

Curriculum Advisory Committee Meeting Notes

| DATE: April 18, 2012 LOCATION: BMC-207 | | |
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| ✓ | Richard Abend, ESL | Laura Mock, CurricUNET Specialist |
| ✓ | Bill Easton, Library | ✓ Beth Penney, Basic Skills |
| ✓ | Paola Gilbert, Humanities | Tom Rebold, Business and Technology |
| ✓ | Michael Gilmartin, Administration | Vacant, Academic Senate |
| ✓ | Elizabeth Harrington, Articulation Officer | Vacant, Creative Arts |
| ✓ | He Seon Ihn, Curriculum/Scheduling/Catalog Technician | Vacant, Life Science |
| ✓ | Lynn Iwamoto, Chairperson/Physical Science | Vacant, Physical Education |
| ✓ | LaRon Johnson, Student Services | Vacant, Social Science |
| ✓ | Laura Loop, Nursing | |

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

| Agenda Item | Discussion / Comments | Action |
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| Announcements | No announcements. | No announcements. |
| Comments from Visitors | No visitors present. | No visitors' comments. |
| Approval of Minutes: 4/11/12 | No corrections noted: | Motion to approve: Richard Seconded: Beth Motion approved. |
| Discussion Agenda | No Discussion Agenda items. | No Discussion Agenda items. |
| Consent Agenda | Course deletions: FACS 52 FACS 163 FACS 165 | Motion to approve Consent Agenda: Paola Seconded: Laura Motion approved |

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| THEA 64 | <p>THEA 64 (<i>Rehearsal and Performance Workshop – Musical</i>) is being revised as part of Program Review. The Basic Skills Advisory has been increased to Eligibility for ENGL 1A and a non-course enrollment limitation for audition has been added.</p> <p>No corrections noted.</p> | <p>Motion to approve: Beth Seconded: Bill Motion approved</p> |
| THEA 65 | <p>THEA 65 (<i>Rehearsal and Performance Workshop – Comedy</i>) is being revised as part of Program Review. The Basic Skills Advisory has been increased to Eligibility for ENGL 1A and a non-course enrollment limitation for audition has been added.</p> <p>No corrections noted.</p> | <p>Motion to approve: Richard Seconded: Laura Motion approved</p> |
| THEA 67 | <p>THEA 67 (<i>Rehearsal and Performance Workshop – Original</i>) is being revised as part of Program Review. The Basic Skills Advisory has been increased to Eligibility for ENGL 1A and a non-course enrollment limitation for audition has been added.</p> <p>No corrections noted.</p> | <p>Motion to approve: Bill Seconded: LaRon Motion approved</p> |
| THEA 68 | <p>THEA 68 (<i>Rehearsal and Performance Workshop – Drama</i>) is being revised as part of Program Review. The Basic Skills Advisory has been increased to Eligibility for ENGL 1A and a non-course enrollment limitation for audition has been added.</p> <p>No corrections noted.</p> | <p>Motion to approve: Richard Seconded: Beth Motion approved</p> |
| THEA 75 | <p>THEA 75 (<i>Rehearsal and Performance Workshop – Advanced Comedy</i>) is being revised as part of Program Review. A non-course enrollment limitation for audition has been added.</p> <p>No corrections noted.</p> | <p>Motion to approve: Bill Seconded: Laura Abstain = 2 Motion approved</p> |
| THEA 76 | <p>THEA 76 (<i>Rehearsal and Performance Workshop – Advanced Dramatic</i>) is being revised as part of Program Review. The Basic Skills Advisory has been increased to Eligibility for ENGL 1A and a non-course enrollment limitation for audition has been added.</p> <p>No corrections noted.</p> | <p>Motion to approve: Beth Seconded: Bill Abstain = 2 Motion approved</p> |

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| THEA 77 | <p>THEA 77 (<i>Rehearsal and Performance Workshop – Advanced Musical</i>) is being revised as part of Program Review. The Basic Skills Advisory has been increased to Eligibility for ENGL 1A and a non-course enrollment limitation for audition has been added.</p> <p>No corrections noted.</p> | <p>Motion to approve: Bill</p> <p>Seconded: Beth</p> <p>Abstain = 2</p> <p>Motion approved</p> |
| THEA 78 | <p>THEA 78 (<i>Rehearsal and Performance Workshop – Advanced Classical</i>) is being revised as part of Program Review. The Basic Skills Advisory has been increased to Eligibility for ENGL 1A and a non-course enrollment limitation for audition has been added.</p> <p>No corrections noted.</p> | <p>Motion to approve: Beth</p> <p>Seconded: Laura</p> <p>Abstain = 2</p> <p>Motion approved</p> |
| THEA 79 | <p>THEA 79 (<i>Technical Workshop</i>) is being revised as part of Program Review. The Basic Skills Advisory has been increased to Eligibility for ENGL 1A and a non-course enrollment limitation for audition has been added.</p> <p>No corrections noted.</p> | <p>Motion to approve: Bill</p> <p>Seconded: LaRon</p> <p>Motion approved</p> |
| THEA 478 | <p>THEA 478 (<i>Reader’s Theatre</i>), a stand-alone course, is being revised as part of Program Review.</p> <p>Corrections noted: Units/Hours, Repeatable, add total repeats “99.” Textbooks, Instructor-Generated material, replace “No” with “Yes”.</p> | <p>Motion to approve with corrections: Richard</p> <p>Seconded: Paola</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as stand-alone course: Laura</p> <p>Seconded: Bill</p> <p>Motion approved</p> |
| CHEM 1A | <p>CHEM 1A (<i>General Chemistry I</i>) is being revised as part of Program Review.</p> <p>Corrections noted: Catalog Description, delete “Students are urged to complete both courses at MPC.” Schedule Description, delete “Students are urged to complete both courses at MPC.”</p> | <p>Motion to approve with corrections: Beth</p> <p>Seconded: Paola</p> <p>Motion approved</p> |

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| CHEM 1A (continued) | MPC AA/AS Degree , Elective, add “Yes”. Requisites, non-course limitation , replace “both” with “CHEM 1A and CHEM 1B” | |
| CHEM 1B | CHEM 1B (<i>General Chemistry II</i>) is being revised as part of Program Review. Lynn will complete the MATH 263 requisite information. No corrections noted. | Motion to approve with corrections: Paola Seconded: Beth Motion approved |
| CHEM 2 | CHEM 2 (<i>Fundamental Chemistry</i>) is being revised as part of Program Review. The committee recommends increasing the English Basic Skills Advisory to Eligibility for ENGL 1A. Lynn will correct the MATH 261 requisite. Corrections noted: Requisites, Basic Skills Advisory , replace “Eligibility for ENGL 111 AND 112 or ENSL 110 AND 155” with “Eligibility for ENGL 1A” and add corresponding requisite analysis. Textbooks , replace “2008” with “2009”. | Motion to approve with corrections: LaRon Seconded: Richard Motion approved |
| CHEM 10 | CHEM 10 (<i>General Everyday Chemistry</i>) is being revised as part of Program Review. The committee recommends increasing the English Basic Skills Advisory to Eligibility for ENGL 1A. This lecture course is a co-requisite of CHEM 10L. Corrections noted: Requisites, Basic Skills Advisory , replace “Eligibility for ENGL 111 AND 112 or ENSL 110 AND 155” with “Eligibility for ENGL 1A” and add corresponding requisite analysis. Methods of Instructions , remove “Distance Education: ONLINE” and “Other (Specify)”; and, add “Hybrid”. Corrections noted Distance Education Form: Item II. A. 1. , replace “amimation” with “animations”. | Motion to approve with corrections: LaRon Seconded: Richard Motion approved. Motion to approve as stand-alone course: Bill Seconded: Richard Motion approved |
| CHEM 10L | CHEM 10L (<i>General Everyday Chemistry Lab</i>) is being revised as part of Program Review. This lab course is a co-requisite of CHEM 10. | Motion to approve with correction: Richard Seconded: Laura |

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| CHEM 10L (continued) | Correction noted: Requisites, Basic Skills Advisory , replace “Eligibility for ENGL 111 AND 112 or ENSL 110 AND 155” with “Eligibility for ENGL 1A” and add corresponding requisite analysis. | Motion approved |
| Other Agenda Items | <p>Courses: CHEM 12A CHEM 1A CHEM 30B MATH 16 CHEM 12B CHEM 30A PHED 40</p> <p>Programs:</p> <ul style="list-style-type: none"> • Fitness Instructor Training, Associate in Science (Career Technical) • Office Technology, Certificate of Achievement (Career Technical) • Office Technology – Fast Track: Entry-Level Office Worker, Certificate of Training • Office Technology – Fast Track: Entry-Level Office Worker Level 2, Certificate of Training • Administrative Assistant, Certificate of Achievement (Career Technical) • Administrative Assistant, Associate in Science (Career Technical) • Administrative Assistant, – Fast Track: Entry-Level Office Worker, Certificate of Training (Credit Only) • Web Designer, Certificate of Training (Credit Only) | Discussion of these Agenda Items is postponed until next week’s meeting. |
| Next meeting: 3:00 p.m., April 25, 2012 BMC-207 | | |