

Curriculum Advisory Committee Meeting Notes

DATE: September 19, 2012 LOCATION: BMC-207			
	Richard Abend, ESL	✓	Laura Loop, Nursing
✓	Bill Easton, Library	✓	Laura Mock, CurricUNET Specialist
✓	Sunshine Giesler, Chairperson		Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities	✓	Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration	✓	Jason Walters, Student Representative
✓	Elizabeth Harrington, Articulation Officer		Vacant, Academic Senate
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Creative Arts
✓	Lynn Iwamoto, Physical Science		Vacant, Life Science
✓	LaRon Johnson, Student Services		Vacant, Physical Education

Meeting Chaired by: Lynn Iwamoto
 Notes Submitted by: Elizabeth Harrington
 Guest: Diane Eisenbach

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors present.	No visitors' comments.
Approval of Minutes: 9/12/12	Corrections noted: Add, "Guest: Diane Eisenbach" Approval of Minutes, Add, "Restaurant Management Associate in Science (Career Technical), remove MATH 360 as a degree requirement."	Motion to approve as amended: Bill Seconded: Paola Motion approved.
Discussion Agenda Michael Gilmartin	Course Families – Michael drew the committee's attention to the document <i>Principles for Developing Families of Courses</i> prepared by the Chancellor's Office. Currently community colleges are able to define families of courses as they see fit. The Chancellor's Office will closely monitor what colleges do in regard to defining families and if it finds that there is an excessive proliferation of course families among community colleges the ability to	Discussion will continue as needed.

<p>Discussion Agenda (continued)</p>	<p>define course families locally will be terminated. It is important for CAC to adopt a conservative approach to defining course families. Additionally, CAC will need to develop a rationale for the establishment of course families.</p> <p>Full Content Review/Prerequisite Validation - Michael wanted the committee to be aware that:</p> <ul style="list-style-type: none"> • There needs to be a process established to determine which courses have the highest priority for prerequisites. • Faculty training will be needed for the process of establishing prerequisites, including the content review elements. • CAC will require annual Content Review training similar to the Stand-Alone training. • Attention will need to be paid to the scheduling of prerequisite courses required for degree programs. Required courses must be offered at least once every four semester; and, there is the need to establish alternative pathways for fulfilling prerequisites. • The College will be required to regularly report to the state prerequisites have been approved and to do research on approved prerequisite courses. If a differential impact is found there will need to be a diagnostic study to resolve the impact. 	
<p>Consent Agenda</p>	<p>Course deletions:</p> <p>NURS 99.1 AUTO 160</p>	<p>Motion to approve as amended: Paola Seconded: Lynn Motion approved.</p>
<p>Action Agenda ARTH 2</p>	<p>ARTH 2 (<i>General Survey of Western Art</i>) is new course which is being added to the curriculum as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art History (ARTH) department.</p> <p>Consideration of this course is tabled pending further revision of objectives and content as necessary for clarification and completeness.</p>	<p>Tabled pending further revision.</p>

<p>ARTH 3</p>	<p>ARTH 3 (<i>History of Western Art I</i>) is new course which has been developed as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art History (ARTH) department.</p> <p>Consideration of this course is tabled pending further revision of objectives and content as necessary for clarification and completeness.</p>	<p>Tabled pending further revision.</p>
<p>ARTH 4</p>	<p>ARTH 4 (<i>History of Western Art II</i>) is new course which has been developed as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art History (ARTH) department.</p> <p>Consideration of this course is tabled pending further revision of objectives and content as necessary for clarification and completeness.</p>	<p>Tabled pending further revision.</p>
<p>ARTH 6</p>	<p>ARTH 4 (<i>Women in the Arts</i>) is new course which has been developed as part as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art History (ARTH) department.</p> <p>Consideration of this course is tabled pending further revision of objectives and content as necessary for clarification and completeness and pending completion and presentation of cross-listed course outlines (HUMA 6 and WOMN 6).</p>	<p>Tabled pending further revision.</p>
<p>ARTH 7</p>	<p>ARTH 7 (<i>Art of Africa, Oceana, and the Americas</i>), formerly ART 7, is being revised as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art History (ARTH) department.</p>	<p>Tabled pending further revision.</p>

ARTH 7 (continued)	Consideration of this course is tabled pending further revision of objectives and content as necessary for clarification and completeness.	
ARTH 8	<p>ARTH 8 (<i>Asian Art</i>), formerly ART 8, is being revised as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art History (ARTH) department.</p> <p>Consideration of this course is tabled pending further revision of objectives and content as necessary for clarification and completeness.</p>	Tabled pending further revision.
ARTH 9	<p>ARTH 9 (<i>American Art</i>) is new course which has been developed as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art History (ARTH) department.</p> <p>Consideration of this course is tabled pending further revision of objectives and content as necessary for clarification and completeness.</p>	Tabled pending further revision.
ARTH 30	This course was reviewed and approved by the committee during the April 11, 2012, meeting. No further committee review or action is required.	Committee review of this course has been completed.
ARTD 41A	<p>ARTD 41A (<i>Small Metal Casting: Jewelry I</i>), formerly ART 82D, is being revised as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art Dimensional (ARTD) department.</p> <p>Corrections noted, All Fields Report: Course Objectives/Exit Standards, Item #4, replace “realize” with “consider”; Item #5, replace “learn and recover” with “Solve problems”; and, Item #10, replace “understand” with “recognize”. Lecture Content, delete “All topics and projects explored in this class will be introduced in lecture and demonstration form, followed by assignments</p>	<p>Motion to approve with corrections: Lynn Seconded: Bill</p> <p>Motion approved with corrections.</p>

ARTD 41A (continued)	and practice in studio format”. Lab Content , delete “All topics and projects explored in this class will be introduced in lecture and demonstration form, followed by assignments and practice in studio format”.	
Early Childhood Education Certificate of Achievement (Career Technical)	The Early Childhood Education Certificate of Achievement (Career Technical, formerly Child Development Certificate of Achievement (Career Technical), is being revised to align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. No corrections noted.	Motion to approve: Lynn Seconded: LaRon Motion approved.
Early Childhood Education Associate in Science (Career Technical)	The Early Childhood Education Associate in Science (Career Technical), formerly Child Development Associate in Science (Career Technical), is being revised to align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. No corrections noted.	Motion to approve: Lynn Seconded: Laura L. Motion approved.
Nursing Associate in Science (Career Technical)	Nursing Associate in Science (Career Technical) is being revised to align with SB 1393 and to differentiate degree specific course requirements from courses required by the Board of Nursing. Corrections noted: Add rationale statement. Add as a Course Definition block, “Complete Major, Competency Requirements, and 60 degree-applicable units.”	Motion to approve with corrections: LaRon Seconded: Paola Motion approved with corrections.
Other Agenda Items	ARTD 42A ARTC 2A	Discussion of these Agenda Items is postponed until next week’s meeting.
Next meeting: Sept. 26, 2012, 3 p.m. BMC-207		