectives/Exit Standards</b>, Itemize the course objectives as:  “1. Analyze and interpret human thought, achievement, and expression relevant to the visual arts.”; “2. Discuss the connection existing between recorded history and the visual arts.”; and, “3. Describe the value and role</p>	<p>Motion to approve with corrections:  Lynn  Seconded: Paola  Motion approved with corrections.</p>

<p><b>ARTH 5 (continued)</b></p>	<p>of art within diverse cultural contexts.”</p> <p><b>Requisites, Eligibility for ENGL 1A, Requisite Analysis,</b> revise as: “1. Students will be required to read a textbook and other supportive materials (i.e., journal articles).”; and, “2. Students will also be required to analyze various author’s interpretations of works of art, and to develop their own opinions on lecture content in the composition of written assignments (essay exams, short papers, etc.).”</p> <p><b>Lecture Content,</b> replace “;” with “:” throughout.</p> <p><b>Out-of-Class Assignments, Writing,</b> replace “Paper assignment(s)” with “Essay assignment(s)”.</p>	
<p><b>ARTS 10A</b></p>	<p>ARTS 10A (<i>Survey of Modern and Contemporary Art</i>), formerly ART 28A, is being revised as part of the comprehensive revision and updating of the Art Department curriculum intended to address past inconsistencies and align with SB1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art Studio (ARTS) department.</p> <p><b>Corrections noted, All Fields Report:</b></p> <p><b>Catalog Description,</b> replace “techniques principles” with “techniques, principles”</p> <p><b>Schedule Description,</b> replace “techniques principles” with “techniques, principles”</p> <p><b>Transferability, MPC AA/AS Degree, Elective,</b> replace “No” with “Yes”</p> <p><b>Transferability, MPC Certificate, Elective,</b> replace “No” with “Yes”</p> <p><b>Part of sequence of transfer-level performing and visual art courses,</b> replace “Yes 10A” with “Yes, ARTS 10A and ARTS 10B.”</p> <p><b>Course Objectives/Exit Standards,</b> delete Objective #1; renumber remaining Objectives; and, add a period to end of each Objective.</p> <p><b>Lecture Content,</b> Item #2, replace “Art History” with “art history”; Item #3, replace “Drawing” with “drawing”; Item #4, replace “Principles” with “principles”; and, Item #5, replace “Develpoment” with “Development”.</p> <p><b>Lab Content,</b> replace “Line” with “line”; replace “Mass” with “mass”; replace “Negative Space” with “negative space”; replace “Modeling” with “modeling”; replace “Proportion” with “proportion”; replace “Spatial Relationships” with “spatial relationships”; and, replace “Experssion” with “expression”.</p>	<p>Motion to approve with corrections: Bill</p> <p>Seconded: Richard</p> <p>Motion approved with corrections.</p>

<b>ARTH 10A (continued)</b>	<b>Textbooks, Title</b> , replace “contemporary” with “Contemporary”. <b>Methods of Evaluation</b> , add “Essays”. <b>Additional Methods of Evaluation</b> , add “Critique”.	
<b>ARTP 11A</b>	<p>ARTP 11A (<i>Photography I: Black and White</i>), formerly PHOT 1A, is being revised as part of the comprehensive revision and updating of the Art Department curriculum intended to address past inconsistencies and align with SB1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art Photography (ARTP) department.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Transferability, MPC AA/AS Degree, Elective</b>, replace “No” with “Yes”  <b>Course Objectives/Exit Standards</b>, Objective #1; replace “Ability to use” with “Use”; and, Objective #4; replace “Achieve ability to confidently use” with “Use”.  <b>Requisites</b>, Eligibility for ENGL 1A, revise the Requisite Analysis to include course specific skills.  <b>Lecture Content</b>, delete “All topics explored in the class will be introduced in lecture form, followed by assignments and practice in studio specific format.”  <b>Lab Content</b>, delete “Assignments and exercises related to the following photographic techniques and principles.”</p>	<p>Motion to approve with corrections:  Paola  Seconded: Richard</p> <p>Motion approved with corrections.</p>
<b>ARTP 12A</b>	<p>ARTP 12A (<i>Digital Photography I</i>), formerly PHOT 70, is being revised as part of the comprehensive revision and updating of the Art Department curriculum intended to address past inconsistencies and align with SB1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art Photography (ARTP) department.</p> <p><b>Corrections noted, All Fields Report:</b>  <b>Transferability, MPC AA/AS Degree, Major</b>, replace “Yes” with “No”  <b>Transferability, MPC AA/AS Degree, Elective</b>, replace “No” with “Yes”  <b>Transferability, MPC Certificate, Elective</b>, replace “No” with “Yes”  <b>Course Objectives/Exit Standards</b>, Objective #1; replace “Ability to use” with “Use”; and, Objective #4; replace “Achieve ability to confidently use” with “Use”.  <b>Requisites</b>, Eligibility for ENGL 1A, revise the Requisite Analysis to</p>	<p>Motion to approve with corrections:  Lynn  Seconded: Richard</p> <p>Motion approved with corrections.</p>

<b>ARTP 12A (continued)</b>	<p>include course specific skills.</p> <p><b>Lecture Content</b>, delete “All topics explored in the class will be introduced in lecture form, followed by assignments and practice in studio specific format.”</p> <p><b>Lab Content</b>, Item #5, replace “Camera” with “camera”; Item #13, replace “Photographic” with “photographic”; and, Item #14, replace “Quality” with “quality.”</p> <p><b>Additional Methods of Evaluation</b>, replace “are essays;” with “are photographic essays.”; and, delete “collection and evaluation of midterm and final portfolios”.</p>	
<b>Next meeting:</b> Sept. 5, 2012, 3 p.m. BMC-207		