

Academic Affairs Report

Enrollment update

Compared to the same date last summer, fall enrollment is about the same as last year at this time. Academic Affairs is carefully watching enrollments so that we can add sections if we have impacted courses for the fall semester.

CSUMB meeting

A group from MPC including Dr. Tribley, Nicole Dunne, Francisco Tostado, Jon Knolle and Michael Gilmartin attended a meeting with CSUMB staff including the Associate Vice President of Academic Programs, Financial Aid Director, Registrar and others. The purpose of the meeting was to discuss potential ways that MPC could work with CSUMB to serve the needs of their students. We discussed a variety of possible areas where MPC could help including remedial math, English as a Second Language (ENSL) and writing. We will be working with CSUMB staff in the coming weeks to facilitate ways to make it easier for students at CSUMB to enroll in MPC courses.

Faculty Online Training

MPC's Online Teaching Certification program is adapted from the @ONE Online Teaching Certification program to incorporate MPC's Effective Strategies for Quality Online Teaching & Learning which are intended to help instructors discover how to translate characteristics of high quality teaching and learning into the online environment. Through this program, faculty and staff can complete the following certification courses through MPC:

Level 1: MPC Online Teaching Certificate (50 hours)

- Course 1: Introduction to Online Teaching & Learning (25 hours)
- Course 2: Introduction to MPC Online (Moodle LMS Training) (25 hours)

Level 2: MPC Online Course Design Certificate (75 hours + portfolio)

- Course 3: Creating Accessible Online Courses (25 hours)
- Course 4: Designing Effective Online Assessments (25 hours)
- Course 5: Building Online Community with Social Media (25 hours)
- Practicum: Portfolio Review Required

Our first cohort of 16 faculty members completed the requirements for the MPC Online Teaching Certificate (level 1) in Spring 2014 and began working on requirements for level 2 certification. Members of this cohort completed the final courses this summer and will begin working on their online teaching portfolios which will be presented on campus this fall. Our second cohort of 24 additional faculty members has enrolled in the certification courses this summer. We recently wrapped up course 1 and will host a kick-off for course 2 on July 21.

Address to Board of Trustees from Loran J. Walsh, MPCEA Chapter President

Good Afternoon Board Members,

23 July 2014

It is nice to be back in Marina at the Marina Education Center for a Board Meeting.

The MPCEA Agreement with the District has expired as of June 30, 2014. The contract was from July 1, 2011 to June 30, 2014. Our contract language has not been changed or been modified in the past 6 years at least. MPCEA continues to negotiate with the District. Memos of Understandings have been signed and we are continuing to work with the District on planned changes to the CDC Program, filling of vacant positions and contract language.

At this time I would to thank the District's and MPCEA Negotiations Teams for their hard work and dedication to the cause of working together to get the best agreement for all parties involved. Larry, Susan and Earl have been a pleasure to work with, despite our challenges that we have at the table. Our CSEA Labor Relations Representative Lena Valdez has been a percipient as well representing CSEA and their interests on behalf of the CSEA organization and our member's rights and concerns.

I want to take this opportunity in congratulating Earl Davis in being chosen as the new Vice President of Administrative Services. He has been great to work as an Interim Vice President and I am hopeful that we can continue foster a great working relationship.

I wanted to share the following message that I sent to our members a few weeks ago:

MPCEA Members:

First I want to wish everyone a Great Summer!!!

Today we need to say Good Bye to our members that have elected to retire. No one ever wants to see our fellow members leave. It will be hard for us to say Good Bye, especially those whom we have worked with us day in and day out. I want to thank them on behalf of MPCEA for their service. We don't always say it- Job Well Done!!!

You have shown what it means to be Classified.

Thank You for your decisions to move on- so, others may stay..... Please remember to look into becoming a member of the CSEA Retired Members Unit and continue to be part of our organization.

We also need to take a moment for those whom will now be placed on lay off status as of today. We all know it has been a rough road. MPCEA and its members will continue to fight for you and your positions.

Some of our members have elected to exercise their earned bumping rights, that of course, doesn't make being laid-off any better. Remember you all were the circumstances of a structural budget shortfall. We are hopeful that times will turn around and you will be back to at least where you were. Those that have been laid- off and there was no place to bump- we are very sorry- I wish we could have done more. Remember it was nothing that you have done. You truly do represent Classified.

The CSEA Annual Conference starts on August 3, 2014 and will run through August 7, 2014. Per our agreement with the District- two members will receive release time from the District to represent MPCEA and MPC at this conference. The conference this year will be held in Sacramento. Kevin Haskins, the Chapter's Vice President and I will attend this conference this year. I look forward in seeing our CSEA members in Sacramento.

MPCEA has concluded its first year belonging to the Monterey Bay Center Labor Council. It has been a good year with this fine organization. As a delegate I have been able to share with them our struggles here at MPC and they have given me great guidance to make me a better Chapter Leader. I have been able to hear the concerns of our fellow local Union Brothers and Sisters from the many different fields that they work in throughout the Central Coast. I will be asking our MPCEA membership in September to decide if we should continue our membership in the MBCLC.

As always,

"There is No Class without Classified"



The CSEA mission is: "To improve the lives of our members, students and community."



EXECUTIVE DIRECTOR'S REPORT TO MPC GOVERNING BOARD OF TRUSTEES July 23, 2014

Monterey Peninsula College Foundation supports MPC by being a strong advocate for the College in the community and by raising significant financial support for the College.

FUNDRAISING

1. **Total Monthly Donations Received in June 2014:** To be reported at the meeting.
2. **President's Circle**
The Foundation has officially launched the 2014 President's Circle campaign. Our goal is to raise a total of \$275,000 in unrestricted funds this year (including sponsorships from the President's Address event).
3. **Athletics Booster Club**
The Booster Club Committee has approved an annual fundraising plan and is moving forward with several activities, including entering the Design-A-Table contest at the Chamber of Commerce Business Excellence Awards dinner scheduled for July 24.
4. **Grants**
We are currently writing three grant proposals that will be submitted over the summer. So far this year, the Foundation has submitted twelve grant proposals. Five are still under review, and the other seven have been funded (total of \$293,000 awarded). Recent awards include \$5,000 from the Bank of America to support student interns, and \$50,000 from the Monterey Peninsula Foundation to assist with outreach and recruitment.

EVENTS

1. **President's Luncheon**
The next President's luncheon is scheduled for August 15, 2014 and will be hosted by MPC Foundation Board members Sharon Larson and Liza Horvath.
2. **Alumni Speaker's Forum**
The Alumni Committee's fundraising event was held on June 21, 2014, bringing motivational speakers Herman Edwards, Ron Rivera, and Dr. Jim Tunney to campus. Proceeds benefitted the Alumni Association's scholarship fund.

COLLEGE SUPPORT

1. The Foundation awarded a total of \$118,240 in scholarships this Spring.
2. The next round of Faculty & Staff Advancement Awards will be available beginning in the Fall 2014 semester.

ADMINISTRATION

1. The Foundation recently hired a student intern, Cortina Whitmore.
2. The next Foundation Board meeting is scheduled for August 13, 2014.



**HIGHLIGHTS OF
REGULAR BOARD MEETING
June 19, 2014**

1. *Mary Ann Carbone, Board Chair, called the meeting to order at 1:55 p.m., at the Shoreline Conference Center.*
2. *The board approved the consent items as amended.*
3. *Rob Rapp, Development Director, gave a brief overview of the June 2014 Development Report. Rob reported that we continue to be on the increase for grants and donations for this year. Rob also reported that United Way is changing their funding process next fiscal year and it is possible that next year will be the last year for receiving funding from United Way of Monterey County.*
4. *Annette Yee-Steck, Finance Committee Chair, reported that the Finance Committee met earlier in the day. The dashboard is looking very good through the month of May and cash balances are good, as well. She reported that the dashboard will no longer show the calculations for the retirement account lost earnings and balance. Accounts receivables are high again due to overdue County receivables. The April income statement shows that the year to date actuals show a net income of over \$46K.*
5. *The board unanimously approved the recommendations of the Nominating Committee for 2014/15 slate of officers, electing Mary Ann Carbone, Chair; Nancy Amadeo, Vice Chair; and Annette Yee-Steck, Finance Committee Chair.*

The board and staff thanked MaryAnn Carbone for her many years of service and all of her hard work and dedication to CHS.

6. *The board unanimously approved the recommendation to make the part time Counselor I position in the Street Outreach program a full time Counselor II position.*
7. *The board unanimously approved the Senior Program Officer positions, job description and salary placement as proposed.*
8. *The board unanimously approved the 2014/15 preliminary budget as proposed. Annette Yee-Steck, Finance Committee Chair, reported that the projected year-end surplus for fiscal year 2014/15 is an estimated total amount calculated at \$117,457. This total dollar amount does not include full salaries for the two new Sr. Program Officers, which will*

decrease the projected surplus to approximately \$102,000. It does include an additional 4% for an across the board salary schedule increase. The amount also includes 5% for specific salary improvements based on the salary study currently underway.

9. *The board discussed the projected year-end surplus for current fiscal year 2013/14 and unanimously approved the recommendation of the Finance Committee to approve all current CHS employees (regular full time, regular part time and part time hourly), a one-time bonus equal to 8% of gross pay for fiscal year 2013/14. In addition to the one-time bonus, a 4% salary schedule increase retroactive to July 1, 2013 will be included. The increases totaling 12% for fiscal year 2013/14 will be included in this current pay period.*

The board thanked all of Community Human Services' employees for all of their hard work and devotion to CHS and shared their gratitude of how very deserving the employees are of the recommendation. CHS employees may look forward to receiving a thank you letter from our Board President and CEO.

10. *MaryAnn Carbone, Board Chair shared with the board that Genesis House participated in the recent beach clean-up in Sand City. Another beach clean-up is scheduled for 6:00 p.m. on July 5, 2014 and food will be provided.*

Mary Ann Carbone reported that the Family Service Center located in Seaside needs volunteers to help with the demolition of the playground.

Mary Ann Carbone closed the meeting and asked for a moment of silence in memory of Jeanie Jimenez. Jeanie served as Board Chair for the Alliance on Aging and the Commission for the Status of Women.

MPC
Active Bond/Facility Projects Update
July 9, 2014

Swing Space – The General Classrooms building and the Swing Space Village buildings have been renovated to accommodate the needs of the Student Center and the Arts Complex. Upon completion of the Student Center and Arts Complex this summer, the swing space will no longer be needed and the rented relocatable buildings will be returned to the vendors and the remaining areas will be renovated to suit the needs of the college.

Infrastructure – Site work (lighting, parking lots, sidewalks) will be ongoing for the next few years.

Student Center – The interior has essentially been completed. Technology is being installed and the book store and kitchen operations will begin to set up. The Engineers, Architect, Inspector, and Construction Manager have completed the “Punch List” of items to be done by the contractor. The Health Department will inspect the kitchen and the engineers will test the mechanical and electrical systems. The initial delivery of furniture was received on July 7, 2014 and is being assembled and installed. The building will be occupied in phases beginning July 14, 2014. The exterior of the building is almost complete, and the contractor will remove the construction fences and then landscaping can begin. The building will be ready for the commencement of classes. The Bond Oversight Committee is scheduled to tour the building August 4, 2014.

Arts Complex – The interior has essentially been completed. Technology is being installed. The Engineers, Architect, Inspector, and Construction Manager have completed the “Punch List” of items to be done by the contractor. The initial delivery of furniture will be received on July 21, 2014. The building will be occupied in phases as coordinated with the completion of summer classes. The exterior of the building is almost complete, and the contractor will remove the construction fences and then landscaping can begin. The building will be ready for the commencement of classes. The Bond Oversight Committee is scheduled to tour the building August 4, 2014.

Music Building – MPC is applying for matching State funding for the renovation of some of the existing Music buildings and if the project is approved, funding will be dependent on when a State bond is passed by the voters.

Facilities Committee – The Committee meets to review project budgets and schedules.

Site Lighting / Controls – MPC was notified that the Chancellor’s Office has approved MPC’s application to retrofit 109 parking lot light fixtures and their respective controls (energy management system). The equipment has been installed. Prop 39 funding from the State is \$203,384.

Pool Cogeneration – MPC will submit an application for state funding for the cogeneration project at the pool. The project will provide heat for the pool water and generate electricity, which will lower MPC’s overall electrical costs.

Cost Control Report

7/9/2014

Old Student Services / Humanities / Business

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 1,100,000	\$ 1,100,000	\$ -	Design includes Architect, DSA fees, printing, etc.
Constructn bid	\$ 4,110,000	\$ 4,110,000	\$ -	Actual bid amount.
C.O. Contngcy.	\$ 411,000	\$ 411,000	\$ -	
Test & Inspect.	\$ 231,000	\$ 231,000	\$ -	
Cnstr Mgmt Fee	\$ 330,000	\$ 330,000	\$ -	
Equipment	\$ 132,000	\$ 132,000	\$ -	Equipment partially State funded
Other	\$ 300,000	\$ 300,000	\$ -	Includes hazmat, demolition and IT
Total	\$ 6,614,000	\$ 6,614,000	\$ -	

Summary: It is important to recognize that this is a State "match" funded project (State will fund \$3,318,000 and MPC will fund \$3,296,000). The original budget of \$3,845,000 that MPC was to contribute has now been reduced to \$3,296,000 due to the bids coming in lower than the budget. This results in a potential savings to the MPC bond budget of \$549,000. This project has been completed.

Arts Complex

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 450,000	\$ 450,000	\$ -	Design includes Architect, DSA fees, printing, etc.
Constructn bid	\$ 2,400,660	\$ 2,400,660	\$ -	Actual bid amount.
C.O. Contngcy.	\$ 240,000	\$ 240,000	\$ -	
Test & Inspect.	\$ 130,000	\$ 130,000	\$ -	
Cnstr Mgmt Fee	\$ 120,000	\$ 120,000	\$ -	
Equipment	\$ -	\$ -	\$ -	Furniture and equipment will be from a separate fund
Other	\$ 1,383,340	\$ 1,383,340	\$ -	Includes contingency for future Art Dimensional construction
Total	\$ 4,724,000	\$ 4,724,000	\$ -	

Summary: The "Other" budget is higher than typical projects because work needs to be done on the Art Dimensional building (this work will be done in the future). Construction continues as scheduled, and the project will be completed in summer 2014.

Student Center







	Budget	Current Projection	Variance	Comments
Design Phase	\$ 370,250	\$ 370,250	\$ -	Includes architect fees, printing, etc.
Constructn bid	\$ 4,525,000	\$ 4,525,000	\$ -	Actual bid amount
C.O. Contngcy.	\$ 452,500	\$ 352,500	\$ 100,000	
Test & Inspect.	\$ 128,000	\$ 128,000	\$ -	
Cnstr Mgmt Fee	\$ 226,250	\$ 226,250	\$ -	
Equipment	\$ -	\$ -	\$ -	Furniture & Equipment will be from a separate fund.
Other	\$ 250,000	\$ 350,000	\$ (100,000)	Includes hazmat abatement, demolition, IT and other costs.
Total	\$ 5,952,000	\$ 5,952,000	\$ -	

Summary: The budget is \$5,952,000, and projections are within that budgeted amount. Construction continues as scheduled, and the project will be completed in summer 2014.

Description	Early Start	Early Finish	2010 2011 2012 2013 2014 2015 2016					
Student Center								
Student Center Construction	SEP162013 A	JUL182014						Student Center Construction
Art Studio/Ceramics/dimensional/Inter. Center								
Art Studio Constuction	SEP232013 A	JUL182014						Art Studio Constuction
Art Ceramics Construction	SEP232013 A	JUL182014						Art Ceramics Construction

Start date JUN082010
 Finish date MAR212016
 Data date JUL052014
 Run date JUL092014
 Page number 1A
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**Monterey Peninsula College
 MPC Master Project Schedule**

-  Early bar
-  Progress bar
-  Critical bar
-  Summary bar
-  Start milestone point
-  Finish milestone point

BOND EXPENDITURE REPORT 6/30/14

Total Budget With Other Funds	Projects	A	B	C	A-B-C	(B+C)/A	
		Total Bond Budget:	Total Bond Prior Year Expenses	2013-2014	Year to Date Bond Payments	Bond Budget Balance	% Bond Cost

	In Process						
\$4,724,000	Arts Complex	\$4,724,000	\$414,845	\$2,481,028	\$1,828,127	61%	95%
\$5,952,000	College Center Renovation	\$5,952,000	\$419,124	\$4,732,951	\$799,925	87%	95%
\$4,000,000	Furniture & Equipment	\$5,685,000	\$4,298,589	\$479,448	\$906,963	84%	85%
\$7,690,000	Humanities, Bus-Hum, Student Services	\$3,296,000	\$1,421,296	\$1,792,375	\$82,329	98%	100%
\$6,466,000	Infrastructure - Phase III	\$6,466,000	\$6,431,031	\$18,431	\$16,538	100%	94%
\$10,750,000	Life Science/Physical Science	\$10,750,000	\$9,261,094	\$1,305,360	\$183,546	98%	100%
\$3,830,000	PE Phase II - Gym/Locker Room Renov.	\$3,830,000	\$3,810,036	\$0	\$19,964	99%	100%
\$2,640,519	Pool/Tennis Courts Renovation	\$2,640,519	\$224,502	\$2,078,870	\$337,147	87%	100%
\$4,600,000	Swing Space / Interim Housing	\$5,800,000	\$5,356,269	\$365,320	\$78,411	99%	99%
\$10,400,000	Theater	\$10,400,000	\$10,153,094	\$131,380	\$115,526	99%	100%
\$1,667,699	General Contingency	\$0	\$0	\$0	\$0	0%	0%
\$0	Sidewalk Project	\$0	\$0	\$0	\$0	0%	0%
\$0	Network Project	\$0	\$0	\$121,192	(\$121,192)	0%	0%
\$62,720,218	Total in Process	\$59,543,519	\$41,789,880	\$13,506,355	\$4,247,284		
	Future						

\$1,200,000	Music	\$1,200,000	\$46,270	\$0	\$1,153,730	4%	0%
\$12,000,000	PSTC Parker Flats	\$6,000,000	\$70,500	\$0	\$5,929,500	1%	0%
\$13,200,000	Total Future	\$7,200,000	\$116,770	\$0	\$7,083,230		

	Completed						
\$1,057,576	Early Start/Completed-HVAC Repairs	\$618,539	\$618,539	\$0	\$0	100%	100%
\$2,965,574	Early Start/Completed-New Plant Serv Bldg	\$487,574	\$487,574	\$0	\$0	100%	100%
\$599,414	Early Start/Completed-Telephone System	\$599,414	\$599,414	\$0	(\$0)	100%	100%
\$67,671	Family Consumer Science	\$67,671	\$67,671	\$0	\$0	100%	100%
\$1,517,774	Gym - floor/seismic/bleachers	\$877,847	\$877,847	\$0	\$0	100%	100%
\$2,481,607	Infrastructure - Phase II	\$2,481,607	\$2,481,607	\$0	\$0	100%	100%
\$20,886,001	Infrastructure - Phase I	\$20,886,001	\$20,886,001	\$0	\$0	100%	100%
\$2,117,203	Lecture Forum Renovation	\$2,117,203	\$2,117,203	\$0	\$0	100%	100%
\$7,427,191	New Admin / Old Library Renovation	\$4,712,191	\$4,712,191	\$0	(\$0)	100%	100%
\$5,413,198	New Child Development Center Bldg	\$1,029,198	\$1,029,198	\$0	\$0	100%	100%
\$21,420,211	Other Early start / completed	\$1,950,012	\$1,950,012	\$0	\$0	100%	100%
\$17,336,569	PE Field Track, Fitness Building	\$17,236,569	\$17,236,569	\$0	\$0	100%	100%
\$863,697	Social Science Renovation (inc. Seismic)	\$863,697	\$863,697	\$0	\$0	100%	100%
\$7,478,201	Public Safety Training Center Renov.	\$7,478,201	\$7,478,201	\$0	\$0	100%	100%
\$1,000,000	Auto Technology Building	\$958,602	\$958,602	\$0	(\$0)	100%	100%
\$2,300,000	Business Computer Science	\$2,215,418	\$2,215,418	\$0	\$0	100%	100%
\$8,300,000	New Ed Center Building at Marina	\$8,300,000	\$8,234,700	\$0	\$0	99%	100%
\$9,700,000	New Student Services Building	\$9,700,000	\$9,681,388	\$0	\$0	100%	100%
\$112,931,887	Total Completed	\$82,579,744	\$82,495,833	\$0	(\$1)		
\$188,852,105	Total All Projects	\$149,323,263	\$124,402,483	\$13,506,355	\$11,330,513		
	General Institutional-Bond Management		\$5,211,924	\$145,863			

Total Bond Funds Spent to Date

\$129,614,407 **\$13,652,218**
\$143,266,625