

## Curriculum Advisory Committee Meeting Notes

<b>DATE: September 28, 2011</b>		<b>LOCATION: BMC-207</b>	
✓	Richard Abend, ESL		Tom Logan, Social Science ( <i>proxy to Paola Gilbert</i> )
✓	Steven Belding, Student Representative	✓	Laura Loop, Nursing
✓	Bill Easton, Library		Laura Mock, CurricUNET Specialist
✓	Paola Gilbert, Humanities	✓	Beth Penney, Basic Skills
✓	Michael Gilmartin, Administration	✓	Tom Rebold, Business and Technology
✓	Elizabeth Harrington, Articulation Officer		Vacant, Academic Senate
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Creative Arts
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Life Science
✓	LaRon Johnson, Student Services		Vacant, Physical Education

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Guest: Marty Johnson

<b>Agenda Item</b>	<b>Discussion / Comments</b>	<b>Action</b>
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors present.	No visitors' comments.
Approval of Minutes: 9/21/11	Correction noted: Other Agenda Items, replace "THEA 4401" with "THEA 440".	Motion to approve with correction: Beth Seconded: Bill  Motion approved.
Approval of Agenda	Submission of the amended agenda for approval.	Motion to approve as presented: Laura L. Seconded: Bill  Motion approved.

<b>Discussion Agenda</b>	No Discussion Agenda items for committee discussion.	No Discussion Agenda items.
<b>Consent Agenda</b>	No Consent Agenda Items.	No Consent Agenda Items.
<b>CSIS 62</b>	<p>CSIS 62 (<i>Web Animation and Programming</i>) is being revised to update contact hours, course descriptions, and course material.</p> <p><b>Corrections noted:</b>  <b>Catalog Description</b>, replace “hands-on” with “interactive”.  <b>Schedule Description</b>, replace “Hands-on” with “Interactive”.</p>	<p>Motion to approve with corrections:  Tom R.  Seconded: Richard</p> <p>Motion approved.</p>
<b>MUSI 99.12</b>	<p>MUSI 99.12 (<i>Travel Study: The Choral Music and Culture of Poland</i>) is a new, stand-alone course which is designed to give students the opportunity to learn directly about the cultures and music of the people for whom they perform while traveling and studying in foreign countries.</p> <p>Consideration of this course is tabled. Lynn will contact Sal Ferrantelli regarding the appropriate course number, enrollment limitation and/or prerequisite, and the need for out-of-class assignments if the course remains at the transfer level.</p> <p><b>Correction noted:</b>  <b>Lecture Content</b>, Item II, replace “lectures will lectures will” with “lectures will”.</p>	Tabled.
<b>THEA 440</b>	<p>THEA 440 (<i>Rehearsal and Performance</i>), a stand-alone course, is being revised to correct the course hours.</p> <p>Consideration of this course is tabled. Lynn will contact Gary Bolen regarding the need to revise this course because, as written, it does not meet the requirements of an Older Adult course.</p> <p><b>Corrections noted:</b>  <b>MPC AA/AS Degree, Elective</b>, replace “Yes” with “No”.  <b>MPC Certificate, Elective</b>, replace “Yes” with “No”.  <b>The following apply</b>, add “I have reviewed the course Impact report.”</p>	Tabled.

<p><b>PFIT 51</b></p>	<p>PFIT 51 (<i>Fitness and Wellness Strategies</i>) is a new course which being revised and updated to reflect the course as currently taught.</p> <p><b>Corrections noted:</b>  <b>Catalog Description</b>, replace “PFIT 20, 18A, 21, 22A, 50 or ADPE 9, 13, 19” with “PFIT 10, 18A, 21, or 22A”.  <b>Schedule Description</b>, replace “Hands-on” with “Interactive”.  <b>Reason for Proposing or Revising</b>, add “Reviewing and updating the course for program review.”  <b>MPC Certificate, Elective</b>, replace “No” with “Yes”.  <b>Lecture Content</b>, Content Item #5, replace “nutrtion” with “nutrition”.</p>	<p>Motion to approve with corrections:  Richard  Seconded: LaRon</p> <hr/> <p>Motion approved.</p> <hr/> <p>Motion to approve as a Distance Education course: Richard  Seconded: Bill</p> <hr/> <p>Motion approved.</p>
<p><b>LETP 130</b></p>	<p>LETP 130 (<i>Developing a Personal Philosophy of Leadership</i>) is a new stand-alone course which is designed to meet POST leadership training requirements.</p> <p><b>Corrections noted:</b>  <b>Reason for Proposing or Revising</b>, replace “Update content and or department policies” with “This course is designed to meet POST leadership training requirements.”  <b>MPC AA/AS Degree, Elective</b>, replace “Yes” with “No”.  <b>Course Units/Hours, Lab/Activity Scheduled</b>, replace “0” with “16”.  <b>Course Objectives</b>, Objective #1, replace “apply” with “Apply”; Objective #2, replace “integrate” with “Integrate”; and, Objectives #3, replace “develop” with “Develop”.</p>	<p>Motion to approve with corrections:  Laura L.  Seconded: Tom R.  Opposed = 2</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Bill  Seconded: Richard  Opposed = 2  Motion approved.</p>
<p><b>PHED 2C</b></p>	<p>PHED 2C (<i>Golf III</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted:</b>  <b>Reason for Proposing or Revising</b>, replace “Revise and update” with “Revise and update for program review.”  <b>Lab Content</b>, replace “Srambles” with “Scrambles”.</p>	<p>Motion to approve with corrections:  Richard  Seconded: LaRon</p> <hr/> <p>Motion approved.</p>
<p><b>PHED 15B</b></p>	<p>PHED 15B (<i>Volleyball II</i>) is being revised as part of Program Review.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: Bill</p> <hr/> <p>Seconded: Tom R.</p> <hr/> <p>Motion approved.</p>

<p><b>PFIT 60</b></p>	<p>PFIT 60 (<i>Fitness Exercise Physiology</i>) is being revised as part of Program Review. Lynn will contact the department to clarify whether there is the need to add a Basic Skills Advisory and whether the text is required.</p> <p><b>Corrections noted:</b>  <b>Reason for Proposing or Revising</b>, add “Reviewing and updating the course for program review.”  <b>MPC Certificate, Elective</b>, replace “No” with “Yes”.  <b>Requisites</b>, if necessary, add appropriate Basic Skills Advisory for English and Requisite Analysis.  <b>Supplemental Material</b>, replace “2002. 1<sup>st</sup> edition” with “2007. 2<sup>nd</sup> edition”</p>	<p>Motion to approve pending clarification and with corrections:  Richard  Seconded: Bill</p> <p>Motion approved.</p>
<p><b>AUTO 171</b></p>	<p>AUTO 171 (<i>BAR 2011 Update</i>) is a new course which is designed to provide a required course for the smog technician training program.</p> <p>Consideration of this course is tabled. Lynn will contact James Lawrence regarding the need to submit a program revision which includes this new course.</p> <p><b>No corrections noted.</b></p>	<p>Tabled.</p>
<p><b>ANAT 1</b></p>	<p>ANAT 1 (<i>General Anatomy</i>) is being revised as part of Program Review. It was unclear to the committee whether the requisite of High School chemistry and biology “and/or” ANAT 5 is correct. Lynn will contact the department for clarification.</p> <p><b>Correction noted:</b>  <b>Reason for Proposing or Revising</b>, add “Reviewing and updating the course for program review.”</p>	<p>Motion to approve with correction:  LaRon  Seconded: Richard</p> <p>Motion approved.</p>
<p><b>ANAT 2</b></p>	<p>Due to time constraints, ANAT 2 (<i>General Anatomy Laboratory</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until the next committee meeting.</p>
<p><b>Next meeting:</b> 3:00 p.m., Oct. 5, 2011 BMC-207</p>		