## Curriculum Advisory Committee Meeting Notes

	DATE: October 5, 2011 LOCATION: BMC-207						
$\checkmark$	Richard Abend, ESL	~	Tom Logan, Social Science				
$\checkmark$	Steven Belding, Student Representative		Laura Loop, Nursing				
$\checkmark$	Bill Easton, Library		Laura Mock, CurricUNET Specialist				
	Paola Gilbert, Humanities		Beth Penney, Basic Skills				
$\checkmark$	Michael Gilmartin, Administration	>	Tom Rebold, Business and Technology				
$\checkmark$	Elizabeth Harrington, Articulation Officer		Vacant, Academic Senate				
$\checkmark$	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Creative Arts				
$\checkmark$	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Life Science				
$\checkmark$	LaRon Johnson, Student Services		Vacant, Physical Education				

Meeting Chaired by: Lynn Iwamoto Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors present.	No visitors' comments.
Approval of Minutes: 9/28/11	Corrections noted: Agenda Item, LETP 130, replace "LEPT" with "LETP". Agenda Item, PHED 15B, replace "Volley Ball" with "Volleyball"	Motion to approve with corrections: Steven Seconded: Bill
		Motion approved.
Approval of Agenda	Submission of the amended agenda for approval.	Motion to approve as presented: Richard Seconded: Tom L.
		Motion approved.
Discussion Agenda	No Discussion Agenda items for committee discussion.	No Discussion Agenda items.

Consent Agenda	Courses Submitted for Deletion:	Motion to approve Consent Agenda:
	CHDV 102	Elizabeth
	PHED 16	Seconded: Bill
	PHED 17	
	PHED 19	Motion approved.
	WRLD 99.6	
ANAT 2	ANAT 2 (General Anatomy Laboratory) is being revised as part of	Motion to approve with corrections:
	Program Review.	Richard
		Seconded: Steven
	Corrections noted:	
	<b>Reason for Proposing or Revising,</b> add "Reviewing and upating the course for program review."	Motion approved.
PHED 42	PHED 42 (Athletic Training Field Experience) is being revised as part of	Motion to approve with corrections:
	Program Review.	Tom R.
		Seconded: Richard
	Corrections noted:	
	Lab Content, replace "papers and assignments. Subject will vary" with	Motion approved.
	"topics".	
	Out-of-Class Assignments Reading, add "Reading outside sources"	
	Out-of-Class Assignments Writing, add "Record-keeping and notes,	
	research essays"	
	Methods of Evaluation, add "Journals" and "Simulation", delete	
	"Research Projects".	
	Additional Assessment information, delete "1. Research paper; 2.	
	Completion of assigned hours".	
MATH 17	MATH 17 ( <i>Finite Math</i> ) is being revised as part of Program Review.	Motion to approve with corrections,
	Lynn will ask the department to determine the correct English Basic Skills	pending departmental discussion of
	Advisory for this course.	the appropriate English Basic Skills
		Advisory: Tom L.
	No corrections noted.	
		Seconded: Richard
		Motion approved with corrections.

MATH 18	<ul> <li>MATH 18 (<i>Calculus and Analytic Geometry for Biology/Soc</i> <i>Sci/Business</i>) is being revised as part of Program Review. Lynn will ask the department to determine the correct English Basic Skills Advisory for this course.</li> <li>Corrections noted: Lecture Content, add content item numbers.</li> </ul>	Motion to approve with corrections, pending departmental discussion of the appropriate English Basic Skills Advisory: Elizabeth Seconded: LaRon
	<b>Out-of-Class Assignments Writing,</b> delete "2. Write clear answers to test questions."	Motion approved with corrections.
MATH 20C	<ul> <li>MATH 20C (<i>Calculus of Several Variables</i>) is being revised as part of Program Review. Lynn will ask the department to determine the correct English Basic Skills Advisory for this course.</li> <li>Corrections noted: Articulation, delete "This course is intended for course-to-course articulation with CSU" and "This course is intended for course-to-course articulation with UC". Methods of Evaluation, add "Projects".</li> </ul>	Motion to approve with corrections, pending departmental discussion of the appropriate English Basic Skills Advisory: Tom L. Seconded: Richard Motion approved with corrections.
MATH 31	<ul> <li>MATH 31 (<i>Linear Algebra</i>) is being revised as part of Program Review. Lynn will ask the department to determine the correct English Basic Skills Advisory for this course.</li> <li>Corrections noted: Articulation, delete "This course is intended for course-to-course articulation with CSU" and "This course is intended for course-to-course</li> </ul>	Motion to approve with corrections, pending departmental discussion of the appropriate English Basic Skills Advisory: Tom R. Seconded: Steven
	articulation with UC".	Motion approved with corrections.
MATH 32	MATH 32 ( <i>Differential Equations</i> ) is being revised as part of Program Review. Lynn will ask the department to determine the correct English Basic Skills Advisory for this course. <b>Corrections noted:</b>	Motion to approve with corrections, pending departmental discussion of the appropriate English Basic Skills Advisory: Tom R.
	Articulation, delete "This course is intended for course-to-course articulation with CSU" and "This course is intended for course-to-course articulation with UC".	Seconded: Tom L. Motion approved with corrections.

MATH 40	MATH 40 ( <i>Discrete Mathematics</i> ) is being revised as part of Program Review. Lynn will ask the department to determine the correct English Basic Skills Advisory for this course. Lynn will ask Don Philley to delete the Content and scope area numbers from the Lecture Content.	Motion to approve with corrections, pending departmental discussion of the appropriate English Basic Skills Advisory: Steven
	Corrections noted: Articulation, delete "This course is intended for course-to-course articulation with CSU" and "This course is intended for course-to-course articulation with UC". Lecture Content, delete the content and scope area numbers.	Seconded: Tom R. Motion approved with corrections.
Next meeting: 3:00	p.m., Oct. 12, 2011 BMC-207	•