

## Curriculum Advisory Committee Meeting Notes

DATE: Dec. 11, 2013		LOCATION: BMC-207	
	Richard Abend, ESL		Laura Mock, CurricUNET Specialist
✓	Bill Easton, Library	✓	Beth Penney, Humanities
✓	Sunshine Giesler, Chairperson	✓	Tom Rebold, Business and Technology
	Michael Gilmartin, Administration		Vacant, Academic Senate
✓	Elizabeth Harrington, Articulation Officer		Vacant, Creative Arts
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Life Science
✓	Lynn Iwamoto, Physical Science		Vacant, Physical Education
✓	LaRon Johnson, Student Services		Vacant, Student Representative
✓	Laura Loop, Nursing		

Meeting Chaired by: Sunshine Giesler  
Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
<b>Announcements</b>	No announcements.	No announcements.
<b>Comments from Visitors</b>	No visitors' comments.	No visitors' comments.
<b>Approval of Minutes: 12/4/13</b>	No corrections noted.	Motion to approve: Bill  Seconded: Lynn  Motion Approved
<b>Motion to revise Agenda</b>	Motion to revise the Agenda Item to include approval of the Mechatronics Certificate of Training as an Agenda Item.	Motion to approve: Bill  Seconded: LaRon  Motion Approved

<b>Discussion Agenda</b>	No Discussion Agenda Items.	No Discussion Agenda Items.
<b>Consent Agenda</b>	<ul style="list-style-type: none"> <li>• SOCI 14 cross listed with ETNC 14</li> <li>• Course Deletions: THEA 35, 40, 41, 42, 43, 58, 60, 61, 62, 63, 64</li> <li>• Removal of the following courses from Theatre Arts Certificate of Achievement: THEA 35, 40, 41, 42, 43, 58, 60, 61, 62, 63, 64</li> <li>• Removal of the following courses from Theatre Arts Associate in Arts (non-career technical): THEA 35, 40, 41, 42, 43, 58, 60, 61, 62, 63, 64</li> <li>• Removal of the following courses from Theatre Arts Associate in Arts (transfer prep): 40, 41, 42, 43, 60, 61, 62, 63, 64</li> <li>• Program Deletions: Physics Associate in Arts (Transfer Preparation); Sociology AA Transfer Preparation</li> <li>• New DE form</li> <li>• PFIT 180A &amp; 180B should have PFIT 82 &amp; 83 as co-requisites/prerequisites instead of strictly prerequisites</li> </ul>	<p>Motion to approve: Elizabeth</p> <p>Seconded: Laura L.</p> <p>Motion Approved</p>
<b>NUTF 2</b>	<p>NUTF 2 (<i>Introduction to Nutrition, Dietetics, and Foods</i>) is a new course which is being added to the curriculum as part of a new program of study for students interested in nutrition, dietetics and/or food system management. Sunshine will confirm the intended method(s) of delivery. This is currently a stand-alone course.</p> <p><b>Corrections noted:</b>  <b>Catalog Description</b>, replace “an ntroduction” with “an introduction”.  <b>Method of Instruction</b>, delete “Hybrid – Lecture/”; and, delete “Independent Study”.</p>	<p>Motion to approve with corrections: Beth</p> <p>Seconded: Lynn</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Distance Education course: Bill</p> <p>Seconded: Laura L.</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Stand-Alone course: Laura L.</p> <p>Seconded: LaRon</p> <p>Motion approved.</p>
<b>NUTF 10</b>	<p>NUTF 10 (<i>Food Science</i>) is a new course which is being added to the curriculum as part of a new program of study for students interested in nutrition, dietetics and/or food system management. Sunshine will confirm the intended method(s) of delivery. It appeared to the committee that the Distance Education forms need to be revised to reflect the Lecture-only nature of the course. This is currently a stand-alone course.</p>	<p>Motion to approve with corrections: Laura L.</p> <p>Seconded: Lynn</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Distance Education course: LaRon</p>

<p><b>NUTF 10 (continued)</b></p>	<p><b>Corrections noted:</b>  <b>Catalog Description</b>, revise as necessary to reflect method of delivery.  <b>Transferability</b>, Transfers to CSU;UC, replace “Yes” with “No”; and, Transfer to CSU, replace “No” with “Yes”.  <b>Course Objectives/Exit Standards</b>, Item # 7, replace “indentify” with “identify”.  <b>Lecture Content</b>, Item IV, revise as necessary for consistency with other Content Items.  <b>Method of Instruction</b>, delete “Hybrid – Lecture”.</p>	<p>Seconded: Bill  <u>Motion approved</u>  Motion to approve as a Stand-Alone course: Bill  Seconded: Laura L.  Motion approved.</p>
<p><b>NUTF 10L</b></p>	<p>NUTF 10L (<i>Food Science and Safety Laboratory</i>) is a new course which is being added to the curriculum as part of a new program of study for students interested in nutrition, dietetics and/or food system management. This course was submitted as NUTF 11, but the committee recommends that it be numbered NUTF 10L for consistency with other pairs of lecture and lab courses. Sunshine will confirm the course number with the department. This is currently a stand-alone course.</p> <p><b>Corrections noted:</b>  <b>Course Number</b>, replace “11” with “10L”.  <b>Transferability</b>, Transfers to CSU;UC, replace “Yes” with “No”; and, Transfer to CSU, replace “No” with “Yes”.</p>	<p>Motion to approve with corrections: Bill  Seconded: Beth  <u>Motion approved</u>  Motion to approve as a Stand-Alone course: Laura L.  Seconded: Lynn  Motion approved.</p>
<p><b>NUTF 20</b></p>	<p>NUTF 20 (<i>Community Nutrition for the Lifespan</i>) is a new course which is being added to the curriculum as part of a new program of study for students interested in nutrition, dietetics and/or food system management. This is currently a stand-alone course.</p> <p><b>Corrections noted:</b>  <b>Course Title</b>, replace “Life Span” with “Lifespan”.  <b>Transferability</b>, Transfers to CSU;UC, replace “Yes” with “No”; and, Transfer to CSU, replace “No” with “Yes”.  <b>Lecture Content</b>, Item H, replace “schools” with “Schools”; and, Item I, replace “day” with “Day”.</p>	<p>Motion to approve with corrections: Elizabeth  Seconded: Beth  <u>Motion approved</u>  Motion to approve as a Stand-Alone course: Bill  Seconded: Lynn  Motion approved.</p>
<p><b>NUTF 30</b></p>	<p>NUTF 30 (<i>Clinical Nutrition</i>) is a new course which is being added to the curriculum as part of a new program of study for students interested in nutrition, dietetics and/or food system management. This is currently a stand-alone course.</p>	<p>Motion to approve with corrections: Bill  Seconded: Lynn  <u>Motion approved</u></p>

<b>NUTF 30 (continued)</b>	<p><b>Corrections noted:</b>  <b>Transferability</b>, Transfers to CSU;UC, replace “Yes” with “No”; and, Transfer to CSU, replace “No” with “Yes”.  <b>Course Objectives/Exit Standards</b>, Item # 1, replace “variety culturally” with “variety of culturally”.</p>	<p>Motion to approve as a Stand-Alone course: Laura L.          Seconded: Bill</p> <p>Motion approved.</p>
<b>THEA 59A</b>	<p>THEA 59A (<i>Repertory Theatre - Musical</i>) is being revised to reflect the creation of a unified family of courses specific to genre in repertory performance. This is currently a stand-alone course.</p> <p><b>Corrections noted:</b>  <b>MPC AA/AS Degree</b>, Elective, replace “Yes” with “No”.  <b>MPC Certificate</b>, Elective, replace “Yes” with “No”.  <b>MPC Proficiencies</b>, Reading Proficiency, replace “Yes” with “No”.</p>	<p>Motion to approve with corrections:          LaRon          Seconded: Beth</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Stand-Alone course: Lynn          Seconded: Bill</p> <p>Motion approved.</p>
<b>NURS 53</b>	<p>NURS 53 (<i>Nursing Graduate Transition to Practice</i>) is a new course which is being added to the curriculum in order to provide nurse residency or clinical immersion opportunities consistent with NCSBN Transition to Practice model and IOM recommendations. This is currently a stand-alone course.</p> <p><b>Corrections noted:</b>  <b>Schedule Description</b>, delete “with preceptor(s)/mentor(s)”.  <b>Requisites</b>, Limitation (Non-Course), replace “within the past 12 months” with “within 12 months of enrollment”.</p>	<p>Motion to approve with corrections:          Elizabeth          Seconded: Bill</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Stand-Alone course: LaRon          Seconded: Lynn</p> <p>Motion approved.</p>
<b>ART 93.3</b>	<p>ART 93.3 (<i>Practicum: Painting</i>) is being revised as part of a comprehensive Art Department curriculum revision addressing past inconsistencies, accreditation, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer requirements. This is currently a stand-alone course. Sunshine will contact the department to confirm units and hours.</p> <p><b>Corrections noted:</b>  <b>MPC AA/AS Degree</b>, Major, replace “Yes” with “No”; and, Elective, replace “Yes” with “No”.  <b>MPC Certificate</b>, Elective, replace “Yes” with “No”.  <b>Course Units/Hours</b>, revise if necessary to reflect different units/hours.  <b>Requisites</b>, Prerequisite ART 32, change to a Pre/Corequisite.</p>	<p>Motion to approve: Beth</p> <p>Seconded: Bill</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Stand-Alone course: Lynn          Seconded: Laura L.</p> <p>Motion approved.</p>

<p><b>ECED 75</b></p>	<p>ECED 75 (<i>Working with Families</i>) is being revised to change the wording of the course limitation because the department felt that as written the course limitation was discouraging student enrollment.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: Lynn</p> <p>Seconded: Beth</p> <p>Motion approved.</p>
<p><b>ENGL 47</b></p>	<p>ENGL 47 (<i>Survey of British Literature II</i>) is being revised to add a representative reading list as required for UC transfer, the Diversity Statement is being revised, and a Distance Education method of delivery is being added.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve with corrections: Elizabeth</p> <p>Seconded: Lynn</p> <p>Motion approved.</p>
<p><b>ENGT 5</b></p>	<p>ENGT 5 (<i>Introduction to Mechanical Systems</i>) is a new course which is being added to the curriculum as part of the new Engineering Technology program of study which will provide students valuable mechatronics technology skills. This is currently a stand-alone course.</p> <p><b>Corrections noted:</b>  <b>Transferability</b>, Transfers to CSU;UC, replace “Yes” with “No”; and, Transfer to CSU, replace “No” with “Yes”.  <b>Course Units/Hours</b>, Units, replace “2.50” with “3.00”; and, Lecture Scheduled, replace “1.00” with “1.50”.</p>	<p>Motion to approve with corrections: LaRon</p> <p>Seconded: Laura L.</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Stand-Alone course: Bill</p> <p>Seconded: Lynn</p> <p>Motion approved.</p>
<p><b>ENGT 10</b></p>	<p>ENGT 10 (<i>Fundamentals of Electronics</i>) is a new course which is being added to the curriculum as part of the new Engineering Technology program of study which will provide students valuable mechatronics technology skills. This is currently a stand-alone course.</p> <p><b>Corrections noted:</b>  <b>Transferability</b>, Transfers to CSU;UC, replace “Yes” with “No”; and, Transfer to CSU, replace “No” with “Yes”.  <b>Course Units/Hours</b>, Units, replace “2.50” with “3.00”; and, Lab/Activity Scheduled, replace “4.50” with “6.00”.  <b>Lab Content</b>, Item III, replace “Cockroach light” with “Cockroach light”.</p>	<p>Motion to approve with corrections: Lynn</p> <p>Seconded: Laura L.</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Stand-Alone course: Elizabeth</p> <p>Seconded: LaRon</p> <p>Motion approved.</p>
<p><b>ENGT 15</b></p>	<p>ENGT 15 (<i>Introduction to Mechanical Design and Fabrication</i>) is a new course which is being added to the curriculum as part of the new Engineering Technology program of study which will provide students</p>	<p>Motion to approve with corrections: Beth</p> <p>Seconded: Lynn</p>

	<p>valuable mechatronics technology skills. This is currently a stand-alone course.</p> <p><b>Corrections noted:</b>  <b>Transferability</b>, Transfers to CSU;UC, replace “Yes” with “No”; and, Transfer to CSU, replace “No” with “Yes”.  <b>Course Units/Hours</b>, Units, replace “2.50” with “3.00”; and, Lecture Scheduled, replace “1.00” with “1.50”.  <b>Course Objectives/Exit Standards</b>, Item #1, replace “SolidWorks” with “solid modeling software”.  <b>Lab Content</b>, Item I, replace “SolidWorks” with “solid modeling software”.</p>	<p><u>Motion approved</u></p> <p>Motion to approve as a Stand-Alone course:  LaRon  Seconded: Laura L.</p> <p>Motion approved.</p>
<b>ENGT 20</b>	<p>ENGT 20 (<i>Electronic Control Systems</i>) is a new course which is being added to the curriculum as part of the new Engineering Technology program of study which will provide students valuable mechatronics technology skills. This is currently a stand-alone course.</p> <p><b>Corrections noted:</b>  <b>Transferability</b>, Transfers to CSU;UC, replace “Yes” with “No”; and, Transfer to CSU, replace “No” with “Yes”.  <b>Course Units/Hours</b>, Units, replace “2.50” with “3.00”; and, Lab/Activity Scheduled, replace “4.50” with “6.00”.</p>	<p>Motion to approve with corrections:  Bill  Seconded: Laura L.</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Stand-Alone course:  Lynn  Seconded: Elizabeth</p> <p>Motion approved.</p>
<b>Mechatronics Certificate of Training</b>	<p>The Mechatronics Certificate of Training Program is designed to provide students with practical skills in robotic automation, electronics, and mechanical systems. Students taking this program of study will gain real-world problem solving skills and hands-on experience. These skills are suitable for technician-level employment in a number of fields as well as providing preparation for further study in technical fields.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve with corrections:  Bill  Seconded: LaRon</p> <p>Motion approved.</p>
<b>MUSI 199.2</b>	<p>MUSI 199.2 (<i>Travel Study: Choral tour of Canada and the Pacific Northwest</i>) is a new course which is being added to the curriculum to provide students the opportunity to study and experience the choral music of Canada and the Pacific Northwest. This is currently a stand-alone course. Sunshine will confirm the dates of this course.</p> <p><b>Corrections noted:</b></p>	<p>Motion to approve with corrections:  Lynn  Seconded: Beth</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Stand-Alone course:  Bill</p>

<b>MUSI 199.2 (continued)</b>	<b>MPC AA/AS Degree</b> , Elective, replace “Yes” with “No”. <b>The following apply</b> , select “This is a stand-alone course.” <b>Requisites</b> , Limitation (Non-Course), revise audition dates as necessary to correspond with the beginning of the course.	Seconded: Laura L.  Motion approved.
<b>PHED 20.1</b>	PHED 20.1 ( <i>Skill Development for Baseball</i> ) is being revised to address changes in Title 5 regulations regarding repeatability.  <b>Corrections noted:</b> <b>Catalog description</b> , add “May be taken four times for credit.” <b>Schedule description</b> , add “May be taken four times for credit.” <b>Requisites</b> , replace “that a student has the” with “possession of”.	Motion to approve with corrections: Richard Seconded: Lynn  Motion approved.
<b>PHED 20.12</b>	PHED 20.12 ( <i>Skill Development for Soccer-Women</i> ) is a new course which is being added to the curriculum to comply with Title 5 regulations regarding intercollegiate athletics. This is currently a stand-alone course.  <b>Corrections noted:</b> <b>Catalog description</b> , add “May be taken four times for credit.” <b>Schedule description</b> , add “May be taken four times for credit.” <b>MPC AA/AS Degree</b> , Elective, replace “Yes” with “No”. <b>The following apply</b> , select “This is a stand-alone course.” <b>Lab Content</b> , Item I.D., replace “Psychological” with “Psychological”.	Motion to approve with corrections: Bill Seconded: Lynn  <u>Motion approved</u> <hr/> Motion to approve as a Stand-Alone course: Bill Seconded: Laura L.  Motion approved.
<b>PHED 20.9</b>	PHED 20.9 ( <i>Skill Development for Track and Field</i> ) is being revised to update the course documents and to change the course from 1.5 units to 1.0 unit. The department requests this course be considered for MPC GE Area E1.  <b>Corrections noted:</b> <b>Catalog description</b> , add “May be taken four times for credit.” <b>Schedule description</b> , add “May be taken four times for credit.” <b>Units/Hours</b> , Repeatable, Maximum, replace “2.00” with “4.00”.	Motion to approve with corrections: Laura L. Seconded: Tom  Motion approved.
<b>PHED 61A</b>	PHED 61A ( <i>Elements of Football I</i> ) is being revised to comply with Title 5 regulations regarding intercollegiate athletics.  <b>Corrections noted:</b> <b>Catalog description</b> , add “May be taken four times for credit.” <b>Schedule description</b> , add “May be taken four times for credit.”	Motion to approve with corrections: LaRon Seconded: Lynn  Motion approved.

<b>DANC 14A</b>	<p>DANC 14A (<i>Ballroom Dance</i>) is being revised to comply with Title 5 regulations regarding repeatability. The course number is being changed from DANC 14 to DANC 14A.</p> <p><b>Correction noted:</b>  <b>MPC AA/AS Degree</b>, Major, replace “No” with “Yes”.</p>	<p>Motion to approve with correction:  Beth  Secinded: Lynn</p> <p>Motion approved.</p>
<b>DANC 14B</b>	<p>DANC 14B (<i>Ballroom Dance II</i>) is a new course which is being added to the curriculum in order to address changes in Title 5 regulations regarding repeatability. The department requests this course be considered for MPC GE Area E1. This is currently a stand-alone course.</p> <p><b>Corrections noted:</b>  <b>Catalog description</b>, replace “Dance 14A” with “DANC 14A”.  <b>Schedule description</b>, replace “Dance 14A” with “DANC 14A”.</p>	<p>Motion to approve with corrections:  Tom  Secinded: Lynn</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Stand-Alone course:  Bill  Secinded: Tom</p> <p>Motion approved.</p>
<b>DANC 14C</b>	<p>DANC 14C (<i>Ballroom Dance III</i>) is a new course which is being added to the curriculum in order to address changes in Title 5 regulations regarding repeatability. The department requests this course be considered for MPC GE Area E1. This is currently a stand-alone course.</p> <p><b>Corrections noted:</b>  <b>MPC AA/AS Degree</b>, Elective, replace “Yes” with “No”.  <b>The following apply</b>, select “This is a stand-alone course.”</p>	<p>Motion to approve with corrections:  Lynn  Secinded: Laura L.</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Stand-Alone course:  Bill  Secinded: Tom</p> <p>Motion approved.</p>
<b>DANC 14D</b>	<p>DANC 14D (<i>Ballroom Dance IV</i>) is a new course which is being added to the curriculum in order to address changes in Title 5 regulations regarding repeatability. The department requests this course be considered for MPC GE Area E1. This is currently a stand-alone course.</p> <p><b>Corrections noted:</b>  <b>MPC AA/AS Degree</b>, Elective, replace “Yes” with “No”.  <b>The following apply</b>, select “This is a stand-alone course.”</p>	<p>Motion to approve with corrections:  Beth  Secinded: Lynn</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Stand-Alone course:  Bill  Secinded: Richard</p> <p>Motion approved.</p>
<b>DANC 15B</b>	<p>DANC 15B (<i>Ethnic Dance Forms II</i>) is a new course which is being added to the curriculum in order to address changes in Title 5 regulations</p>	<p>Motion to approve with corrections:  Lynn</p>



<p><b>DANC 15B (continued)</b></p>	<p>regarding repeatability. The department requests this course be considered for MPC GE Area E1. This is currently a stand-alone course.</p> <p><b>Corrections noted:</b>  <b>MPC AA/AS Degree</b>, Elective, replace “Yes” with “No”.  <b>The following apply</b>, select “This is a stand-alone course.”</p>	<p>Seconded: LaRon</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Stand-Alone course: Laura L.  Seconded: Tom</p> <p>Motion approved.</p>
<p><b>DANC 15C</b></p>	<p>DANC 15C (<i>Ethnic Dance Forms III</i>) is a new course which is being added to the curriculum in order to address changes in Title 5 regulations regarding repeatability. The department requests this course be considered for MPC GE Area E1. This is currently a stand-alone course.</p> <p><b>Corrections noted:</b>  <b>MPC AA/AS Degree</b>, Elective, replace “Yes” with “No”.  <b>The following apply</b>, select “This is a stand-alone course.”</p>	<p>Motion to approve with corrections:  Lynn</p> <p>Seconded: Bill</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Stand-Alone course: Bill  Seconded: Lynn</p> <p>Motion approved.</p>
<p><b>DANC 20A</b></p>	<p>DANC 20A (<i>Dance Production – Modern Dance</i>) is being revised to address changes in Title 5 regulations regarding repeatability. The title, course number and units have also been changed.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve with corrections:  Lynn</p> <p>Seconded: Beth</p> <p>Motion approved.</p>
<p><b>Next meeting:</b> 9:00 a.m., Jan. 9, 2014, BMC-207</p>		