

Curriculum Advisory Committee Meeting Notes

DATE: October 16, 2013		LOCATION: BMC-207	
✓	Richard Abend, ESL		Laura Mock, CurricUNET Specialist
	Bill Easton, Library	✓	Beth Penney, Humanities
✓	Sunshine Giesler, Chairperson	✓	Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration		Vacant, Academic Senate
	Elizabeth Harrington, Articulation Officer		Vacant, Creative Arts
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Life Science
✓	Lynn Iwamoto, Physical Science		Vacant, Physical Education
✓	LaRon Johnson, Student Services		Vacant, Student Representative
✓	Laura Loop, Nursing		

Meeting Chaired by: Sunshine Giesler
Notes Submitted by: Maggie Caballero

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors' comments.	No visitors' comments.
Approval of Minutes: 10/9/13	No corrections noted.	Motion to approve: Lynn Iwamoto Seconded: LaRon Johnson Motion Approved
Discussion Agenda	No Discussion Agenda Items.	No Discussion Agenda Items
Consent Agenda	<ul style="list-style-type: none"> • Repeatability updated in COOP 91.5, 91.6, 91.7, 91.8, 91.9, 92 • ENGL 32, 51, & 54 need Stand Alone approval 	Motion to approve: Laura Loop Seconded: Beth Penney Motion approved

<p>LEPT 151</p>	<p>LEPT 151 (<i>Criminal Justice/Academy Internship</i>) is being revised to update the catalog description.</p> <p><u>Corrections noted:</u></p> <p>Stand Alone, “This is a stand-alone course (not attached to a program or GE course).”</p> <p>Requisites, under Requisite Analysis, Content Review Type, delete Requisite Content “Students will complete incident reports and criminal reports per department policy”</p> <p>Diversity already covered in Courses Content, change from “No” to “Yes”</p>	<p>Motion to approve with corrections: Beth Penney Seconded: Richard Abend</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as a Stand-Alone course: LaRon Johnson Seconded: Lynn Iwamoto</p> <p>Motion approved.</p>
<p>LEPT 220</p>	<p>LEPT 220 (<i>Narcotics Enforcement 11550</i>) is being revised to update course requisites.</p> <p><u>Corrections noted:</u></p> <p>Stand Alone, changed to “This is a stand-alone course (not attached to a program or GE course).”</p> <p>Repeatability, change from “Yes” to “No”</p> <p>Requisites, Requisite Analysis, delete “This course outline shares information on drug investigations as well as displays narcotics commonly found on the street” and replace with “Students must have prior POST training in drug investigations and narcotics commonly found on the street.”</p> <p>Diversity already covered in Courses Content, change from “No” to “Yes”</p>	<p>Motion to approve with corrections: Laura Loop Seconded: Lynn Iwamoto</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as a Stand-Alone course: LaRon Johnson Seconded: Richard Abend</p> <p>Motion approved.</p>

<p>LEPT 232</p>	<p>LEPT 232 (<i>Advanced Peace Officer Training</i>) is being revised to update course information.</p> <p><u>Corrections noted:</u></p> <p>Course Objectives, Objective #5, replace “verbalization’s” with “verbalizations”</p> <p>Requisites, Prerequisite (Non-Course): Valid Driver License, Requisite Analysis, delete “Hostage negotiations, Sexual Assault, Special weapons and tactics and other specialty areas of law enforcement training.” and replace with “Course requires driving.”</p> <p>Prerequisite (Non-Course): Successful completion of the POST Basic Police Academy, POST Basic Certificate, or the equivalent, Requisite Analysis, delete “This course requires students to submit written certification from Department of Justice that they have a clean history.”</p> <p>Lecture Content, Module 1, item V.K, delete “Contact of”</p> <p>Module 1, item VII.F.1, add “of Teams” after “Number”</p> <p>Add “Module 2” on line before “2A. Pursuit Decision”</p> <p>Lab Content, add “Lab content is coordinated with lecture content.”</p> <p>Diversity already covered in Courses Content, change from “No” to “Yes”</p>	<p>Motion to approve with corrections: Beth Penney</p> <p>Seconded: Lynn Iwamoto</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as a Stand-Alone course: Laura Loop</p> <p>Seconded: LaRon Johnson</p> <p>Motion approved.</p>
<p>LEPT 232.31</p>	<p>LEPT 232.31 (<i>Advanced Peace Officer Training: Advanced S.W.A.T. 40 Hours</i>) is being revised to update course description and course prerequisite.</p> <p><u>Corrections noted:</u></p> <p>Stand Alone, changed to “This is a stand-alone course (not attached to a program or GE course).”</p> <p>Lab Content, I. Incident Command and the Direct Supervision of SWAT, item B, delete “Chief” after “Deputy Chief of Police”</p> <p>Diversity already covered in Courses Content, change from “No” to “Yes”</p>	<p>Motion to approve with corrections: Lynn Iwamoto</p> <p>Seconded: Richard Abend</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as a Stand-Alone course: Laura Loop</p> <p>Seconded: Richard Abend</p> <p>Motion approved.</p>

<p>LEPT 233.7</p>	<p>LEPT 233.7 (<i>Defensive Tactics Instructor</i>) is being revised to update course description.</p> <p><u>Corrections noted:</u></p> <p>Stand Alone, changed to “This is a stand-alone course (not attached to a program or GE course).”</p> <p>MPC AA/AS Degree, Elective, replace “Yes” with “No”.</p> <p>Repeatability, change from “Yes” to “No”</p> <p>Requisites, Prerequisite (Non-Course): Successful completion of the POST Basic Police Academy, POST Basic Certificate, or the equivalent, Requisite Analysis, replace “of a” with “from a”; delete “POST Course”</p> <p>Lab Content, add “Lab and lecture content are coordinated.”; on item VIII, replace “take-away” with “weapon take-away”</p> <p>Diversity already covered in Courses Content, change from “No” to “Yes”</p>	<p>Motion to approve with corrections: Richard Abend</p> <p>Seconded: Beth Penney</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as a Stand-Alone course: LaRon Johnson</p> <p>Seconded: Laura Loop</p> <p>Motion approved.</p>
<p>LEPT 240.47</p>	<p>LEPT 240.47 (<i>Drug Traffic Interdiction</i>) is being revised to update course description and course requisites.</p> <p><u>Corrections noted:</u></p> <p>Catalog Description, replace “used teach” with “used to teach”</p> <p>Lab Content, delete items I thru XI</p> <p>Diversity already covered in Courses Content, change from “No” to “Yes”</p>	<p>Motion to approve with corrections: Richard Abend</p> <p>Seconded: Lynn Iwamoto</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as a Stand-Alone course: Laura Loop</p> <p>Seconded: Richard Abend</p> <p>Motion approved.</p>

<p>LEPT 242</p>	<p>LEPT 242 (<i>Peace Officer Association Training</i>) is being revised to update course information.</p> <p><u>Corrections noted:</u></p> <p>Methods of Instruction, delete “Laboratory”; delete “Lecture”; “Lecture/Laboratory” remains unchanged Diversity already covered in Courses Content, change from “No” to “Yes”</p>	<p>Motion to approve with corrections: Beth Penney Seconded: Lynn Iwamoto</p> <hr/> <p>Motion approved.</p> <hr/> <p>Motion to approve as a Stand-Alone course: Lynn Iwamoto Seconded: Richard Abend</p> <hr/> <p>Motion approved.</p>
<p>LEPT 246</p>	<p>LEPT 246 (<i>Intermediate Field Training</i>) is being revised to update course description and prerequisite.</p> <p><u>Corrections noted:</u></p> <p>Schedule Description, delete “This course” Part of sequence of transfer-level performing and visual art courses, replace “No” with “Yes”, and add “LETP 245, 246, 247” Requisites/Advisories, add Course Advisory, LETP 245, Content Review Type: Objective to Objective</p>	<p>Motion to approve with corrections: Beth Penney Seconded: Laura Loop</p> <hr/> <p>Motion approved.</p> <hr/> <p>Motion to approve as a Stand-Alone course: LaRon Johnson Seconded: Lynn Iwamoto</p> <hr/> <p>Motion approved.</p>
<p>LEPT 247</p>	<p>LEPT 247 (<i>Advanced Field Training</i>) is being revised to update course description and prerequisite.</p> <p><u>Corrections noted:</u></p> <p>Schedule Description, delete “this course provides direct training to police officers with 6-12 months experience.” Part of sequence of transfer-level performing and visual art courses, replace “No” with “Yes”, and add “LETP 245, 246, 247” Requisites/Advisories, add Course Advisory, LETP 246, Content Review Type: Objective to Objective</p>	<p>Motion to approve with corrections: Beth Penney Seconded: Lynn Iwamoto</p> <hr/> <p>Motion approved.</p> <hr/> <p>Motion to approve as a Stand-Alone course: Richard Abend Seconded: Laura Loop</p> <hr/> <p>Motion approved.</p>

<p>LEPT 280.1</p>	<p>LEPT 280.1 (<i>Supervisor Course</i>) is being revised to update course description and prerequisite.</p> <p><u>Corrections noted:</u></p> <p>Course Title, replace “Supervisory” with “Supervisor” Stand Alone, changed to “This is a stand-alone course (not attached to a program or GE course).” Lab Content, add " Lecture and lab content are coordinated.” Diversity already covered in Courses Content, change from “No” to “Yes”</p>	<p>Motion to approve with corrections: Lynn Iwamoto Seconced: LaRon Johnson</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as a Stand-Alone course: Laura Loop Seconced: Tom Rebold</p> <p>Motion approved.</p>
<p>LEPT 280.2</p>	<p>LEPT 280.2 (<i>Field Training Officer</i>) is being revised to update course description, student learning outcomes, and course prerequisite.</p> <p><u>Corrections noted:</u></p> <p>Stand Alone, changed to “This is a stand-alone course (not attached to a program or GE course).” Textbooks, for all books listed add “current” under Edition and replace the year “2007” with “2013” Diversity already covered in Courses Content, change from “No” to “Yes”</p>	<p>Motion to approve with corrections: Laura Loop Seconced: Beth Penney</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as a Stand-Alone course: LaRon Johnson Seconced: Lynn Iwamoto</p> <p>Motion approved.</p>
<p>LEPT 280.3</p>	<p>LEPT 280.3 (<i>Field Training Officer Update</i>) is being revised to update course description and student learning outcomes.</p> <p><u>Corrections noted:</u></p> <p>Course Objectives, item #2, replace “remedical” with “remedial” Lecture Content, delete item I.A.1 Diversity already covered in Courses Content, change from “No” to “Yes”</p>	<p>Motion to approve with corrections: Beth Penney Seconced: Tom Rebold</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as a Stand-Alone course: Lynn Iwamoto Seconced: Tom Rebold</p> <p>Motion approved.</p>

<p>FIRE 121</p>	<p>FIRE 121 (<i>Fire Investigation IB: Techniques of Fire Investigation</i>) is being revised to update the numbers of units and hours.</p> <p><u>Corrections noted:</u></p> <p>Out of Class Assignments, delete “Weekly quizzes” and “Reading assignments” Reading, add “Reading assignments”</p>	<p>Motion to approve with corrections: Tom Rebold Seconded: Richard Abend Motion approved.</p> <hr/> <p>Motion to approve as a Stand-Alone course: Laura Loop Seconded: LaRon Johnson Motion approved.</p>
<p>FIRE 122</p>	<p>FIRE 122 (<i>Public Fire Education II</i>) is being revised to update the numbers of units and hours.</p> <p><u>Corrections noted:</u></p> <p>Lecture Content, delete “Critical Thinking”; change listing to numerical format “10. Analyze CFIRS data for local fire problems and trends.”, “11. Develop a public fire education plan for a hypothetical jurisdiction (case study) utilizing all elements of the planning process.”, “12. Creation of audio-visual aids to assist in teaching exercise to pre-school students (in cooperation with Child Care Center).”; on item 12, replace “assit” with “assist”</p>	<p>Motion to approve with corrections: Beth Penney Seconded: Lynn Iwamoto Motion approved.</p> <hr/> <p>Motion to approve as a Stand-Alone course: Laura Loop Seconded: LaRon Johnson Motion approved.</p>
<p>FIRE 127</p>	<p>FIRE 127 (<i>Fire Command I C</i>) is being revised to update the numbers of units and hours.</p> <p><u>Corrections noted:</u></p> <p>Textbooks, Edition, replace “1st” with “current”; Year, replace “2004” with 2013</p>	<p>Motion to approve with corrections: Richard Abend Seconded: Tom Rebold Motion approved.</p> <hr/> <p>Motion to approve as a Stand-Alone course: Laura Loop Seconded: LaRon Johnson Motion approved.</p>
<p>Next meeting: 3:00 p.m., Oct. 23, 2013, BMC-207</p>		