

Curriculum Advisory Committee Meeting Notes

DATE: August 9 & 10, 2011 LOCATION: BMC-207			
✓	Richard Abend, ESL	✓	Laura Loop, Nursing (<i>Aug. 10th – proxy to Richard Abend</i>)
✓	Bill Easton, Library (<i>Aug. 9th only</i>)	✓	Laura Mock, CurricUNET Specialist (<i>Aug. 9th only</i>)
✓	Paola Gilbert, Humanities	✓	Beth Penney, Basic Skills (<i>Aug. 10th – proxy to Paola Gilbert</i>)
✓	Michael Gilmartin, Administration	✓	Tom Rebold, Business and Technology
✓	Elizabeth Harrington, Articulation Officer		Vacant, Academic Senate
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Creative Arts
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Life Science
	LaRon Johnson, Student Services		Vacant, Physical Education
	Tom Logan, Social Science		Vacant, Student Representative

Meeting Chaired by: Lynn Iwamoto
 Notes Submitted by: Elizabeth Harrington
 Guest: Marty L. Johnson

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors present.	No visitors' comments.
Approval of Minutes: 6/1/11	No corrections noted.	Motion to approve: Paola Seconded: Richard Motion approved.
Approval of Agenda	Submission of the amended agenda for approval.	Motion to approve as submitted: Richard Seconded: Laura L. Motion approved.

Discussion Agenda	No Discussion Agenda items for committee discussion.	No Discussion Agenda items.
Consent Agenda	Course submitted for deletion: LETP 242.5	Motion to approve Consent Agenda: Richard Seconded: Beth Motion approved.
Action Agenda Administrative Procedure for Distance Education Michael Gilmartin	Michael presented proposed language for the new MPC Administrative Procedures for Distance Education. The purpose of this policy, when approved by the MPC Board, is to define what constitutes a Distance Education course and the process for approving and certifying Distance Education courses. Specific details of these processes are outlined in MPC Board Policy 3010 (Program, Curriculum, and Course Development). The committee suggested several changes to this language. Recommended changes: Course Approval , paragraph #2, Line #2, replace “Administrative Procedures” with “MPC Policy and Process”. Course Quality Standards , Line #1, replace “are applied” with “have been applied”. Course Quality Determinations , Line #1, replace “were made” with “have been made”. Instructor Contact , Line #2, replace “will include” with “includes”. Duration of Approval , remove indentation of this item.	Motion to approve with corrections: Tom R. Seconded: Richard Motion approved with corrections.
Distance Education Form Michael Gilmartin	Michael presented a revised Draft of the Distance Education Form for discussion and informed the committee that it is important this form be approved and sent to AAAG for review in September. During discussion the committee members expressed the feeling that this is an institutional responsibility. Concerns were expressed regarding the way in which an instructor is expected to respond to items on the form; the need for instructions; and, whether there would be examples available for reference. The motion to approve the draft of this document is pending the addition of a checklist of accessibility options to Section III (Accessibility).	Motion to approve pending changes to the Accessible Section (Sec. III): Tom R. Seconded: Paola Motion approved with corrections.

<p>Mathematics, Associate in Science for Transfer Degree</p> <p>Program Revision</p>	<p>The Mathematics Associate in Science for Transfer Degree is designed to conform to the Mathematics Transfer Model Curriculum degree template designed to meet the requirements of SB 1440. This program will replace the existing Mathematics Program. The committee agreed to add ENGR 17 (<i>Technical Computing with MATHLAB</i>) as a selective elective as recommended by Tom Rebold.</p> <p>Correction noted: Course Block Definitions, Group B, add “ENGR 17, Technical Computing with MATHLAB, 3 units)</p>	<p>Motion to approve with corrections: Tom R.</p> <p>Seconded: Bill</p> <p>Motion approved with corrections.</p>
<p>PSYC 10</p>	<p>PSYC 10 (<i>Research Methods in Psychology</i>) is a new course which is being added to the curriculum in order to meet the requirements of the Psychology Transfer Model Curriculum (TMC) template and fulfill the requirements of SB 1440.</p> <p>Consideration of this course is tabled pending clarification of Lecture Content, Out-of-Class Assignments, and Pre-requisites.</p>	<p>Tabled.</p>
<p>LING 46</p>	<p>LING 46 (<i>Introduction to Psycholinguists</i>) is a new course which is being added to the curriculum. The addition of this course will round out the linguistics course offerings. Psycholinguistics is a core area in the field of linguistics.</p> <p>Corrections noted, Distance Education Form: Item #11, Line # 7, replace “moodle” with “ilearn”</p>	<p>Motion to approve with corrections: Paola</p> <p>Seconded: Tom R.</p> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as Distance Education course: Bill</p> <p>Seconded: Beth</p> <p>Motion approved.</p>
<p>ENSL 312</p>	<p>ENSL 312 (<i>Beginning English: Listening, Speaking, Pronunciation</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Reason for Proposing or Revising, replace “cb21” with “Revision of ENSL courses for purposes of CB-21 coding project.” Course Units/Hours, Studio, replace “1.0” with “0” Course Objectives, Item #3, replace “Understand” with “Interpret”; and, Item #6, replace “understood” with “understood”.</p>	<p>Motion to approve with corrections: Richard</p> <p>Seconded: Bill</p> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Laura L.</p> <p>Seconded: Richard</p> <p>Motion approved</p>

ENSL 312 (continued)	Lecture Content , Item II(A), replace “Basicis” with “Basics”. CB 21 , replace “5” with “6”.	
ENSL 412	ENSL 412 (<i>Beginning English: Listening, Speaking, Pronunciation</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer. Corrections noted, All Fields Report: Reason for Proposing or Revising , replace “cb21” with “Revision of ENSL courses for purposes of CB-21 coding project.” Course Objectives , Item #3, replace “Understand” with “Interpret.” Textbook , Title, replace “Workbook - English” with “Workbook-English”. Diversity , replace “No” with “Yes” CB 21 , replace “5” with “6”.	Motion to approve with corrections: Richard Seconded: Paola Motion approved with corrections. <hr/> Motion to approve as stand-alone course: Beth Seconded: Richard Motion approved
ENSL 313	ENSL 313 (<i>Beginning English: Grammar, Writing, Reading</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer. Corrections noted, All Fields Report: Catalog Description , Line #3, delete “in the ESL Center” Schedule Description , Line #2, delete “in the ESL Center” Reason for Proposing or Revising , replace “cb21” with “Revision of ENSL courses for purposes of CB-21 coding project.” Course Objectives , Item #7, replace “Comprehend” with “Interpret.” Diversity , replace “No” with “Yes” CB 21 , replace “5” with “6”.	Motion to approve with corrections: Richard Seconded: Paola Motion approved with corrections. <hr/> Motion to approve as stand-alone course: Laura L. Seconded: Elizabeth Motion approved
ENSL 413	ENSL 413 (<i>Beginning English: Grammar, Writing, Reading</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer. Corrections noted, All Fields Report: Catalog Description , Line #3, delete “in the ESL Center” Schedule Description , Line #2, delete “in the ESL Center” Reason for Proposing or Revising , replace “cb21” with “Revision of ENSL courses for purposes of CB-21 coding project.” Course Objectives , Item #7, replace “Comprehend” with “Interpret.” Diversity , replace “No” with “Yes” CB 21 , replace “5” with “6”.	Motion to approve with corrections: Beth Seconded: Richard Motion approved with corrections. <hr/> Motion to approve as stand-alone course: Richard Seconded: Bill Motion approved

<p>ENSL 323</p>	<p>ENSL 323 (<i>High-Beginning Conversation</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #1, delete “beginning or” Schedule Description, Line #1, delete “beginning or” Reason for Proposing or Revising, replace “to bring ENSL courses in line with CB-21 recoding project” with “Revision of ENSL courses for purposes of CB-21 coding project.” Course Objectives, Item #3, replace “Understand” with “Interpret”; and, Item #4, replace “simple questions with occasional misunderstanding;” with “and”. Additional assessment information, replace “listening” with “Listening”. CB 21, replace “4” with “5”.</p>	<p>Motion to approve with corrections: Richard Seconded: Paola</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Richard Seconded: Laura L.</p> <hr/> <p>Motion approved</p>
<p>ENSL 423</p>	<p>ENSL 423 (<i>High-Beginning Conversation</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #1, delete “beginning or” Schedule Description, Line #1, delete “beginning or” Course Objectives, Item #3, replace “Understand” with “Interpret”; and, Item #4, replace “simple questions with occasional misunderstanding;” with “ask”. Lecture Content, I. Listening, add “E. Focused diction” Additional assessment information, replace “listening” with “Listening”. CB 21, replace “4” with “5”.</p>	<p>Motion to approve with corrections: Tom R. Seconded: Richard</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Tom R. Seconded: Richard</p> <hr/> <p>Motion approved</p>
<p>ENSL 321</p>	<p>ENSL 321 (<i>High-Beginning Writing</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #1, replace “basic” with “high-beginning”; and, Line #2, delete “in ESL Center”. Schedule Description, Line #1, replace “basic” with “high-beginning”; and, Line #2, delete “in ESL Center”.</p>	<p>Motion to approve with corrections: Paola Seconded: Laura L.</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Richard Seconded: Beth</p>

<p>ENSL 321 (continued)</p>	<p>Reason for Proposing or Revising, replace “cb21” with “Revision of ENSL courses for purposes of CB-21 coding project.” Transferability, C. Non-transferable, replace “No” with “Yes”. Diversity, replace “No” with “Yes”; and, delete “Diversity of background, language, lifestyle, etc., are explicitly dealt with from the first lesson to the last.” CB 21, replace “4” with “5”.</p>	<p>Motion approved</p>
<p>ENSL 421</p>	<p>ENSL 421 (<i>High-Beginning Writing</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #1, replace “basic” with “high-beginning”; and, Line #2, delete “in ESL Center”. Schedule Description, Line #1, replace “basic” with “high-beginning”; and, Line #2, delete “in ESL Center”. Reason for Proposing or Revising, replace “cb21” with “Revision of ENSL courses for purposes of CB-21 coding project.” CB 21, replace “4” with “5”.</p>	<p>Motion to approve with corrections: Richard Seconed: Laura L.</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Richard Seconed: Laura L.</p> <hr/> <p>Motion approved</p>
<p>ENSL 325</p>	<p>ENSL 325 (<i>High-Beginning Reading and Vocabulary</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #1, replace “basic” with “high-beginning”; and, Line #2, delete “in ESL Center”. Schedule Description, Line #1, replace “basic” with “high-beginning”; and, Line #2, delete “in ESL Center”. Reason for Proposing or Revising, replace “CB21 Coding” with “Revision of ENSL courses for purposes of CB-21 coding project.” Course Objectives, Item #1, replace “Understand” with “Interpret”; Item #3 replace “Understand” with “Interpret”; and, Item #4, replace “understand” with “define 700-1000 English vocabulary words”. Textbook, Author, replace “Lynn, Sarah” with “Scanlon, Jaimie”. CB 21, replace “4” with “5”.</p>	<p>Motion to approve with corrections: Richard Seconed: Paola</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Laura L. Seconed: Richard</p> <hr/> <p>Motion approved</p>

<p>ENSL 425</p>	<p>ENSL 425 (<i>High-Beginning Reading and Vocabulary</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #1, replace “basic” with “high-beginning”; and, Line #2, delete “in ESL Center”. Schedule Description, Line #1, replace “basic” with “high-beginning”; and, Line #2, delete “in ESL Center”. Reason for Proposing or Revising, replace “CB21 Coding” with “Revision of ENSL courses for purposes of CB-21 coding project.” Course Objectives, Item #1, replace “Understand” with “Interpret”; Item #3 replace “Understand” with “Interpret”; and, Item #4, replace “understand an English vocabulary range from 700-1000 words” with “define 700-1000 English vocabulary words”. Textbook, Author, replace “Sara Lynn” with “Scanlon, Jaimie”. CB 21, replace “4” with “5”.</p>	<p>Motion to approve with corrections: Paola Seconded: Beth</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Laura L. Seconded: Richard</p> <hr/> <p>Motion approved</p>
<p>ENSL 334</p>	<p>ENSL 334 (<i>Intermediate Conversation</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Course Objectives, Item #1, replace “Share” with “Discuss”; and, Item #3, replace “Understand” with “Interpret”. CB 21, replace “3” with “4”.</p>	<p>Motion to approve with corrections: Richard Seconded: Paola</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Laura L. Seconded: Richard</p> <hr/> <p>Motion approved</p>
<p>ENSL 434</p>	<p>ENSL 434 (<i>Intermediate Conversation</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Reason for Proposing or Revising, replace “CB21 Coding” with “Revision of ENSL courses for purposes of CB-21 coding project.” Course Objectives, Item #1, replace “Share” with “Discuss”; and, Item #3, replace “Understand” with “Interpret”. CB 21, replace “3” with “4”.</p>	<p>Motion to approve with corrections: Richard Seconded: Paola</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Beth Seconded: Laura L.</p> <hr/> <p>Motion approved</p>

<p>ENSL 331</p>	<p>ENSL 331 (<i>Intermediate Writing</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #2, delete “in ESL Center”. Schedule Description, Line #2, delete “in ESL Center”. Reason for Proposing or Revising, replace “to bring ENSL courses in line with CB-21 re-coding project” with “Revision of ENSL courses for purposes of CB-21 coding project.” Lecture Content, I(B) replace “Modals” with “Perfect tenses”; I(C) replace “Nouns and determiners” with “Modals”; I(D) replace “Compound sentences: i. Coordinating conjunctions” with “Nouns and determiners”; and, add “E. Compound sentences: i. Coordinating conjunctions”. Supplemental Material, delete “Handouts”. CB 21, replace “3” with “4”.</p>	<p>Motion to approve with corrections: Laura L. Seconced: Beth</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Richard Seconced: Laura L.</p> <hr/> <p>Motion approved</p>
<p>ENSL 431</p>	<p>ENSL 431(<i>Intermediate Writing</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #2, delete “in ESL Center”. Schedule Description, Line #2, delete “in ESL Center”. CB 21, replace “3” with “4”.</p>	<p>Motion to approve with corrections: Elizabeth Seconced: Beth</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Tom R. Seconced: Paola</p> <hr/> <p>Motion approved.</p>
<p>ENSL 335</p>	<p>ENSL 335 (<i>Intermediate Reading</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #2, delete “in ESL Center”. Schedule Description, Line #2, delete “in ESL Center”. Reason for Proposing or Revising, replace “CB21” with “Revision of ENSL courses for purposes of CB-21 coding project.” Course Objectives, Item #1, replace “Read and moderately understand” with “Interpret”; Item #2 replace “Sometimes understand” with “Define”;</p>	<p>Motion to approve with corrections: Paola Seconced: Laura L.</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Richard Seconced: Beth</p> <hr/> <p>Motion approved</p>

ENSL 335 (continued)	and, Item #3, replace “Sometimes distinguish” with “Distinguish”. Lecture Content , I(C) replace “idea” with “ideas”. Methods of Evaluation , add “Group Projects” CB 21 , replace “3” with “4”.	
ENSL 435	ENSL 435 (<i>Intermediate Reading</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer. Corrections noted, All Fields Report: Catalog Description , Line #2, delete “in ESL Center”. Schedule Description , Line #2, delete “in ESL Center”. Reason for Proposing or Revising , replace “CB21” with “Revision of ENSL courses for purposes of CB-21 coding project.” The following apply , add “This is a stand-alone course (not attached to a program or GE course).” Course Objectives , Item #1, replace “Read and moderately understand” with “Interpret”; Item #2 replace “Sometimes understand” with “Define”; and, Item #3, replace “Sometimes distinguish” with “Distinguish”. CB 21 , replace “3” with “4”.	Motion to approve with corrections: Laura L. Seconded: Richard Motion approved with corrections. <hr/> Motion to approve as stand-alone course: Richard Seconded: Paola Motion approved
The committee adjourned for the day, Aug. 9, 2011. The committee reconvened, Aug. 10, 2011, to complete the agenda.		
ENSL 345	ENSL 345 (<i>High-Intermediate Grammar</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer. Corrections noted, All Fields Report: Reason for Proposing or Revising , replace “CB 21” with “CB-21”. Course Objectives , Item #1, replace “Understand” with “Interpret”. CB 21 , replace “2” with “3”.	Motion to approve with corrections: Richard Seconded: Tom R. Motion approved with corrections. <hr/> Motion to approve as stand-alone course: Richard Seconded: Laura L. Motion approved
ENSL 445	ENSL 445 (<i>High-Intermediate Conversation</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.	Motion to approve with corrections: Laura L. Seconded: Richard

<p>ENSL 445 (continued)</p>	<p>Corrections noted, All Fields Report: Course Objectives, Item #1, replace “Understand” with “Interpret”. CB 21, replace “2” with “3”.</p>	<p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Tom R. Seconded: Paola</p> <hr/> <p>Motion approved</p>
<p>ENSL 342</p>	<p>ENSL 342 (<i>High-Intermediate Academic Writing</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #3, delete “with emerging accuracy”; and, replace “supervised online activities” with “computer-based assignments”. Schedule Description, Line #3, replace “supervised online activities” with “computer-based assignments”. Reason for Proposing or Revising, replace “to bring ENSL courses in line with CB-21 re-coding project” with “Revision of ENSL courses for purposes of CB-21 coding project.” Course Objectives, Item #4, replace “Attempt” with “Use”. Lecture Content, delete “VII. Support”, replace “VIII. Methods of organization” with “VII. Methods of organization”; replace “IX. Self-editing for grammar, punctuation, mechanics and organization” with “VIII. Self-editing for grammar, punctuation, mechanics and organization”. Library, replace “Not Necessary” with “Yes” CB 21, replace “2” with “3”.</p>	<p>Motion to approve with corrections: Richard Seconded: Paola</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Tom R. Seconded: Richard</p> <hr/> <p>Motion approved</p>
<p>ENSL 442</p> <p>ENSL 442</p>	<p>ENSL 442 (<i>High-Intermediate Academic Writing</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #2, replace “Students will focus” with “Students focus”; and, Line #3, replace “with emerging accuracy. Includes one hour per week of supervised online activities” with “computer-based assignments”. Schedule Description, Line #3, replace “supervised online activities” with “computer-based assignments”. Reason for Proposing or Revising, replace “CB21 Coding” with “Revision of ENSL courses for purposes of CB-21 coding project.”</p>	<p>Motion to approve with corrections: Paola Seconded: Tom R.</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Richard Seconded: Elizabeth</p> <hr/> <p>Motion approved</p>

(continued)	<p>Lecture Content, delete “VII. Support”, replace “VIII. Methods of organization” with “VII. Methods of organization”; replace “IX. Self-editing for grammar, punctuation, mechanics and organization” with “VIII. Self-editing for grammar, punctuation, mechanics and organization”.</p> <p>Lab Content, Line #1, replace “assignments are designed to augment work done in and out of class. Activities” with “activities”.</p> <p>Out-of-Class Assignments-Writing, #2, replace “Write essays” with “Write essays of approximately 350 words.”</p> <p>Methods of Evaluation, add “Essays.”</p> <p>Library, replace “Not Necessary” with “Yes”</p> <p>Requested Start Semester, replace “Spring” with “Fall”</p> <p>CB 21, replace “2” with “3”.</p>	
ENSL 343	<p>ENSL 343 (<i>High-Intermediate Academic Reading</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report:</p> <p>Catalog Description, Line #2, replace “supervised online” with “computer-based”.</p> <p>Schedule Description, Line #2, replace “supervised online” with “computer-based”.</p> <p>Reason for Proposing or Revising, replace “to bring ENSL courses in line with CB-21 re-coding project” with “Revision of ENSL courses for purposes of CB-21 coding project.”</p> <p>Course Objectives, Item #2, replace “Understand” with “Recognize”; Item #3, replace “Understand most general vocabulary” with “Define general vocabulary words”; Item #4, replace “Sometimes use” with “Use”; and, Item #6, replace “Understand” with “Interpret”.</p> <p>Out-of-Class Assignments-Writing, #1, replace “texts listed above” with “assigned readings.”; and, add as #3, “Write essays”.</p> <p>Methods of Evaluation, add “Essays”.</p> <p>Additional assessment information, add “A major part of the course work during the first part of the term involves written summaries of a series of short stories and articles. As the semester progresses, essays are required.”</p> <p>CB 21, replace “2” with “3”.</p>	<p>Motion to approve with corrections: Richard Seconded: Paola</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Laura L. Seconded: Elizabeth</p> <hr/> <p>Motion approved</p>

<p>ENSL 443</p>	<p>ENSL 443 (<i>High-Intermediate Academic Reading</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #2, replace “supervised online” with “computer-based”. Schedule Description, Line #2, replace “supervised online” with “computer-based”. Reason for Proposing or Revising, replace “CB2” with “Revision of ENSL courses for purposes of CB-21 coding project.” Repeatable, Number of times, add “99” Course Objectives, Item #2, replace “Understand” with “Recognize”; Item #3, replace “Understand most general vocabulary” with “Define general vocabulary words”; Item #4, replace “Sometimes use” with “Use”; and, Item #6, replace “Understand” with “Interpret”. Out-of-Class Assignments, Writing, #1, replace “texts listed above” with “assigned readings.”; and, add as #3, “Write essays”. CB 21, replace “2” with “3”.</p>	<p>Motion to approve with corrections: Richard Seconded: Tom R.</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Paola Seconded: Laura L.</p> <hr/> <p>Motion approved</p>
<p>ENSL 348</p>	<p>ENSL 348 (<i>Advanced Speaking and Listening</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Library, replace “Not Necessary” with “Yes”</p>	<p>Motion to approve with corrections: Paola Seconded: Tom R.</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Tom R. Seconded: Paola</p> <hr/> <p>Motion approved</p>
<p>ENSL 448</p>	<p>ENSL 448 (<i>Advanced Speaking and Listening</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Reason for Proposing or Revising, replace “revision” with “Revision.” Out-of-Class Assignments, Writing, replace “communications” with “communication”.</p>	<p>Motion to approve with corrections: Tom R. Seconded: Richard</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Richard Seconded: Elizabeth</p>

ENSL 448 (continued)	Other Out-of-Class Assignments , replace “3. Library” with “3. Library research”. Library , replace “Not Necessary” with “Yes”	Motion approved
ENSL 346	ENSL 346 (<i>Advanced Writing: American Culture</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer. Corrections noted, All Fields Report: Catalog Description , Line #1, replace “speaker, designed” with “speaker designed”; Line #2, replace “American” with “U.S.”; and, Line #3, replace “supervised online” with “computer-based”. Schedule Description , Line #1, replace “A advanced” with “An advanced”, and replace “speaker, designed” with “speaker designed”; Line #2, replace “American” with “U.S.”; and, Line #3, replace “supervised online” with “computer-based”. Reason for Proposing or Revising , replace “revision” with “Revision.” Course Objectives , Item #1, replace “Understand” with “Identify”; and, Item #3, replace “understanding of the United States as a multi-cultural country” with “multi-cultural aspects of the United States”. Library , replace “Not Necessary” with “Yes”	Motion to approve with corrections: Paola Seconded: Elizabeth <hr/> Motion approved with corrections. <hr/> Motion to approve as stand-alone course: Elizabeth Seconded: Tom R. Motion approved
ENSL 446	ENSL 446 (<i>Advanced Writing: American Culture</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer. Corrections noted, All Fields Report: Catalog Description , Line #1, replace “speaker, designed” with “speaker designed”; Line #2, replace “American” with “U.S.”; and, Line #3, replace “supervised online” with “computer-based”. Schedule Description , Line #1, replace “A advanced” with “An advanced”, and replace “speaker, designed” with “speaker designed”; Line #2, replace “American” with “U.S.”; and, Line #3, replace “supervised online” with “computer-based”. Reason for Proposing or Revising , replace “revision” with “Revision.” Course Objectives , Item #1, replace “Understand” with “Identify”; and, Item #3, replace “understanding of the United States as a multi-cultural country” with “multi-cultural aspects of the United States”. Library , replace “Not Necessary” with “Yes”	Motion to approve with corrections: Richard Seconded: Tom R. <hr/> Motion approved with corrections. <hr/> Motion to approve as stand-alone course: Tom R. Seconded: Richard Motion approved

<p>ENSL 355</p>	<p>ENSL 355 (<i>Advanced Reading: American Culture</i>) is a new, stand-alone course, developed as part of a revision of ENSL courses which will bring the program in line with CB-21 coding.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #1, replace “speaker, focusing” with “speaker focusing”; and, Line #3, replace “supervised online” with “computer-based”. Schedule Description, Line #1, replace “speaker, focusing” with “speaker focusing”; and, Line #3, replace “supervised online” with “computer-based”. Reason for Proposing or Revising, replace “revision” with “Revision.” The following apply, delete “This is not a new course.” Course Objectives, Item #1, replace “Read” with “Examine”; Item #2, replace “Read” with “Examine”; Item #3, replace “Understand some” with “Define”; and, Item #5, replace “Understand” with “Interpret”. Lab Content, Item I.A., replace “activities” with “activities”. Supplemental Material, replace “Relevant websites” with “Websites”; and, replace “Relevant academic essays” with “Academic essays”.</p>	<p>Motion to approve with corrections: Richard Seconded: Tom R.</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Tom R. Seconded: Paola</p> <p>Motion approved</p>
<p>ENSL 455</p>	<p>ENSL 455 (<i>Advanced Reading: American Culture</i>) is a new, stand-alone course, developed as part of a revision of ENSL courses which will bring the program in line with CB-21 coding.</p> <p>Corrections noted, All Fields Report: Catalog Description, Line #1, replace “speaker, focusing” with “speaker focusing”; and, Line #3, replace “supervised online” with “computer-based”. Schedule Description, Line #1, replace “speaker, focusing” with “speaker focusing”; and, Line #3, replace “supervised online” with “computer-based”. Reason for Proposing or Revising, replace “revision” with “Revision.” The following apply, delete “This is not a new course.” Course Objectives, Item #1, replace “Read” with “Examine”; Item #2, replace “Read” with “Examine”; Item #3, replace “Understand” with “Define”; and, Item #5, replace “Understand” with “Interpret”. Supplemental Material, replace “Relevant academic essays” with “Academic essays”; and, replace “Relevant websites” with “Websites.”</p>	<p>Motion to approve with corrections: Tom R. Seconded: Elizabeth</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Paola Seconded: Tom R.</p> <p>Motion approved</p>

<p>ENSL 118</p>	<p>ENSL 118 (<i>High-Advanced Speaking: Public Speaking</i>) is a new, stand-alone course, developed as part of a revision of ENSL courses which will bring the program in line with CB-21 coding.</p> <p>Corrections noted, All Fields Report: Course Title, replace “Public Speaking in American English” with “High-Advanced Speaking: Public Speaking”. Catalog Description, Line #1, replace “an advanced” with “a high-advanced”; and, replace “speaker, focusing” with “speaker focused”. Schedule Description, Line #1, replace “An advanced” with “A high-advanced”; and, replace “speaker, focusing” with “speaker focused”. Reason for Proposing or Revising, replace “CB21” with “Revision of ENSL courses for purposes of CB-21 coding project.” Library, replace “Not Necessary” with “Yes”</p>	<p>Motion to approve with corrections: Elizabeth Seconded: Richard</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Richard Seconded: Tom R.</p> <p>Motion approved</p>
<p>ENSL 110</p>	<p>ENSL 110 (High-Advanced Composition), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report: Course Title, replace “Advanced Composition” with “High-Advanced Composition”. Catalog Description, replace “This is an advanced course for the non-native speaking, preparing students for ENGL 1A. It focuses on the basic principles of exposition and clear organization; it teaches college research skills. It also reviews and develops grammar and punctuation. WRITING REQUIREMENT: 4000 words. Includes one hour per week of supervised online activities. ENSL 155 is a corequisite or prerequisite for ENSL 110.” with “This is a high-advanced writing course for the non-native speaker emphasizing the basic principles of exposition, organization, and research. It also offers review and develops grammar and punctuation. Successful completion of this course prepares students for ENGL 1A. WRITING REQUIREMENT: 4,000 words. Includes one hour per week of computer-based activities.” Schedule Description, replace “Advanced course for the non-native speaker, preparing students for ENGL 1A. Enables students to master the basic principles of exposition and syntax; to write essays that are clearly focused and logically organized; to overcome resistance to writing; and to</p>	<p>Motion to approve with corrections: Tom R. Seconded: Richard</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Richard Seconded: Tom R.</p> <p>Motion approved</p>

<p>ENSL 110 (continued)</p>	<p>review sentence structure, grammar and punctuation. Includes one hour per week of supervised online activities. ENSL 155 is a corequisite or prerequisite for ENSL 110.” with “A high-advanced writing course for the non-native speaker emphasizing the basic principles of exposition, organization, and research. Offers review of grammar and punctuation. Successful completion prepares students for ENGL 1A. WRITING REQUIREMENT: 4,000 words. Includes one hour per week of computer-based activities.”</p> <p>Reason for Proposing or Revising, replace “CB 21” with “Revision of ENSL courses for purposes of CB-21 coding project.”</p> <p>Course Objectives, Item #1, replace “essays, which” with “essays which”, and replace “sources, using” with “sources and use”.</p> <p>Lab Content, Item I. C., replace “Free- and guided-writing” with “Writing activities”</p> <p>Out-of-Class Assignments, Writing, replace “2. Revise rough draft and final drafts” with “2. Write, revise and edit essays.”</p> <p>Library, replace “Not Necessary” with “Yes”</p> <p>CB05, add “C = Non-Transferable”</p> <p>CB21, add “A = 1 level below transfer”</p>	
<p>ENSL 155</p>	<p>ENSL 155 (<i>High-Advanced Reading</i>), a stand-alone course, is being revised to bring it in line with CB-21 coding and place this course at the appropriate level below transfer.</p> <p>Corrections noted, All Fields Report:</p> <p>Course Title, replace “Advanced Reading” with “High-Advanced Reading”.</p> <p>Catalog Description, Line #1, replace “an advanced” with “a high-advanced”; replace “speaker, emphasizing” with “speaker emphasizing”; Line #2, delete “ENSL 155 is the pre- or corequisite for ENSL 110.”; and, Line #3, replace “supervised online” with “computer-based”.</p> <p>Schedule Description, Line #1, replace “An advanced” with “A high-advanced”; replace “speaker, emphasizing” with “speaker emphasizing”; Line #2, delete “Prepares students to read at the college level. Pre- or corequisite for ENSL 110.”; Line #3, replace “supervised online” with “computer-based”; and, delete “(Also offered online.)”.</p> <p>Reason for Proposing or Revising, replace “CB 21” with “Revision of</p>	<p>Motion to approve with corrections: Richard Seconded: Paola</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as stand-alone course: Tom R. Seconded: Paola</p> <hr/> <p>Motion approved with corrections.</p> <hr/> <p>Motion to approve as Distance Education course: Elizabeth Seconded: Paola</p> <hr/> <p>Motion approved.</p>

<p>ENSL 155 (continued)</p>	<p>ENSL courses for purposes of CB-21 coding project.” Class Hours, Lab/Activity, add “1.0”. Course Objectives, Item #1, replace “Read” with “Analyze”; Item #2, replace “Read” with “Examine”; and, Item #3, replace “Read” with “Read and respond to”. Lab Content, add “A. Vocabulary exercises”; “B. Reading exercises” and, “C. Comprehension exercises”. Corrections noted, Distance Education Form: Item #11, Line # 7, replace “moodle” with “CMS”. Item #13, add “https://www.ilearn.mpc.edu”.</p>	
<p>OCEN 2L</p>	<p>OCEN 2L (<i>Introductory Oceanography Lab</i>) is being revised to provide a more detailed outline of the lab content. This is required in order to maintain the CSU GE-Breadth and IGETC qualifications for this course. Corrections noted, All Fields Report: Lab Content, Item #1, replace “Read and use” with “Use”; Item #2, replace “Construct and interpret” with “Interpret”; Item #3, replace “Interpret tectonic” with “Tectonic”; Item #4, replace “Analyze the effect” with “Effect”; Item #5, replace “Analyze the subsurface” with “Subsurface”; Item #6, replace “Analyze atmospheric” with “Atmospheric”; and, Item #7, replace “Interpret ocean” with “Ocean”.</p>	<p>Motion to approve with corrections: Tom R. Seconded: Paola Motion approved with corrections.</p>
<p>Next meeting: Aug. 31, 2011, 3 p.m. BMC-207</p>		